

Queen Elizabeth II Primary School Parent Teacher Association

Trustees Annual Report (Period – 01/07/2022 – 30/06/2023)

NIC: 101720

Registered Address:

Queen Elizabeth II Primary School Parent Teacher Association

3 Edendoit Road

Pomeroy

Co.Tyrone

BT70 2RW

Trustees

The following served as charity trustees during the year of this report

Mrs Amanda Rainey (Treasurer)

Mrs Lesley Robinson (Chairperson)

Mrs Victoria Black

Mrs Lois Sinnamon

Mrs Julie Hamilton

Mrs Valerie McKeown (Teacher Representative)

Mrs Shirley Robinson (Principal)

Mr Wayne Johnston

Mrs Jennifer Irwin

Mrs Melissa Brimage Wylie

Mr Denver Willis

Mrs Emma Wilkinson

Independent Examiner: Mrs Hazel Kennedy

The Trustees of Queen Elizabeth II Primary School Parent Teacher Association present their report together with independently examined financial statements of the charity for the year ended 30th June 2023.

Structure, Governance and Management:

Governing Document

The charity's activities are governed by a Constitution Document approved and adopted.

Recruitment and appointment of new trustees.

Any parent or guardian of a pupil at Queen Elizabeth II Primary School is automatically a member of the PTA. Committee membership relies on parents volunteering their services and to date there has been no reason to refuse any offer of support. QE II PS PTA membership is promoted at fundraising events and inviting parents/guardians at the AGM to stand on the committee. Committee posts are filled annually at the Annual General Meeting, and new parents are actively encouraged to stand for election.

Induction and training of new trustees

New committee members are inducted into the workings of the charity and its relationships to the school. At the first meeting, after the AGM, a meeting takes place to describe the work of the charity, the structure of the meetings, the responsibilities of trustees and members. Office bearers are provided with guidance and support from the previous incumbent.

Governance

The charity holds regular meetings. QE II PTA works closely with the school – the Principal plus one other teacher member of staff attends PTA committee meetings.

Objectives and Activities:

The aim of the charity is to advance the education of the pupils enrolled at the school by:

Developing effective relationship between the staff, parents and others associated with the school;

Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.

The principal activity for achieving the objective is to hold fundraising events and apply for grant assistance.

Statement of Public Benefit

The trustees have complied with the duty in Section 17 of the Charities Act 2011 to have due regard to the Commission's Public benefit requirement.

Achievement and Performance

Fundraising activities for the year ended 30th June 2023 were as follows:

- Non uniform day
- Amazon/Easy fundraising
- Pizza/Film Night
- Santa Run
- Fireside Quiz
- Rugby Ticket Raffle
- Concert Door collection
- Kings Coronation Raffle
- Sports Night

Cost of Charitable activities to the sum of £6132, made during the year ended 30th June 2023 were as follows:

- World of owls Class visit
- Coach trip to Navan Centre for KS2 pupils
- Crackers for pupil Christmas Dinner
- Healthy Kidz (weekly P.E. coaching)
- Coach trip to Christmas Grand Opera House, Belfast
- Reading Books for P1-P7
- Office Computer for Staffroom
- Outdoor Play resources for P1-P4
- Coronation Art materials
- Painting of school
- Coach trip to Cookstown cinema P1-P5
- Additional cost for Sports evening

The PTA received grants during the year as follows:

Grant from MUDC Community Festival Small Grant of £780.00

Keep NI KNIB of £4222.06

Community Foundation Grant of £2000

DAERA Grant of £670.85

Trustees Responsibilities

Charity regulations require the trustees to prepare accounts for each financial year which shows the incoming resources and application of the resources for the charity in the year. The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and to enable them to ensure that the accounts comply with the Charities Act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the Trustees on Thurs 14th Dec 2023 2023 and signed on their behalf by

Nesley Robinson

Chairperson

Jim

Secretary

Chris

Treasurer