

**Saintfield Parish Church**

**Trustees' Annual Report  
and  
Statement of Receipts and Payments and Assets and Liabilities**

**For the year ended 31 December 2024**



**Charities Number: NIC 101048**

**Saintfield Parish Church**  
**Annual Report and financial statements for the year ended 31 December 2024**

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## **Saintfield Parish Church**

### **References and administrative details**

Charity Name: Saintfield Parish Church

Charity Registration Number: NIC 101048

Contact Address: 43-45 Main Street  
Saintfield  
Ballynahinch  
County Down  
BT24 7AB

### **Trustees**

Rev. Chris Pollock  
Dawn Gordon  
Stephen Erskine  
Linda Bloomer  
Craig McCarter  
Peter Andrews

Bryce Hetherington  
Craig Weston  
June Butler  
Joy Whitley  
Caroline Kearney  
Carol Andrews

Catherine Griffith  
Rosemary Armstrong  
Leonard Hill  
Pamela McNamara (Elected 2024)  
Phylis Whiteside (Elected 2024)  
Judith Stevenson (Retired 2024)  
Kate Beattie (Retired 2024)

### **Principal Office-bearers**

Clergy:	Rev. Chris Pollock
Hon. Secretary:	Stephen Erskine
Church Treasurer:	Caroline Kearney
Church Warden- Clergy:	Pamela McNamara
Church Warden - People:	Phylis Whiteside
Glebe Warden- Clergy:	Craig Weston
Glebe Warden- People:	Joy Whitley

### **Independent Examiner**

Hamill McIlwaine  
Chartered Accountants  
28 – 30 Old Mountfield Road,  
Omagh,  
Co. Tyrone  
BT79 7BJ

### **Bankers**

Danske Bank  
32 Main St,  
Saintfield,  
Ballynahinch  
Co Down  
BT24 7AB1

## **Saintfield Parish Church Trustees' Annual Report for the year ended 31 December 2024**

The Trustees present the Annual Report and Statements of Receipts and Payments and Assets and Liabilities for Saintfield Parish Church for the year ended 31 December 2024.

### **Objectives and Activities**

The charitable purpose of the Church of Ireland is the advancement of religion.

The principal function of Saintfield Parish Church is to support the advancement of the Christian religion by promoting, through the work of the Saintfield Parish Church the whole mission of the Church, pastoral, evangelistic, social and ecumenical. Being open to and engaging with society as a whole and offering support for those needing help are fundamental to the practical delivery of the benefits of Christianity.

As a result of activity in the pursuit of the advancement of the Christian religion, the Saintfield Parish Church has custody of property and of records, materials, and artefacts of significance to the cultural and religious heritage and maintenance of which is undertaken by the Select Vestry of the Saintfield Parish.

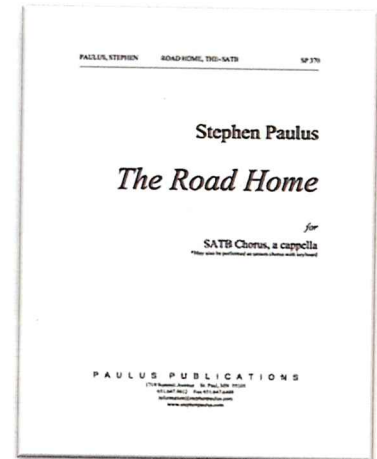
### **Achievements, Performance & Public Benefit**



I have over the past couple of years been singing in the Ards Choral Society and enjoy again being part of a 4-part Choir (Soprano, Alto, Tenor & Bass: SATB). We held a recent concert singing a large range of music from modern complex choral pieces such as 'The Seal Lullaby' & 'No Night there' to simple ones with Latin words with each 'part' (SATB) using different notes to create the one melody in the ears of those listening.

One piece entitled 'The Road Home' has words of faith that for me echo the words of hope in God that we want everyone to hear in their heart concerning Jesus. The first verse describes how many people sense what is missing in life and the questions they have:

Tell me, where is the road  
I can call my own,  
That I left, that I lost,  
So long ago?  
All these years I have wandered,  
Oh, when will I know  
There's a way, there's a road  
That will lead me home?



Over the past year, I feel that Saintfield Parish has been using 4 different types of 'part' to invite people to re-discover 'The Road Home' so that questions are transformed into answers. However, instead of being 'Soprano, Alto, Tenor and Bass' our Church offers another 4 ways to 'sing' about God, that individually all use different notes and melodies, but when added together create a harmony that allows the words to be heard in ways that are amazing, true and filled with a Jesus' love and mission.

