

Knocknamuckley Parish Church

**Trustees' Annual Report and Statement of Receipts and Payments and Assets
and Liabilities**

For the year ended 31 December 2022

Charities Number: 101442
Knocknamuckley Parish Church

Annual report and financial statements for the year ended 31 December 2022

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Knocknamuckley Parish Church

References and administrative details

Charity Name: Knocknamuckley Parish Church

Charity Registration Number: CCNI NIC101442
HMRC XN71917

Contact Address: 75 Bleary Road
Portadown
County Armagh, BT63 5NF

Trustees:

Stephanie Uprichard	Alastair Hewitt
Sydney Henderson	Arthur Cassidy
Thomas McKane	Noel Davison
Walter Cordner	Jennifer Cowan
Derek Cunningham	Melissa Lindsay
Reginald Donaldson	Lawson McKitterick
Judith Sloan	Brian Fulton
Keith Gawley	

Principal Office-bearers:

Rector:	Rev. Geoffrey Haugh / Vacant 9 th December 2022
Honorary Treasurer:	Reginald Donaldson
Honorary Secretary:	Sydney Henderson
Churchwarden – Rector's:	Stephanie Uprichard
Churchwarden – People's:	Jennifer Cowan

Independent Examiner:

Mr A Gilpin, WHR Accountants, 56 Upper English Street, Armagh BT617LG

Bankers

Ulster Bank, 20, High Street, Portadown, BT62 1HU.

Trustees' Annual Report for the year ended 31 December 2022

The trustees present the annual report and statements of Receipts and Payments and Assets and Liabilities for the Knocknamuckley Parish Church for the year ended 31 December 2022.

The purpose of the charity

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of the Knocknamuckley Parish Church is to support the advancement of the Christian religion by promoting, through the work of the Parish, the whole mission of the Church, pastoral, evangelistic and social. The spiritual life of the Church is defined by the Holy Bible and a classical Anglican ethos as set out in the 39 Articles of religion. The Bible is central to the work at all levels in the Parish. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the Parish has custody of property and of records, materials, and artefacts of significance to the cultural and religious heritage and maintenance, of which is undertaken by the select vestry of the Parish as a secondary charitable purpose.

The activities of the charity

Worship and prayer

At the heart of Knocknamuckley Parish Church is a passionate desire to glorify God and demonstrate His love. Our varied services such as Morning Prayer, Informal Praise Service, Family Service, Praise and Testimony Service and Holy Communion services provide opportunities for everyone to engage in worship and prayer and also enable our community to participate in quiet reflective moments. In addition, varied activities such as Ladies Together, Mid-Week Bible study, Craft Class and Friendship Hour provide opportunities to engage with each other and be built up in a practical Christian way.

Pastoral care

We recognize that there are issues in our Parish that stem from sickness, bereavement, elderly, house bound, and those receiving medical treatment, care in hospital and local Nursing homes, and we are committed to helping these people in need with empathy, love and compassion. We also actively seek to reach out into our community through a range of caring and educational programs for young people. These projects include Sunday School, Young Peoples Bible class, Boys and Girls Brigade with over 100 members each, and Craigavon Christian Youth.

Trustees' Annual Report for the year ended 31 December 2022 (continued)

The activities of the charity (continued)

Missions and evangelism

Helping those in need is a demonstration of our faith. Another part of the vision for Knocknamuckley Parish Church reaches out into the local community with events like inviting Bleary Primary School to lead our worship, and support for societies such as Earl Haig Fund, Protestant Orphans Society, Christian Institute and Sight Savers. Mission also extends beyond N Ireland and established relationships and donations from Knocknamuckley Parish Church help to support different missionary societies abroad such as The Bible Society, Crosslinks, The Leprosy Mission and also Irish Church Missions. Our support includes that of our link missionaries working for Crosslinks in Sweden.

The achievements of the charity

Central to work at all levels in the Parish is teaching God's word to bring Parishioners into a deeper knowledge and understanding of Jesus Christ as Lord and Saviour so that they are thoroughly equipped and disciplined to reach out into the community beyond the Parish. Knocknamuckley Parish Church continues to offer a range of services over the course of the year that our community finds both beneficial and spiritually fulfilling. It continues to reach out to all Parish members, seeking to transform the local community and build a Christ centered congregation, which will be a witness for Jesus Christ and work for the advancement of His kingdom.

