

# Hollywood Christian Fellowship Church



## Report and Accounts

Year ending 31<sup>st</sup> December 2023

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## Legal and Administrative Details

Correspondence Address	Steve Green Finance Officer, Holywood CFC 34 Clara Avenue, Belfast, BT5 5ER
Governing Document	Declaration of Trust dated 6 <sup>th</sup> December 1989
Trustees	Tommy Moore Paul Betts Andrew Gibson Colin Stewart Arlene McDowell Carl McManus
Bankers	Ulster Bank 9-11 Church Road, Holywood. BT18 9BU
Independent Examiner	David J Bennett 9 Londonderry Avenue, Comber. BT23 5ES

# Report of the Trustees

## Objects of the charity

To advance the Christian Faith in Northern Ireland and elsewhere by:-

1. Holding church services and public meetings for praise, worship, bible teaching, prayer, healing and fellowship;
2. Providing activities, education and teaching for children and young people;
3. The support and encouragement of the Christian Church at home and overseas;
4. Such other charitable acts and things as will (or will tend to) promote or encourage the Christian faith and which are in sympathy with the other aims and objects of the Churches Trust Deed;

## Governance

The legal, policy and financial responsibilities of the church rest with the Trustees who meet to monitor the activities of the Trust. The existing trustees appoint new trustees.

As a result of the successful church re-launch in 2019 under the leadership of CFC East, and the appointment of the new Trustees to the board in 2021 and 2022, there is a robust plan in place to ensure the continued good governance of the organisation going forward.

During 2023 Andrew Gibson, Colin Stewart, Paul Betts, Tommy Moore, Carl McManus and Arlene McDowell oversaw the Holywood CFC operations as Trustees of the organisation.

## Major changes 2023

In 2023, under the leadership of Pastor Carl McManus, the church saw sustained growth in the number of people and families attending the weekly services and events.

During the year the church was led in harmony with the objectives of Holywood CFC Trust and demonstrated an on-going commitment to Holywood Family Trust, our key partner. Services have been delivered to all age groups and members have consistently participated in the activities and services.

The delivery of other in-person activities such as youth, children's and counselling services, resumed to pre-covid levels during the 2023 year, meaning the Trust's premises have returned to more normal levels of utilisation.

During the year, the Trust continued to support Holywood Family Trust and overseas partners involved in Christian mission and social transformation.

The Trust continued to enjoy the benefit of being mortgage free after paying off the balance of monies owed in 2021. This removed the Trust's chief financial liability for the building

assets and allowed the Trust to put money aside for future desired building improvements. The Trustees continued to manage the buildings for users and to maintain the upkeep of the fabric of the premises.

It is anticipated that eventually the assets of Hollywood CFC will be acquired by CFC East. With this aim in mind, the Trustees appointed from CFC East will be involved in planning an approach and methodology of how this will be done.

### **Financial Review**

Key points of 2023 are noted below:

1. In 2023, income (£47,763) exceeded expenditure (£19,918) by £27,845.
2. Cash balance at year-end was £40,491
3. There was no Grants in 2023 to other charitable causes.
4. The mortgage owed by HCFC for all its buildings was closed March 2021

### Trustees' Responsibilities

Charity law requires Trustees to prepare financial statements that record the receipts and payments of the charity for each accounting period.

We are responsible for keeping proper accounting records which disclose with reasonable accuracy the financial position of the charity and to ensure that the financial statements comply with relevant regulations.

We also have a responsibility to safeguard the assets of the charity and to take reasonable steps to prevent fraud or other irregularities.

### Approval

This report was approved by the Trustees of Holywood Christian Fellowship Church:

Date 18/8/24



Mr Tommy Moore



Mr Paul Betts



Mr Andrew Gibson



Mr Colin Stewart



Mrs Arlene McDowell



Mr Carl McManus

# Independent Examiner's Report

To the Trustees of Holywood Christian Fellowship Church

I report on the accounts of the charity for the year ended 31 December 2023 set out on pages 7 to 10 which have been prepared on the basis of the accounting policies on page 6.

## Respective responsibilities of trustees and examiner

The trustees of the charity are responsible for the preparation of accounts. I have been appointed to conduct an Independent Examination equivalent to that required by section 43 of the Charities Act, 1993 and to report in accordance with the regulations made under section 44 of that Act. It is my responsibility to examine the accounts, without performing an audit, and to report to the Trustees.

