

**GALLIAGH COMMUNITY DEVELOPMENT GROUP**  
**FINANCIAL STATEMENTS**  
**31 DECEMBER 2016**

**Charity Number XR 33682**

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2016

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# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## TRUSTEES' ANNUAL REPORT

YEAR ENDED 31 DECEMBER 2016

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The trustees present their report and the unaudited Financial Statements of the charity for the year ended 31 December 2016.

### REFERENCE AND ADMINISTRATIVE DETAILS

<b>Registered charity name</b>	Galliagh Community Development Group
<b>Charity registration number</b>	XR 33682
<b>Principal office</b>	82A Brookdale Park Derry BT488HQ

#### The trustees

The trustees who served the charity during the period were as follows:

Caroline Lynch (Chairperson)  
Gerry O'Neill (Vice Chair)  
Janet McLaughlin (Treasurer)  
Damien McLaughlin (Secretary)  
Jimmy Duddy  
Pat Brown  
Marlene O'Kane  
Jackie King  
Oliver McLaughlin  
Lisa Clifford  
Kieran Holt

<b>Independent examiner</b>	Noel Crossan F.C.A. Office 8 Springrowth House Balliniska Road Derry BT48 0GG
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### STRUCTURE, GOVERNANCE AND MANAGEMENT

#### Governing Document

Galliagh Community Development Group is an unincorporated organisation and accepted as charitable by HMRC under reference XR 33682. The charity was established under a constitution which sets out the objects and powers.

Galliagh Community Development Group is governed by the Trustees. The organisation is managed on a day to day basis by a senior management team as appointed by the Trustees. The Trustees meet regularly and are appointed by the members of the AGM. A senior management team manages the day to day activities of the organisation, and reports on organisational performance to all trustee meetings.

# **GALLIAGH COMMUNITY DEVELOPMENT GROUP**

## **TRUSTEES' ANNUAL REPORT** *(continued)*

**YEAR ENDED 31 DECEMBER 2016**

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### **OBJECTIVES AND ACTIVITIES**

The principal activity of the charity is the support and promotion of any charitable purpose for the relief of poverty, advancement of education or any other charitable purpose for the benefit of the community who live or work in the area of benefit. Galliagh Community Development Group provides a range of services through four main projects.

#### **Good Morning North West (GMNW)**

GMNW service provides befriending services to 284 older and vulnerable users with daily telephone contact and outreach services such as home visits and referrals. The primary focus is to assist with healthcare needs, address isolation and fear of crime, help reduce poverty through benefit uptake and actively encourage participation in projects and programmes within the community.

#### **Community Maintenance/Community Safety (CM/CS)**

CM/CS provides free direct services to users of the Good Morning North West service such as grass cutting, rubbish removal, moving of furniture, checking of smoke alarms and outside lights etc. This service is also available to others within the local community on request.

#### **Macmillan advisor team Altnagelvin area hospital**

Galliagh Community Development Group provides general and specialist benefits advice, advocacy and tribunal representative services within the Western Health and Social Care Trust area for oncology patients and their carers' in a confidential setting within the hospital.

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## TRUSTEES' ANNUAL REPORT *(continued)*

### YEAR ENDED 31 DECEMBER 2016

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#### ACHIEVEMENTS AND PERFORMANCE

A summary of the main achievements is provided below:

1. Galliagh Community Development over this last year has maintained its services through Good Morning Northwest, MacMillan Welfare and Benefits and the Community Maintenance/Safety Initiative.
2. Galliagh Community Development provided advice, information and advocacy to 1,107 clients through the MacMillan Team in Altnagelvin Hospital, clients who accessed the service have as a total gained in benefit income of £3,300,987.00. This figure is cumulative throughout the year.
3. Good Morning North West made 47,506 calls to service users during 2016 and received just over 7,567 incoming calls from clients on various issues.

During 2016 Good Morning Northwest liaised with Outer North in regard to a new community centre which is being built in Galliagh. We have been offered floor space within this new building. We are looking forward to moving to the new premises which will enable us to increase and enhance the services we provide. We look forward to being able to enlist more volunteers. We are also trying to access funding for new laptops to be incorporated into the new building.

The Big Lottery gave us a grant of £5000 on our Celebrate application. We held a Christmas party for clients and had a tremendous turnout with 240 people in attendance. They thoroughly enjoyed it and stated it would be great to have the same event next because of its success.

Good Morning received funds from the DSD for new IT equipment. Computer Warehouse has successfully installed new computers and software during the period of 2016.