The direct benefit of participation in Church life includes the enjoyment of public worship and giving and receiving of pastoral ministry, improved understanding of the Bible and improved values relating to civic engagement. Also, community cohesion and providing a bridge between diverse groups as well as improved educational outcomes through the Churches ministry of teaching.

Trustees' Annual Report for the year ended 31 December 2022 (continued)

The achievements of the charity (continued)

The renovation of Bleary Hall is now completed, and we are looking forward to continuing and increasing our outreach activities in this community. This hall now hosts a pre-school group.

The expression of the precepts of the Christian religion through engagement with the general public, and in particular with the disadvantaged, the sick, the elderly and the young is a public benefit. This can be measured and evidenced through regular visitation, increased social integration and pastoral care delivered at the point of need.

Overall, the beneficiaries of Knocknamuckley Parish Church are the general public and the public valuation of the benefits can be evidenced through attendance at public worship, participation in Church governance and willingness to support the continuing witness of the Church through contributions. The wider benefit to the public is the availability of a place for worshipping in the course of Christian outreach and the facilitation of weddings, funerals and baptisms. Any private benefit arising out of the fulfillment of our Christian ministry or to lay staff is essential to the fulfillment for the purpose of religion. No Trustee receives remuneration, reward or other private benefit for carrying out their Trustee responsibility.

Also, the direct benefits flowing from the purpose of the Church include the provision of archive records, public enjoyment of historic buildings and artifacts such as Church plate, furnishings and materials as an overall improved appreciation of a longstanding Christian heritage. This is demonstrated through on-going provision of access to records and the use made of these records in, for example, research and genealogy, through conservation efforts in respect of records, property and artifacts and the subsequent and requests for access and use of our materials by wider society. Some requests for information during the year came from abroad.

To mitigate against harm, the Trustees ensure adequate health and safety measures are in place at Knocknamuckley Parish Church. Also, child protection checks and retraining are in place for those involved in children and youth work. No private benefit is received from Trustees fulfilling their responsibilities in respect of buildings, artifacts or records. In the course of conservation and to make records accessible to the public, no professional staff are engaged for the fulfillment of the purpose. The beneficiaries are solely the general public.

Our rectory grounds are used to host various church/community events: GB/BB camp, Christmas and Easter Parish events. This is a great asset to the Parish.

We have also been joined with The Yellow Ribbon Charity to reach out to those who are suffering from mental illness.

Trustees' Annual Report for the year ended 31 December 2022 (continued)

Financial Review

By the end of the financial year there was an overall surplus of £13,497, which incorporated a surplus of £19,693 under unrestricted funds, a deficit of £6,211 under restricted funds, and a surplus of £15 under endowments funds.

The overall current and deposit account bank balances at 31 December 2022 were £200,901 with an equivalent amount being retained in total funds.

Going Concern

The trustees have reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities and the financial statements for the year ended 31 December 2022 can be signed off as a going concern. All Accounts are in good standing.

Structure, Governance and Management

Governing Document and Constitution of the Charity

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Charity is an unincorporated organisation governed by its constitution issued by the Church of Ireland and adopted on 1 January 1871. The charity is managed and controlled by the Select Vestry that meets on a monthly basis. The Select Vestry members are the Charity Trustees.

Recruitment and Appointment of Select Vestry (Trustees)

All members of the Church of Ireland who are over the age of 18 and are either resident within the parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the general vestry of the parish, allowing them to attend and vote at meetings of the general Vestry and to stand for election to the select vestry. The Select Vestry is elected as part of this General Vestry meeting and are listed on page 3 of this report. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

Trustees' Annual Report for the year ended 31 December 2022 (continued)

Pay and remuneration.

The Rector was paid a stipend of £42,371 that includes motoring expenses of £6,590 and office expenses of £800. In addition, pension payments of £9,589 were made. The position of Rector was vacant from 9th December 2022.