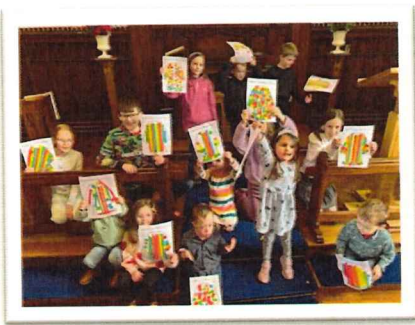
So, for example, instead of there being a 'Soprano' part, we have the top line of 'Sunday worship' where we together offer praise, prayer and hear the preaching of God's Word every week.

Over the past year this 'S' in our 8.30am Holy Communion has retained a dedicated, consistent number of people. Donna Matchett with careful thought and understanding leads us in this Service and guides us in our prayers, Dennis Matchett every Sunday is the Assistant Church Warden setting things up and welcoming people in and Ian Logan helps us in a super way, as and when we need him. This Sunday Worship is such a blessing to those who want traditional worship and weekly Holy Communion. Thanks to everyone for their leadership, contribution and support.

10.00am Sunday Worship uses currently a combination of Holy Communion, Morning Prayer and S.P.A.C.E. to 'sing' of Jesus. Numbers have increased slightly over each month with new faces welcomed. I want to thank: Michael Harris for his consistent and lovely playing of our church organ; Craig McCarter for inspiring piano playing; Jackie Todd on Power Point and our two marvellous Church Wardens, Phylis Whiteside and Pamela McNamara for a warm welcome and efficient organisation before the Service. Thank you to everyone who offers Flowers for the Church. It is very kind and makes everything look beautiful.



Thanks to Alan Higgins from the Diocese for his invaluable leading of worship and the preaching of God's Word every month and the blessing of Canon Ian McDonald in his leading and preaching. June Butler has thoughtfully led us in prayer every month and we also have super teams of people providing food for SPACE and after our 10.00am Sunday Worship.



11.00am REFRESH has also been growing in numbers and for our young families/work, this is so encouraging. Katie Cooke, Deirdre Hill, Lauren Whitley and Sarah McCarter have stepped up into helping with some of the talks for REFRESH and SPACE.

I could not do it without their gifts of time and energy. Once again, I say thank you to all those who take seriously their Baptismal Promises as we help our young children 'sing' of God, that they may grow in faith in our church family. We are keeping in place this pattern of Sunday Worship, seeking to grow through invitation, Baptisms and hopefully Confirmations.

We have a consistent 11 people on Wednesday 10.00am Holy Communion. A 'Life Group' have explored the 'Letter of Romans' and a Prayer Course with Pete Grieg, all adding greatly to our discipleship as we travel on 'The Road Home'. Thank you for your commitment and fellowship.

This 'part' of Sunday Worship in Church life is probably the most familiar to all and what everyone 'sings' in, weekly, monthly or at special times of the year. It offers the main melody of Jesus and with the recent 'Reason for Hope' mission, it is so encouraging to hear even more clearly of this Jesus and 'The Road Home'. We need to grow Sunday Worship and so our 250<sup>th</sup> Anniversary celebrations will have a clear emphasis on this 'S', its past as well as its future.

That's our first part that sings of 'The Road Home' through Sunday Worship.

Our second line in our choir is the 'Alto' part that we will instead describe as being our 'Admin' line that is fulfilled through roles in the Church, 'paid' as well as that of 'volunteer'. The skill set and dedication of all 'Admins' adds a necessary depth and harmony to what 'Sunday Worship' offers.

Our 'Admins' sing firstly in the Church Office with the superb Sally Milligan as our Admin Officer offering a great welcome to everyone who comes in, answering queries and supporting in so many ways the Vicar and the Treasurer.



Next is Ian Gordon as our outstanding Sexton who looks after the Admin of the Church/Hall/Graveyard making sure all is set out, heated properly and tidied. Then he cuts the grass and repairs all broken items to a marvellous standard as well as offering an Annual 12 hour Sit Out!!!!

Finally, in the Office is William Drury as Graveyard Convenor looking after the admin of our 'Service of Thanksgivings', greatly helping families who are having to cope with difficult situations of loss. William keeps all necessary records up to date, Graveyard maintenance and repairs and answering the endless queries about plots, fees, regulations and headstones. Thanks at this point to Linda Bloomer for being part of our Graveyard Committee who with the Vicar, William and Ian represent the Vestry for Graveyard decisions that need to be made.