4. Community Maintenance/Community Safety Services were provided to 284 households throughout the year, which equates to a figure of 1,136 individual visits. We have also provided services to other people within the community who are not currently listed on the service. We have submitted a further Grant Application to Halifax for the running costs of this programme. The application is currently being evaluated. Halifax has kindly donated running costs of £4000.00 over the last number of years for the Community Maintenance/Safety Initiative.

5. Galliagh Community Development Group kept its current staffing level and maintained its current volunteer base across all its services throughout the year.

6. Galliagh Community Development Group have successfully registered with the Charity Commission for Northern Ireland reference number NIC 102906 and maintained its membership of NICVA, Law Centre and Advice NI. We are also registered with the Information Commissioners Officer, reference number Z363446X.

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 DECEMBER 2016

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### FINANCIAL REVIEW

Total incoming resources for the year were £119,287 of which 100% was generated from grants and contracts. Total resources expended by the charity were £110,064. Approximately 98.04% of this was expended on direct charitable activities and 1.96% on governance costs. The balance on total funds at the year-end was £11,080.

#### **Reserves Policy**

The Trustees consider it prudent to hold monies in reserve in the event that unforeseen circumstances should lead to financial difficulties which might put the future of its employment capacity, users' well-being and general charitable work in jeopardy.

The Trustees have established a reserves policy to ensure the stability of the mission, programme, employment and ongoing operations of the charity. Free reserves are defined by the Trustees as those funds freely available for use as the charity so determines and thereby excludes any restricted or designated funds. A formal policy on reserves has been agreed by the Trustees which stipulate that reserves be maintained at a level which ensures that the charity's core activity could continue during a period of unforeseen difficulty. A proportion of reserves are maintained in a readily realisable form. The Trustees' policy is that the amount of free reserves should reflect three months expenditure plus (excluding depreciation) any additional core costs. Based on 2016/2017 expenditure of £110,064 that amount would be £27,058. (excluding depreciation). Free reserves as at 31st December 2016 are £29,294 (108.3% of the target level). The Trustees continue to strive to build a general level of reserves in accordance with their policy so that they will be able to continue the current activities of the charity. In the short term, the Trustees have also considered the extent to which existing activities and expenditure could be curtailed, should circumstances arise.

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## TRUSTEES' ANNUAL REPORT *(continued)*

YEAR ENDED 31 DECEMBER 2016

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### STATEMENT OF TRUSTEES' RESPONSIBILITIES

The Trustees are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and regulations.

Charity law requires the Trustees to prepare financial statements for each financial year. Under that law the Trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) and with the Statement of Recommended Practice "Accounting and Reporting by Charities". Under the relevant legislation the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of charity and of the net movement in funds for that period. In preparing the financial statements appropriate accounting policies have been used and applied consistently, and reasonable and prudent judgements and estimates have been prepared on the going concern basis and in accordance with applicable Accounting Standards. In preparing these financial statements, the Trustees are required to:

1. Select suitable accounting policies and then apply them consistently.
2. Make judgements and accounting estimates that are reasonable and prudent.
3. Prepare the financial statements on the going concern basis unless it is inappropriate to assume that the charity will continue on that basis.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with applicable law and regulations. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

### INDEPENDENT EXAMINER

Noel Crossan F.C.A. has been re-appointed as independent examiner for the ensuing year.

2/3/2017

Signed on behalf of the trustees



Trustee

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF GALLIAGH COMMUNITY DEVELOPMENT GROUP

YEAR ENDED 31 DECEMBER 2016

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I report on the accounts of the charity for the year ended 31 December 2016 which are set out on pages 7 to 12.

### RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year and that an independent examination is needed.

It is my responsibility to state whether particular matters have come to my attention.

### BASIS OF INDEPENDENT EXAMINER'S STATEMENT

My examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### INDEPENDENT EXAMINER'S STATEMENT

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with section 27 of the Charities Act (Northern Ireland) 1964; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of that Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Noel Crossan F.C.A.  
Independent examiner

Office 8 Springrowth House  
Balliniska Road  
Derry  
BT48 0GG

02/03/17

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2016

	Note	Total Funds 2016 £	Total Funds 2015 £
<b>INCOMING RESOURCES</b>			
Incoming resources from generating funds:			
Voluntary income	2	119,254	121,653
Other incoming resources	3	33	206
<b>TOTAL INCOMING RESOURCES</b>		<b>119,287</b>	<b>121,859</b>
<b>RESOURCES EXPENDED</b>			
Charitable activities	4/5	(107,904)	(138,235)
Governance costs	6	(2,160)	(2,161)
<b>TOTAL RESOURCES EXPENDED</b>		<b>(110,064)</b>	<b>(140,396)</b>
<b>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</b>	7	<b>9,223</b>	<b>(18,537)</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		1,857	20,394
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>11,080</b>	<b>1,857</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

All of the above amounts relate to continuing activities.

