

PORTADOWN FESTIVAL ASSOCIATION

TRUSTEES' REPORT - Year ended 30 June 2024

Charity Registration Number : NIC 100622

The trustees present their report and accounts for the year ended 30 June 2024

Objectives and activities

The objectives of The PORTADOWN FESTIVAL ASSOCIATION are to advance the education of the public in the arts and sciences of music, speech, drama, Irish folk dancing and dance, by the presentation of concerts performances and other activities to be held annually or as the occasion may arise.

The trustees have paid due regard to guidance issued by the Charity Commission for Northern Ireland in deciding what activities the charity should undertake

Achievements and performance

The main achievements in the year are as follows;

- A Festival was planned, prepared and took place from February to May spread across 40 days which included 5 sections of Speech, Drama, Irish Folk Dancing, Music and Dance. The festival was performed in Portadown Town Hall, The Salvation Army Hall and Craigavon Civic and Conference Centre.
- The comments of the participants and those responsible for entering them were consistently positive and one complaint was received which was addressed by a sub-committee in consultation with BIFF. A reply was sent and there was no follow up.
- The Adjudicators, engaged for the Festival, provided an excellent service for each Section of the Festival, all making very significant contributions to the event's success and all offering comments on the high standards of the entries which they assessed.
- The Festival was delivered on budget.
- The charity's financial and other resources remain sound and secure.

Financial Review

The trustees are satisfied with the results of the charity during the year and with the financial position at 30 June 2024.

The principal source of funds in 2024 were as follows

- Entry Fees paid by or for those who took part in the Festival
- Box Office takings and Committee Fees and Season Ticket Fees
- A Grant from Armagh City, Banbridge and Craigavon Borough Council
- The funds raised are spent mainly on the fees and expenses payable to the Adjudicators and the venues.

PORTADOWN FESTIVAL ASSOCIATION

TRUSTEES' REPORT - Year ended 30 June 2024

Charity Registration Number : NIC 100622

Structure, governance and management

The governing document of the charity is its constitution, a copy of which is lodged with the Northern Ireland Charity Commission. The constitution, which was last amended at the Annual General Meeting held on 13 November 2014, sets out the charity's aims, purposes, structures and other matters, including the arrangements for holding an Annual General Meeting.

The constitution also provides for the charitable trust's affairs to be administered by the Association's committee and its officers, all of whom are elected at the Annual General Meeting.

The day to day running of the charity has been designated to Mr T Hutton, trustee.

The Festival is registered with and is a member of the British and International Federation of Festivals. It is also a member of the Northern Ireland Federation of Festivals, a regional branch of the British and International Federation. These bodies provide the Festival with guidance, information and advice about a range of issues, including safeguarding, and the British and International Federation also provides the Festival's Insurance and a list of recognized and approved adjudicators from which the Festival can select.

Signed on behalf of the Trustees

Mrs D Kane
Chairman/ Treasurer