Other 'Admins' are the Select Vestry who as Charity Trustees look after the management of our Church. They meet monthly to make informed decisions concerning fabric, finance and faith. We, for example had to authorise a £6.5k Capital Work to rectify a drains problem at the Hall which needed careful discussion as to its cost and completion. The Select Vestries dedication and conversations are such a blessing and each member is consistent in attendance of meetings as well as being together in Sunday Worship.

Stephen Erskine as the Hon Sec is excellent in his Minute taking and Letters representing the Church at Diocesan and community level. Craig Weston and Joy Whitley as Glebe Wardens have had to look after Vicarage grounds and necessary repairs and Rosemary Armstrong represents the constantly up-dated Safeguarding requirements. A big thank you also to our 'Admin' of Kate Beattie as Safeguarding Chair, Ian Logan, Joy Whitley with Rosemary for their contribution and wisdom.

Caroline Kearney is an outstanding Hon Treasurer. Payments are made on time, records kept up to date and working closely with Jean Perrin (who countersigns as well as managing our Bequests). Caroline's precise data for each Vestry meeting is clear and concise, allowing us to budget effectively and make healthy informed decisions. We are very fortunate to have her in this role with Jean and Sally supporting her. Thanks also to Glenda as our Independent Examiner for her guidance and advice through this process and the endless shifting scenes of 'Charity Commission' land.

Other 'Admin' volunteers who sing their 'part' are those involved in our Parish communication. We moved last year away from a weekly newsheet to a monthly Magazine with Leonard Hill as it's editor. Leonard collates the material, formats the Magazine and delivers it to those who do not have computers or social media. Big thanks to Muriel Hilman for delivering as well. Leonard's management makes sure our communication is all up to date, relevant for the Church and community and neatly integrates with Chris' Facebook/WhatsApp posts.

Saintfield Parish  
Saints Alive Magazine  
March 2023



FIRST  
STEPS  
LOVE GROW SERVE GO

*Christ with me,*  
*Christ before me,*  
*Christ behind me,*  
**CHRIST IN ME. CHRIST OVER ME.**  
*Christ to right of me,*  
**CHRIST TO LEFT OF ME,**  
**CHRIST IN LYING DOWN. CHRIST IN SITTING.**  
*Christ in rising up, Christ in the heart*  
*of every person who may think of me,*  
*Christ in the mouth of every*  
*person who may speak of me.*  
**CHRIST IN EVERY EYE,**  
**WHICH MAY LOOK ON ME!**  
**CHRIST IN EVERY EAR. WHICH MAY HEAR ME!**

Thank you to all these people who as 'Admins' sing their part, adding to what we sing on Sunday Worship. We might not always hear the 'part' they sing, but we recognise the impact and difference they make and how less effective we would be as a church without them and their 'music'.

Next, the Tenors who 'sing' are all our 'Teams' who serve both the Church and Community. Their part of the 'song' adds to 'Sunday Worship' & 'Admin' helping even more people hear of Jesus through activities and close relationships and connections.

Mothers' Union is a 'Team' for example, that meets every 1<sup>st</sup> Tuesday of most months. Their committee together work hard to provide a programme to help all women explore their Christian Faith. There is a lot of fun and food. Everyone in the MU is very connected to this branch, the Diocesan Branch and the worldwide family. Our MU offers so much to our Church as they too 'sing' their part of what Saintfield Parish tells of Jesus.



On Mondays, we have a growing Pitter Patter 'Team' who serve the community. Sarah McCarter, Dawn Gordon, Joanne McCavera, David & Valda McCarter all work very hard in setting up on Sunday, and on Monday, providing food and fun to all, making everyone welcome. Also, on Mondays is our 'Knit and Chat' 'Team' crafting all sorts of items, learning new skills and enjoying being together. Thanks to Jean Perrin for establishing this activity and making it so much fun.



Wednesday Welcome has been established for over 13 years now and every 2 weeks, has grown a small community who all know and support each other. The committee of Julie Ritchie, Andree Rea, Ann Drury, Mervyn Smyth has grown this year with Liz Bateman joining.

WW continues to offer a range of activities both in the hall and outside that bless people in the community making everyone welcome. Thank you.

Men Alive is a new men's group meeting every month for a combination of food, faith and fun. Different events have involved road trips to Stormont Buildings as well as

Crumlin Road Gaol or maybe just having breakfast together. Such a big thankyou to Leonard Hill and Ronnie White for looking after things and seeing more and more men come along and joining in.