The notes on pages 9 to 12 form part of these Financial Statements.

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## BALANCE SHEET

31 DECEMBER 2016

	Note	2016 £	2015 £
<b>FIXED ASSETS</b>			
Tangible assets	9	3,374	1,409
<b>CURRENT ASSETS</b>			
Debtors	10	5,529	4,286
Cash at bank		6,020	6,965
		<u>11,549</u>	<u>11,251</u>
<b>CREDITORS: Amounts falling due within one year</b>	11	<u>(3,843)</u>	<u>(10,803)</u>
<b>NET CURRENT ASSETS</b>		<u>7,706</u>	<u>448</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>11,080</u>	<u>1,857</u>
<b>NET ASSETS</b>		<u>11,080</u>	<u>1,857</u>
<b>FUNDS</b>			
Restricted income funds	12	(18,214)	(27,437)
Unrestricted income funds	13	29,294	29,294
<b>TOTAL FUNDS</b>		<u>11,080</u>	<u>1,857</u>

These Financial Statements were approved by the members of the committee and authorised for issue on the 2/3/2017 and are signed on their behalf by:

Secretary

*Caroline Lynch*

02/3/17  
C. Lynch

Director

The notes on pages 9 to 12 form part of these Financial Statements.

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2016

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### 1. ACCOUNTING POLICIES

#### Basis of accounting

The Financial Statements have been prepared under the historical cost convention and in accordance with applicable United Kingdom accounting standards and the requirements of the Statement of Recommended Practice 'Accounting and Reporting by Charities' issued in March 2005 (SORP 2005).

#### Fixed assets

All fixed assets are initially recorded at cost.

#### Depreciation

Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures & Fittings - Over 5 Years

### 2. VOLUNTARY INCOME

	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
<b>Grants receivable</b>			
WHST	68,500	68,500	68,500
DSD	3,309	3,309	6,178
Derry City Council	1,883	1,883	13,703
A McClean Bookmakers	-	-	5,000
NWDO	11,801	11,801	25,677
Lloyds	4,004	4,004	-
Advice NI	-	-	170
DFC	24,257	24,257	-
CMCS	-	-	2,425
Big Lottery Fund	5,000	5,000	-
Progressive Building Society	500	500	-
	<u>119,254</u>	<u>119,254</u>	<u>121,653</u>

### 3. OTHER INCOMING RESOURCES

	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Other income	<u>33</u>	<u>33</u>	<u>206</u>

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2016

### 4. COSTS OF CHARITABLE ACTIVITIES BY FUND TYPE

	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Charitable Activities	92,332	92,332	118,713
Support costs	15,572	15,572	19,522
	<u>107,904</u>	<u>107,904</u>	<u>138,235</u>

### 5. COSTS OF CHARITABLE ACTIVITIES BY ACTIVITY TYPE

	Activities undertaken directly £	Support costs £	Total Funds 2016 £	Total Funds 2015 £
Charitable Activities	<u>92,332</u>	<u>15,572</u>	<u>107,904</u>	<u>138,235</u>

### 6. GOVERNANCE COSTS

	Restricted Funds £	Total Funds 2016 £	Total Funds 2015 £
Accountancy fees	<u>2,160</u>	<u>2,160</u>	<u>2,161</u>

### 7. NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR

This is stated after charging:

	2016 £	2015 £
Depreciation	<u>485</u>	<u>658</u>

### 8. STAFF COSTS AND EMOLUMENTS

Total staff costs were as follows:

	2016 £	2015 £
Wages and salaries	85,034	109,952
Social security costs	—	—
	<u>85,034</u>	<u>109,952</u>

Particulars of employees:

The average number of employees during the year, was as follows:

	2016 No.	2015 No.
Number of staff	<u>8</u>	<u>8</u>

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2016

### 8. STAFF COSTS AND EMOLUMENTS *(continued)*

No employee received remuneration of more than £60,000 during the year (2015 - Nil).

### 9. TANGIBLE FIXED ASSETS

	Fixtures & Fittings £	Motor Vehicles £	Total £
<b>COST</b>			
At 1 January 2016	8,736	820	9,556
Additions	2,450	–	2,450
<b>At 31 December 2016</b>	<u>11,186</u>	<u>820</u>	<u>12,006</u>
<b>DEPRECIATION</b>			
At 1 January 2016	7,327	820	8,147
Charge for the year	485	–	485
<b>At 31 December 2016</b>	<u>7,812</u>	<u>820</u>	<u>8,632</u>
<b>NET BOOK VALUE</b>			
<b>At 31 December 2016</b>	<u>3,374</u>	<u>–</u>	<u>3,374</u>
At 31 December 2015	<u>1,409</u>	<u>–</u>	<u>1,409</u>

