

**United Parish of Killinchy, Kilmoody and Tullynakill**

**Trustees' Annual report and Statement of Receipts and Payments and Assets and Liabilities For the  
year ended 31<sup>st</sup> December 2019**

**Charity Number: 102533**

## **United Parish of Killinchy, Kilmoody and Tullynakill**

### **References and administrative details**

Charity Name: United Parish of Killinchy, Kilmoody, and Tullynakill

Newtownards/Killinchy, Kilmoody & Tullynakill/Killinchy Parish Church/Down & Dromore/Church of Ireland

Charity Registration Number: 102533

Contact Address: The Rectory,  
11 Whiterock Road  
Killinchy  
County Down, BT23 6PR

### **Trustees**

Select Vestry (elected members) Mr Ken Brundle, Mrs. Helen Carinduff, Mrs Linda Cooke, Mrs Jenny Fulton, Mr Robin Hawe, Miss Emma Heaney, Mr. Wilson Heaney, Mrs. Mary Maxwell, Mrs. Caroline Moorhead, Mrs Geneena McIlwaine, Mrs. Alison Nelson, Lady Brenda Sheil, Mr Dan Uprichard, Mrs. Joan Warrington, Mrs Pam Wells, Mrs Clare Wilson.

### **Principal Office-bearers**

Clergy: Dr. Stanley Gamble B.A., M.Th, Ph.D.,  
Honorary Treasurer: Mrs E J Warrington  
Honorary Secretary: Mr Steve Majury

#### *St. Mary's, Kilmoody*

Rector's Churchwarden: Mr. Steve Majury  
People's Churchwarden: Mrs Linda Cooke  
Rector's Glebe-warden: Mr. Billy Torrens  
People's Glebe-warden: Mr. Robin Hawe

#### *Killinchy Parish Church*

Rector's Churchwarden: Mrs. Helen Lyness  
People's Churchwarden: Mrs Clare Wilson  
Rector's Glebe-warden: Mr. Richard Cooper  
People's Glebe-warden: Mr. Wilson Heaney

### **Independent Auditor**

Mrs Yulia Black ACMA CGMA, 6 Quay Lane, Killough, Co. Down, BT30 7QH

### **Bankers**

Danske Bank  
Killinchy Street,  
Comber

## **Trustees' Annual Report for the year ended 31<sup>st</sup> December 2019**

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for the United Parish of Killinchy, Kilmood and Tullynakill for the year ended 31<sup>st</sup> December 2019.

### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of the United Parish of Killinchy, Kilmood and Tullynakill is to support the advancement of the Christian religion by promoting, through the work of the United Parish of Killinchy, Kilmood and Tullynakill the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the United Parish of Killinchy, Kilmood and Tullynakill has custody of property and of records, materials and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the select vestry of the United Parish of Killinchy, Kilmood and Tullynakill.

### **Achievements, Performance & Public Benefit**

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit. We believe we have succeeded in this purpose in the following ways

#### Advancement of religion – Our worship of God.

The United Parish of Killinchy, Kilmood and Tullynakill has continued to maintain two church buildings: St Mary's, Kilmood and Killinchy Parish Church. There is a church hall at each location. Throughout the year Sunday services have been held in each church on a weekly basis –10:00 a.m. in St. Mary's, Kilmood and 11:30am in Killinchy Parish Church. The service pattern in both churches continues to be: 1st Sunday, Holy Communion; 2nd Sunday, Morning Prayer; 3rd Sunday, Service of the Word; 4th Sunday, Family Service. We have some special occasions when the services are held in other locations, with the combined congregations of the two churches and members of the wider community attending. Of note are the service held each year on the last Sunday in June in the ruins of Nendrum and that on the last Sunday in August held in the ruins of Tullynakill. The congregation enjoyed a picnic after each of these services. During Holy Week there are church services every evening. On Christmas Eve there is a service of Holy Communion in Killinchy Parish Church where the congregations of the two churches combine with the members of other denominations from the locality. The parish participates in ecumenical services with the churches from the other denominations in the local area. On Remembrance Sunday the Royal British Legion participated in the Remembrance Service in St Mary's Church, Kilmood.

#### Our service to the community.

The parish operates a Tuesday Club for senior citizens each week based in the parish hall at Killinchy. This is attended by roughly 30 older people from the local area with many being brought to the venue by volunteer transport. The activities offered are varied, including trips to places of interest throughout Northern Ireland. The club provides an opportunity for socialising and a hot meal is also provided. Killinchy After School Club provides affordable childcare to parents in the local community. A breakfast club and after school sessions take place in Killinchy Parish Hall on a daily basis throughout term time. This is officially registered with Social Services. Outside of term time, there is a successful summer school and various holiday clubs to cater for children and their parents. We are continuing to grow and develop Killinchy Tots – a parent and toddlers' group, which meets every Thursday between 10am and 11.30am. This helps combat rural isolation for parents and toddlers. It provides a safe environment for parents and toddlers to socialise and meet together. In Kilmood Church Hall, the Music Club meets throughout the year on a Monday night. This is attended by musicians, singers and those who simply enjoy music from all parts of the community, with the hall being usually packed to capacity.

On Tuesday evenings, the Mothers' Union continued to meet in Kilmoor Hall. They had a varied programme of speakers and activities throughout the year. They took part in various outings and made a positive contribution to the life of parents and families. Kilmoor Art Club was founded in 1989 to provide a venue for local artists and aspiring artists to come together to practice their skills and learn from visiting tutors. The club met throughout the year on the first and second Thursday of most months with a break during the summer.