Our church is blessed with Badminton and Bowling Clubs run by William Drury and Ian Gordon. These are very social and have seen more people join over the past year but there is always room for more. Thanks to Ian and William for setting up and running both nights.

Our 'Teams' also are people who help the Vicar in some pastoral needs. Dawn Gordon was part of the visiting team and Jillian Barnes offered time to help the Vicar in offering communion to some folk in Tullywest Residential. There is a need to grow this team so that we can keep healthy contact with more people in Church who for various reasons can't join in worship anymore. A big thanks to Dawn and Jillian for all they have offered.

So that's the 'Teams' through which some people in our Parish 'sing' together. These 'Teams' add greatly to Sunday Worship and our Admin parts, connecting many in our community so that the sound of Jesus' music is heard in people's lives through new opportunities and friendships. Thank you to all our 'Teams'

And so finally, 'the Bass line!!!!'

The final part of our Church Choir and whose 'singing' completes everything we sing about 'The Road Home'. And the 'Bass line' for any Church is Mission. For if Saintfield Parish is complete through singing of Mission and of Jesus, then we are not being the people of God we are called to be. Presently, we are in partnership with 3 'Bass' Singers who empower Mission in Saintfield Parish.

Firstly, our Christian brothers and sisters in La Paz, Bolivia, Church of the Redeemer and SAMS Ireland have been helping us in so many ways. This partnership helps us 'sing of Mission' albeit in Spanish to help us grow and develop in who Jesus is for us. Pastor Da-vid has been super in sending photos and videos to show our partnership at work and SAMS Ireland have encouraged us through Claire Holmes and Stephen McElhinney. We are looking towards 2026 to developing involvement through some form of physical visitation or integration with La Paz.





Our Bass line also has the support of 1<sup>st</sup> and 2<sup>nd</sup> Saintfield Presbyterian Churches and Rico Tice for our 'Reason for Hope' events. This offered such an impact for our community through warmup events and the actual weekend itself.

All events were very well attended and I know God spoke clearly through Rico that many people could see in a new way, or perhaps for the first time, what the 'The Road Home' in Jesus offered them.

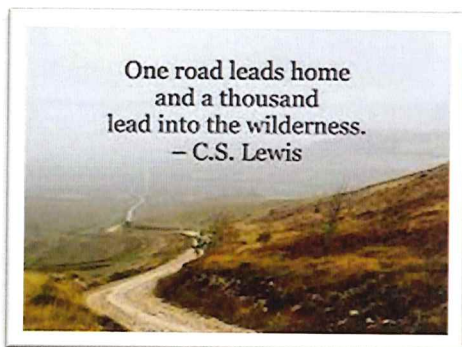
In hearing God's voice, they know the direction their lives can now take and how each of our Churches will walk alongside those who take that first step. I hope more connection with both churches can be made for the future and for the community.

Finally, the last 'Bass singers' are the Diocesan Office and bishop David who are very much part of our Mission 'song'. Their input and advice are much appreciated especially as we want Mission to be in line with the bigger picture of Diocesan Mission and Evangelism that is core to church growth and diocesan aspirations. We were very pleased to have Millie Bellew (Diocesan Youth Support) with us in November at SPACE and very encouraged by what she shared with us. We look forward to our bishop at Harvest 2026 and our Archbishop John McDowell in March 2026 for our 250<sup>th</sup> Anniversary Service.



As we approach our 250<sup>th</sup> Anniversary on 2026, I hope to increase the Tenor/Bass sections to help us 'sing' their parts.

We also need to connect more with people in our community to achieve what 2026 could be for God and us. We are not simply wanting to celebrate the Parish Churches place in Saintfield Main Street but being the at the heart of the community. At present, we have some plans in place and a letter is going to be sent out to the Parish and to all sorts of 'Teams' to see how we can all work much more closely together for 2026.



Rise up, follow me,  
Come away, is the call,  
With the love in your heart  
As the only song;  
There is no such beauty  
As where you belong:  
Rise up, follow me,  
I will lead you home.

The final verse of 'The Road Home' is the hope that offers the destination that the world cannot. Jesus as 'The way, the truth and the life' is the song we need to sing of. Jesus is 'The Road Home' for all.

The 4 'parts' of Saintfield Parish (SATB) Sunday Worship, Admin, Teams and the Bass line of Mission (SATB) 'sing' together that the full impact of God's Good News can be heard and not just heard, but felt and not just felt, but responded too. We need people to recognise that the questions of the first verse that reveal what is missing in life and death, have answers in the final verse of 'The Road Home'. Jesus exists calling them to be his song, his assurance of God's Love, his true presence on the journey, his new direction and destination, his new 'Home' the world cannot offer for life or death.

