

# Prison Arts Foundation TRUSTEES' ANNUAL REPORT

for the financial year ended 31 March 2024

The trustees present their Trustees' Annual Report, combining the Directors' Report and Trustees' Report, and the unaudited financial statements for the financial year ended 31 March 2024.

The financial statements are prepared in accordance with the Companies Act 2006, FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

The Trustees' Report contains the information required to be provided in the Trustees' Annual Report under the Statement of Recommended Practice (SORP) guidelines. The trustees of the charity are also charity trustees for the purpose of charity law and under the charity's constitution are known as members of the board of trustees.

In this report the trustees of Prison Arts Foundation present a summary of its purpose, governance, activities, achievements and finances for the financial year 31 March 2024.

The charity is a registered charity and hence the report and results are presented in a form which complies with the requirements of the Companies Act 2006 and, although not obliged to comply with the Statement of Recommended Practice applicable in the UK and Republic of Ireland FRS 102, the organisation has implemented its recommendations where relevant in these financial statements.

## Mission, Objectives and Strategy

### Mission Statement

#### Purposes and Aims

Our Charity's purposes as set out in the Objects contained in the company's memorandum of association are,

*To promote for the public benefit the advancement of education of prisoners and ex-prisoners in Northern Ireland and further the charitable purposes established by the previous Prison Arts Foundation Trust.*

The aims of our charity are to

- develop the creative potential of prisoners through PAF's work within prisons
- develop PAF's creative work in the criminal justice system outside of prison
- increase awareness of PAF and its work; and to effectively market its programmes and products to relevant audiences
- ensure that PAF has the human resources to achieve its plans and they are effectively managed and given the opportunity to develop
- ensure that PAF has the freelance artists, premises, and other physical resources it requires to achieve its plans and these resources are managed effectively and efficiently
- ensure that PAF has the financial resources it requires to achieve its plans and these resources are effectively and efficiently managed
- ensure the governance of PAF complies with the requirements of the law and best practice

### Ensuring our work delivers our aims

We review our aims, objectives, and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to those groups of people we are set up to help. The review also helps us ensure our aim, objectives and activities remained focused on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aim and objectives and in planning our future activities. In particular, the trustees consider how planned activities will contribute to the aims and objectives they have set.

### The focus of our work

The main objectives for the year continued to be the promotion for public benefit, the advancement of education of prisoners and ex-prisoners in Northern Ireland. Our mission is to inspire creativity and encourage personal and social change in offenders within the criminal justice system, through the arts. The arts are a powerful tool for engagement and creativity can play a significant role in working towards the goal of rehabilitation. At its heart, art is an act of community.

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Our artists facilitate creative workshops covering everything from art appreciation to activities in music, ceramics/pottery, fine/visual arts, woodcraft, and creative writing. Through engagement in these workshops, people with convictions are offered an opportunity to reconnect with their own unique creativity and explore their potential for expression and the making of meaning.

## How our activities deliver public benefit

PAF shares both the Department of Justice (DoJ) and Northern Ireland Prison Service (NIPS) vision of a criminal justice system that works in partnership with a range of statutory, voluntary and community sector organisations to ensure that individuals are given every possible opportunity to address their offending behaviour and are supported to live lives free from further offending.

We work across NI's criminal justice and secure systems; including custodial settings (serving prisoners) and people in the community (on probation, engaged with youth justice teams, and on community sentences). We work with people of all ages and backgrounds: men, women, and young people with experience of the criminal justice system.

We have two major areas of activity which are prison & secure settings and community programmes. These activities bring benefits to the offender – raising their self-awareness, helping them express and understand their feelings, and developing their skills and self-discipline. These improvements in turn bring benefits to their families and communities, and to the staff who work in prisons and other establishments.

Most importantly arts activity offers a diversion from re-offending. For the community at large, the overriding benefit of our activities is to help offenders move towards crime-free lives. The charity also benefits the public by raising awareness and understanding of offenders through exhibition and showcasing of their artistic achievements.

## Activities and achievements which helped develop the creative potential of people in prisons and secure settings

This year, our core Participative Arts residency programme across the 3 prison settings (Maghaberry, Magilligan, and Hydebank Wood College & Women's prisons) received funding from the Department of Justice through their NIPS Resettlement Branch. Additional support came from the Arts Council of Northern Ireland, the National Lottery Community Fund Awards for All, and the Halifax Foundation for Northern Ireland.

