

**Banbridge District Masonic Charity Committee**  
**Registered with the Charity Commission for Northern Ireland NIC101801**

**Trustees' Annual Report**  
**Statement of Receipts and Payments**  
**Statement of Assets and Liabilities**  
**for the year ended 31st January 2023**

**Banbridge District Masonic Charity Committee**  
**Registered with the Charity Commission for Northern Ireland NIC101801**

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**Banbridge District Masonic Charity Committee**  
**Registered with the Charity Commission for Northern Ireland NIC101801**

<b>President</b>	R.W.Bro. W. G. Ian Ritchie PPAGM	<b>Trustee</b>
<b>Vice President</b>	W.Bro. Alan Woods	<b>Trustee</b>
<b>Vice President</b>	R.W.Bro. Ivan Boreland PPAGM	<b>Trustee</b>
<b>Vice President</b>	W.Bro. David Major	<b>Trustee</b>
<b>Vice President</b>	W.Bro. Nigel Smith	<b>Trustee</b>
<b>Chairman</b>	W.Bro. Michael Robinson	<b>Trustee</b>
<b>Vice Chairman</b>	W.Bro. Stephen Stewart	<b>Trustee</b>
<b>Secretary</b>	W. Bro. Graham Walker	<b>Trustee</b>
<b>Assistant Secretary</b>	W. Bro. Alan Woods	<b>Trustee</b>
<b>Treasurer</b>	R.W.Bro. W. G. Ian Ritchie PPAGM	<b>Trustee</b>
<b>Gift Aid Treasurer</b>	R.W.Bro. Frank Beckett	<b>Trustee</b>
<b>Gift Aid Treasurer</b>	W.Bro. Michael Robinson	<b>Trustee</b>
<b>Internal Examiners:</b>	W.Bro. George McClean W.Bro. Ashley Brown	
<b>Independent Examiner:</b>	Colin Adamson B Sc(Econ) FCA 26 Birch Grove Craigavon BT63 6HW	
<b>Bankers:</b>	Danske Bank P.O. Box 183 Donegall Square West Belfast BT1 6JS	
<b>BDMCC e-mail:</b>	<a href="mailto:banbridgedistrictmasoniccc@gmail.com">banbridgedistrictmasoniccc@gmail.com</a>	

**Independent examiner's report to the charity trustees of  
Banbridge District Masonic Charity Committee NIC 100079**

I report on the accounts of the Fund for the year ended 31st January 2023

**Respective responsibilities of charity trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

CCNI ARR07 – supporting document 5 August 2016

**Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name:   
Colin Adamson B Sc(Econ) FCA

Relevant professional qualification or body: Institute of Chartered Accountants in Ireland

Address: 26 Birch Grove, Gilford, Craigavon BT63 6HW

Date: 14<sup>th</sup> March 2023

# **Banbridge District Masonic Charity Committee**

## **Registered with the Charity Commission for Northern Ireland NIC101801**

### **Trustees' Annual Report for the year ended 31st January 2023**

The Trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for Banbridge District Masonic Charity Committee for the year ended 31st January 2023.

### **Objectives and Activities**

The principal function of the Banbridge District Masonic Charity Committee is to raise funds through the various Masonic organisations within its District. It does so by promoting the benefits of fundraising to the various Masonic organisations, assisting them with collecting information about potential beneficiaries identifying other sources of income for those beneficiaries such as rates rebates or other forms of income. It does this through dedicated individuals within Masonic organisations in its district.

Potential beneficiaries are identified by the respective lodges and application forms completed and forwarded to the Charity Committee. These application forms are reviewed by the Charity Committee, collated and forwarded to the Down Masonic Widows' Fund.

The Charity Committee receives all funds raised by the Masonic organisations, collates, claims tax relief and distributes to the respective Masonic Funds for distribution to beneficiaries.

### **Achievements, Performance and Public Benefits**

The Charity Committee through its Masonic organisations raised funds which it passed onto respective Masonic Funds, the principle fund being the Down Masonic Widows' Fund which supported widows from the District who together received £35,520.00 from that Fund.

With the relaxation and the eventual lifting of COVID-19 restrictions during the year, normal Masonic activities slowly returned to normal which has resulted in a increase of contributions from the brethren. In December the Charity Committee organised its annual family Carol Service which was a wonderful success and was attended by widows, Masonic and Local dignitaries, along with members of the general public and members of the Masonic Order.

### **Financial Review**

The Charity Committee received £12,842.50 in Gift Aided Contributions and £8,651.70 in non Gift Aided Contributions and claimed £2,879.02 from HMRC by way of gift aid for the year. The committee distributed £26,507.22 to six Charities the main recipient of which was the Down Masonic Widows' Fund.

The Charity Committee intends to distribute as much of its receipts as possible less expenses. During the year the Committee received a number of small donation from each of the Masonic organisations within its district to defray expenses. The Committee has sufficient funds within its accounts to meet any costs for the foreseeable future.

### **Going Concern**

The Trustees have reviewed the accounts for the year ahead and are satisfied that there are adequate funds in place to ensure that the Charity Committee can continue its activities and the financial statements for the year ended 31st January 2023 can be signed off as a going concern.