Saintfield Parish in the past year has sung of Jesus in such a powerful way, with each 'part' harmonising what we sing of Jesus. May 2025-2026 continue to sing of Jesus and his 'Road Home'. May we in singing our different 'parts' we invite people to stop, hear, listen and realise that Jesus is the one their lives are missing. May we always welcome home those whom Jesus calls to 'rise up and follow me' so that they are never alone for Saintfield Parish will always walk with them on this road, passing the cross and then empty tomb, leading us beyond the horizons where we will all know God in the most amazing and hope filled and truest of ways. Amen



**Saintfield Parish Church**  
**Trustees' Annual Report for the year ended 31 December 2024 (continued)**

**Financial Review**

For the year ending 31 December 2024, total Parish receipts amounted to approximately £162,000. We are pleased to report a rise in the number of Parishioners contributing their Freewill Offering (FWO) via standing order, following the launch of the GIFT initiative.

We want to extend a heartfelt thank you to everyone who has chosen this method of giving. It greatly helps us in budgeting and forecasting our cash flow for the year ahead, ensuring that we can continue to support our Parish activities and maintain our services.

As we reflect on the financial year 2024, we are pleased to report that our Parish Hall income from the rental of premises has continued to rise, thanks to the increased use by new groups. This positive trend is something we aim to build on as we move into 2025.

However, we did see a decrease in graveyard income during the same period.

Our investments continue to remain steady, with restricted investments valued at approximately £67,000 and unrestricted investments at £306,000. We are grateful for the generous donations we received, totalling £15,000. Of this, £9,000 was transferred to M&G Charifund, further boosting the unrestricted investment value. Additionally, £5,000 was spent on new doors for the Parish, enhancing our facilities, and £1,000 was paid to the Diocese of Down & Dromore towards the Suitcase Project.

These efforts, alongside your ongoing support, help us ensure that we continue to meet the needs of our Parish and community.

As we continue into 2025, the Parish's running costs have continued to rise. In 2024, our total expenses amounted to approximately £169,000, which includes the final retention fee of £8,600 for the Vicarage refurbishment.

In light of these ongoing financial pressures, we once again encourage all Parishioners to consider increasing their monthly Freewill Offering (FWO). Your generous support helps us to maintain the vital services and community activities that are central to our mission, and allows us to meet the rising costs of our operations.

We deeply appreciate your continued commitment, kindness and generosity to the Parish and thank you for your thoughtful and faithful giving. Every contribution makes a meaningful difference.

Saintfield Parish Church operates a robust dual control mechanism for both receipts and payments. This system ensures that all financial transactions are closely monitored and verified. Each month, reconciliations are performed and cross-checked to guarantee that financial allocations are categorised correctly and accurately.

Additionally, the financial position of the Parish is presented to the Select Vestry at each meeting, with full transparency and examination encouraged. This ensures that all decisions are made with careful consideration of our current financial status.

We are committed to maintaining financial integrity and transparency, and we appreciate the ongoing support and engagement of our Parish community in these matters.

## **Saintfield Parish Church Trustees' Annual Report for the year ended 31 December 2024 (continued)**

### **Going Concern**

The Trustees have carefully reviewed the budgets for the year ahead and are satisfied that there are adequate funds in place to ensure that the Parish can continue its activities without disruption. Based on this review, the Trustees are confident that the financial position of the Parish remains strong and sustainable.

As a result, the Financial Statements for the year ended 31 December 2024 can be signed off as a going concern, allowing us to move forward into the new year with confidence.

### **Structure, Governance and Management**

#### ***Governing Document and Constitution of the Charity***

Chapter III of the Constitution of the Church of Ireland governs Parishes and Parochial Organisation. The Select Vestry members are the Charity Trustees.

#### ***Recruitment and Appointment of Select Vestry (Trustees)***

All members of the Church of Ireland who are over the age of 18 and are either resident within the Parish or live elsewhere but have been accustomed members of the congregation for at least three months, may register as members of the General Vestry of the Parish, allowing them to attend and vote at meetings of the General Vestry and to stand for election to the Select Vestry. Meetings of the General Vestry are held at least once a year.

The Select Vestry is elected as part of this General Vestry meeting. The Select Vestry will hold their positions for a period of one year. Select Vestry members may be re-elected annually and there is no limit on the number of terms which may be served.