We also received new funding from the Four Nations International Fund to build on our existing partnership with Irish Prison Service to now include the expertise of the Scottish Prison Service (HMP Shotts) to support, as well as upskill, a new Creative Media residency in Magilligan prison during 2024/25. Our Creative Arts Therapies residency programme continued in Maghaberry prison thanks to funding from DoJ's Assets Recovery Community Scheme and Shannon Clinic secure setting thanks to ARN Foundation Mental Health Fund. Throughout the year PAF were also commissioned to deliver several bespoke projects including

- Mural Art Project with separated female prisoners in partnership with Hydebank Wood College & Women's Prison
- Mosaic Art Project with veterans in Maghaberry prison in partnership with Soldiers', Sailors' & Airmen's Families Association (SSAFA)
- Creative Recoveries Art Therapy Project in Maghaberry prison in partnership with South Eastern Health and Social Care Trust (SEHSCT)

The overall aim of our residency programmes is to help those in custody and those coming out of prison to develop new skills, aiding personal development, rehabilitation, and employment prospects upon release. The production of an individual work can lift the spirit; it encourages a positive rather than a negative outlook of life, so essential for successful rehabilitation. Showcasing works raise self-esteem highlighting the ability to do something positive that is valued by peers, families, the public and themselves. This can in turn create a ripple effect throughout the prison. Engaging in external exhibitions both locally and overseas through the Koestler Art awards and the Listowel Writers in Prison competition offers people with convictions opportunities to have their work acknowledged by a wider audience with a view to sales of work and exposure within the art environment. Through engagement in artistic activities prisoners create works of value, for display and public exhibition. Each year PAF stages, submits to competitions and awards prisoners' artwork across Northern Ireland, UK and Ireland including arts venues and galleries, community spaces, public buildings and prison environments. For PAF, the outcome is not just about the creation of works of value, it is about the process. It is about building the self-esteem, confidence and self-worth of those with profiles of social exclusion, including those dependent on drugs and alcohol, those with mental health issues and those with poor educational attainments.

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**Outcomes achieved for serving prisoners in Maghaberry prison**

Target Delivery	Actual Delivery
Provision of 587 participatory art and 142 creative art therapies workshops, broken down by target group and artform: <ul style="list-style-type: none"> <li>➤ General population: 207 Ceramics</li> <li>➤ Separated: 96 Visual Art</li> <li>➤ Traveller community: 23 Ceramic</li> <li>➤ Life sentence: 46 Ceramic &amp; 46 Woodwork</li> <li>➤ Prison hospital: 61 Visual Art</li> <li>➤ Complex needs &amp; Older (50+ yrs old): 61 Visual Art</li> <li>➤ Vulnerable: 96 Art therapy, 46 Therapeutic Writing, 13 Visual Art</li> <li>➤ Separated &amp; their children/ grandchildren: 26 combined artforms</li> <li>➤ Veterans Soldiers', Sailors' &amp; Airmen's Families Association SSAFA referrals: 8 Mixed Media.</li> </ul>	Provision of 554 participatory art and 114 creative art therapies workshops <ul style="list-style-type: none"> <li>➤ General population: 161 Ceramic</li> <li>➤ Separated: 90 Visual Art</li> <li>➤ Traveller community: 22 Ceramic</li> <li>➤ Life sentence: 33 Ceramic &amp; 45 Woodwork</li> <li>➤ Receptions into custody: 5 Visual Art</li> <li>➤ Prison hospital: 57 Visual Art</li> <li>➤ Complex needs &amp; Older (50+ yrs old): 60 Visual Art &amp; 19 Ceramic</li> <li>➤ Vulnerable: 81 Art therapy, 33 Therapeutic Writing, 9 Ceramic, 12 Visual Art</li> <li>➤ Separated &amp; their children/ grandchildren: 24 combined artforms</li> <li>➤ Veterans - Soldiers', Sailors' &amp; Airmen's Families Association (SSAFA) referrals: 8 Mixed Media</li> <li>➤ Adhoc General population: 5 Visual art &amp; 4 non-art Koestler submissions.</li> </ul>

