

MAINSTAY DRP

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

		Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	Unrestricted funds 2022 £	Restricted funds 2022 £	Total 2022 £
	Notes						
<u>Income and endowments from:</u>							
Donations and legacies	3	74,055	-	74,055	149,639	-	149,639
Charitable activities	4	4,122,657	490,473	4,613,130	3,815,920	541,816	4,357,736
Investments	5	4,600	-	4,600	-	-	-
Other income	6	6,000	-	6,000	-	-	-
Total income		4,207,312	490,473	4,697,785	3,965,559	541,816	4,507,375
<u>Expenditure on:</u>							
Charitable activities	7	3,775,665	489,513	4,265,178	3,800,710	541,816	4,342,526
Net income for the year/ Net movement in funds		431,647	960	432,607	164,849	-	164,849
Fund balances at 1 April 2022		908,106	-	908,106	743,257	-	743,257
Fund balances at 31 March 2023		1,339,753	960	1,340,713	908,106	-	908,106

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

The statement of financial activities also complies with the requirements for an income and expenditure account under the Companies Act 2006.

MAINSTAY DRP

BALANCE SHEET

AS AT 31 MARCH 2023

	Notes	2023		2022	
		£	£	£	£
Fixed assets					
Tangible assets	12		19,017		17,522
Current assets					
Stocks	13	2,703		-	
Debtors	14	418,355		240,171	
Cash at bank and in hand		1,119,501		906,195	
			1,540,559		1,146,366
Creditors: amounts falling due within one year	15	(218,863)		(255,782)	
Net current assets			1,321,696		890,584
Total assets less current liabilities			1,340,713		908,106
Income funds					
Restricted funds	16		960		-
Unrestricted funds			1,339,753		908,106
			1,340,713		908,106

The financial statements were approved by the Trustees on 22 November 2023



Dr P Moore
Trustee

Company registration number NI024793

MAINSTAY DRP

STATEMENT OF CASH FLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	2023 £	£	2022 £	£
Cash flows from operating activities					
Cash generated from operations	21		214,259		644,287
Investing activities					
Purchase of tangible fixed assets		(11,553)		(3,636)	
Proceeds from disposal of tangible fixed assets		6,000		-	
Investment income received		4,600		-	
Net cash used in investing activities			(953)		(3,636)
Net cash used in financing activities			-		-
Net increase in cash and cash equivalents			213,306		640,651
Cash and cash equivalents at beginning of year			906,195		265,544
Cash and cash equivalents at end of year			<u>1,119,501</u>		<u>906,195</u>

MAINSTAY DRP

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies

Charity information

Mainstay DRP is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 2 Cumulus Heights, Ballyvange, Downpatrick, Co Down, BT30 6WT.

1.1 Accounting convention

The financial statements have been prepared in accordance with the charity's Memorandum of Association, the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" ("FRS 102") and the Charities SORP "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (effective 1 January 2019). The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

MAINSTAY DRP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

1.6 Tangible fixed assets

Tangible fixed assets are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses.

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

Fixtures and fittings	20% per annum straight line
Computers	20% per annum straight line
Motor vehicles	20% per annum straight line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset, and is recognised in the statement of financial activities.

1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

1.8 Stocks

Stocks are stated at the lower of cost and estimated selling price less costs to complete and sell. Cost comprises direct materials and, where applicable, direct labour costs and those overheads that have been incurred in bringing the stocks to their present location and condition. Items held for distribution at no or nominal consideration are measured the lower of replacement cost and cost.

Net realisable value is the estimated selling price less all estimated costs of completion and costs to be incurred in marketing, selling and distribution.

1.9 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

1.10 Financial instruments

The charity has elected to apply the provisions of Section 11 'Basic Financial Instruments' and Section 12 'Other Financial Instruments Issues' of FRS 102 to all of its financial instruments.

Financial instruments are recognised in the charity's balance sheet when the charity becomes party to the contractual provisions of the instrument.

Financial assets and liabilities are offset, with the net amounts presented in the financial statements, when there is a legally enforceable right to set off the recognised amounts and there is an intention to settle on a net basis or to realise the asset and settle the liability simultaneously.

Basic financial assets

Basic financial assets, which include debtors and cash and bank balances, are initially measured at transaction price including transaction costs and are subsequently carried at amortised cost using the effective interest method unless the arrangement constitutes a financing transaction, where the transaction is measured at the present value of the future receipts discounted at a market rate of interest. Financial assets classified as receivable within one year are not amortised.

MAINSTAY DRP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting policies (Continued)

Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Debt instruments are subsequently carried at amortised cost, using the effective interest rate method.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

1.11 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

1.12 Retirement benefits

Payments to defined contribution retirement benefit schemes are charged as an expense as they fall due.

Rentals payable under operating leases, including any lease incentives received, are charged as an expense on a straight line basis over the term of the relevant lease.

1.13 Operating leases

Rentals under operating leases are charged to the Statement of Financial Activities incorporating Income and Expenditure Account on a straight line basis over the lease term.

2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

MAINSTAY DRP
NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

2 Critical accounting estimates and judgements (Continued)

Key sources of estimation uncertainty

Fixed assets

The annual depreciation charge on fixed assets depends primarily on the estimated lives of each type of asset and estimates of residual values. The directors regularly review these asset lives and change them as necessary to reflect current thinking on remaining lives in light of prospective economic utilisation and physical condition of the assets concerned. Changes in asset lives can have a significant impact on depreciation and amortisation charges for the period. Detail of the useful lives is included in the accounting policies.

Debtors

Short term debtors are measured at transaction price, less any impairment. Impairment of such debtors involves some estimation uncertainty.

