

Pennyburn Community Playgroup
C/o Maybrook ATC, Racecourse Road
L'Derry, BT488NG

**Pennyburn Community Playgroup Annual AGM
Wednesday 29th November 2023**

Agenda

Chairperson's Welcome and Apologies

Secretaries Report:

Treasurers Report: Attached Audited Accounts

Supervisors Report: Attached Parents/Carers Information

**I would like to welcome you our guest speaker
(Natalie Logue Greater Shantallow Area Partnership Talking to our
Babies Co-ordinator will speak on child development)
Thank you Natalie**

AOB:

**Before we close the AGM, Rachel Mc Daid will draw the winning
name for the Signed Derry City Top sponsored by:
Derry City Player Ciaran Coll**

A big thank you to Ciaran

Chairperson's Closing Summary

Meeting Closed

Refreshments

Pennyburn Community Playgroup
C/O Maybrook ATC, Racecourse Road
BT488NG
02871 350122 / 0754438647

A.G.M 29th November 2023

Secretary's report

**I would like to welcome everyone, my name is Andrena Thompson
I am the committee secretary for Pennyburn Community Playgroup**

**Our last AGM was held 20th November 2022 and the minutes of the AGM
were approved and signed by the chairperson at an office bearers meeting
held in December 2022**

**The Playgroup was established to provide pre-school children with
stimulating early year's provision and preparation in a warm and caring
environment. We cater for preschool aged children from all areas. The
playgroup provides in partnership with parents/carers a wide, varied and
positive curriculum, consisting of educational play activities, role play and
social integration. In addition the Playgroup provides support and advice to
parents.**


**The Playgroup has received a £3000 grant from Derry & Strabane Council
the grant funding will help with the ever increasing costs of core funding e.g.
The children's breakfast & afternoon lunch breaks also fruit & snacks but
unfortunately not for wages, we have been relying on fundraising for staff
wages and we really appreciate all the support you as Parents/Carers have
given us from September.**

**We are a community group and have not raised our fees in 4 years as other
groups have. If you as parents and carers have any ideas for fundraising
events please speak to a committee or staff member. Thank you again for
all your support.**

This is the end of my secretary's report for 2023

**Andrena Thompson
Committee secretary PCP**

**Signed:
Date:**


29/11/23

Pennyburn Community Playgroup
C/o Maybrook ATC, Racecourse Road
L'Derry, BT488NG
Telephone No: 028 71350122 / 07544386947

AGM 29th November 2023

Treasurers Report

Was read out by Secretary Andrena Thompson

As you can see from the Playgroups accounts what it cost to run the Playgroup daily, monthly and yearly

We are trying to keep expenses to a minimum as core costs have gone up so much over the past year and funders will not fund for core running costs which means the Playgroup is relying on the weekly fees and if the fees run behind there is a shortfall on wages payments, Please consider this and keep your weekly fee up to date.

Thank you this is my Treasurers report for 2023

Margaret Mc Cauley
Treasurer PCP

Signed:
Date:

Margaret Mc Cauley
29-11-2023

Andrena Thompson
Secretary PCP

Signed:
Date:

Andrena Thompson
29/11/23

Pennyburn Community Playgroup
C/o Maybrook ATC, Racecourse Road, L'Derry. BT48 8NG
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AGM 29th November 2023

Manager's Report for AGM 29th November 2023

It's lovely to see you here, my name is Helen Brady I am leader of the Playgroup, I have a few bits of information for you

We work closely with Greater Shantallow Area Partnership and as part of the outer schools program, we can offer you as Parents / Carers Family Support & Mentoring Programme, Training if you are unemployed e.g. First Aid, Safeguarding & Health & Safety.

Also as part of the outer schools program we can offer your children Talking to our babies program, Speech & Language Therapy & Forest School Program


I have put together an information leaflet for you to read at home

Speech & Language Therapist will start with us in December 2023
Please inform us if your child is attending a Speech & Language Therapist
Or if you have any concerns about your child's Speech & Language,
Please come and speak with me

I will repeat what our chairperson has said Please read the Ethos, the notice boards and the monthly newsletter for information regarding your Child's daily routine in the Playgroup

Thank you that is my report for 2023

Helen Brady
Manager PCP

Signed: 
Date: 29/11/2023.