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> <li>➤ 3645 prisoner engagements</li> <li>➤ 130 children/young family members of serving prisoners engagements</li> <li>➤ 8770 participant engagement hours</li> <li>➤ 1750 programme hours</li> </ul>	<ul style="list-style-type: none"> <li>➤ Improved relationships with families, peers and community for 285 individual male prisoners &amp; 20 individual children/young family members of serving prisoners; and reducing their risk of reoffending upon release</li> <li>➤ 3118 prisoner engagements</li> <li>➤ 141 children/young family members of serving prisoners engagements</li> <li>➤ 6825 participant engagement hours</li> <li>➤ 1573 programme hours</li> </ul>

**Outcomes achieved for serving prisoners in Magilligan prison**

Target Delivery	Actual Delivery
Provision of 375 participatory art workshops, broken down by target group and artform: <ul style="list-style-type: none"> <li>➤ General population: 184 Creative Writing, 103 Music, 72 visual art &amp; 16 Media workshops.</li> </ul>	Provision of 358 participatory art workshops <ul style="list-style-type: none"> <li>➤ General population: 174 Creative Writing, 110 Music, 58 Visual Art &amp; 16 Media.</li> </ul>

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> <li>➤ 1875 prisoner engagements</li> <li>➤ 4550 participant engagement hours</li> <li>➤ 910 programme hours</li> </ul>	<ul style="list-style-type: none"> <li>➤ Improved relationships with families, peers and community for 58 individual male prisoners; and reducing their risk of reoffending upon release</li> <li>➤ 2335 prisoner engagements</li> <li>➤ 5679 participant engagement hours</li> <li>➤ 858 programme hours</li> </ul>

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**Outcomes achieved for serving prisoners in Hydebank Wood College & Women's prison**

Target Delivery	Actual Delivery
Provision of 246 participatory art workshops, broken down by target group and artform: <ul style="list-style-type: none"> <li>➤ General population adult/young offender female: 92 Fine Art &amp; 88 Visual Art</li> <li>➤ Separated female: 27 Visual Art &amp; 9 Creative writing</li> <li>➤ Vulnerable female: 26 Visual Art</li> <li>➤ General Population young offender male (18-21 yrs old): 4 Visual Art</li> </ul>	Provision of 232 participatory art workshops <ul style="list-style-type: none"> <li>➤ General population adult/young offender female: 96 Fine Art &amp; 88 Visual Art</li> <li>➤ Separated female: 15 Mixed Media &amp; 7 Creative Writing</li> <li>➤ Vulnerable female: 22 Visual Art</li> <li>➤ General population young offender male (18-21 yrs old): 4 Visual Art</li> </ul>

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> <li>➤ 1122 prisoner engagements</li> <li>➤ 2769 participant engagement hours</li> <li>➤ 597 programme hours</li> </ul>	<ul style="list-style-type: none"> <li>➤ Improved relationships with families, peers and community for 6 individual young male and 31 young female/adult remand prisoners; and reducing their risk of reoffending upon release</li> <li>➤ 1179 prisoner engagements</li> <li>➤ 2939 participant engagement hours</li> <li>➤ 570 programme hours</li> </ul>

**Outcomes achieved for patients in Shannon Clinic secure setting**

Target Delivery	Actual Delivery
Provision of 11 participatory art workshops, broken down by target group and artform: <ul style="list-style-type: none"> <li>➤ Male &amp; Female patients including serving prisoners: 11 Visual Art</li> </ul>	In summary 4 creative art therapy & 8 participatory visual art workshops

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> <li>➤ 55 patient engagements</li> <li>➤ 165 participant engagement hours</li> <li>➤ 33 programme hours</li> </ul>	<ul style="list-style-type: none"> <li>➤ Improved relationships with families, peers and community for 5 individual patients</li> <li>➤ 25 patient engagements</li> <li>➤ 72 participant engagement hours</li> <li>➤ 36 programme hours</li> </ul>

**Activities and achievements which helped develop PAF's creative work in the criminal justice system outside of prison**

In partnership with Start360 and the Community Sports Network (CSN), PAF continued to deliver the Support Hub initiative thanks to funding from National Lottery Community Fund, and support from the Department for Justice through their Resettlement Branch Northern Ireland Prison Service and Mike Moloney Award scheme.

