

Ballinderry Bridge Playgroup
Trustees' Annual Report and
Statements of Payments & Receipts and Assets & Liabilities
for the year ended 31 August 2018

Charities Number:

NIC102408

Ballinderry Bridge Playgroup Annual Report and Financial Statements for the Year Ended 31 August 2018

Contents

	Pages
References and administrative details of the Charity	3
Trustees' Report	3-4
Independent Examiners Report to the Trustees	5
Statement of Payments & Receipts	6
Statement of Assets & Liabilities	7
Notes to the Financial Statements	8

Ballinderry Bridge Playgroup

- Trustee's Annual Report for the year ended 31 August 2018

The Trustees present their Annual Report and Financial Statements for Ballinderry Bridge Playgroup for the year ended 31 August 2018.

References and Administrative Details

Charity Name: Ballinderry Bridge Playgroup

Charity Registration Number: NIC102408

Principal Address/Registered Office: Ballinderry Parochial Centre
Ballinderry Bridge Road
Ballinderry Bridge
Cookstown
BT80 0AY

Trustees

The trustees who served during the year are as follows:

Chairperson: Fiona McCusker
Vice chairperson: Margaret-Ann McKee
Secretary: Fiona Conway
Assistant secretary: Ledean Gwyer
Treasurer: Katharine McGuckin
Vice treasurer: Annette Harney

Committee Members Cathy Scullion Donna Devlin
Kathryn Mitchell Michaela McKay

Objectives & Activities

The quiet room area under the stairs was completed, this was a super project which has really encouraged some of the quieter children to get a greater interest in reading away from all distractions. The work on the outdoor learning area has been completed by John Wilson and has proved to be extremely popular with the children.

Our main objective every year is to provide a high standard of preschool education. The activities we incorporate into the daily running of the playgroup are to instil independence and confidence into the children. In addition to all of our daily/weekly activities we aim to take the children on various nature walks to show the seasonal changes in our locality, we have also planned hibernation for their teddy bears and invite the parents to the hibernation evening with hot chocolate and marshmallows. We will also be taking them to the two local primary school concerts. We also bake with the children on a regular basis an activity which always excites them.

Compliance with Public Benefit

The Charity has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Charity's objectives and activities, as well as providing public benefit.

Financial Review

Financial Reports are reviewed throughout the year and a review on completion of the Annual Accounts.

Total receipts (£60,119) for the year ended 31 August 2018 were exceeded by total payments (£64,355) by £4,236, decreasing the total cash funds held to £41,357 from £45,593. (Pages 7-8).

Charitable Purposes

Ballinderry Playgroup is established to advance education and to promote the overall wellbeing and safety of the children within the Ballinderry Community. The aim of the group is to enhance and develop the education of the children without prejudice, encouraging inclusion and participation, so that the conditions of their lives may be improved.

Structure, Governance and Management

Ballinderry Playgroup is governed by a constitution adopted in 2015. The Playgroup is run by a committee of Parents. The Playgroup receives funding from the Education Authority for each preschool child attending. This money is used to pay staff costs and other expenses incurred. Additional funding is achieved by events/ ongoing projects organised by the Committee and Staff. Applications for various Grants are also made throughout the year. The current constitution is held on file by the Charity Commission. Ballinderry Bridge Playgroup is registered with the Charity Commission and is placed on the Northern Ireland register of charities from 11 June 2015.

Approved by the trustees on 22 October 2020 and signed on their behalf by:

Fiona McCusker
Chair

Fiona Conway
Secretary

Independent examiner's report to the charity trustees of Ballinderry Bridge Playgroup

I report on the accounts of the Playgroup for the year ended 31 August 2018, which are set out on pages 7 to 8.

Respective responsibilities of charity trustees and examiner

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in the general directions given by the Commission under section 65 (9) (b) of the Charities Act
- State whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general directions given by the Charity Commission for Northern Ireland under section 65 (9) (b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a preparation of the accounts from those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached

Independent examiner's statement

I have completed my examination and I have identified matters of concern in respect of areas (1) to (3) listed above because I have identified concerns to do with each of these requirements. The charity trustees have prepared receipts and payments accounts and the accounts show monies received in the year of £60,119, however, incomplete records have been kept for the Lunch/induction monies and fundraising monies totaling £7,485 of these monies. In connection with matter (4) listed above and, in connection with the following the Directions of the Charity Commission for Northern Ireland, I have found no other matters that require drawing to your attention.

Signed: _____

Date: 22 October 2020

Name: Seamus O'Neill FCA

Weir & Co. Chartered Accountants, 27 High Street, Moneymore, BT45 7PA.

Ballinderry Bridge Playgroup

Statement of Payments & Receipts for the year ended 31 August 2018

	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
Receipts				
Lunch/Induction monies	4,991	-	4,991	5,994
EA grant	51,581	-	51,581	69,682
Fundraising	2,494	-	2,494	1,757
Donations	950	-	950	-
Other income	92	-	92	-
Bank interest	11	-	11	-
	60,119	-	60,119	77,433
Payments				
Payroll costs	41,630	-	41,630	51,606
Employer pension contributions	1,031	-	1,031	3,084
Early years advisor	1,501	-	1,501	1,791
Play materials & consumables	4,117	-	4,117	5,981
Insurance	631	-	631	566
Telephone	909	-	909	708
Heat & light	800	-	800	664
Repairs	8,386	-	8,386	6,307
Staff training	1,455	-	1,455	290
Cleaning materials	70	-	70	252
Food & sundries	1,932	-	1,932	1,256
Jumpers/graduation	75	-	75	664
Donation	250	-	250	-
School trips	-	-	-	503
Sundry expenses	855	-	855	526
Bank & credit card fees	183	-	183	218
Total Payments	63,825	-	63,825	74,416
Asset & Investment purchase				
Tablet & Laptop	530	-	530	300
Net receipts/(payments)	(4,236)	-	(4,236)	2,717
Surplus/(deficit) for the year	(4,236)	-	(4,236)	2,717
Reconciliation 31.08.18				
Cash at bank & in hand 31.08.17	45,593	-	45,593	42,876
Surplus/(deficit) this year end	(4,236)	-	(4,236)	2,717
Cash at bank & in hand 31.08.18	41,357	-	41,357	45,593

**Ballinderry Bridge Playgroup
Statement of Assets & Liabilities - Year ended 31 August 2018**

	Unrestricted Funds £	Restricted Funds £	Total 2018 £	Total 2017 £
<u>Funds Reconciliation</u>				
Cash at bank & in hand 31.08.17	45,593	-	45,593	42,876
Surplus/(deficit) this year end	(4,236)	-	(4,236)	2,717
Cash at bank & in hand 31.08.18	41,357	-	41,357	45,593
Bank & Cash Balances				
Current account			14,570	18,861
Number 2 account			-	5,001
Business reserve account			26,738	21,726
Cash on hand			44	-
Credit card			5	5
			41,357	45,593
Other Assets (Unrestricted Fund)				
Office & play equipment			5,586	5,350
PAYE			-	645
			5,586	5,995
Other liabilities (Unrestricted Fund)				
PAYE			369	-
Pension control			265	-
			634	-

Approved by the trustees on 22 October 2020 and signed on their behalf by:

Fiona McCusker
Chairperson

Fiona Conway
Secretary

Notes to the Financial Statements for the year ended 31 August 2018

1. Accounting Policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities.

(a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and payments Account have been accounted for on a cash receipts basis.

(b) Statement of Assets and Liabilities

Other Assets are recognised at cost and are depreciated on a 5% straight line basis.