



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month April	Year 2023		Day 31	Month March	Year 2024

## Section A Reference and administration details

**Charity name** JACK AND JILL CHILDCARE

**Other names charity is known by**

**Registered charity number (if any)** NIC 100912

**Charity's principal address**

TOP OF THE HILL COMMUNITY CENTRE  
 10 TRENCH ROAD  
 DERRY  
**Postcode** BT47 3UB

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	MRS PAULINE LYNCH	CHAIRPERSON		
2	MR EAMON DOHERTY	TREASURER		
3	MRS NICHOLA HUTCHEON	SECRETARY		
4	MRS SEANA CLARE			
5	MR CHRISTOPHER JACKSON			
6	Mr RICHARD MC LAUGHLIN			
7	MRS NICOLE DOWNS			
8	MRS LOUISE HARGAN			

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

NOREEN KEDDY & CATHERINE CARLIN

## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg. trust, association, company)	
Trustee selection methods (eg. appointed by, elected by)	ELECTION

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Summary of the objects of the charity set out in its governing document**

- The aims of the Group shall be to advance the education and development of children & young people by:
- a. Improving the development of children who are at risk of not reaching their full educational potential.
  - b. Providing safe and satisfying group play, in which parents are encouraged to take part.
  - c. Increase parental recognition of the needs of children & young people and the value of a structured childcare provision.
  - d. Encouraging parental recognition of the needs of children & young people and the value of structured childcare provision designed to meet their needs.
  - e. Promoting and supporting children & young people in developing Good Relations within their community and in other communities.
  - f. Promoting activities that will enhance the health & well-being of children & young people.
  - g. Doing all such other lawful things as are necessary for or conducive to the attainment of the above aims.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The direct benefits which flow from our purpose includes the advancement of knowledge, education and key skills that will increase the child's understanding of the world around them, at a level that they can understand and comprehend. There is also a direct benefit to parents who are actively encouraged to participate and become involved in the level of care and the diversity of education that their child receives. These benefits are evidenced by attendance registers, daily observations, program monitoring & evaluations. We hold one to one staff/parent meeting to share and exchange information regarding their child's progress and use this information to create an individual progressive program plan for their child.

The purposes of our charity may lead to possible harm to children attending the group for the first time, such as separation anxieties, isolation, minor injuries, fear of the unknown, etc. We can show that this harm is out weighted by the benefits of having highly trained and experienced staff who provide a high level of care and education for the children and young people. Our staff all hold childcare qualifications as well as training in Paediatric First Aid, Health & Safety, Fire & Risk assessment, food safety, safeguarding, Designated Child Protection Officer, Special Needs and Media Initiative-respecting differences. Staff, use their knowledge to compile individual program plans for children who need them. Staff, also work in partnership with other professional and statutory agencies that will enhance the development of the child. Our charity's beneficiaries are children from birth to under 12 years of age and their parents or carers. We are open to anyone living in the Derry City Council Area regardless of religion, race, creed, ethnic origin, gender, disability etc and we adhere to the Equality Act 2010 at all times.

The only private benefit flowing from our purpose is Management Committee Training but this is incidental and necessary because it is essential to good practice in the workplace that Management are trained in Child Protection, Designated Officer Training, First Aid, Management Committee Training etc. This training may enhance the personal career prospects of Management Committee Members but it is necessary for our organisation to have access to a knowledgeable and informed Committee.

#### **Additional details of objectives and activities (Optional information)**

For the furtherance of those aims the Group may:

- a. Provide accommodation, and equipment, and engage staff.
- b. Raise money to pay for the Group activities.
- c. Make such payments as shall be necessary.
- d. Fix and collect the fees payable to the Group.
- e. Control the admission of children to the Group run by the Group and, if appropriate, require parents or guardians to withdraw them.
- f. Become an affiliated member of other organisations that promote the aims of the Group. These organisations shall be identified by the Management Committee and a committee member and/or member of staff shall be appointed to attend any relevant meetings with these groups.
- g. Make application to any body concerned with the financing of the group.
- h. Make such arrangements as shall be necessary regarding the employment of Staff
- i. Take such action as may benefit the Group.
- j. Apply for grant aid to help with staffing/equipment/programs

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- Contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

During the past year Jack & Jill have provided:

- 195 '**Playgroup**' sessions (2 hours) for 3-4-year olds a total of 25 children.
- 250 '**Out of school**' care sessions (duration varied from 3 hrs to 9 hrs per day) for children aged 4 – 11 yrs. old averaging 48 children per week.
- Successful summer childcare program which saw approx. 70 children/week attending throughout July & August.
- All our staff have taking on training courses such as Safeguarding and Child Protection, First Aid, Health & Safety, SEN training for playgroup staff, and a 'Playwork' course for OOS staff. Almost all staff are now either qualified to level 5 or degree level. Our committee did a training courses too in 'Making good funding applications'.
- 2 placements for childcare students who are supported in their studies with hands on experience and with relevant educational support from qualified and experienced childcare staff.
- We supported 36 parents/carers who returned to education or took up employment.
- 8 part-time jobs were sustained within the community and their training was updated throughout the year.
- As well as staff we are very fortunate to have a group of community volunteers who support our group by freely giving their time to any number of activities. These include voluntary staff, management committee members, fund raising supporters, maintenance workers etc.

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

We have a savings account in place for reserve funds but at present we are not contributing to it.  
A reserves policy is in place and an agreed amount that we wish to work towards has been discussed with the committee.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

We have received a grant from the Pathways fund of £19001 to help with delivering 22 preschool places over the period 01/04/24 – 31/3/25  
This funding will be used to cover staff costs and training needs.

## Section F

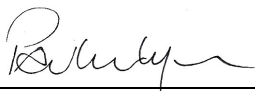

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	PAULINE LYNCH	EAMON DOHERTY
Position (eg Secretary, Chair, etc)	CHAIRPERSON	TREASURER
Date	30/4/24	30/4/24