### 10. DEBTORS

	2016 £	2015 £
Other debtors	4,498	3,309
Other debtors	106	–
Prepayments	925	977
	<u>5,529</u>	<u>4,286</u>

### 11. CREDITORS: Amounts falling due within one year

	2016 £	2015 £
Other creditors	523	4,743
Accruals and deferred income	3,320	6,060
	<u>3,843</u>	<u>10,803</u>

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## NOTES TO THE FINANCIAL STATEMENTS

YEAR ENDED 31 DECEMBER 2016

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### 12. RESTRICTED INCOME FUNDS

	Balance at 1 Jan 2016 £	Incoming resources £	Outgoing resources £	Balance at 31 Dec 2016 £
Restricted Funds	<u>(27,437)</u>	<u>119,287</u>	<u>(110,064)</u>	<u>(18,214)</u>

### 13. UNRESTRICTED INCOME FUNDS

	Balance at 1 Jan 2016 and at 31 Dec 2016 £
General Funds	<u>29,294</u>

There have been no movements on unrestricted funds during the year ended 31 December 2016.

### 14. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Tangible fixed assets £	Net current assets/ (liabilities) £	Total £
<b>Restricted Income Funds:</b>			
Restricted Funds	3,374	(21,588)	(18,214)
<b>Unrestricted Income Funds</b>	–	29,294	29,294
<b>Total Funds</b>	<u>3,374</u>	<u>7,706</u>	<u>11,080</u>

**GALLIAGH COMMUNITY DEVELOPMENT GROUP**

**MANAGEMENT INFORMATION**

**YEAR ENDED 31 DECEMBER 2016**

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**The following pages do not form part of the statutory Financial Statements  
which are the subject of the independent examiner's report on page 6.**

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2016

	2016 £	2015 £
<b>INCOMING RESOURCES</b>		
<b>VOLUNTARY INCOME</b>		
WHST	68,500	68,500
DSD	3,309	6,178
Derry City Council	1,883	13,703
A McClean Bookmakers	-	5,000
NWDO	11,801	25,677
Lloyds	4,004	-
Advice NI	-	170
DFC	24,257	-
CMCS	-	2,425
Big Lottery Fund	5,000	-
Progressive Building Society	500	-
	<u>119,254</u>	<u>121,653</u>
<b>OTHER INCOMING RESOURCES</b>		
Other income type 1	33	206
	<u>33</u>	<u>206</u>
<b>TOTAL INCOMING RESOURCES</b>	<u>119,287</u>	<u>121,859</u>
<b>RESOURCES EXPENDED</b>		
<b>CHARITABLE ACTIVITIES</b>		
Staff costs - Wages & Salaries	85,034	109,952
Establishment - Rates & Water	111	653
Establishment - Light & heat	1,013	1,224
Establishment - Insurance	1,344	1,553
Motor vehicle expenses	1,913	1,129
Motor and travel costs - Other	1,829	492
Office expenses - Telephone	4,699	10,163
Office expenses - Other	3,876	3,303
Depreciation	485	658
Volunteer Expenses	7,298	8,761
Bank Charges	302	347
	<u>107,904</u>	<u>138,235</u>
<b>GOVERNANCE COSTS</b>		
Accountancy fees	2,160	2,161
	<u>2,160</u>	<u>2,161</u>
<b>TOTAL RESOURCES EXPENDED</b>	<u>110,064</u>	<u>140,396</u>
<b>NET INCOMING/(OUTGOING) RESOURCES FOR THE YEAR</b>	<u>9,223</u>	<u>(18,537)</u>

# GALLIAGH COMMUNITY DEVELOPMENT GROUP

## DETAILED STATEMENT OF FINANCIAL ACTIVITIES

YEAR ENDED 31 DECEMBER 2016

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	2016	2015
	£	£
<b>CHARITABLE ACTIVITIES</b>		
<b>Charitable Activities</b>		
<i>Activities undertaken directly</i>		
Staff costs - Wages & Salaries	85,034	109,952
Volunteer Expenses	7,298	8,761
	<u>92,332</u>	<u>118,713</u>
 <i>Support costs</i>		
Establishment - Rates & Water	111	653
Establishment - Light & heat	1,013	1,224
Establishment - Insurance	1,344	1,553
Motor vehicle expenses	1,913	1,129
Motor and travel costs - Other	1,829	492
Office expenses - Telephone	4,699	10,163
Office expenses - Other	3,876	3,303
Depreciation	485	658
Bank Charges	302	347
	<u>15,572</u>	<u>19,522</u>
	<u>107,904</u>	<u>138,235</u>
	<u>107,904</u>	<u>138,235</u>