

BALLYNAHINCH CHILD CONTACT CENTRE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 DECEMBER 2023

The trustees are pleased to present their report together with the financial statements of the charity for the year ending 31 December 2023.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102) (effective 1 January 2019) – Charities SORP (FRS 102), the Financial Reporting Standard applicable in the UK and the Republic of Ireland (FRS 102).

REFERENCE AND ADMINISTRATIVE DETAILS

This information is included on page 1 of these financial statements.

Ballynahinch Child Contact Centre is a charitable organisation in Northern Ireland.

PUBLIC BENEFIT

The trustees confirm that they have had due regard for the guidance produced on Public Benefit by the Charity Commission for Northern Ireland (CCNI) and are pleased to report that during the year ended 31 December 2023 they have continued to meet the Public Benefit requirement by the provision of programmes and activities as noted in detailed within this trustees report.

PRINCIPAL ACTIVITIES

The principal activity of the Ballynahinch Child Contact Centre is to provide a neutral, relaxed environment where children of separated parents can meet with non-resident parents and extended family members, in a safe and comfortable setting. Volunteers with a wide range of skills and expertise facilitate the Contact.

CONSTITUTION

Ballynahinch Contact Centre is governed by a constitution.

ORGANISATION

The Management Committee has overall responsibility for the Organization. The Management Committee, which meets on a regular basis, has the authority to administer the Organization. The day-to-day management of operational matters lies with the Co-Ordinator who is responsible to the Management Committee. There is an informal structure for appointment and training of Management Committee members. A copy of our policies is available on request for external people to read.

OBJECTIVES

The 2023 objectives included the following:

- Maintaining a service to children and families at Ballynahinch Contact Centre on Wednesday afternoons and Saturday mornings.
- Maintaining links with other Child Contact Centres through the Network of Child Contact Centres in Northern Ireland.
- Ensuring consistency of practice through engagement with and attainment of accreditation through the Northern Ireland Network of Child Contact Centres (NINCCC).
- The maintaining of an outside play facility.
- Ensuring the long term sustainability of the Ballynahinch Contact Centre

All major objectives were delivered during the year.

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STATEMENT OF MANAGEMENT COMMITTEE RESPONSIBILITIES

The Management Committee is required to prepare financial statements for each financial year that give a true and fair view of the state of affairs of the Centre and of the surplus or deficit of the Centre for that period. In preparing those financial statements, the Management Committee is required to:

Select suitable accounting policies and then apply them consistently;

- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis, unless it is inappropriate to presume that the Centre will continue in business.

The Management Committee is responsible for keeping proper accounting records, which disclose, with reasonable accuracy at any time, the financial position of the Centre. It is also responsible for safeguarding the assets of the Centre and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

STATEMENT OF INFORMATION TO INDEPENDENT EXAMINERS

In so far as the Management Committee are aware:

- there is no relevant audit information of which the independent examiner is unaware; and
- the Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

RISK MANAGEMENT

The Management Committee has examined and assessed the major risks to which the Centre is exposed, in particular those related to the operations and finances of the Centre, and are satisfied that adequate systems are in place to mitigate any exposure to the major risks.

There has been no change in staff over the last year. We have been encouraged by the support of the committee, and especially the volunteers.

PLANS FOR THE FUTURE

- All future plans are monitored and approved by the Management Committee. They are proactive in ensuring a funding strategy is in place to provide long term sustainability.
- Ensuring the continued efficient and effective running of the Centre, offering a valued and cost effective service to children and their families.
- Ensuring the Management Committee continues to have the appropriate skills to manage the organization and staff.
- Continuing to work in partnership with the Trust to provide the contracted service.
- Continue to provide a safe, friendly & professional service for children and families.
- Continue to look for ways to improve on the service we provide.

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FOR THE YEAR ENDED 31 DECEMBER 2023**

FINANCIAL REVIEW

During the year the charity has generated funds of £29,922 (2022: £31,779) and have incurred expenses of £27,764 (2022: £29,368). The net surplus of £2,158 (2022: £2,411) has been added to the unrestricted reserves of the charity to leave a surplus on the unrestricted reserves of £37,278 (2022: £35,120). There were no restricted funds during the year or at the year end.

TRUSTEES RESPONSIBILITIES

The trustees are responsible for preparing the Trustees Report and the receipts and payments account and statement of assets and liabilities in accordance with applicable law and regulations.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the charity. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

APPROVED BY THE TRUSTEES AND SIGNED ON THEIR BEHALF BY:

Kelly Breen

[Kelly Breen \(Oct 31, 2024 15:25 GMT\)](#)

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Mrs Kelly Breen
Trustee

Date: 31/10/2024