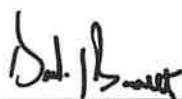
## Basis of independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

## Independent examiner's statement

Based on my examination, no matter has come to my attention which gives me reasonable cause to believe that in any material respect, accounting records have not been kept equivalent to those that would have been required if the charity was required to comply with section 41 of the 1993 Act, or that the accounts presented do not accord with those records, or comply with the accounting requirement of the 1993 Act. No matter has come to my attention in connection with my examination to which, in my opinion, attention should be drawn to enable a proper understanding of the accounts to be reached.

Date 20 August 2024



David J Bennett

For and on behalf of:  
David J Bennett & Co  
9 Londonderry Avenue  
Comber, County Down  
BT23 5ES



# Statement of Assets & Liabilities

Year Ending 31 December 2023

## 1. Fixed Assets

	£
The value of the assets owned are:	
Freehold building and out buildings	975,000
Equipment	5,000
	980,000

The professional valuation of the building was performed in December 2005 at £420,000.  
 Since the valuation, a new community hall has been constructed at a cost of £240,000  
 In 2014 112 High Street was purchased for £75,000  
 In 2014 a Youth Hall was constructed at a cost of £240,000.

	<b>2023</b>	<b>2022</b>
Mortgage loan from Bank of Ireland	£	£
	0	0

## 2. Bank & Cash Balances

	<b>2023</b>	<b>2022</b>
	£	£
Held at Bank	40,491	12,646
	40,491	12,646

## 3. Other Assets & Liabilities

*Liabilities*  
 Unbilled fee for Independent Examination

The accounts were approved on 18/8/24 by the Trustees of  
 Hollywood Christian Fellowship Church: Tommy Moore, Andrew Gibson, Colin Stewart, Paul Betts,  
 Arlene McDowell and Carl McManus.



The notes on pages 6 and 7 form part of these accounts

# Notes to the Accounts

Year Ending 31st December 2023

## 1. Accounting Policies

The accounts have been prepared on a receipts-and-payments basis with a statement of assets and liabilities.

## 2. Direct costs

	2023	2022
	£	£
Mortgage (note 5)	0.00	0.00
Utilities	10,821.75	7,591.89
Insurance	1,639.67	1,538.70
Speakers gifts	0.00	0.00
Special gifts	1,400.00	2,800.00
Teaching and outreach material	0.00	0.00
Maintenance and minor improvements	4,236.00	5,234.68
Part-time cleaner (note 4)	0.00	564.33
Staff paye and contract	108.00	100.80
Catering & cleaning items	0.00	59.60
Music & PA items	0.00	0.00
Centre Director (note 4)	0.00	0.00
Special events & conferences	0.00	0.00
Travel expenses	0.00	0.00
Legal & professional fees	180.00	180.00
Bank fees	186.08	188.09
Building renovations	0.00	0.00
Misc. other costs	346.74	1,085.43
Purchase 112 High Street	0.00	0.00
	<u>18,918</u>	<u>19,344</u>

## 3. Grants Payable

CCI Bassano	0	0
Hollywood Family Trust	0	0
Other missionary projects	1,000.00	0
Brazil project	0	0
Dornans	0	0
Indian projects	0	0
	<u>1,000.00</u>	<u>0</u>

#### 4. Employment and Trustee payments

Hollywood CFC has NO direct PAYE employees during 2023. **A part-time cleaner is employed by Hollywood Family Trust.**

#### 5. Property costs

	2023	2022
	£	£
Mortgage capital payments	0.00	0.00
Mortgage monthly payments total	0.00	0.00
Ground rent	13.00	13.00
	<u>13.00</u>	<u>13.00</u>

Hollywood Family Trust is a charitable company limited by guarantee, which operates from the church premises, but has its own directors and administration. Both organisations share common aims and objectives, and financial transactions between them are noted below:

	2023	2022
	£	£
Gifts from Hollywood HCFC to HFT	0.00	0.00
Cleaner's salary & PAYE paid by HCFC to HFT	0.00	564.33
Centre Director salary paid by HCFC to HFT	0.00	0.00
Re-imbusement of utility costs to HCFC by HFT	9,577.03	11,135.13
Rental from HFT to Hollywood CFC	26,000.00	3,500.00

Hollywood Family Trust is not considered to be a 'connected charity'.

CFC Hollywood is a charitable company limited by guarantee, which operates from the church premises, but has its own directors and administration. Both organisations share common aims and objectives, and financial transactions between them are noted below:

	2023	2022
	£	£
Rental from CFC Hollywood to Hollywood CFC	0.00	0.00