The overall aim of the programme was to provide education, employment support and advice, therapeutic support (Start360); gym, physical activity training sessions/activities and dietary advice (CSN); visual art and creative writing workshops, as well as the opportunity to volunteer in the Braille transcribing/printing unit (PAF).

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## Outcomes achieved for PAF participants attending the Support Hub, PBNI approved hostel & other community settings

Target Delivery	Actual Delivery
Provision of 230 developmental and motivational braille workshop and 115 participatory art workshops, to community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community including community service placements	Provision of 183 developmental and motivational braille workshops and 68 participatory art workshops <ul style="list-style-type: none"> <li>➤ Community members, prisoners on pre/temporary release schemes, people returning to the community following release from prison, and community service placements: 183 Braille transcribing workshops</li> <li>➤ Prisoners on temporary release schemes, people returning to the community following release from prison, those serving non-custodial sentences in the community: 51 mentoring &amp; 14 group Creative Writing &amp; 3 Art workshops</li> </ul>

Target Engagement	Actual Engagement
<ul style="list-style-type: none"> <li>➤ 1493 participant engagements</li> <li>➤ 7698 participant engagement hours</li> <li>➤ 1598 programme hours</li> </ul>	<ul style="list-style-type: none"> <li>➤ Improved relationships with families, peers, and community for 61 individuals</li> <li>➤ 985 participant engagements</li> <li>➤ 5033 participant engagement hours</li> <li>➤ 1405 programme hours</li> </ul>

Key programme highlights throughout the year include providing a platform for our participants to communicate their views, feelings and experiences to others who would not normally hear them (whether in the criminal justice setting itself through our in-house publication or more widely in society through public exhibitions and external competition & awards) with the aim of changing the discourse about prisoners and more generally people who have received criminal convictions. Our exhibitions and publications were made possible by the generous support from individuals, trusts and foundations, and organisations. Special thanks to our exhibition hosts, 2 Royal Avenue & Libraries NI, and our exhibition funders: Department for Justice - Northern Ireland Prison Service & Organised Crime Task Force, Arts Council of NI, Community Fund NI and The Community Foundation NI.

### Outcome 1: Publication of 3 in house prison magazines & 3 anthologies/collections of work and 1 community anthology

*Time In* magazine's 1<sup>st</sup> issue was published (summer) 2013, this year, we reached a significant ten-year milestone. It was the first occasion PAF commissioned a prisoner guest editor who played a vital role in curating the high-quality contributions and driving the review process for this special issue publication. The success of this model endorses the dedication, professionalism, and vision of the guest editor whose efforts and commitments we hugely appreciate, thereby setting a standard and template for future *Time In* guest editors.

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The guest editor Magilligan prison (Issue 20, Summer 2023) wrote, "I have had the pleasure of reflecting on the past decade for guidance on this venture, and as part of the decennial celebrations, *Time In* is proud to announce that over the past ten years there has been an astounding 195 awards issued by Koestler, Listowel, Arkbound and Prison Reform Trust. This in itself is a testimony to the encouraging and fruitful atmosphere within the Prison Art's classes in Magilligan, and equally as important, the invaluable contributions of the facilitators."

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This year's anthology *Reflections* was a collaborative project between writers in the group, and those with a particular interest and aptitude for the visual arts. The hope was that the poems within offer an insight into the lives and memories of those who took part. Some of the writers have had little writing experience, and for many this will have been their first-time putting pen to paper. The collection offers a 'reflection' of the talent that lies beneath the surface. Visually, individual Mayflies were hand-drawn and positioned manually to create a 'flipbook' effect. This was developed using a polychrome method to duplicate the lifecycle of the insect.

Prisoners' Week ran from 8<sup>th</sup> - 14th October this year. This inter-denominational event was an opportunity for bridging the division between prisoners and those in our communities. An event was coordinated by Fr Kevin Mulhern, and Magilligan's Creative Writing Group

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Father Kevin said, *"The inclusion of Prisoners involved in creative writing has helped people to have a greater understanding of people in Prison. Everything was prepared by the prisoners this was evident in the cards with their poetry on them, yet more especially on the letters written by the prisoners themselves. In my own Parish the event was received with a certain enthusiasm due to my involvement with the prisoners in Magilligan and in the preparation of the literature produced. Several have enquired about writing to a prisoner or the possibility of financial support if needed."*

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Father Kevin Mulhern, Magilligan prison, asked the writers' group to create postcards, posters and compose letters explaining what prison life means to them and their families. The students hoped that this went some way to breaking down stigmas that exist around prisoners, and re-humanising them in society's eyes. The postcards and letters were available in all the parishes in the Derry diocese raising £175 for PAF.

