

Sandy Row Community Forum
Registered Charity Number NIC101393

Financial Statements

for the period 1 April 2017 to 31 March 2018

Community Accountancy Services Northern Ireland (CASNI)

Delivering Quality Accounting Services and Training to the Voluntary Sector

Trustees Report and Financial Statements
for the period 1 April 2017 to 31 March 2018

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Sandy Row Community Forum

Report of the trustees for the year ended 31st March 2018

The trustees present their report with the financial statements of the group for the year ended 31st March 2018 together with a Balance Sheet reflecting balance of funds together with funds due and funds owed at the year end. As a newly registered charity with the Charity Commission for Northern Ireland registration number NIC101393, these accounts have been prepared using the "receipts and payments" basis.

Reference and Administrative Information

Association Name:

Sandy Row Community Forum

Principle Address

63-75 Sandy Row
Belfast
Co Antrim, Northern Ireland
BT12 5ER

Trustees

Ernie Corbett
Jim Dunbar
Margaret McCann
Margaret Gibson
Lynne Burrows

Individual
SR Development Agency
SR Womens Group
SR Community Centre Committee
SR Womens Group

Chairperson
Treasurer
Secretary

SRCF members

Declan Hill
Nicola Johnston
Garnet Busby
William Robinson
Rev Emily Hyland
Ian McSorely
Joy Poots
Jackie McDonald
Rev Bobbie Moore
Joe McCandless
Catherine Roulston

Whitehall Sq Residents
SR Young Mums
Belfast South Community Resources
Charter Youth Club
SR Methodist Church
SR Boxing Club
ICSB Surestart
South Belfast UPRG
St Aidans Parish Church
Marantha Gospel Hall
Blythefield Primary School

Observers

Cllr Christopher Stafford
Sandra McKenna
Henri Mohammed

DUP
BRO Neighbourhood Renewal Officer
Belfast City Council

Senior Staff Members

Glenda Davies

Development Manager

Independent Examiners:

Community Accountancy Services Northern Ireland (CASNI)
43 John Street
Cityside, Derry, Co Londonderry
BT48 6JY

Bankers:

Danske Bank
Donegal Square West
Belfast
Northern Ireland
BT1 6JS

**Independent examiner's report on the accounts of
Sandy Row Community Forum**
for the period 1 APRIL 2017 to 31 MARCH 2018

I report on the accounts of the company for the year ended 31st March 2018, which are set out on pages 3 to 7

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (NI) 2008.

It is Community Accountancy Services NI (CASNI)'s responsibility to:

- * *examine the accounts under section 65 of the Charities Act*
- * *follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act*
- * *to state whether particular matters have come to my attention.*

Basis of Independent Examiner's Report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1 That accounting records were not kept in accordance with section 63 of the Charities Act.
- 2 That the accounts do not accord with those accounting records.
- 3 That the accounts do not comply with the accounting requirements of the Charities Act.
- 4 That there is further information needed for a proper understanding of the accounts to be reached.

Independent Examiner's Statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Signed:



on behalf of Community Accountancy Services Northern Ireland

Date: 14th October 2018

Community Accountancy Services Northern Ireland (CASNI)
43 John Street
Cityside
Derry
Co Londonderry
BT48 6JY

Sandy Row Community Forum
Income and Expenditure Account
for the period 1 April 2017 to 31 March 2018

	Notes	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
Receipts					
Grants & Donations	(2)	-	98,498	98,498	84,035
Bank interest		-	-	-	6
Other	(3)	-	-	-	850
Total receipts		<u>-</u>	<u>98,498</u>	<u>98,498</u>	<u>84,891</u>
Payments					
Salaries and NICs	(4)	-	46,356	46,356	39,914
Insurance		-	1,540	1,540	1,576
Telephone and Internet		-	2,022	2,022	3,312
Printing, Stationery and Postage		-	1,389	1,389	2,052
Consultancy and Evaluation Fees		-	2,209	2,209	2,103
Advertising/Marketing		-	1,355	1,355	3,200
Membership/Subscriptions		-	200	200	220
Utilities		-	-	-	1,862
Hospitality/Other		-	53	53	1,208
Project Costs		-	-	-	30,014
Travel and Transport		-	-	-	432
Volunteer Training/Travel		-	-	-	374
IT Support		-	377	377	43
Programmes		-	5,800	5,800	-
Business Support		-	5,631	5,631	-
Repairs & Maintenance		-	594	594	-
Accountancy		-	989	989	1,219
Bookkeeping Fees		-	-	-	-
Bank Interest		-	-	-	325
Legal & Professional		-	1,281	1,281	-
Depreciation		-	-	-	-
Total payments		<u>-</u>	<u>69,795</u>	<u>69,795</u>	<u>87,854</u>
Net receipts / (payments)		<u>-</u>	<u>28,703</u>	<u>28,703</u>	<u>(2,963)</u>
Transfers between funds		-	-	-	-
Cash fund balances brought forward		<u>9,400</u>	<u>-</u>	<u>9,400</u>	<u>12,363</u>
Cash fund balances carried forward		<u>9,400</u>	<u>28,703</u>	<u>38,103</u>	<u>9,400</u>

