

**PARISH OF ST MARK'S, DUNDELA**

**INDEPENDENT EXAMINER'S REPORT**

**for the year ended 31 December 2022**

**Charity Registration Number NIC102090**



**St Mark's**  
Parish of Dundela

Charity Registration Number: NIC102090

## **St Mark's Parish Church, Dundela**

### **References and administration details**

Charity Registration Number NIC102090

Contact Address                      St Mark's Parish Office  
Heyn Hall  
2 Sydenham Avenue  
Belfast  
BT4 2DR

### Charity Trustees

Dr Sarah Bass  
Dr Ann Clark  
Mrs Emma Dale  
Ms Laura Hillis: Glebe Warden People  
Mr Michael Newman  
Mrs Lynn Wilson: Glebe Warden Clergy  
Mrs Lesley Donaldson  
Mr Robert McBride  
Mrs Joan Atkinson  
Mr Don McClean  
Mr John Campbell  
Miss Heather McKaig

### Principal Office-bearers

Clergy (Rector)	Revd Canon Helene T. Steed
Church Hon Secretary	Mrs Hannah Nelson
Church Hon Treasurer	Mrs Lucy McIlwaine
Church Warden Clergy	Mr Michael Newman
Church Warden People	Mrs Heather Ellison
<b>Independent Examiner</b>	
Mr Mark Eakin	

### **Bankers**

Danske Bank  
520 Upper Newtownards Road  
Belfast. BT4 3HD

## **INDEPENDENT EXAMINERS' REPORT TO THE SELECT VESTRY OF ST MARK'S PARISH CHURCH, DUNDELA**

I report on the accounts of the St Mark's Parish Church, Dundela for the year ended 31 December 2022.

### **Respective responsibilities of members of the Select Vestry of St Mark's Parish Church, Dundela (acting in their capacity as Charity Trustees) and the examiner.**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

As an independent examiner it is my responsibility to:

- examine the accounts under section 65 of the Charities Act;
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act, and
- state whether particular matters have come to my attention.

### **Basis of Independent examiner's report**

I have examined your charity accounts as required under 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of any accounts presented with those records. It also included consideration of any usual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving cause to believe:

1. that accounting records were not kept in accordance with section 63 of the Charities Act;
2. that the accounts do not accord with those accounting records;
3. that the accounts do not comply with the accounting requirements of the Charities Act, and

4. that there is further information needed for a proper understanding of the accounts to be reached.

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Mark Eakin

Signature ME

Relevant professional qualification or body (if relevant) Chartered Accountants Ireland

Address: 1b Twesford Park  
Belfast  
BT4 2JY

Date: 03/04/23

**Parish of St Mark's, Dundela**  
**General Fund 31 December 2022 (Unrestricted)**

Balance b/fwd 31 December 2021		£105,912.05	£113,627.90
	FY2022	FY2021	
<b>Receipts</b>			
FWO	£112,111.50		£118,847.73
Plate	£0.00		£0.00
Goodbox contactless giving	£977.21		£258.01
Easy fundraising	£198.43		£257.20
Hall use	£1,945.00		£906.00
Church use	£2,860.00		£2,720.97
Floodlighting	£40.00		£90.00
General Donations	£8,457.38		£2,777.00
Easter Camp	£660.00		£0.00
New Spring Donations	£12,203.84		£450.00
Bank Interest	£584.34		£660.22
RCB Investment income	£1,991.90		£3,677.34
Gift Aid Refund	£26,263.87		£17,016.59
Fundraising income	£0.00		£1,503.00
Grant Income	£1,710.00		£2,060.00
Tower Rental income	£7,408.38		£7,408.38
Face Mask income	£0.00		£142.50
Insurance refund	£0.00		£100.00
Refunds/contra	£190.58		£2,131.12
Bank contra	£0.00		£1,759.00
Mums & Chums	£639.37		£121.85
Children's Ministry	£0.00		£100.00
Collection	£0.00		£1,155.00
Bells/handbells	£2,444.39		£580.00
Summer Fete	£0.00		£1,243.55
Craft fair	£0.00		£480.65
Card/towel sales	£0.00		£20.00
Recipe Book	£0.00		£87.00
Church Flowers	£0.00		£40.00
Jubilee Event	£2,332.24		£0.00
Music Ministry donation	£140.00		£53.91
		£183,158.43	£166,647.02