Organisational Structure

The select vestry is responsible for the day to day management of the parish. The select vestry consists of the member of the clergy serving in the parish, any curate assistant ("the curate"), the churchwardens, the glebe wardens and generally not more than twelve other members of the general vestry elected at the General Vestry.

The select vestry is chaired by the incumbent or other member of the clergy officiating in the parish. Select vestry members are responsible for making decisions on matters of general concern and importance to the parish including deciding how parish funds are to be applied.

The select vestry meets at times fixed by the members or by the diocesan synod. Special meetings may be convened at any time by the chairperson or the churchwardens. During the 2022 year the Select Vestry met nine times for scheduled meetings and had one special meeting, and all members attended on a regular basis.

Compliance with Public Benefit

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

Statement of Trustees' Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with Applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.


Trustees' Annual Report for the year ended 31 December 2022 (continued)

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on Behalf of the Trustees

Honorary Treasurer:

Reginald Donaldson



Honorary Secretary:

Sydney Henderson



Date: 21st AUGUST 2023.

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF KNOCKNAMUCKLEY PARISH CHURCH

I report on the accounts of the Knocknamuckley Parish Church for the year ended 31 December 2022, which are set out on pages 12 to 16.

Respective responsibilities of charity trustees and examiner

As the Knocknamuckley Parish Church trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

Basis of independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent Examiner's Report to the Trustees of Knocknamuckley Parish Church (continued)

Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland; I have found no matters that require drawing to your attention.



Andrew Gilpin
WHR Accountants Ltd
56 English Street
Armagh
BT61 7LG

Date: 22/08/2023

Receipts and Payments Account for the year ended 31 December 2022

	Note	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Receipts						
Donations & plate collections		12,117			12,117	2,882
FWO & Harvest Appeal		60,556			60,556	75,781
Bank & Deposit interest		288			288	247
Other receipts		3,306			3,306	6,350
Scheme & CIT income		746			746	1,236
Missionary			12,211		12,211	14,216
Special collections			2,633		2,633	3,489
Legacies		52,000			52,000	-
Building Fund			14,459		14,459	49,571
Sunday School			1,138		1,138	1,826
Bequest				15	15	40
Youth Fellowship					-	-
Gift Aid		14,307	12,138		26,445	17,894
Total Receipts	2	143,320	42,579	15	185,914	173,532
Payments						
Diocesan Costs		19,023			19,023	18,856
Church Running Costs		41,898			41,898	22,856
Salaries and wages		42,371			42,371	43,721
Glebe Costs		4,239			4,239	3,722
Buildings		11,519	29,379		40,898	65,797
Administration Costs		2,784			2,784	2,289
Donation to Friendship Group					-	2,000
Charitable Donations			276		276	325
Mini Bus		1,793			1,793	1,650
Sunday School			1,145		1,145	302
Youth Fellowship					-	-
Mission 15			1,925		1,925	1,457
Special collections			2,633		2,633	3,489
Missionary			13,432		13,432	15,761
Total Payments	2	123,627	48,790	-	172,417	182,225
Excess of receipts over payments before Transfers		19,693	(6,211)	15	13,497	(8,693)
Transfers		-	-	-	-	-
Excess of Receipts over Payments for the year		19,693	(6,211)	15	13,497	(8,693)

Statement of Assets and Liabilities as at 31 December 2022

	Unrestricted Funds 2022 £	Restricted Funds 2022 £	Endowment Funds 2022 £	Total 2022 £	Total 2021 £
Cash Funds					
Current Accounts	110,669	7,230	3,170	121,069	107,679
Deposit Accounts	30,000	39,832	10,000	79,832	79,725
Total Cash Funds	140,669	47,062	13,170	200,901	187,404
Church Halls	1,290,626	-	-	1,290,626	1,290,626
Sexton's House	87,555	-	-	87,555	87,555
Walkway	21,849	-	-	21,849	21,849
Mini Bus	960	-	-	960	960
Total Assets retained for the Parish's own use	1,400,990	-	-	1,400,990	1,400,990

Honorary Treasurer:

Reginald Donaldson

Reginald Donaldson

Honorary Secretary:

Sydney Henderson

Sydney Henderson

Date:

21st AUGUST 2023.