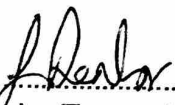
Sandy Row Community Forum
Balance sheet
as at 31st March 2018

	2018 Unrestricted £	2018 Restricted £	2018 Total £	2017 Total £
Fixed Assets				
Tangible Assets	-	15,915	15,915	-
Total fixed assets	(5) -	15,915	15,915	-
Current Assets				
Cash at bank and in hand	9,400	6,100	15,500	1,038
Debtors & Prepayments	-	6,688	6,688	8,362
Total current assets	9,400	12,788	22,188	9,400
Current Liabilities				
Creditors falling due within one year	-	-	-	-
Net current assets / (liabilities)	9,400	12,788	22,188	9,400
Total assets less current liabilities	9,400	28,703	38,103	9,400
Net assets	9,400	28,703	38,103	9,400
<u>Restricted Funds</u>	-	28,703	28,703	-
<u>Unrestricted Funds</u>	9,400	-	9,400	9,400
Total Funds	9,400	28,703	38,103	9,400

The financial statements have been approved by the Board of Trustees and signed on its behalf by:

Signature..... 
E Corbett (Chairperson) - Trustee

Date..... 15/10/18

Signature..... 
J Dunbar (Treasurer) - Trustee

Date..... 15/10/18

1 Accounting Policies

a Basis of accounting

The Management Committee have opted to prepare these accounts on a Receipts and payments basis

b Tangible Fixed Assets

Tangible fixed assets are capitalised if they can be used for more than one year and cost at least £500

c Pensions

Contributions are charged when they become due in accordance with the scheme rules.

d Fund accounting

Funds held by the organisation are either:

Unrestricted general funds

These are funds which can be used in accordance with the organisation's objects at the discretion of the management committee.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the organisation. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds

These are funds set aside by the management committee out of unrestricted general funds equal to 3 months staffing and overhead fees in the event the group has to wind down. As at 31st March 2018 this amounted to £9,400

Sandy Row Community Forum
Notes to the accounts
for the period 1 April 2017 to 31 March 2018

2 Grants and Donations

	2018 Unrestricted funds £	2018 Restricted funds £	2018 Total funds £	2017 Total funds £
BRD	-	41,354	41,354	42,003
BCC - Capacity	-	23,464	23,464	-
BCC - Local Investment Fund	-	19,759	19,759	-
Belfast City Council	-	-	-	23,464
PHA	-	8,090	8,090	8,000
PHA Capacity Grant	-	5,831	5,831	-
Strategic Investment Board	-	-	-	9,357
US Embassy London	-	-	-	1,211
	<u>-</u>	<u>98,498</u>	<u>98,498</u>	<u>84,035</u>

to the Prior Community Forum
 to the accounts
 for the period 1 April 2017 to 31 March 2018
 (continued.....)

3 Restricted funds summary

	Balance b/f £	Incoming £	Outgoing £	Transfers £	Balance c/f
BBC LIF FUNDING - CAPITAL (See Note 5)	-	19,759	15,915	-	3,844
BCC Capacity Grant	-	23,464	23,458	-	6
BRD Salaries 2017-2018	-	35,191	33,102	-	2,089
BRD Running Costs	-	6,163	6,163	-	-
PHA Service	-	8,090	4,167	-	3,923
PHA Capacity Grant	-	5,831	2,905	-	2,926
	-	<u>98,498</u>	<u>85,710</u>	-	<u>12,788</u>

Prior Year Restricted Fund Balances

All prior year restricted fund balances have been expended in full during the course of the financial year.

4 Staff costs and numbers

	2018 £	2017 £
Gross salaries	42,883	45,041
Social security costs	3,473	2,800
Pensions	-	-
	<u>46,356</u>	<u>47,841</u>

The average number of employees during the year was 3 (2017:1)

No management committee members were paid any expenses during the accounting period.

5 Fixed Assets

	Equipment £	Building £	TOTALS NBV £
Cost as at 1 April 2015 and 31 March 2018	9,411	0	9,411
Additions as at 31 March 2018	-	15,915	15,915
	<u>9,411</u>	<u>-</u>	<u>9,411</u>
Depreciation as at 1 April 2018	9,411	15,915	25,326
	<u>9,411</u>	<u>15,915</u>	<u>25,326</u>
Net Book Value as at 31 March 2018	-	15,915	15,915
Net Book Value as at 31 March 2017	-	-	-