Restricted and unrestricted funds

Judgements are made in relation to allocation of income and expenditure to restricted and unrestricted funds. The directors consider it appropriate to allocate these funds based on interpretation of donations received.

3 Donations and legacies

Unrestricted funds	Unrestricted funds
---------------------------	---------------------------

£	£
2022	2023

149,639	74,055
----------------	---------------

Grants

4 Charitable activities

£	£
2022	2023

4,313,308	4,434,984
44,428	178,146

Services provided under contract
 Other income

4,357,736	4,613,130
------------------	------------------

3,815,920	4,122,657
541,816	490,473

Analysis by fund
 Unrestricted funds
 Restricted funds

4,357,736	4,613,130
------------------	------------------

MAINSTAY DRP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

5 Investments

	Unrestricted funds	Total
	2023 £	2022 £
Interest receivable	4,600	-

6 Other income

	Unrestricted funds	Total
	2023 £	2022 £
Net gain on disposal of tangible fixed assets	6,000	-

MAINSTAY DRP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

7 Charitable activities

	Total 2023 £	Total 2022 £
Staff costs	2,823,213	2,876,934
Depreciation and impairment	9,528	15,366
Light & heat	42,355	35,806
Rent & rates	290,548	281,430
Insurance	60,465	60,248
Telephone & IT	25,803	18,852
Consumables	121,370	105,984
Advertising	23,415	1,186
Repairs	99,829	58,172
Printing, postage & stationery	11,478	7,205
Vehicle expenses	14,619	15,614
Sundry expenses	11,440	9,664
Staff training	90,997	30,129
Bad debts	23,735	13,960
Agency costs	75,517	-
	<u>3,724,312</u>	<u>3,530,550</u>
Share of support costs (see note 8)	415,409	691,302
Share of governance costs (see note 8)	125,457	120,674
	<u>4,265,178</u>	<u>4,342,526</u>
Analysis by fund		
Unrestricted funds	3,775,665	3,800,710
Restricted funds	489,513	541,816
	<u>4,265,178</u>	<u>4,342,526</u>

MAINSTAY DRP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

8 Support costs

	Support costs	Governance costs	2023	Support costs	Governance costs	2022
	£	£	£	£	£	£
Staff costs	288,908	-	288,908	305,279	-	305,279
Depreciation	531	-	531	855	-	855
Light & heat	5,354	-	5,354	2,589	-	2,589
Rent & rates	15,576	-	15,576	15,601	-	15,601
Insurance	7,556	-	7,556	3,172	-	3,172
Telephone	8,247	-	8,247	11,733	-	11,733
Computer expenses	15,863	-	15,863	17,549	-	17,549
Advertising	28,548	-	28,548	9,260	-	9,260
Repairs	10,071	-	10,071	10,985	-	10,985
Printing, postage & stationery	10,662	-	10,662	9,638	-	9,638
Donations	-	-	-	297,863	-	297,863
Sundry expenses	24,093	-	24,093	6,778	-	6,778
Audit fees	-	8,100	8,100	-	9,000	9,000
Legal & professional	-	117,357	117,357	-	111,674	111,674
	<u>415,409</u>	<u>125,457</u>	<u>540,866</u>	<u>691,302</u>	<u>120,674</u>	<u>811,976</u>
Analysed between Charitable activities	<u>415,409</u>	<u>125,457</u>	<u>540,866</u>	<u>691,302</u>	<u>120,674</u>	<u>811,976</u>

Governance costs includes payments to the auditors of £8,100 (2022- £9,000) for audit fees.

9 Trustees

During the year, the charity paid £35,240 (2022 - £Nil) for accountancy services provided by a firm owned by a Trustee. There were no other transactions with trustees that are required to be disclosed.

10 Employees

The average monthly number of employees during the year was:

	2023 Number	2022 Number
Residential and daycare staff	112	134
Administration and support	9	7
Total	<u>121</u>	<u>141</u>

MAINSTAY DRP

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 MARCH 2023

10 Employees (Continued)

Employment costs	2023 £	2022 £
Wages and salaries	2,790,389	2,877,656
Social security costs	257,329	240,581
Other pension costs	64,403	63,976
	<u>3,112,121</u>	<u>3,182,213</u>

The number of employees whose annual remuneration was more than £60,000 is as follows:

	2023 Number	2022 Number
£60,001 to £70,000	-	1
£70,001 to £80,000	1	-
	<u>1</u>	<u>-</u>

11 Taxation

The charity is exempt from tax on income and gains falling within section 505 of the Taxes Act 1988 or section 252 of the Taxation of Chargeable Gains Act 1992 to the extent that these are applied to its charitable objects.

12 Tangible fixed assets

	Fixtures and fittings £	Computers £	Motor vehicles £	Total £
Cost				
At 1 April 2022	96,442	11,069	51,686	159,197
Additions	11,553	-	-	11,553
Disposals	(31,509)	-	(11,250)	(42,759)
At 31 March 2023	<u>76,486</u>	<u>11,069</u>	<u>40,436</u>	<u>127,991</u>
Depreciation and impairment				
At 1 April 2022	85,247	5,898	50,530	141,675
Depreciation charged in the year	6,963	1,939	1,156	10,058
Eliminated in respect of disposals	(31,509)	-	(11,250)	(42,759)
At 31 March 2023	<u>60,701</u>	<u>7,837</u>	<u>40,436</u>	<u>108,974</u>
Carrying amount				
At 31 March 2023	<u>15,785</u>	<u>3,232</u>	<u>-</u>	<u>19,017</u>
At 31 March 2022	<u>11,195</u>	<u>5,171</u>	<u>1,156</u>	<u>17,522</u>