**Expenditure**

Payroll	£78,417.88	£65,403.99	
Diocesan Assessments	£23,391.96	£24,705.22	
Service consumables	£1,408.36	£1,063.21	
Organist Fees, Music, Choral	£4,332.43	£9,914.22	
Children's Ministry	£0.00	£0.00	
Bells/handbells	£3,851.09	£136.86	
Choir chairs	£0.00	£0.00	
Presentation	£160.00	£1,030.00	
Rates	£1,562.11	£1,542.34	
Ground Rent	£36.25	£72.50	
Entertainment and software licences	£1,226.18	£1,281.01	
Magazine/Communication	£2,392.80	£1,326.00	
Insurances	£13,171.33	£5,913.84	
Gas	£8,575.44	£4,908.39	
Oil	£3,849.05	£386.72	
Electricity	£5,795.80	£7,201.49	
Water Charges	£1,206.66	£892.79	
Photocopying	£950.40	£950.40	
Alarm systems	£1,852.82	£2,043.90	
Telephone	£1,731.50	£1,425.00	
Office Consumables	£1,927.64	£1,129.34	
Caretaking & Cleaning	£944.66	£776.63	
Bank Charges	£270.26	£195.02	
Bank contra	£0.00	£1,759.00	
HMRC Tax settlement	£0.00	£27,025.00	
Jubilee Event	£1,057.45	£0.00	
Easter Camp	£150.00	£0.00	
Sound System & TV Screens	£18,702.95	£0.00	
Lectern	£1,224.00	£0.00	
Other	£1,936.75	£1,114.00	
		£180,125.77	£162,196.87
Excess income/ Expenditure for year		£3,032.66	£4,450.15
Balance carried forward		£108,944.71	£118,078.05
Transfers between funds		-£41,897.17	-£12,166.00
Total after transfers c/fwd		£67,047.54	£105,912.05

Parish of St Mark's, Dundela  
Property Fund 31 December 2022 (Restricted)

Balance b/fwd 31 December 2021		£30,220.95		£31,130.63
Receipts				
FWO Property Envelopes	£2,182.00		£262.32	
FWO Standing Order	£2,055.00		£2,080.00	
Grant	£6,810.00		0	
Tower handrail donation	£0.00		£3,710.00	
General Donations	£3,150.00		£2,606.00	
		£14,197.00		£8,658.32
			0	
Fence/boundaries			£997.00	
Planning application	£0.00		£4,530.00	
Building Repairs - church	£1,062.00		£280.00	
Building Contractors - rectory	£0.00		£50.00	
Building Contractors - hall	£1,629.90		£13,711.00	
Building Contractors - Old Rectory	£4,157.34		£0.00	
Church boilers/plumbing	£38,172.00	£45,021.24		£19,568.00
Excess income/ Expenditure for year		-£30,824.24		-£10,909.68
Balance carried forward		-£603.29		£20,220.95
Transfers between funds in 2022		£72,057.17		£10,000.00
Total		£71,453.88		£30,220.95

Parish of St Mark's, Dundela  
Charity Fund 31 December 2022 (Restricted)

Balance b/fwd 31 December 2021		£5,155.41		£10,271.42
<b>Receipts</b>	<b>FY2022</b>		<b>FY2021</b>	
Bishop Appeal			£3,083.00	
CMSI General	£2,119.43		£340.00	
CMSI UDP	£1,172.91			
Ukraine Appeal	£334.00			
Larder	£2,491.10		£640.00	
Remembrance Plate & Festival Brass concert	£3,506.14			
		£9,623.58		£4,063.00
<b>Expenditure</b>				
Diocesan church plant	£0.00		£1,180.00	
Homestart	£0.00		£1,000.00	
Aware Ni	£0.00		£1,000.00	
Larder	£0.00		£2,040.00	
CMSI	£0.00		£3,959.01	
Poppy Appeal	£360.00		£0.00	
		£360.00		£9,179.01
Excess income/ Expenditure for year		£9,263.58		-£5,116.01
Balance carried forward		£14,418.99		£5,155.41
Transfers between funds in 2022		£0.00		£0.00
Total		£14,418.99		£5,155.41

Parish of St Mark's, Dundela  
Trustees Fund 31 December 2022 (Restricted)  
Balance b/fwd 31 December 2021

£115,412.21

£115,412.21

**Receipts**

**FY2022**

**FY2021**

Total

£0.00

£0.00

**Expenditure**

Total

£0.00

£0.00

Excess income/ Expenditure for year

£0.00

£0.00

Balance carried forward

£115,412.21

£115,412.21

Transfers between funds in 2022

-£30,160.00

£0.00

Total

£85,252.21

£115,412.21