Notes to the financial statements for the year ended 31 December 2022

1. Accounting policies

Set out below are the principal accounting policies that have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities

(a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

(b) Statement of Assets and Liabilities

Assets retained for the Parish's own use

The assets of the Parish, retained for its own use comprise:

- Church Building and Graveyard
- Church Halls
- Sexton's House
- Walkway
- Mini Bus

The Church Building and Graveyard are deemed to be Heritage assets as defined by the Charities SORP (FRS102). These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the parish.

The Church Halls, Sexton's House and Walkway are ascribed a value based on the insurance valuation.

The mini bus is ascribed a current valuation.

2. Reconciliation of Cash Funds

	£
Total Cash Funds at Beginning of the year	187,404
Receipts for the Year	169,573
Payments for the Year	(156,076)
Total Cash Funds at end of the year	200,901

Notes to the financial statements for the year ended 31 December 2022 (continued)

3. Movement in Funds

	At 1 Jan 2022 £	Incoming Resources £	Outgoing Resources £	Transfers £	At 31 Dec 2022 £
Endowment fund					
Bequests	13,155	15	0	0	13,170
Restricted funds					
Building Fund	41,154	23,692	29,379	0	35,467
Special and Missionary Fund	5,685	1,408	1,925	0	5,168
Sunday School Fund	6,337	1,138	1,145	0	6,330
Bleary Hall Redevelopment Fund	0	0	0	0	0
Youth Fellowship Fund	97	0	0	0	97
	<u>53,273</u>	<u>26,238</u>	<u>32,449</u>	<u>0</u>	<u>47,062</u>
Unrestricted funds					
Sustentation and General Fund	120,976	143,320	123,627	0	140,669
Total funds	<u>187,404</u>	<u>169,573</u>	<u>156,076</u>	<u>0</u>	<u>200,901</u>

Purposes of Endowment Funds

– Income from the Bequest is to be used to provide a stipend to the Rector and maintenance of the graves.

Purposes of Restricted Funds

- Building Fund: This is a fund to be used for the maintenance of the church property.
- Special and Missionary Fund: This is a fund to be used in supporting Missionary work and other specific initiatives.
- Sunday School Fund: The Trustees have set aside funds for use by the Sunday School.
- Bleary Hall redevelopment fund is a grant received from the RCB to renovate the hall to support outreach in the area

Purposes of Unrestricted Funds

- Sustentation and General Fund: This fund is for general use within Knocknamuckley Parish Church.

4. Ladies Together, Friendship Hour, Craft Class, Girls' Brigade and Boys' Brigade

Five other bank accounts were operated during the year as detailed below:

	Ladies Together	Friendship Hour	Craft Class	Girls' Brigade	Boys' Brigade
	£	£	£	£	£
Opening balance at 1 January 2022	157	2,793	325	15,998	23,413
Income	2,963	700	272	11,978	26,165
Expenditure	2,419	819	272	11,144	31,820
Closing Balance at 31 December 2022	701	2,674	325	16,832	17,758

Notes to the financial statements for the year ended 31 December 2022 (continued)

5. Collections for Third Parties

	2022	2021
	£	£
GB Enrolment	254	103
BB Enrolment	233	208
Earl Haig	88	175
Protestant Orphan Society	182	243
LEMOS		123
Bishop's appeal	410	-
Yellow Ribbon	663	137
Estwatini Hope & Glory Choir	550	-
Lurgan District Orange	253	-
Donation to GB	-	2,500
	2,633	3,489

6. Transactions with the Trustees

No trustee received any remuneration or reimbursement of expenses during the year.

No trustee or a person related to a trustee had any personal interest in any contract or transaction entered into by the charity during the year except for:

1. Printing to the wife of Walter Cordner - £1,067
2. Duties as Church Organist to Reggie Donaldson - £1,600
3. Payments of £313 to renovate an office for Yellow Ribbon, of which Dr Arthur Cassidy is a Trustee
4. Graveyard maintenance to the husband of Stephanie Uprichard - £3,704

The Parish paid expenses of £4,239 relating to the running costs of the glebe house which is occupied by the Rector.

7. Governance Costs

Governance costs incurred during the year of £528 relates to Accountancy fees paid relating to the prior year 2021 Accounts.