

Name of Group Glenclare Friendship
Statement of Account
Year Ended - 31st August 2019

	£		£
Opening Bank Balance	3,874.36		
Opening Cash Balance	53.00		
	3,927.36		
Restricted Bank Income	-	Expenditure Restricted Funds	-
SEHSCT	500.00	Activities	537.50
Main Grant	4,700.00	Hall rent	435.50
		Trips	676.60
		Insurance	269.98
Unrestricted Income		Expenditure Non restricted Funds	
Subscriptions	2,150.00	Supplies	298.28
Membership	335.00	Activities	555.23
Trip deposits	1,301.00	Donations	65.00
ballot	48.00	Hall rent	1,329.65
Misc	378.86	Trips	2,456.95
		Bank charges	33.76
		Insurance	287.00
		Training	576.00
		Postage	0.67
Total Income	9,412.86	Total Expenses	7,522.12
		Total Bank Balance at 31st Aug 2019	5,795.10
		Closing Cash Balance at 31st Aug 2019	23.00
	13,340.22		13,340.22

Statement of Accounts prepared by A. Warden Treasurer.

LISBURN & CASTLEREAGH
 CITY COUNCIL
 10 SEP 2019
 INTERNAL AUDIT

Bank Account
Year Ended 31 August 2019

	Dr.	Cr.
	£	£
Opening Bank Balance	3,874.36	
Income	9,266.91	
Expenditure		7,346.17
Closing Balance at		5,795.10 #
	<u>13,141.27</u>	<u>13,141.27</u>

Bank Reconciliation

Balance as per Bank Statement at 31/08/19

£
5,795.10

Less Outstanding Cheques

Cheque No. £

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Reconciled Bank Balance at 31/08/19