#### **Pay and remuneration**

The Vicar is paid according to the Diocese of Down and Dromore grading of Saintfield Parish as a 'C' Parish along with the Locomotory and Office expenses as passed by General Synod 2024.

#### ***Organisational Structure***

The Select Vestry is responsible for the day-to-day management of the Parish. The Select Vestry consists of the member of the clergy serving in the Parish, two Church Wardens, two Glebe Wardens and generally not more than twelve other members of the General Vestry elected at the Easter General Vestry.

The Select Vestry is chaired by the incumbent (Vicar) of Saintfield Parish. Select Vestry members are responsible for making decisions on matters of general concern and importance to the Parish including deciding how Parish funds are to be applied. They also are responsible in establishing and maintaining the vision of the Parish, counselling the Vicar in regard to spiritual direction as well offering oversight regarding to the management of staff, safeguarding trust and property concerns. The Select Vestry meets at times fixed by the members or by the Diocesan Synod. Special meetings may be convened at any time by the Chairperson or the Church Wardens. In 2024 the Select Vestry met on 7 occasions. The average attendance was 82%.

**Saintfield Parish Church  
Trustees' Annual Report for the year ended 31 December 2024 (continued)**

***Compliance with Public Benefit***

The Parish has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the actives entered into during the year have helped to achieve the Parish's objectives and activities, as well as providing public benefit.

**Statement of Trustees' Responsibilities**

The Trustees are responsible for preparing the Trustees' Report and the Statement of Receipts and Payments and Statement of Assets and Liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the Trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

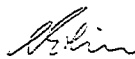
The Trustees are responsible for keeping accounting records that are sufficient to show and explain the Parish's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Parish. They are also responsible for safeguarding the assets of the Parish and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Signed on Behalf of the Trustees**

Rev. Chris Pollock

Mr Stephen Erskine

Mrs Caroline Kearney



**Date: 19/3/25**

## **Independent Examiner's Report to the Trustees of Saintfield Parish Church**

We report on the accounts of Saintfield Parish Church for the year ended 31 December 2024, which are set out on pages 13-18.

### **Respective responsibilities of charity Trustees and examiner**

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is our responsibility to:

- Examine the accounts under section 65 of the Charities Act
- Follow the procedures laid down in the general Direction given by the Commission under section 65(9)(b) of the Charities Act
- State whether particular matters have come to our attention.

### **Basis of independent Examiner's Report**

We have examined your charity accounts as required under section 65 of the Charities Act and our examination was carried out in accordance with the general Directions given by the Charity Commission. Our examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity Trustees concerning any such matters.

Our role is to state whether any material matters have come to our attention giving us cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent Examiner's statement**

We have completed our examination and have no concerns in respect of the matters (1) to (4) listed above and in connection with following the Directions of the Charity Commission for Northern Ireland, we have found no matters that require drawing to your attention.

*Hamill McIlwaine*

Hamill McIlwaine  
Chartered Accountants  
28-30 Old Mountfield Road  
Omagh, Co. Tyrone  
BT79 7BJ

Date: 19/3/25

## Saintfield Parish Church

### Receipts and Payments Account for the year ended 31 December 2024

	Note	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total 2024 £	Total 2023 £
<b>Receipts</b>						
Donations & plate collection	4	98,937	12,459	-	111,396	161,222
Proceeds from Fund Raising Events		-	-	-	-	-
Legacies		10,000	5,000	-	15,000	1,000
Bank & Deposit interest		142	7	-	149	942
Investment income		11,864	10,160	-	22,024	22,503
Rental of premises		11,918	-	-	11,918	9,163
Sale of Unit Trusts		-	-	-	-	139,926
Grants		-	-	-	-	-
Receipts from General Trustees		-	-	-	-	-
Other Receipts		1,152	-	-	1,152	2,165
<b>Total Receipts</b>		<b>134,013</b>	<b>27,626</b>	<b>-</b>	<b>161,639</b>	<b>336,921</b>
<b>Payments</b>						
Wages and Salaries		71,904	3,959	-	75,863	76,039
Diocesan Costs/Assessment		20,442	-	-	20,442	20,916
Church Running Costs		8,186	10,098	-	18,284	12,393
Rectory / Curacy Costs		3,761	27	-	3,788	4,185
Hall / Property Costs		10,126	-	-	10,126	9,459
Investment Property Costs		6,475	918	-	7,393	16,695
Vicarage renovation expenses		8,602	-	-	8,602	338,352
Purchase of fixed assets		-	-	-	-	-
Purchase of new investments		9,000	-	-	9,000	1,000
Administration Costs		9,738	-	-	9,738	7,452
Fundraising Costs		-	-	-	-	-
Charitable Donations		75	5,467	-	5,542	8,270
<b>Total Payments</b>		<b>148,309</b>	<b>20,469</b>	<b>-</b>	<b>168,778</b>	<b>494,761</b>
<b>Excess of Receipts over Payments for the year before transfers</b>		<b>(14,296)</b>	<b>7,157</b>	<b>-</b>	<b>(7,139)</b>	<b>(157,840)</b>
Transfers		-	-	-	-	-
<b>Excess of Receipts over Payments for the year</b>		<b>(14,296)</b>	<b>7,157</b>	<b>-</b>	<b>(7,139)</b>	<b>(157,840)</b>