### **Structure, Governance and Management**

#### **Governing Document and Constitution of the Charity**

The Banbridge District Masonic Charity Committee is governed by the Constitution and Rules as amended and adopted at a meeting held on the 31st March 2015 in Banbridge Masonic Hall, Church Square, Banbridge.

**Banbridge District Masonic Charity Committee**  
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Trustees' Annual Report for the year ended 31st January 2023 (Continued)

**Appointment of Trustees**

In accordance with the Constitution and Rules the members as defined in that Constitution and Rules appoint annually the following to be the Board of Trustees: -

President  
4 Vice Presidents  
Chairman  
Vice Chairman  
Secretary  
Assistant Secretary  
Treasurer  
2 Assistant Treasurers

**Pay and remuneration**

The Charity Committee does not pay or remunerate any Trustee or member of the Committee.

**Organisational Structure**

The governance, strategy, management and administration of The Charity Committee is the responsibility of the Board of Trustees elected in accordance with the constitution to act as Trustees of The Charity Committee. The Charity Committee meets twice a year and on any other occasion deemed necessary by the Board of Trustees.

**Compliance with Public Benefit**

The Charity Committee has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve The Charity Committee objectives and activities, as well as providing public benefit.



**Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities with applicable law and regulations.

The law applicable to charities in Northern Ireland with income of less than £250,000 requires the Trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The Trustees are responsible for keeping account records that are sufficient to show and explain the Charity Committee's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Charity Committee. They are also responsible for safeguarding the assets of the Charity Committee and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on behalf of the Trustees**

Chairman: Michael Robinson		<u>29th March 2023</u>
Secretary: Graham Walker		<u>29th March 2023</u>

**BANBRIDGE DISTRICT MASONIC CHARITY COMMITTEE**  
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**RECEIPTS AND PAYMENTS ACCOUNT FOR YEAR ENDING 31st JANUARY 2023**

**Bank Account**

	31st January 2023	31st January 2022
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**RECEIPTS**

**Charity/Fundraising Receipts**

Transfer from Gift Aid A/C	£ 0.00		£ 10,453.00	
Gift Aid Receipts	£ 12,842.50	£ 12,842.50	£ 775.00	£ 11,228.00
Non Gift Aid Receipts	£ 8,651.70		£ 4,905.00	
Fundraising Receipts	£ 2,134.00	£ 10,785.70	£ 712.00	£ 5,617.00
Gift Aid - Tax Relief		£ 2,879.02		£ 4,034.13
		£ 26,507.22		£ 20,879.13
<b>Contributions to BDMCC</b>		£ 420.00		£ 10.00
<b>Miscellaneous Receipts</b>		£ 310.26		£ 18.87
<b>Total Receipts</b>		£ 27,237.48	<b>Total Receipts</b>	£ 20,908.00

**PAYMENTS**

Miscellaneous Payments		£ 1,378.97		£ 16.58
Donations to Charities		£ 26,507.22		£ 20,879.13
<b>Total Payments</b>		£ 27,886.19	<b>Total Payments</b>	£ 20,895.71
<b>Surplus/(Deficit)</b>		( £648.71)	<b>Surplus/(Deficit)</b>	£ 12.29

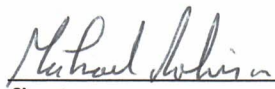
Balance at Bank as at 1st February 2022		£ 5,434.20		£ 4,409.80
Transfer from Gift Aid Account		£ 0.00		£ 1,012.11
Surplus/(Deficit)		( £648.71)		£ 12.29
<b>Balance at Bank as at 31st January 2023</b>		£ 4,785.49		£ 5,434.20

**STATEMENT OF ASSETS AND LIABILITIES AS AT 31ST JANUARY 2023**

	2023	2022
Assets - Cash Funds		
No. 1 Bank Account	£ 4,785.49	£ 5,434.20
<b>Total Cash Funds</b>	£ 4,785.49	£ 5,434.20

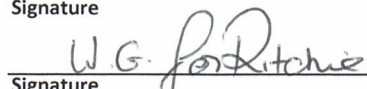
**Signed on behalf of the Trustees**

Chairman: Michael Robinson

  
\_\_\_\_\_  
Signature

29th March 2023.  
\_\_\_\_\_  
Date

Treasurer: W. G. Ian Ritchie

  
\_\_\_\_\_  
Signature

29th March 2023.  
\_\_\_\_\_  
Date

**BANBRIDGE DISTRICT MASONIC CHARITY COMMITTEE**  
**Registered with the Charity Commission for Northern Ireland NIC101801**

**Notes to the financial statements for the year ended 31st January 2023**

**Accounting policies**

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Accounts and the Statement of Assets and Liabilities.

**1) Receipts and Payments Accounts**

All Items of income and expenditure included within the Receipts and Payments Accounts have been accounted for on a receipts and payment basis.

**2) Statement of Assets and Liabilities**

The only asset the Committee retains is the balance at bank.

The Bank Account is used for the receipt of all contributions from Masonic Organisations within the District, Gift Aid claimed and distribution to respective Masonic Funds.

All bank accounts were merged into one bank account to reduce bank charges.

**3) Transactions with Trustees**

No Trustee or Officer received any payment or remuneration during the year.

No Trustee or a person related to Trustee had any personal interest in any contract or transaction entered into the Committee during the year.

**4) Governance Costs**

No Governance costs were incurred during the year as the independent examiner provided services free.