This year we supported a member of the writing group to publish a collection of work called *Opportunity*. He wrote that this was his first experience of prison and he felt like he was just thrown into a cell, on his own with no information on what to do or happens next. He was left to figure things out on his own and was afraid to ask for help as he didn't want anyone to know this was his first time or show any kind of weakness or fear. So, in response to this experience, he sat in his cell with a pen, paper and began to write about what he had observed which developed into a booklet which he made for himself wishing someone had given it to him when he arrived. The Prison Safety & Support Team in Magilligan added the booklet to their introductory packs and members of the group circulated amongst new transfers.

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An Ask Him prison mentor said, *"we meet new arrivals to Magilligan on a weekly basis. For many this is their first time in prison, we offer this booklet to all the people we meet."*

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Finally, a member of the writing group attending the Support Hub was supported by PAF to publish his first poetry anthology *Dragged Up Through the Troubles*. The author began his creative writing journey with PAF whilst serving a prison sentence back in 2018, until that point, he had never read a book. He credits PAF with guiding him on his creative path as a writer.

## Outcome 2: Collaborating on 9 exhibitions & 3 events across prison, secure & community settings

Exhibitions/events	Engagement
<p>➤ The <i>Embracing Emotions: Inspiring Hope</i> exhibition was a collaborative project with NI Prisons, Belfast Met, Samaritans, &amp; Libraries. The students involved wanted to highlight the positive work and support provided by the Samaritans both in the community and in our prisons. The paintings and poems were personal to each prisoner. They were real and hard hitting and created to make people think about the impact of mental health issues; how they have personally been affected and how these issues exist throughout our communities.</p>	<p>Approx. audience engaged 3500.</p> <p>Embracing Emotions; Inspiring Hope Art exhibition in community libraries</p> <ul style="list-style-type: none"> <li>➤ June '23 - Antrim</li> <li>➤ July '23 - Dungiven</li> <li>➤ August '23 - Holywood</li> <li>➤ September '23 - Lurgan</li> <li>➤ October '23 - Omagh</li> </ul> <p>Hydebank Art in community Art exhibition</p> <ul style="list-style-type: none"> <li>➤ September/October – Newtownbreda, Belfast</li> </ul>

