

CARRICKFERGUS INTEGRATED PRIMARY SCHOOL LIMITED
(A COMPANY LIMITED BY GUARANTEE)
TRUSTEES REPORT
Year ended 31 March 2023

TRUSTEES' ANNUAL REPORT (INCLUDING DIRECTORS' REPORT AND STRATEGIC REPORT)

The Trustees who are also directors for the purposes of company law present their report and the unaudited financial statements of the charity for the year ended 31st March 2023. The directors have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities " (FRS 102 Section 1A) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the financial statements and applicable accounting standards, Accounting and Reporting by Charities : Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102 Section IA), the charity's governing document, the Charities Act (Northern Ireland) 2008, Charities Act (Northern Ireland) 2013, The Charities (Accounts and Reports) Regulations (Northern Ireland) 2015, Companies Act 2006 and UK Generally Accepted Practice.

TRUSTEES OF THE CHARITY

The directors of the charitable company are its trustees for the purposes of charity law. The terms "director" and "trustee" are used interchangeably throughout the financial statements. The trustees who have served during the year were as follows:

Mr P Comins (Chair)
Mrs P MacCorquodale
Mrs J Fuller (appointed 7 September 2022)
Ms A Barnett
Mr D Branagh
Mrs L Branagh
Mr J J Macaulay
Miss K McCosh
Mrs T L Phillips
Mrs G Revie
Mrs B Leslie
Mrs S Fisher (appointed 7 September 2022)
Mrs C Higgins (appointed 7 September 2022)
Mrs J Jackson (appointed 7 September 2022)
Mrs E Miller (appointed 7 September 2022)
Mrs C Webb (resigned 7 September 2022)
Ms A M Davis (resigned 7 September 2022)
Mr G Milliken (resigned 01 September 2022)
Mr M Kelly (resigned 7 September 2022)

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STRUCTURE AND MANAGEMENT

Governing Document

Carrickfergus Integrated Primary School Limited is a company limited by guarantee governed by its Memorandum and Articles of Association. Carrickfergus Integrated Primary School Limited is a registered charity with the Charity Commission for Northern Ireland.

Appointment of trustees

The Chairman and the Trustees recruit and select new Trustees as needed. New Trustees are recruited on the relevance of their professional skills, and their potential to be able to make a helpful contribution to the governance of the charity. As part of the recruitment process they are made aware of a Trustees' legal obligations under charity and company law, the content of the Memorandum and Articles of Association, the committee and decision making processes, the business plan and recent financial performance of the charity.

Once the potential new Trustee has agreed to be considered for appointment to the role, the Trustees meet to review and to vote on the candidates' suitability for appointment. If there is unanimous agreement, their names are then proposed for appointment at the next Annual General Meeting.

DESCRIPTION AND PURPOSE

The purpose of the charity is to advance the education of pupils in Acorn Integrated Primary School by developing effective relationships between the staff, parents and others associated with the school and engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

ACTIVITIES AND OBJECTIVES

In shaping our objectives for the year and planning our activities, the Trustees have considered the Charity Commission's guidance on public benefit.

The strategy employed to achieve the charity's aims and objectives is to raise funds to assist in the provision of integrated education. This is achieved through the holding of fundraising events such as school discos, school fairs and school performances.

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These fundraising events are organised by the parents and teachers' council which is made up entirely of volunteers.

ACHIEVEMENTS AND PERFORMANCE

Some of the key achievements in the period to 31 March 2023 include:

- Total income from fundraising events of £5,882 arising primarily from the holding of the 'Big Breakfast', a danceathon and Christmas events; and
- Purchases of classroom materials of £956.

PUBLIC BENEFIT STATEMENT

The Board of Carrickfergus Integrated Primary School Limited confirm that they have had due regard for the guidance produced on public benefit by the Charity Commission for Northern Ireland, and are pleased to report that during the year the charitable company has continued to provide public benefits through the programmes and services we offer. In particular, the directors consider how planned activities will contribute to the aims and objectives they have set out.

FINANCIAL REVIEW

The charity recorded total income of £7,582 (2022: £5,294) for the year and expenditure of £5,824 (2022: £7,040). Expenditure relates to costs associated with assisting in the provision of integrated education and costs of holding the fundraising events. As at 31 March 2023, the charity has funds carried forward of £5,482 (2022: £3,724).

GOING CONCERN

The activities of the charity is dependent on ongoing fundraising activities. The Trustees are of the opinion that the charity has sufficient resources at the date of approval of these financial statements to meet commitments which will arise in the year from the date of signing this report.

RESERVES POLICY

Reserves are needed to bridge the timing gap between spending and receiving of income and to cover unplanned temporary shortfalls in income should they arise. Holding adequate reserves safeguards the provision of our services in the event of unexpected significant financial pressures.

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RESPONSIBILITIES IN RESPECT OF THE FINANCIAL STATEMENTS

The trustees (who are also the directors of Carrickfergus Integrated Primary School Limited for the purposes of company law) are responsible for preparing the Directors ' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the directors to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP 2019 (FRS 102);
- make judgements and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed , subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue to operate.

The directors are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006, Charities Act (Northern Ireland) 2008 and Charities Act (Northern Ireland) 2013 and Charities (Accounts and Reports) Regulations (Northern Ireland) 2015. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The directors are responsible for the maintenance and integrity of the charitable company and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

RISK REVIEW

A review of major risks has been undertaken by the Trustees and systems and procedures implemented to manage identified risks. The principal risks are in relation to the likelihood of reputational damage and financial risks associated with the expectation of ongoing financial support from funders. These risks are mitigated by the Trustees regularly monitoring the various activities of the charity at stated meetings and by reviewing available funding streams.

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FUTURE PLANS

It is the Trustees' intention to develop the present activities of the charity in order to continue to advance the education of pupils in Acorn Integrated Primary School.

Disclosure of Information to Independent Examiner

So far as each of the directors in office at the date of approval of these financial statements is aware:

- there is no relevant audit information of which the charitable company's independent examiner is unaware; and
- they have taken all the steps that they ought to have taken as directors in order to make themselves aware of any relevant information for the independent examination and to establish that the charitable company's independent examiner is aware of that information.

Small Companies' Exemption

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006 .

Independent Examiner

Hopper & Co., have indicated their willingness to remain in office and a resolution for their re-election will be proposed at the forthcoming Annual General Meeting.

Approved by the trustees at a meeting on *20th Dec 2023* and signed on its behalf by:


Mrs P MacCorquodale
Director & Trustee