5,795.10 #

Bank Account reconciled to Bank Statement Balance

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A	B	C	D	E	F	G	H	I	J	K	L	M	N	O	P	Q	R													
Summary of Payments Period Ended: 31/08/2019																														
Date	Details	Cheque Number	Amount £	Grant	Analysis Code	Supplies 1	Activities 2	Donations 3	Hall rent 4	Trips 5	Bank charges 6	Insurance 7	Training 8	Control Check																
17/04/2018	Hall rent Jan-Feb St Clares Community H	454	215.00		4	-	-	-	215.00	-	-	-	-	-	-	-	Vouched													
21/05/2019	Insurance	455	287.00		7	-	-	-	-	-	-	287.00	-	-	-	-	Vouched													
22/05/2019	Hall rent march	456	90.00		4	-	-	-	90.00	-	-	-	-	-	-	-	Vouched													
08/06/2019	fee	fee	6.97		6	-	-	-	-	-	-	6.97	-	-	-	-	Vouched													
21/06/2018	ignite 6 weeks computer course	457	576.00		8	-	-	-	-	-	-	-	576.00	-	-	-	Vouched													
27/06/2018	Valled Garden Tearooms feed	459	122.45		5	-	-	-	-	122.45	-	-	-	-	-	-	Vouched													
03/07/2018	J & M Coaches	461	340.00		5	-	-	-	-	340.00	-	-	-	-	-	-	Vouched													
09/07/2018	Glenarm Caselt	458	387.50		5	-	-	-	-	387.50	-	-	-	-	-	-	Vouched													
17/07/2018	Lanagh Lodge	460	465.00		5	-	-	-	-	465.00	-	-	-	-	-	-	Vouched													
07/09/2018	fee	fee	6.72		6	-	-	-	-	-	-	6.72	-	-	-	-	Vouched													
26/09/2018	Hall rent apr - June	462	288.75		4	-	-	-	288.75	-	-	-	-	-	-	-	Vouched													
09/10/2018	S. McKeough milk	463	38.00		1	38.00	-	-	-	-	-	-	-	-	-	-	Vouched													
16/11/2018	Rosies Trust	464	25.00		3	-	-	25.00	-	-	-	-	-	-	-	-	Vouched													
30/11/2018	Hall rent sept& oct	465	404.70		4	-	-	-	404.70	-	-	-	-	-	-	-	Vouched													
07/12/2018	fee	fee	5.55		6	-	-	-	-	-	-	5.55	-	-	-	-	Vouched													
11/12/2018	Tutor Theresa Messenger - evolve move	466	287.50	SEHSCT	2	-	287.50	-	-	-	-	-	-	-	-	-	Vouched													
29/01/2019	Musican S Jones	468	25.00		2	-	25.00	-	-	-	-	-	-	-	-	-	Vouched													
30/01/2019	Boyles Coach house crumlin	467	252.00		5	-	-	-	-	252.00	-	-	-	-	-	-	Vouched													
14/02/2019	Norma Bogg Decopatch	470	170.00		2	-	170.00	-	-	-	-	-	-	-	-	-	Vouched													
19/02/2019	Hall rent Jan	471	331.20		4	-	-	-	331.20	-	-	-	-	-	-	-	Vouched													
01/03/2019	Wartime talk	472	70.00		3	-	70.00	-	-	-	-	-	-	-	-	-	Vouched													
04/03/2019	Ulster Wildlife trust	469	40.00		3	-	-	40.00	-	-	-	-	-	-	-	-	Vouched													
08/03/2019	fee	fee	5.84		6	-	-	-	-	-	-	5.84	-	-	-	-	Vouched													
08/03/2019	Cinnamon tree crafts	473	25.00		1	25.00	-	-	-	-	-	-	-	-	-	-	Vouched													
02/04/2019	Lunch Glenciare committee	474	60.00		1	60.00	-	-	-	-	-	-	-	-	-	-	Vouched													
16/04/2019	Time Steps Medieval Medicine Session	475	50.00		2	-	50.00	-	-	-	-	-	-	-	-	-	Vouched													
08/05/2019	Aisling Deane cookery demo	476	150.00		2	-	150.00	-	-	-	-	-	-	-	-	-	Vouched													
10/05/2019	Long meadow cider loc. & food	477	840.00		5	-	-	-	-	840.00	-	-	-	-	-	-	Vouched													
14/05/2019	J & M Coaches	478	250.00		5	-	-	-	-	250.00	-	-	-	-	-	-	Vouched													
31/05/2019	CIP insurance	479	269.98	big lottery	5	-	-	-	-	269.98	-	-	-	-	-	-	Vouched													
07/06/2019	fee	fee	8.68		6	-	-	-	-	-	-	8.68	-	-	-	-	Vouched													
20/06/2019	Big occasions	481	83.60		2	-	83.60	-	-	-	-	-	-	-	-	-	Vouched													
25/06/2019	Arc café	482	100.00		5	-	-	-	-	100.00	-	-	-	-	-	-	Vouched													
25/06/2019	Maine Court Hotel	483	376.60		5	-	-	-	-	376.60	-	-	-	-	-	-	Vouched													
01/07/2019	chiroptody	485	200.00	SEHSCT	2	-	200.00	-	-	-	-	-	-	-	-	-	Vouched													
17/07/2019	Hall rent	484	435.50		4	-	-	-	435.50	-	-	-	-	-	-	-	Vouched													
29/07/2019	Aisling Deane	486	56.63		2	-	56.63	-	-	-	-	-	-	-	-	-	Vouched													
45																														
46																														
47																														
48																														
49																														
50																														
51																														
52																														
53																														
54																														
55																														
														By Cash **	7,346.17	123.00	1,092.73	65.00	1,755.15	3,403.53	33.76	287.00	576.00							

Summary of Cash Payments
Period Ended: 31/08/2019

J. Slane 12/09/19
Chairperson & date

S. Warden 12/09/19
Treasurer & date

Glencare Friendship Group

Petty Cash - Movements

Dr **Cr**
£ **£**

Opening Cash Balance b/fwd (see proof below)

53.00

Cash income

3,834.00

Cash Payments (per Schedule behind)