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<ul style="list-style-type: none"> <li>➤ The <i>Maghaberry Art</i> exhibition was a collaborative project with NI Prisons to support to conditions that create a 'good' prison visit, focusing on the role that art plays in creating a positive experience for families.</li> <li>➤ The <i>Hydebank Wood College &amp; Women's prison Art</i> exhibition was a collaborative project with NI Prisons, Belfast Met &amp; Libraries NI to celebrate Libraries Week 2023 by displaying students' art in a community setting.</li> <li>➤ <i>Shannon Clinic Art</i> exhibition was a collaborative project with Belfast Health and Social Care Trust to highlight the end of a 2-year project.</li> </ul>	<p>Maghaberry inhouse Art exhibition</p> <ul style="list-style-type: none"> <li>➤ April '23 - March '24</li> </ul> <p>Shannon Clinic inhouse Art exhibition</p> <ul style="list-style-type: none"> <li>➤ October '23</li> </ul> <p>48 PAF students whose work was chosen for exhibitions could celebrate their achievements with family and friends, helping to build and reinforce the relationships which are vital to rehabilitation and resettlement.</p>
<ul style="list-style-type: none"> <li>➤ Annual exhibition</li> </ul> <p>PAF's second annual exhibition at 2 Royal Avenue Belfast Reflections utilised forms of art, music and writing, the selected works, explored themes in relation to the criminal justice system. While the names of individual artists from within the prisons were not identified, to protect their identities, the pieces were strikingly individual, conveying the lived experiences and multifaceted emotions of life in prison and secure settings. Parallel to the exhibition, PAF launched a collection of poems and narratives written by the creative writing group at Magilligan prison.</p>	<ul style="list-style-type: none"> <li>➤ Over 22,350 audience members engaged.</li> <li>➤ Approximately 145 individuals supported by PAF staff to display their own art, music, and writing.</li> <li>➤ The opening night on 7 March was attended by 100 invited guests, which included family members of serving prisoners whose work was on display, and over 250 members of the public, as part of Belfast City Council's Late-Night Art Belfast Tour 2024.</li> <li>➤ The exhibition was attended by over 22,000 visitors/members of the public from 4 March to 3 April 2024.</li> <li>➤ Over 90% of audience member feedback rated the exhibition 5/5, Loved it!</li> </ul>
<ul style="list-style-type: none"> <li>➤ Student celebration events in partnership with NI Prison</li> </ul> <p>Holding internal prison celebration events was a chance to appreciate what PAF students had achieved through their engagement in our workshops. Students were given the opportunity to highlight the significant role that the art has played in their rehabilitation journey and provides skills to support their lives on release.</p> <p>The awards won by students at Magilligan prison included Arkbound's Prisoner Writing competition and Koestler Arts Awards which were presented by guest speaker Kathy Donaghy, award-winning Journalist &amp; Writer. Whilst the awards won in the Listowel's Writing in Prison competition were presented by Tom Shortt, Arts Officer Irish Prison Service. PAF staff also supported a member of the writers' group to highlight works on behalf of the students by giving a spoken word performance &amp; members of the music group were able to perform a mixture of original and cover songs to invited guests.</p>	<p>Approx. audience engaged 150</p> <p>Prison location</p> <ul style="list-style-type: none"> <li>➤ 1 event at Magilligan prison November 2023</li> <li>➤ 2 events at Maghaberry prison January 2024</li> </ul> <p>57 PAF students were rewarded for their achievement and the showcases opened new horizons for some of society's most disadvantaged and marginalised people. The event in Magilligan enabled students to receive external encouragement from invited family members &amp; friends, as well as guests which included internal staff &amp; others working within criminal justice. This opportunity will go towards helping them build self-confidence, positive relationships, and their engagement with education.</p>

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A student said, "PAF helps us (prisoners) to establish ourselves within the creative/exhibitions community rather than rather linked to our offending pasts."

**Outcome 3: Submitting work on behalf of our students to competitions & awards**

Breakdown of competition and award opportunities	Number of submissions
<p>➤ Koestler Art Awards</p> <p>This year was a record year for the Koestler Arts Awards on several different fronts. Over eight thousand entries were received from people around the UK, more than in any recent recorded year and a total of two thousand three hundred and fifty awards were given across fifty-two categories in two hundred and sixty-five settings.</p> <p>Over the years, judges have included Turner Prize-winning artist Jeremy Deller, Poet Laureate Carol Ann Duffy, representatives from the Victoria &amp; Albert Museum, the British Council, the National Theatre, Speech DeBelle, and Louis Theroux.</p> <p>This year's event saw artists like Hot Chip (Computer Generated Music), Louise Galvin (Hairstyling) and Chelsea McDonagh (Non-Fiction, Blog, Essay, Article and Review) assess and give recognition to the skill, effort, and ambition of artists in secure settings.</p>	<p>➤ Approx. 120 new submissions on behalf of PAF students April 2023</p> <p>➤ Winners from current year submissions received in August 2023 and included 52 awards across 22 creative categories</p> <ol style="list-style-type: none"> <li>1. 2 Platinum awards (1 Maghaberry &amp; 1 Magilligan)</li> <li>2. 3 Gold awards (2 Magilligan &amp; 1 Maghaberry)</li> <li>3. 2 Silver awards (2 Magilligan)</li> <li>4. 8 Bronze awards (4 Maghaberry &amp; 4 Magilligan)</li> <li>5. 5 Outstanding Debut awards (3 Magilligan, 1 Maghaberry &amp; 1 Hydebank)</li> <li>6. 7 Highly Commended awards (5 Magilligan &amp; 2 Maghaberry)</li> <li>7. 24 Commended awards (17 Magilligan, 3 Maghaberry, 3 Hydebank &amp; 1 Shannon Clinic, 1 Community)</li> </ol> <p>➤ 5 entries were displayed at their 'IN CASE OF EMERGENCY' exhibition Southbank Centre 2 November – 17 December 2023, Royal Festival Hall Southbank Centre London</p> <ol style="list-style-type: none"> <li>1. 'Kaleidoscope' Highly Commended Award for Poem (Maghaberry)</li> <li>2. 'Girl with Golden Earring' (Hydebank)</li> <li>3. 'Poppy Field' Commended Award for Needlecraft (Hydebank)</li> <li>4. 'Little Chair' (Maghaberry)</li> <li>5. 'Tempered' Gold Award for Singer-Songwriter-Original (Magilligan)</li> </ol> <p>➤ 3 entries to be published in Koestler Voices Vol. 4 August 2023 -</p> <ol style="list-style-type: none"> <li>1. 'Kaleidoscope' Highly Commended Award for Poem (Maghaberry)</li> <li>2. 'This Place' Silver Award for Poem (Magilligan)</li> <li>3. 'Chain' from Section 18 Poetry Collection, Bronze Award (Magilligan)</li> </ol>
<p>➤ Listowel Writing in Prison competition</p> <p>Listowel Writers' Week offer prison writers a rare opportunity to enter their work into the creative writing competitions that are a hallmark of Ireland's oldest literary festival. The short story and poetry categories have a distinctive place in the annual</p>	<p>➤ 55 new submissions February 2024</p> <p>➤ NI previous year notification was received in May 2023 and included 5 winners -</p> <ol style="list-style-type: none"> <li>1. 'The Origins of Fredrick' 3<sup>rd</sup> Short Story Advanced category (Magilligan)</li> </ol>