#### On Behalf of the Trustees

Rev. Chris Pollock

Date : 19/3/25



Caroline Kearney

Date : 19/3/25



**Saintfield Parish Church**  
**Statement of Assets and Liabilities as at 31 December 2024**

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Endowment Funds 2024 £	Total 2024 £	Total 2023 £
<b>Cash Funds</b>					
Current and cash Accounts	11,337	31,462	-	42,799	49,706
Deposit Accounts	137	269	-	406	637
<b>Total Cash Funds</b>	<b>11,474</b>	<b>31,731</b>	<b>-</b>	<b>43,205</b>	<b>50,343</b>
<b>Investment Assets</b>					
Investments	306,082	67,499	-	373,581	355,417
<b>Total Investment Assets</b>	<b>306,082</b>	<b>67,499</b>	<b>-</b>	<b>373,581</b>	<b>355,417</b>
<b>Assets retained for the Parish's own use</b>					
Vicarage	709,274	-	-	709,274	675,499
Church House	268,193	-	-	268,193	255,422
<b>Total Assets retained for the Parish's own use</b>	<b>977,467</b>	<b>-</b>	<b>-</b>	<b>977,467</b>	<b>930,921</b>

**On Behalf of the Trustees**

Rev. Chris Pollock  
Vicar



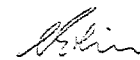
Date : 19/3/25

Mrs Caroline Kearney  
Hon Treasurer



Date : 19/3/25

Mr. Stephen Erskine  
Hon Secretary



Date : 19/3/25

## Saintfield Parish Church

### Notes to the financial statements for the year ended 31 December 2024

#### 1. Accounting policies

Set out below are the principal accounting policies which have been adopted in the compilation of the Receipts and Payments Account and the Statement of Assets and Liabilities.

##### (a) Receipts and Payments Account

All items of income and expenditure included within the Receipts and Payments Account have been accounted for on a cash receipts basis.

##### (b) Statement of Assets and Liabilities

###### (i) *Assets retained for the Parish's own use*

The assets of the Parish, retained for its own use comprise: -

- Church Building and Graveyard
- Parish Hall
- Vicarage
- Church House
  
- The Church Building and Graveyard are deemed to be Heritage assets as defined by the Charities SORP (FRS102)
  - These Heritage assets are not included in the statement of assets and liabilities as information on the cost or valuation is not available and such information cannot be obtained at a cost commensurate with the benefit to the users of the accounts and to the Parish.
  
- The Parish Hall
  - Was built / acquired in 1971. There are no reliable records of the cost of this construction/ acquisition and valuation approach for such a building lacks sufficient reliability. As a result, this building is not recognised in the Parish statement of assets and liabilities. (Insurance values reconstruction at £1,268,556)
  
- The Vicarage is recognised at its insurance value of £709,274. No depreciation has been provided on the Vicarage as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.
  
- The Church House is recognised at its insurance value of £268,193. No depreciation has been provided on the Church House as the current estimated residual value is not less than its carrying value and the remaining useful life currently exceeds 50 years.

###### ii) Investments

Fixed asset investments comprising investments in M&G Charifund, NICIFC , investments in equities (ordinary shares) and investment in RCB/CIT Unit Trusts are stated at fair value at each year end date.