3,864.00

Closing Cash Balance c/fwd at **31-8-19**

23.00 #

3,887.00 3,887.00

Cash Count at 31st August 2019

23.00 #

Glencore Friendship Group
 Cash Income from Party Cash
 Year Ended - 31st Aug 2019

Date	Details	Ref	Amount	Analysis	Subscriptions	Membership	Trip deposits	Barbit	Misc	Control	Vouched
			£	Code	1	2	3	4	5	£	to Keep
					£	£	£	£	£		/Invoice
	subs		51.00	1	51.00	-	-	-	-	-	-
	subs		54.00	1	54.00	-	-	-	-	-	-
	subs		51.00	1	51.00	-	-	-	-	-	-
	subs		51.00	1	51.00	-	-	-	-	-	-
	trip payment		15.00	3	-	-	15.00	-	-	-	-
	subs		51.00	1	51.00	-	-	-	-	-	-
	trip payment		180.00	3	-	-	180.00	-	-	-	-
	subs		30.00	1	30.00	-	-	-	-	-	-
	trip payment		30.00	3	-	-	30.00	-	-	-	-
	subs		48.00	1	48.00	-	-	-	-	-	-
	trip payment		15.00	3	-	-	15.00	-	-	-	-
	subs		51.00	1	51.00	-	-	-	-	-	-
	trip payment		75.00	3	-	-	75.00	-	-	-	-
	subs		60.00	1	60.00	-	-	-	-	-	-
	trip payment		136.00	3	-	-	136.00	-	-	-	-
	membership		235.00	2	-	235.00	-	-	-	-	-
	membership		45.00	2	-	45.00	-	-	-	-	-
	membership		42.00	1	42.00	-	-	-	-	-	-
	membership		10.00	2	-	10.00	-	-	-	-	-
	subs		59.00	1	59.00	-	-	-	-	-	-
	membership		10.00	2	-	10.00	-	-	-	-	-
	subs		66.00	1	66.00	-	-	-	-	-	-
	membership		20.00	2	-	20.00	-	-	-	-	-
	subs		69.00	1	69.00	-	-	-	-	-	-
	subs		42.00	1	42.00	-	-	-	-	-	-
	subs		66.00	1	66.00	-	-	-	-	-	-
	subs		66.00	1	66.00	-	-	-	-	-	-
	subs		39.00	1	39.00	-	-	-	-	-	-
	subs		57.00	1	57.00	-	-	-	-	-	-
	subs		42.00	1	42.00	-	-	-	-	-	-
	subs		54.00	1	54.00	-	-	-	-	-	-
	subs		54.00	1	54.00	-	-	-	-	-	-
	subs pay annual lunch		224.00	1	224.00	-	-	-	-	-	-
	balic of Christmas wreath		48.00	5	-	-	-	-	48.00	-	-
	subs		57.00	1	57.00	-	-	-	-	-	-
	membership		10.00	2	-	10.00	-	-	-	-	-
	subs		63.00	1	63.00	-	-	-	-	-	-
	subs		66.00	1	66.00	-	-	-	-	-	-
	subs		39.00	1	39.00	-	-	-	-	-	-
	subs		48.00	1	48.00	-	-	-	-	-	-
	membership		5.00	2	-	5.00	-	-	-	-	-
	subs		66.00	1	66.00	-	-	-	-	-	-
	subs		51.00	1	51.00	-	-	-	-	-	-
	subs		69.00	1	69.00	-	-	-	-	-	-
	subs		66.00	1	66.00	-	-	-	-	-	-
	subs		60.00	1	60.00	-	-	-	-	-	-
	sub		580.00	3	-	-	580.00	-	-	-	-
	trip longmeadow cider		35.00	1	35.00	-	-	-	-	-	-
	subs		35.00	1	35.00	-	-	-	-	-	-
	subs		60.00	1	60.00	-	-	-	-	-	-
	subs		48.00	1	48.00	-	-	-	-	-	-
	subs		63.00	1	63.00	-	-	-	-	-	-
	trip deposit		120.00	3	-	-	120.00	-	-	-	-
	trip payment		150.00	3	-	-	150.00	-	-	-	-
	Sub Total		3,038.00		2,150.00	335.00	1,301.00	-	48.00	-	-
			2,559.00								

