

**LOWER BROOMHEDGE COMMUNITY ASSOCIATION**  
**(Acronym: LBCA)**

**TRUSTEES' ANNUAL REPORT**  
**1<sup>st</sup> January 2023 to 31<sup>st</sup> December 2023.**

## **Reference and Administrative Details**

### **Charity Name**

Lower Broomhedge Community Association.

### **Charity Number**

Registered Charity in Northern Ireland, No.100704

### **Address**

20 Lurganure Road  
Broomhedge  
Lisburn  
BT28 2TS.

**Email address:** lowerbroomhedgeca@outlook.com

### **Charity Trustees as of 31<sup>st</sup> December 2023:**

|                        |             |
|------------------------|-------------|
| Mr Jonathan Stronge    | Chairperson |
| Mr William Barry Hayes | Treasurer   |
| Mr Laurence Davidson   | Secretary   |
| Mr Henry Ernest Hayes  |             |
| Mr Barry Tate          |             |
| Mrs Lisa Tate          |             |
| Mr Christopher Irvine  |             |
| Mrs Heather Irvine     |             |
| Mr James Maze.         |             |

### **Banking:**

Danske Bank,  
62 – 66 Bow Street,  
Lisburn,  
BT28 1YS

## **Structure, governance and management.**

**Type of governing document** : Constitution adopted on 19<sup>th</sup> January 2015.

**How the charity is constituted** : Association of members.

**Trustee selection methods** : Trustees are appointed or reappointed annually at the Annual General Meeting each year. All trustees give their time freely and received no remuneration or other benefits.

The Trustees of Lower Broomhedge Community Association present their report for the year ending 31<sup>st</sup> December 2023 and are content that throughout the year the Trustees have complied with their duty to have due regard to the Charity Commission's public benefit guidance when exercising any powers or duties to which the guidance is relevant. The Trustees wish to place on record their gratitude and acknowledge the contribution made by members and volunteers without which and along with the support of the wider community our programmes would not have been delivered. The Trustees would also like to thank Lisburn & Castlereagh City Council for the funding without which we may not have been able to continue our work within the local rural community.

## **Charitable purposes**

The purposes of the charity are:

1. The relief of need and the advancement of education of the inhabitants of the Broomhedge area and its environs in Broughmore, Englishtown, Lurganure, Moyrusk and Ballynalargy (hereinafter described as "the area of benefit") without distinction of age, sex, race, political, religious or other opinion. It will so do by associating the statutory authorities, voluntary organisations and inhabitants in a common effort to advance education and to provide facilities in the interests of the social welfare, education, recreation or other leisure-time occupation with the object of improving the conditions of life for the said inhabitants;
2. To advance knowledge and appreciation of the Ulster-Scots Language and culture and to encourage understanding and acceptance of all indigenous cultures to the area of benefit.

## **Public benefits**

**Purpose One** The benefit is for all inhabitants within the environs of Ballynalargy, Broughmore, Englishtown, Lurganure and Moyrusk. The direct benefit flowing from this, is a safe and neutral facility for the residents to use for meetings or training courses. The benefit is evidenced by word of mouth from the attendees and from feedback via evaluation forms following the particular events. Further benefits include a more vibrant and inclusive society via the educational programmes and recreational activities but this has been curtailed this year as we emerge from the coronavirus pandemic. The benefits are evidenced through the diverse set up within the organisation and through feedback generated from the activities facilitated by the organisation.

**Purpose Two:** This benefit is for all within the Ballynalargy, Broughmore, Englishtown, Lurganure and Moyrusk community. The direct benefit flowing from this a more informed society and healthier community lifestyle, giving a better standard of living conditions and environment. This is evidenced by feedback both qualitative and quantitative.

## **Summary of our main activities for public benefit in relation to these:**

In planning our activities for the year Lower Broomhedge Community Association (LBCA) kept in mind the Charity Commission's guidance on public benefit at both our trustee and open meetings and continued to provide a varied range of services and activities for our community in this isolated rural area. The direct charitable activities provided social interaction and learning opportunities for all sections of the community of all ages. We provided facilities for social, recreational and educational activity where we have been able to give the local community the opportunity to learn new skills and improve existing skills. All programmes were delivered through the principle of equality, in an effort to advance education and to preserve the environment and heritage within the area. Our objective is to improve the overall well-being of our local community and to provide a fun, learning

experience and build strong community relations. During the past year we have held successful events including:

- Volunteer training workshops.
- Computer workshops.
- King's Coronation Celebrations.
- Coffee mornings
- Autumn BBQ & Dance.
- Musical classes.
- Drumming competition matches.
- Christmas Dinner and social evenings.