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<p>writing calendar for prison writers, as well as the Arts and Education Centres with teachers and Writers-in-Residence integrate the competition into their Creative Writing Programmes which offer skill development, focus, productivity, engagement with literature and confidence building.</p>	<ol style="list-style-type: none"> <li>2. 'When the Sun met the Moon' 1<sup>st</sup> Short Story Intermediate category (Magilligan)</li> <li>3. 'The Witch Trials' 2<sup>nd</sup> Short Story Intermediate category (Magilligan)</li> <li>'Alan Munroe A Deadly Life Sentence' 3<sup>rd</sup> Short Story Intermediate category (Magilligan)</li> <li>4. 'A Prisoners Love' 2<sup>nd</sup> Short Story Getting Started category (Hydebank)</li> </ol> <p>Summary of Listowel Writers' Week 2023 - 214 entries from 118 writers (95 Rol &amp; 23 NI), 13 prisons in Rol &amp; 2 in NI</p>
<p>➤ Imprisoned Art prison writing project</p> <p>Imprisoned Art is a small non-profit aiming to shine light on the abundance of talent in prisons and secure hospitals. They collect submissions for a self-published book of art and writings on the theme of "the experience of imprisonment".</p>	<p>➤ 36 submissions to Imprisoned Art's prison writing project.</p>

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A Koestler award entrant said, *"Poetry and writing are lifelines in the darkest of moments."*

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## Structure, Governance and Management

The Prison Arts Foundation (PAF) charitable company limited by guarantee was incorporated on 15 June 2011 and operates under Memorandum & Articles of Association with an initial Board of Directors drawn from the final trustees of the previous charitable trust of the same name.

The original Charitable Trust was formulated as a concept in the period 1995/96 in consequence of discussions organised by the Probation Board for Northern Ireland (PBNI) and involving other statutory and voluntary agencies as well as concerned individuals. It was the concern of the agencies to build upon the good work and the momentum previously achieved by individuals working within the prison system and to produce a more secure and continuing basis by formalising it. There was agreement that the new body should in its essentials be independent of the responsible agencies, free therefore to make its own decisions but funded from both statutory and voluntary sources who were persuaded of the value of the work it would seek to do.

PAF has wide powers to raise funds to advance the artistic abilities and aspirations of prisoners and ex-prisoners in NI. There are powers for the company to engage staff and to hold property. The selection of directors is influenced by their perceived interest in the welfare of prisoners, participation in artistic activity or community involvement. They are in consequence able to bring to directors' deliberations a dimension of relevant experience.

Prison Arts Foundation follows the guidance of the Northern Ireland Council for Voluntary Action regarding the methods, policies and procedures for recruitment, appointment, and induction of new directors/trustees. The directors who served during the period are listed on page 13.