Pennyburn Community Playgroup
C/O Maybrook ATC, Racecourse Road, Derry
BT48 8NG. Tel: 02871350122 / 07544386947

Information on Programmes the Playgroup are involved in

Family Support & Mentoring Programme:

This Service is available to all Parents/Carers whose children attend the group. The service is located in the GSAP building
If you just want advice or are in crisis for any reason Please Contact;
Martin / Ruth / Melanie on 028 711002202

Speech & Language Therapy:

Our assigned Speech & language therapist Tara Mc Dermott will be in the Playgroup to assess the children during the month of December
If you have any concerns regarding your child's Speech please speak with a member of staff

Forest School & Adventure Play:

The Playgroup will work alongside the Playtrail to create outdoor environmental adventures & play programmes, we are planning this for the spring & summer time

Talking to our Babies:

With Natalie's awareness programme will take place throughout the Playgroup year
As Natalie is our guest speaker she will give you all the information around Talking to our Babies

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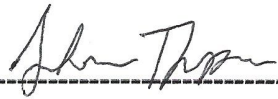
Election of new Committee Members

Chairperson invited nominations from the floor to join the Parents/Carers committee

Secretary Andrena Thomson recorded the names

<u>Nominees</u>	<u>Nominated by</u>	<u>Seconded by</u>
1: <u>Anntoinette Moore</u>	<u>Margaret Mc Cauley</u>	<u>Andrena Thomson</u>
2: <u>Emmett Mc Clean</u>	<u>Siobhan Diver</u>	<u>Margaret Mc Cauley</u>
3: <u>Ashlene Mc Monagle</u>	<u>Rachel Mc Daid</u>	<u>Andrena Thomson</u>
4: <u>Cassandra Pearce</u>	<u>Teresa Farrell</u>	<u>Siobhan Diver</u>
5: <u>Jill Doherty</u>	<u>Margaret Mc Cauley</u>	<u>Rachel Mc Daid</u>

The Secretary Andrena Thomson closed Election

Sign  Date 29/11/23 Mrs Andrena Thomson
Secretary

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Chairperson's Report

Welcome: My name is Helen Mc Laughlin I am the registered Chairperson for Pennyburn Community Playgroup

I would like to welcome you all to our AGM and thank you for giving up your time to attend.

I will open the meeting by reading the Apologies:

Marie Breslin (Staff) Colette Hegarty (Maybrook ATC)

I would like to go over a few pieces of information about the Playgroup

The Ethos Please let Helen know if you did not get one and give her your email address

The Ethos gives you all the information you need to know about the Playgroup. From the time we started 46 years ago to your child's daily routine, with all the important names & numbers. Please take time to read the Ethos. Thank you

I would ask the Committee Secretary Andrena Thompson to give her Secretary's report for the past year

Andrena will also give the Treasurer's report on behalf of Margaret Mc Cauley Thank you Andrena for your report and Treasure's report

I would ask Supervisor Helen Brady to give us a report of what the Playgroup can offer Parents/Carers

Thank you Helen for your report

I would like to welcome you our guest speaker

(Natalie Logue Greater Shantallow Area Partnership Talking to our Babies Co-ordinator will speak on child development) Thank you Natalie

A.O.B Before we close the AGM, Rachel will draw the winning name for the Signed Derry City Top and a big thank you to the sponsor Ciaran Coll

Chairperson: To finish the AGM I hope you would consider joining us on the Parents/Carers committee we need 5 Parents/Carers this year

Andrena will take Nominees:

Election of Committee members

I would like to thank everyone who put themselves forward for committee

Before I Close the AGM I would like Chairperson's closing Report:

to thank the committee office bearers who have stayed on the committee beyond their time.

For the staff who work with your children ensuring their safety and wellbeing:


Thank you

Meeting closed

Refreshments are being severed

Helen Mc Laughlin

Chairperson PCP 29th November 2023

Signed: 

Date: 29/11/23