The Trustees would like to thank all the volunteers and members of the community who attended and supported these events. Throughout the year we engaged with Lisburn & Castlereagh City Council, Ulster- Scots Agency and other local statutory and voluntary groups.

### **Restrictions on who can benefit.**

Throughout the year restrictions on who can benefit from our direct charitable activities were managed and mitigated by reducing to a minimum or removing, where possible, admission fees to our events and ensuring safe access to our facilities was maintained for all activities.

### **Harm.**

Our purposes do not lead to any harm. There are several policies in place such as Safeguarding Policy, Health and Safety Policy and Financial Procedural Policy which are regularly reviewed and at the Annual General Meeting. The Trustees of Lower Broomhedge Community Association can confirm there were no incidents or cause for concern in relation to our Safeguarding Policy during this reporting year.

### **Private benefit.**

The only private benefit from our purposes is that a trustee or family member may participate in the same manner as all other beneficiaries, this is purely incidental and necessary, so that the benefit is available to all inhabitants of the area. The private benefit for Group members is in line with the rest of the community, which is gaining a healthier lifestyle, and being better informed.

### **Thanks.**

The Trustees acknowledge the support of Lisburn & Castlereagh City Council through the following grant schemes:

- LCCC Community Support Grants Scheme 2022 / 2023.
- LCCC Community Support Grants Scheme 2023 / 2024.
- LCCC King's Coronation Grant 2023.

The Trustees would like to record their gratitude to all volunteers and members who work closely with them and give so valuably of their time. The Trustees would especially like to thank Mr Victor Anderson for his service as Trustee over the years and wish Victor all the best for the future.

## LOWER BROOMHEDGE COMMUNITY ASSOCIATION.

### **Independent examiner's report to the charity trustees of Lower Broomhedge Community Association.**

I report on the accounts of the Association for the year ended 30<sup>th</sup> April 2023.

### **Respective responsibilities of charity trustees and examiner.**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- examine the accounts under section 65 of the Charities Act
- follow the procedures laid down in the general Directions given by the Commission under section 65(9)(b) of the Charities Act
- state whether particular matters have come to my attention.

### **Basis of independent examiner's report**

I have examined your charity accounts as required under Section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under Section 65(9)(b) of the Charities Act. My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with Section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

### **Independent examiner's statement**

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

Name: Connor Gray

Signature:



Address: 1 Down View, Lisburn, BT28 2XD.

Date: 31/10/23.

## Lower Broomhedge Community Association

### Receipts and Payments Account: Year ended 30th April 2023

| <u>Receipts.</u>                         | <u>Unrestricted</u><br><u>Funds</u> | <u>Restricted</u><br><u>Funds</u> | <u>Total</u>      |
|--|-------------------------------------|-----------------------------------|-------------------|
| Rents                                    | £1,050.00                           | £0.00                             | £1,050.00         |
| Ballots                                  | £220.00                             | £0.00                             | £220.00           |
| LCCC Queen's Platinum Jubilee Grant (*1) | £0.00                               | £500.00                           | £500.00           |
| LCCC Community Support Grant (*2)        | £0.00                               | £3,960.00                         | £3,960.00         |
| LCCC Kings Coronation Grant (*3)         | £0.00                               | £500.00                           | £500.00           |
| Wayleave Rent                            | £107.00                             | £0.00                             | £107.00           |
| Insurance Contributions                  | £291.00                             | £0.00                             | £291.00           |
|  | <b>£1,668.00</b>                    | <b>£4,960.00</b>                  | <b>£6,628.00</b>  |
| <b><u>Payments (fixed).</u></b>          |                                     |                                   |                   |
| Water Rates & Insurance                  | £76.00                              | £1,115.00                         | £1,191.00         |
| Rent                                     | £500.00                             | £0.00                             | £500.00           |
| Light and Heat                           | £10.00                              | £1,633.00                         | £1,643.00         |
| Repairs & Maintenance                    | £252.00                             | £1,532.00                         | £1,784.00         |
|  | <b>£838.00</b>                      | <b>£4,280.00</b>                  | <b>£5,118.00</b>  |
| <b><u>Payments (flexible).</u></b>       |                                     |                                   |                   |
| Event expenses                           | £592.00                             | £0.00                             | £592.00           |
| Christmas Dinner                         | £500.00                             | £1,000.00                         | £1,500.00         |
| Bank charges                             | £81.00                              | £0.00                             | £81.00            |
| Printing and stationery                  | £39.00                              | £0.00                             | £39.00            |
| Queens Platinum Jubilee (*1)             | £135.00                             | £300.00                           | £435.00           |
|  | <b>£1,347.00</b>                    | <b>£1,300.00</b>                  | <b>£2,647.00</b>  |
| <b>Total Payments</b>                    | <b>£2,185.00</b>                    | <b>£5,580.00</b>                  | <b>£7,765.00</b>  |
| <b><u>Surplus for year</u></b>           |                                     |                                   | <b>-£1,137.00</b> |

