

ST PATRICK'S PS LEGAMADDY HOME SCHOOL ASSOCIATION (HSA)

167 BALLYNOE ROAD, DOWNPATRICK BT30 8AR

REGISTERED CHARITY NUMBER NIC102598

ANNUAL GENERAL MEETING

6th NOVEMBER 2019 7PM SCHOOL HALL

TRUSTEES' ANNUAL REPORT - 01 NOVEMBER 2018 31 OCTOBER 2019

1. **Purposes.** The purposes of the HSA are set out in its constitution dated 4th December 2014. The purposes are to advance the education of the pupils at St Patrick's Primary School, Legamaddy (**School**) in particular by: (i) developing effective relationships between the staff, parents and others associated with the School and (ii) engaging in activities or providing facilities or equipment which support the School and advance the education of the pupils.
2. **Governance.** The HSA is governed by the following trustees:
 - a. Chair – Maureen Kelly
 - b. Deputy Chair – Veronica Bailie
 - c. Treasurer – Emma Looby
 - d. Secretary – Lisa Nay
 - e. School principal – Sarah McDowell
3. **Main achievements.** This year the HSA raised **£4,581.02**. Highlights of the past HSA year in descending order of funds raised:
 - a. The bingo evening at the school drew packed house. It was a thoroughly enjoyable evening and the biggest fundraiser of the year at £715.
 - b. The Asda bag pack which depends heavily on parental support raised £636.
 - c. The Christmas raffle, always a solid source of funds, raised £601.
 - d. The bonus ball is now established as a rolling event and raised £530.
 - e. Smartie tube – each child is provided with a tube of Smarties and asked to return it full of 20p coins. This event requires minimal effort from the Committee and this year returned an excellent £484.
 - f. The HSA tuck shop at various school events raised £449.
 - g. P6 organised a cake sale in support of the HSA of their own initiative and raised £394.
 - h. We had a Sport's Day BBQ for the second year in a row that raised £367.
 - i. As usual, Christmas cards were designed by the children and printed by a third party company for sale to friends and family. The card company paid a share of the proceeds to the HSA amounting to £251.
 - j. Under the Cash for Clobber scheme old clothes and bedding are collected and sold to a company which specialises in recycling these items. In addition to raising £152 this activity supports the School's objective to be environmentally friendly.

4. **Public benefit.** We set out here how the HSA has benefited pupils at the School in the past year. The trustees have had regard to the Charity Commission's public benefit requirement statutory guidance. In the year the HSA spent **£2,171.71** on the following:
 - a. transport for the whole school for a trip to the cinema to watch a Christmas film in Downpatrick. This is a highlight of the Christmas season for the children and is the only trip in the year undertaken by the entire school;
 - b. sports equipment; and
 - c. Grow in Love books.
5. **Financial position.** At the end of the year the HSA bank balance was in credit in the sum of **£4,440.18**. This is in keeping with the HSA's usual reserve.
6. **Objectives for 18/19.** At the start of the year the HSA set out to:
 - a. encourage more families to get actively involved in the HSA. This was fulfilled by the HSA raising awareness of the HSA with parents of P1, participation at Bingo and support for the Asda bag pack; and
 - b. increase the fundraising which occurs outside the immediate circle of pupils' families. This was fulfilled with the Asda bag pack.
7. **Objectives for the coming year.** The committee plans to:
 - a. widen the children's horizons by funding trip for the whole school to a theatre production in Belfast instead of a trip to the local cinema; and
 - b. more actively promote effective relationships between the staff, parents and others associated with the School.
8. **Thanks.** Thanks to the HSA committee and those who have supported the committee of the HSA: parents, wider families and friends and teachers. Also members of the wider community such as Asda for providing the bag pack, and those who contributed prizes for the bingo and the Christmas raffle.

Signed Maureen Kelly

Maureen Kelly, Chairperson

Date 7/11/19