The Upholstery and Soft Furnishings club had a very successful year, meeting each Wednesday afternoon throughout the year in Kilmoor Church Hall. Kilmoor Playgroup is a community led playgroup and caters for some 26 children of preschool age on weekdays throughout the year. It was inspected during 2018 and received the highest award of outstanding. Our halls continue to be available for rental by members of the parish and by non-members for purposes such as birthday parties and for fundraising events. The parish allows fundraising events for purposes which do not conflict with the parishes own charitable purposes or conflict with our moral and spiritual ethos. Where an event is to fundraise for a charity, the parish does not charge rent.

The trustees have committed to improving and developing the facilities of the parish over the next few years. The ongoing plans included the maintenance of the interior of Kilmoor Church and the replacement of the organ there. The dedication of the organ, built by J.W. Walker & Sons (London) in 1884 and originally in St. Margaret's Church, Reydon, Suffolk, was marked on 28<sup>th</sup> March 2019 when a plaque was unveiled by HRH, The Duke of Kent.

The replacement of the current vestry room at Killinchy church with a new building providing a community hub facility was undertaken through grant funding to Killinchy Community Interest Company from both the Rural Development Fund and the Ulster Scots Agency, which was set up specifically to build and then operate the new facility on a lease from the Church of Ireland. In addition, the Livingston family made a contribution towards this project. It was hoped that the new facility, to be known as the Livingston Centre would be formally opened on St Patrick's Day, 2020. It is intended that the building should house an exhibition facility displaying historical information about the Reverend John Livingston, the Ulster Scots history of the locale and from time to time host exhibitions about other noteworthy historical local figures.

Planning and preparatory work continued on the building of a new Hall at Kilmoor, which would provide significantly improved facilities for the youth organisations and for other community organisations in the local area.

Our service to young people. Each church has a Sunday School providing education about the Christian faith, serving children aged between 4 and 11. There are 45 children on the register at Kilmoor and 27 on the register of Killinchy Parish Church. At Kilmoor church there is a youth fellowship, "KREW", which encourages young people to grow in faith and service. KREW met in Kilmoor Cottage on a weekly basis. Their programme was varied with an emphasis on spiritual growth and development. They also went on social outings throughout the year. There is also a creche at Kilmoor church every Sunday except when there is the family service. The trustees have committed to improving the creche facilities in partnership with the Playgroup. A Girls' Brigade company – 369th Kilmoor GB – exists within the Parish with over 120 members. There is also a company of the Church Lads' Brigade – 1st Killinchy Church Lads' Brigade with over 60 members, and a unit of the Rainbows, Brownies and Girl Guides with over 60 members. These organisations meet in a mixture of the various parish halls, Killinchy Community Hall, and other local halls.

Our service to the wider community.

Throughout the year we supported various charitable causes:

Air Ambulance	Barnabus Fund
Barnardo's	Bishop's Appeal
Brainwaves NI	British Legion - Poppy Appeal
Children In Need	Comic Relief
C.O.I. Board of Education	C.O.I. Board of Social Responsibility
C.O.I. Orphans and Children's Society	C.O.I. Chaplin QUB
C.O.I. Chaplin Trinity College Dublin	Church's Ministry Of Healing
CMS Ireland	Crosslinks
Discretionary Fund	Dementia NI
Down Cathedral	ICS
Good News Ministries Tanzania	Killinchy Silver Band
Killinchy Senior Citizens	Killinchy Masonic Lodge charity
Mercy Ships	Mission to Mexico
Missions to Seafarers	Motor Neuron Disease
NI Childrens' Hospice	RNLI
Salvation Army	Simon Community
Save the Children	S.A.M.S. Ireland
Sophia's charity	Spud Bear Ministries
Street Pastors	Tear Fund
Ulster Hospital Cancer Unit	174 Trust

**Financial Review**

The charity received £246,247 by way of income for the year 2019 and there was expenditure of £241,720. The Trustee's policy on holding reserves can be sought by writing to the Honorary Secretary of the Select Vestry. No funds were materially in deficit at the end of the year and therefore it was not necessary to take steps taken to eliminate a deficit.

**Going Concern**

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year ended 31<sup>st</sup> December 2019 can be signed off as a going concern.

## **Trustees' Annual Report for the year ended 31st December 2019 (continued)**

### **Structure, Governance and Management**

#### ***Governing Document and Constitution of the Charity***

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

#### ***Recruitment and Appointment of Select Vestry (Trustees)***

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general vestry and to stand for election to the select vestry. Meetings of the general vestry are held at least once a year. The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

#### ***Pay and remuneration***

The incumbent receives a stipend in accordance with figures approved by the General Synod of the Church of Ireland as well as the recommended office and locomotory allowances.

#### ***Organisational Structure***

The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, the churchwardens, the glebe wardens and twelve other members of the general vestry elected at the General Vestry.

The select vestry is chaired by the incumbent. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members. Special meetings may be convened at any time by the chairperson or the churchwardens. In 2019 the Select Vestry met 9 times during the year and the average attendance was 75%.

#### ***Compliance with Public Benefit***

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

#### ***Statement of Trustees' Responsibilities***

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

**Trustees' Annual Report for the year ended 31st December 2019 (continued)**

**Statement of Trustees' Responsibilities (continued)**

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

Rev. Dr. S.T.R Gamble

**Rector**

Mr Steve Majury

**Honorary Secretary**

Mrs Joan Warrington

**Honorary Treasurer**