1,275.00

Glenclare Friendship Group	Charity No.	
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Receipts and payments accounts

For the period from	01/04/2018	To	31/08/2019	
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
SEHSCT Grant	-	500	-	500	-
Big Lottery Main Grant	-	4,700	-	4,700	-
Subscriptions	2,150	-	-	2,150	-
Memberships	335	-	-	335	-
Trip deposits	1,301	-	-	1,301	-
Ballot	48	-	-	48	-
Misc income	379	-	-	379	-
	-	-	-	-	-
A1 Sub total (Gross income for the Annual Return)	4,213	5,200	-	9,413	-
A2 Asset and investment sales (see tables 1 and 2 in section 7 of the guidance).					
	-	-	-	-	-
	-	-	-	-	-
A2 Sub total	-	-	-	-	-
Total receipts	4,213	5,200	-	9,413	-
A3 Payments					
Activities	555	538	-	1,093	-
Hall Rent	1,330	436	-	1,765	-
Trips	2,457	677	-	3,134	-
Insurance	287	270	-	557	-
Supplies	298	-	-	298	-
Donations	65	-	-	65	-
Bank Charges	34	-	-	34	-
Training	576	-	-	576	-
Postage	1	-	-	1	-
	-	-	-	-	-
A3 Sub total	5,603	1,920	-	7,522	-
A4 Asset and investment purchases (see tables 1 and 2 in section 7 of the guidance)					
	-	-	-	-	-
	-	-	-	-	-
A4 Sub total	-	-	-	-	-
Total payments	5,603	1,920	-	7,522	-
Net of receipts/(payments)	- 1,390	3,280	-	1,891	-
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	3,927	-	-	-	-
Cash funds this year end	2,538	3,280	-	5,818	-

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B1 Cash funds		2,538	3,280	-	5,818	-
		-	-	-	-	-
		-	-	-	-	-
	Total cash funds	2,538	3,280	-	5,818	-
	(agree balances with receipts and payments account(s))	OK	OK	OK	OK	OK

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £	Total funds to nearest £	Last year to nearest £
B2 Other monetary assets		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
		-	-	-	-	-
				Total	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B3 Investment assets			-	-	-
			-	-	-
			-	-	-
			-	-	-
		Total	-	-	-

Categories	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)	Last year
B4 Assets retained for the charity's own use			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			-	-	-
			Total	-	-

Categories	Details	Fund to which liability relates	When due (optional)	Amount due (optional)	Last year
B5 Liabilities				-	-
				-	-
				-	-
				-	-
		Total		-	-

Signed by one or two trustees on behalf of all the trustees

Signature

Swardeu

Print Name

S. WARDEU

Date of approval

12-9-19

Appendix III

Section A

Lisburn & Castlereagh City Council - Independent Examiner's Report

Report to the trustees/ members of	Glenclare Friendship Group	
On accounts for the year ended	31 Aug 2019	Charity no (if any) NIC 102 702
Set out on pages	See attached	

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 65 of the Charities Act (Northern Ireland) 2008 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission for NI (under section 65(3) of the Charities Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's statement

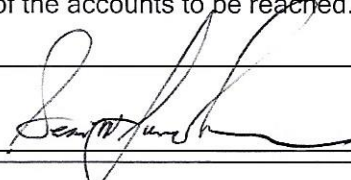
My examination was carried out in accordance with general Directions given by the Charity Commission for NI. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a true and fair view and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 63 of the Charities Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Name:

Sean McGurnaghan

Relevant professional qualification(s) or body (if any):

MIATI

Address:

Internal Audit,
Lisburn & Castlereagh City Council
The Island Civic Centre,
The Island Lisburn
BT27 4RL