

Gaslight Media Trust

Report of the Trustees for the Year Ended 31 March 2023

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

INCORPORATION

The charitable company was incorporated on 20 March 2007 and commenced trading on the same date.

OBJECTIVES AND ACTIVITIES

Objectives and aims

The Company's principal activities are concerned with the advancement of education of the public by :

- (a) the co-ordination and development of the use of film and any other form of audio-visual communication for the purpose of education and research and in particular to promote:
 - (i) the production and broadcast of films and documentaries that advance the knowledge and understanding of different cultures, traditions, beliefs and political, social and economic developments within the island of Ireland;
 - (ii) the collection and dissemination of educational material;
- (b) helping or co-operating with other educational institutions, centres, agencies or bodies.

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ACHIEVEMENT AND PERFORMANCE

Tragically, as reported here last year, we lost our Project Manager, Stephen Gargan, in November 2022. Stephen had established strong community foundations for the various aspects of our peace-building work and for the current project - 'Epilogues: The Human Face of Conflict' and as such we were able to continue the work. Central to this has been the flexibility granted to us by the project's funders - The Joseph Rowntree Charitable (JRCT) and the Irish Government's Department of Foreign Affairs - Reconciliation Fund.

'Epilogues: The Human Face of Conflict' comprises twelve epilogues deliveries in residential settings, a follow up workshop and thereafter gatherings of graduates from each of the previous four deliveries.

Delivery one took place in late May 2021 and early June 2021. While 2020/2021's output was largely frustrated by Covid 19, the follow-up on delivery one and planning and recruitment for the other three deliveries scheduled for 2021/22 was marred by the legacy of Covid 19. This was a combination of residual fear for coming together in public, even with assurances that workshops would take place under the government's prescribed social distancing rules and with appropriate PPE provided. In addition, a number of the deliveries of the epilogues two-part programmes had to be cancelled due to participants contracting Covid between sessions. As an example, delivery three was scheduled to take place in late November 2021/early December 2021 but the second delivery did not take place in the end until late March 2022. As a result of these issues, while four deliveries and their follow-up were begun in the 2021/2022, only three were completed in that financial period.

Delivery four was completed in May 2022. The gathering (Gathering 1) of graduates from the completed four deliveries took place in Belfast in September 2022. Thereafter delivery five took place in September/October 2022 followed by delivery six in October/November 2022.

Stephen Gargan died on 27 November 2022.

Jim Keys - our primary facilitator - who created both Epilogues and our other multimedia workshop education programme - Just Us - with Stephen volunteered to step in to pick up the pieces. Connecting with the project's delivery partners - Falls Women's Centre & Shankill Women's Centre - he set up and facilitated delivery seven in February/March 2023 and then set up delivery eight for June 2023.

Thereafter, in consultation with our funders, we invited Jim to take on the management of the project from April 2023 and subsequently negotiated the extension of the project deadline to 31 March 2024.

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FINANCIAL REVIEW

The Statement of Financial Activities, on page 15 indicates that Gaslight Media Trust had incoming resources of £48,518 in the year. There are two main funders - The Joseph Rowntree Charitable Trust (JRCT) and the Irish Government's Department of Foreign Affairs Reconciliation Fund (DFA). The JRCT funding consists of £189,220 to be paid quarterly over three years from January 2020 to supply twelve epilogues programmes/deliveries. At date of writing this report eight of these programmes have been delivered with a further four to be completed by March 2024. The DFA funding of £23640 (€28805) was received in August 2022 which was in addition to funding of £18092 (€22000) received in January 2020 to help with the delivery of these programmes. £6642 of this new funding was deferred and should be spent by end of March 2024.

There is now a total of £64304.85 of Deferred Income on the Balance Sheet and this should be released in the coming year.

The total expenditure for the year was £68,798. There was an overall deficit for the year of £20,280 arising from programmes scheduled in 2022 but not delivered until 2023 re funding received in 2022. This all related to Restricted Funds and was taken off the restricted reserves balance brought forward at 31 March 2022 of £63,783 - leaving a balance in restricted reserves of 43,230 at 31 March 2023.

Risk Management

The Management Committee have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the Charity, and are satisfied that systems are in place to mitigate the exposure to the major risks.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Recruitment and appointment of new trustees

There are currently 4 members on the Management Committee and there have been no new appointments or resignations over the year.

Organisation

Day to day running of the company is being managed by Jim Keys who was appointed Project Manager in April 2023. Operational management of the project is delegated to an Operational Sub-committee which is accountable to the Board of Directors. The sub committee comprises of the project manager and a company director. It meets mostly in person or on Zoom to monitor progress and strategise next steps regularly.

Induction and training of new trustees

New members undergo an orientation day to brief them on: their legal obligations under charity and company law, the charity commission guidance on public benefit, and inform them of the content of the Memorandum and Articles of Association, the committee and decision-making processes, the business plan and recent financial performance of the charity. During the induction day they meet key employees and other members. Members are encouraged to attend appropriate external training events where these will facilitate the undertaking of the role.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Related parties

None of the members receive remuneration or other benefit from their work with the charity. Any connection between a member or senior manager of the charity with a contracted supplier must be disclosed to the full Management Committee in the same way as any other contractual relationship with a related party. In the current year no such related party transactions were reported

STATEMENT OF TRUSTEES' RESPONSIBILITIES

The trustees (who are also the directors of Gaslight Media Trust for the purposes of company law) are responsible for preparing the Report of the Trustees and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing those financial statements, the trustees are required to

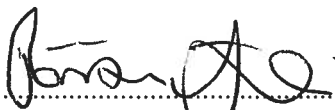
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charity SORP;
- make judgements and estimates that are reasonable and prudent;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and to enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the Trustees are aware:

- there is no relevant information of which the charitable company's independent examiner is unaware; and
- the Management Committee have taken all steps that they ought to have taken to make themselves aware of any relevant information and to establish that the independent examiner is aware of that information.

Approved by order of the board of trustees on 21 Dec 2023 and signed on its behalf by:


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Ronan Moyne - Trustee