## Saintfield Parish Church

### Notes to the financial statements for the year ended 31 December 2024 (continued)

#### 2. Reconciliation of Cash Funds

	£
Total Cash Funds at Beginning of the year	50,343
Receipts for the Year	161,639
Payments for the Year	<u>(168,778)</u>
Total Cash Funds at end of the year	<u><u>43,204</u></u>

#### 3. Movement in Funds

	At 1 Jan 2024 £	Incoming Resources £	Outgoing Resources £	Movement £	Transfers £	At 31 Dec 2024 £
<b>Restricted funds</b>						
Organ fund	4,666	444	(215)	229	-	4,895
Scarlett bequest	3,540	6,757	(4,896)	1,861	-	5,401
Property account	501	7	(238)	(231)	-	270
Trusts and bequests account	7,668	3,066	(795)	2,271	(1,754)	8,185
General Fund	-	8,856	(9,374)	(518)	518	-
Graveyard Fund	3,880	8,496	(4,951)	3,545	1,236	8,661
	<u>20,255</u>	<u>27,626</u>	<u>(20,469)</u>	<u>7,157</u>	<u>-</u>	<u>27,412</u>
<b>Unrestricted funds</b>						
General Fund	29,951	122,453	(148,309)	(25,856)	11,560	15,655
RCB deposit account	137	-	-	-	-	137
Trusts and bequests account	-	11,560	-	11,560	(11,560)	-
	<u>30,088</u>	<u>134,013</u>	<u>(148,309)</u>	<u>(14,296)</u>	<u>-</u>	<u>15,792</u>
<b>Total funds</b>	<u><u>50,343</u></u>	<u><u>161,639</u></u>	<u><u>(168,778)</u></u>	<u><u>(7,139)</u></u>	<u><u>-</u></u>	<u><u>43,204</u></u>

#### Purposes of Investment Funds

- Income from the RCB Unit Trust bequests is used for various purposes and is distributed according to the Terms of Trust on the Trust Distribution Report. The use of capital from these holdings is not allowed except by special request and must be approved by Diocesan Council and RCB.
- Income from the Church of Ireland Trustees bequests is used for various purposes and is distributed according to the Terms of Trust on the Trust Distribution Report. The vestry holds sole authority to use.
- Income from the Central Investment Fund for Charities bequests is used for various purposes and is distributed according to the Terms of Trust on the Trust Distribution Report. The capital within these holdings can be used within the restrictions of the bequests. The Vestry holds sole authority to use.

## Saintfield Parish Church

### Notes to the financial statements for the year ended 31 December 2024 (continued)

-Income from the M&G Charifund bequests is used for various purposes and is distributed according to the Terms of Trust on the Trust Distribution Report. The capital within these holdings can be used within the restrictions of the bequests. The vestry hold sole authority to use.

#### Purposes of Restricted Funds

- Organ Fund: This is a fund to provide for the upkeep of the organ.
- Scarlett Bequest Fund: This is a discretionary account administered by the Vicar and Church Wardens to support the work of the Parish. Its money is restricted.
- Property fund: This is a fund to provide for the upkeep of the Church's properties.
- Trusts and Bequests Fund: This is a fund used to receive the income from the endowment funds and distribute the income according to the instructions of each bequest.

#### 4. Donations and Plate Collections

	Unrestricted Funds 2024 £	Restricted Funds 2024 £	Total 2024 £	Total 2023 £
FWO and annual donations	78,932	-	78,932	75,489
Cash collections	2,058	-	2,058	1,902
Gift Aid	16,472	1,089	17,561	16,501
Graveyard fees and donations	1,475	7,407	8,882	11,904
Donations received	-	3,963	3,963	55,426
	98,937	12,459	111,396	161,222

#### 5. Collections for Third Parties

	2024 £	2023 £
Royal Ulster Constabulary GC/ Royal British Legion Poppy Appeal	530	324
Maridi Bikes	319	-
MS Society NI	1,397	-
Foodbank Ballynahinch	110	190
Planting Fund	1,000	963
SAMS	500	-
DEC Earthquake Appeal	-	1,233
Alzheimers Society	-	2,466
	3,856	5,176

The monies collected for the Maridi Bikes of £319 was rounded up to £400 by the Parish before being distributed.

## **Saintfield Parish Church**

### **Notes to the financial statements for the year ended 31 December 2024 (continued)**

#### **6. Transactions with the Trustees**

The Parish paid expenses of £3,788 relating to the running costs of the glebe house which is occupied by the rector.

The Parish also paid £8,602 for the renovation of the glebe house in the year.

Three Trustees received reimbursement of expenses totalling £1,791 during the year.

The Vicar is paid a gross salary (including expenses and Locomotory Allowance) of £49,950 by the Parish.

No Trustee or a person related to a Trustee had any personal interest in any contract or transaction entered into by the charity during the year.

#### **7. Governance Costs**

Governance costs of £850 were incurred during the year of which £850 relates to fees paid to the independent examiner. Governance costs are included within Administration costs in the Receipts and Payments Accounts.