The foregoing receipts and payments account was approved by the Committee at a meeting held on 7th August 2023.

Date: 7-8-2023

Signed:  Chairperson.

## Lower Broomhedge Community Association

### Statement of assets and liabilities - Year ended 30 April 2023.

|  | Unrestricted<br>funds | Restricted<br>funds | Endowment<br>Funds | Total       |
|--|-----------------------|---------------------|--------------------|-------------|
|  | £                     | £                   | £                  | £           |
| <b>Funds Reconciliation</b>                |                       |                     |                    |             |
| Cash in hand & at bank 30.04.22            | 1994                  | 1320                | -                  | 3314        |
| Surplus (deficit) this year end            | -517                  | -620                | -                  | -1137       |
| <b>Cash in hand &amp; at bank 30.04.23</b> | <b>1477</b>           | <b>700</b>          | <b>0</b>           | <b>2177</b> |

|                               | 2023        | 2022        |
|-------------------------------|-------------|-------------|
| <b>Bank and Cash balances</b> |             |             |
| Bank Account ****8353         | 2177        | 3314        |
| Reconciliation                | 0           | 0           |
|                               | <b>2177</b> | <b>3314</b> |

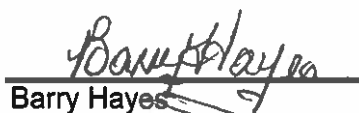
|   |             |             |
|---|-------------|-------------|
| <b>Other Assets</b>   |             |             |
| White goods (estimated value - 20% yearly depreciation)       | 614         | 768         |
| Kitchen equipment (estimated value - 20% yearly depreciation) | 77          | 96          |
| Chairs and tables (estimated value)                           | 2500        | 3000        |
| Cutlery & delph (estimated value)                             | 1800        | 2000        |
| Laptop and Microsoft Licence (estimated value)                | 450         | 497         |
| Gazebo (estimated value)                                      | 800         | 800         |
| PA System (estimated value)                                   | 650         | 650         |
|   | <b>6891</b> | <b>7811</b> |

|                                       |     |   |
|---------------------------------------|-----|---|
| <b>Liabilities ( Restricted Fund)</b> |     |   |
| LCCC King's Coronation Grant (*3)     | 500 | - |

|   |   |   |
|---|---|---|
| <b>Liabilities ( Unrestricted Fund)</b> |   |   |
| Not applicable                          | - | - |

Approved by the trustees on 7th August 2023 and signed on their behalf by:

  
Jonathan Stronge  
 Chairperson

  
Barry Hayes  
 Treasurer

Lower Broomhedge Community Association.

Notes to the Financial Statements for the year ended 30<sup>th</sup> April 2023.

(\*1). LCCC Queen's Platinum Jubilee Fund – Lower Broomhedge Community Association would like to thank Lisburn & Castlereagh City Council for the financial support received under this fund.

(\*2). LCCC Community Support Grant – Lower Broomhedge Community Association would like to thank Lisburn & Castlereagh City Council for the financial support received under the Community Support Grant 2022/23 Programme.

(\*3). LCCC King's Coronation Fund – Lower Broomhedge Community Association would like to thank Lisburn & Castlereagh City Council for the financial support received under this fund.

**Moving forward.**

Trustees continue to make use of a variety of different mediums to ensure that they engage with the local community and ensure that all relevant information is circulated as widely as possible within this rural community. Our Association aims to provide its residents the opportunity to engage in projects and programmes which will have a positive impact and will continue to work with statutory and voluntary agencies in an effort to achieve this.

The Trustees continue to encourage more ladies to become involved in the Association particularly as trustees and would hope that this may be addressed at the next AGM.

**Declaration.**

The Trustees declare that they have approved the trustee's report above.

Signed on behalf of the Trustees of Lower Broomhedge Community Association by Mr Jonathan Stronge.

  
\_\_\_\_\_  
Chairperson

  
\_\_\_\_\_  
Date