

TOBER TINYS COMMUNITY PLAYGROUP

TRUSTEES' REPORT (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

Trustees' Report

I open this report on reflection when I became Chairperson last year. The insight I have gained into the Tober Tinys Community based Playgroup this year has been both fulfilling and rewarding. To listen and engage with the new Leader Clare, new Deputy Muriel and Playgroups Assistants Jacqui and Alex has given me great knowledge on the functions of playgroup and how they utilise their time, resources and become a stronger and stronger team with the children at their focus and heart of it all. Clare you have shown great leadership in your first year as Leader and instantly formed a team that felt supported and valued. Well done for all you have done and achieved this year. Muriel congratulations on your first year as Deputy, your support to all and willingness to help shines through. The collective effort from all the staff, embracing the change and working to new methods that has made this a successful year. Thank you to all the staff, but a particular special thanks to Jacqui and Alex for their continued commitment and dedication to Playgroup, for all the little extras and your experience you bring to the table it is very much appreciated. I am sure you would all like to share your congratulations to the fantastic four.

This year has seen some challenges in that we had a complete new management committee, with a new Chairperson, Secretary and Treasurer and as noted above with a new Leader and Deputy. The initial process of that change over and handover of information and formal changes with the banks were concluded the team worked well together alongside the committee, to help support Clare, Muriel, Jacqui and Alex. Most of us learning on the job, however this made it fun, encouraging and a good working relationship has been formed. I would like to take this opportunity to thank everyone in the management committee for their support this year and their wise council when required, attending meetings and helping with supporting the team. For those that I know are not rejoining, I thank you for giving up your time to play a part in the Tober Tinys Successes over the year or longer.

In terms of successes we have had, thankfully, a content year with the following positives to take forward and acknowledge:

Thankful for Pathway funding again which aids the running of Tober Tinys financially and allows our team to provide the best educational tools and safe environment for our children.

Tober Tinys was able to get a freshen up with paint, new resources were bought and initiative used to maximise space for fun and bright learning for the children. This included ensuring all safety elements were given extra focus and more space was fulfilled especially in reading corner. The outside space looks incredible and special thanks goes to the work outside of hours, additional hours and just generally doing what needs done, over and above their job description.

Appreciated the additional funds that were generated, through TBD donation, Team / Committee Fundraising - coffee morning, quiz sheets, Gala Ball.

In order to give back and promote good Mental Health / Be kind Moto the committee gifted our team with a wellbeing day. This was a way of highlighting the need to look after ourselves whilst we do an important role in work, and at the heart of children, is a team that I wish to continue to support.

Welcoming children from all walks of life, and with additional or complex needs means that training has been increased for certain areas, 2 SEN posts have been advertised with 1 post being filled with our newest member of the team Erin.

Focuses for coming year

Continue to build the already strong foundations of a good team, build in any new members of the committee / management positions (once the reelection has taken place)

Work closely to finalise the Charity Commission replies so that we can remain up to date with their requests.

Continue to put the team and children at the heart of the community based Playgroup and provide assistance were required

Fundraising - what can we do next?

Re-apply for Pathway and any government / council initiatives that we can avail of, considering the economic position we are in with raising cost of living to ensure the survival of our current working methods.

To promote that we should Smile, Have Fun, Be kind, and talk to one another.

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In closing, I would like to encourage you all to become part of the management committee. New faces will bring new skills, experience and ideas all of which are very welcome. Finally I hope that the staff and management committee have a positive start to the year and that this year is a successful one for Tober Tinys Community playgroup.

Financial review

All the funds administered in grants by the charity are governed by procedures and policies laid down and agreed in advance between the charity and those partners funding the grant schemes.

All financial procedures for the group are reviewed annually to ensure that all policies and procedures are updated to conform to any new financial legislation that has been introduced.

Statement of trustees' responsibilities

The Constitution requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of Tober Tinys Community Playgroup and of the surplus or deficit for that period. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that Tober Tinys Community Playgroup will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of Tober Tinys Community Playgroup and to enable the trustees to ensure that the financial statements comply with the Constitution. The trustees are also responsible for safeguarding the assets of Tober Tinys Community Playgroup and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are satisfied that all grants have been used solely for the purposes for which they were provided.

By order of the board



Chairperson