The Prison Arts Foundation staffing is headed up by Mr Fred Caulfield Executive Director, supported by Miss Adele Campbell Arts Programme Coordinator, Mrs Allison Moore Research and Development (resigned December 2023) and Mrs Christine McSherry Research and Development (appointed January 2024). During the period 1st April 2023 to 31st March 2024 there were two full time members of staff, and two part time members of staff.

It is the Executive Director's responsibility to oversee all operations including identifying programmes, contracting artists/practitioners, events and assignments calculated to advance PAF's central aims and objectives and to propose relationships with compatible bodies. The directors require him to bring forward proposals for their approval, report periodically on progress and explain the extent to which the purposes of programmes are being met, or the obstacles

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for the financial year ended 31 March 2024

in the way of their full realisation. The Non-Executive Directors delegate to the Executive Director the authority to take decisions on aspects of approved programmes provided they are consistent with previously agreed principles.

In addition to directly employed members of staff, PAF contracts the services of Artists/Practitioners who provide participants with instruction in a wide range of both artistic activities. The prison & secure settings and community programmes are funded by way of grant funding from a variety of sources. PAF is the subject of individual contracts for services – the contracted artists are not company employees. The company has in place, insurance to protect itself against the risk of claims for compensation arising from its operations.

### **Financial Review**

The Statement of Financial Activities on page 16 reflects a deficit of unrestricted incoming resources over unrestricted resources expended for the year to 31 March 2024 amounting to £4,659 (31 March 2023: a surplus of £4,559), together with a deficit of restricted incoming resources over restricted resources expended for the year to 31 March 2024 amounting to £12,542 (31 March 2023: deficit of £60,354).

The Unrestricted Funds carried forward on 31 March 2024 amount to £142,193 (31 March 2023: £146,852) and Restricted Funds on 31 March 2024 of £25,584 (31 March 2023: £38,126), totaling overall funds carried forward on 31 March 2024 of £167,777 (31 March 2023: £184,978).

### **Principal Risks and Uncertainties**

The trustees have reviewed the major risks to which the charity is exposed and will continue to keep these under review.

### **Plans for future periods**

The focus for the year ahead will be to provide viable programmes of activity in prisons, secure settings and in the community within current financial limits.

We are endeavouring to sustain the standard, breadth and pace of work achieved this year in 2024/25.

We intend to devote particular attention to the problem of measuring the value of outcomes under the terms of the new Strategic Plan and prepare for the launch of a new Corporate Plan.

### **Trustees**

The trustees who served throughout the financial year, except as noted, were as follows:

John Harold Baird  
James Oliver Brannigan  
Geoffrey Kenneth Moore  
Thomas Matthew McKeever  
Brid O'Gallchoir  
Austin William Treacy

### **Compliance with Sector-Wide Legislation and Standards**

The charity engages pro-actively with legislation, standards and codes which are developed for the sector. Prison Arts Foundation subscribes to and is compliant with the following:

- The Companies Act 2006
- The Charities SORP (FRS 102)

### **Thanks, and acknowledgement**

The Directors wish to record thanks to Fred Caulfield Executive Director and to Adele Campbell Arts Programme Coordinator for their sustained hard work and dedication throughout the year.

**Approved by the Board of Trustees on 2 October 2024 and signed on its behalf by:**

  
Mr James Oliver Brannigan

**Prison Arts Foundation**  
**STATEMENT OF TRUSTEES' RESPONSIBILITIES**

for the financial year ended 31 March 2024

The trustees, who are also directors of Prison Arts Foundation for the purposes of company law, are responsible for preparing the financial statements in accordance with applicable law and regulations.

Company law requires the trustees as the directors to prepare financial statements for each financial year. Under that law the trustees have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law) including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland" Section 1A (Small Entities). Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of the profit or loss of the company for that period.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- make judgements and estimates that are reasonable and prudent;
- state whether the financial statements have been prepared in accordance with the relevant financial reporting framework, identify those standards, and note the effect and the reasons for any material departure from those standards; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees confirm that they have complied with the above requirements in preparing the financial statements.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Approved by the Board of Trustees on 2 October 2024 and signed on its behalf by:**

  
**Mr James Oliver Brannigan**