

Charity registration number: 100583

# The Welcome Project

Annual Report and Financial Statements

for the Year Ended 31 March 2024

## **The Welcome Project**

### **Contents (continued)**

Reference and Administrative Details	1
Trustees' Report	2 to 5
Independent Examiner's Report	6
Statement of Financial Activities	7
Balance Sheet	8
Notes to the Financial Statements	9 to 15

# **The Welcome Project**

## **Reference and Administrative Details**

<b>Chairman</b>	Mr Adrian Bird
<b>Trustees</b>	Mr Adrian Bird Mr Denis Paisley Mr Slawomir Cichy Mr Francis Ferris Mrs Peggy Kambule
<b>Charity Registration Number</b>	100583
<b>Principal Office</b>	30 Bridge Street Lisburn BT28 1XY
<b>Auditor</b>	RBCA Limited Chartered Accountants Linenhall Exchange 26 Linenhall Street Belfast BT2 8BG

# The Welcome Project

## Trustees' Report

### Structure, governance and management

The charity is an unincorporated entity which was registered with the Charities Commission on 29 September 2014.

The Welcome Project is managed by a committee elected at an Annual General Meeting. This committee election is overseen by Lisburn Castlereagh City Council Good Relations Officer. This committee then elect officers and sub groups including Finance Committee and Festival Committee.

There are extensive policies adopted by the management committee, including Risk Management. Project workers are trained in quality and financial systems including Business Management degree.

### Purpose and Beneficiaries

The Welcome Project provides advisory, information, advocacy and other support services to the migrant workers and their families and others from a Ethnically Minoritised background. Also family days, cultural events and activities for young people, from a ETHNICALLY MINORITISED background, are organised with the aim of promoting inclusion, integration and equality. Training courses, parenting programmes and arts and crafts workshops have also been delivered for ETHNICALLY MINORITISED families.

### Objectives and activities

The Welcome Project primary aim is to create a truly inclusive and safe community which welcomes all regardless of difference and ensure that communities will be less racist, more integrated and more sustainable with effective community network. Our other aims include:

- Increase understanding of different cultures,
- Improve understanding of 'others' in terms of families within disadvantaged communities,
- Improve mutual understanding and dispel myths,
- Reduce fear and mistrust and improve relationships between indigenous and ETHNICALLY MINORITISED families in communities.
- Reduce numbers of hate crime and enhance community safety
- Promote partnership working and community engagement
- Implement awareness programmes/events that address racism, prejudices and hate crime and develop support mechanisms with the project providing a welcoming voice from the community;
- Ensure that migrant workers coming into the area are welcomed and made part of the overall community so that they have a sense of belonging and through support to develop effective collaborative relationships with 'others';

### Activities

- Interagency meetings and partnership working with relevant statutory agencies
- Governance and other capacity building training and specific training for staff and volunteers.
- Team Builder
- Strategic planning event for ETHNICALLY MINORITISED project
- Management Committee Meetings
- Personal Development Training
- Provide volunteering opportunities
- One stop shop service (advocacy, advice, guidance and signposting) online services
- Polish Counselling
- Provide support to ETHNICALLY MINORITISED families living in Lisburn area through provision of Bi-lingual Youth Club, Lisburn Sure Start and Incredible Years etc Co-ordinating and networking with statutory agencies & depts, V&C orgs, civic leaders
- Programmes of inter cultural events (Diversity Fun Days, International Children's Day, Art Programmes etc)

# The Welcome Project

## Trustees' Report (continued)

### Outcomes

- Greater access to public services
- Increased participate in all aspects of life
- Greater sense of “belonging”
- Enhanced cultural diversity and celebration of traditions
- Reduced Prejudice, Racism, Hate Crimes
- Improved confidence to access services/programmes/activities
- Greater opportunity to develop language (ESOL, employment, self help groups)
- Greater access to training and skills to develop opportunities for personal and social education and employment
- Improved access to cultural identity and expression
- Improved sense of citizenship

### Impacts

Impacts within the project for the ETHNICALLY MINORITISED community include;

- There is a positive ETHNICALLY MINORITISED community identity
- The wider community has well developed physical and social assets
- The wider community is a more stable and safer place to live
- The ETHNICALLY MINORITISED community has access to services to meet its needs
- The ETHNICALLY MINORITISED community can attract investment and develop economic sustainability and resilience.

### Emerging Issues

“To create a truly inclusive community which welcomes all regardless of difference”

The Welcome House Good Relations Hub is becoming a centre for inclusion work with several Under-Represented groups meeting in the hub to deliver drop-in and group work including: .

Ethnically Minoritised groups;

Newcomers including Asylum Seekers and Refugees;

LGBTQIA+ and Allies;

Special Educational Needs and Disabilities

The Good Relations Hub promotes a vision of mutual understanding of the diverse and rich cultural diversity within our city with the view of reducing potential friction and dispelling myths that various communities may have of each other.

Priorities for Welcome House include:

- Provide support and mentoring to ensure safety within community
- Create more inclusive communities
- Provide bespoke support for Under-Represented Groups
- Provide educational and training opportunities
- Implement awareness programmes and events

Linking with Good Relations stakeholders including: Northern Ireland Housing Executive and Lisburn Castlereagh City Council CRO's; PSNI Neighbourhood Policing Team; SE Health and Social Care Trust.

The Welcome Project complies with the duty to have regard to the Commission's Public Benefit requirement statutory guidance:

### Financial Review

# The Welcome Project

## Trustees' Report (continued)

For the financial year ending 31 March 2024, the charity's unrestricted income totaled £1,159, while restricted income amounted to £8,265. Restricted expenditure matched the restricted income at £8,265, and unrestricted expenditure stood at £1,375. This resulted in an overall deficit of £216 for the year. The carried forward funds at year-end were £0 for restricted funds and £1,921 for unrestricted funds.

### Achievements and Performance 2023-2024

#### Lisburn Castlereagh City Council

##### Community Support Grant

Welcome Project's Community Support Grant delivered the following activities and objectives:

Ensuring Ethnically Minoritised groups are welcomed and have a sense of belonging in safe communities

- drop in's and signposting to services.

Providing activities and awareness training that will address racism, prejudice and hate crime

- groups in the Welcome House were able to meet up and address some of the needs in the City including Bi-Lingual Youth Club and LGBTQi+.

Building the capacity of individuals to integrate fully with socioeconomic opportunities -

- linking with social entrepreneurs and enterprise; opportunities for employment including youth teams.

Celebrating cultural diversity and traditions

- festivals including the Foods of the World event.

Ensuring families with children can access public services through support and referrals

- links to Surestart and Barnardos as well as the Healthy Living Centre.

Developing effective collaborative relationships with other stakeholders

- developing relationships with statutory providers and voluntary organisations, directed by Community Planning.

Providing support and mentoring opportunities for volunteering -

- volunteers supported including youth work.

Evaluate the project to identify best practice

# The Welcome Project

## Trustees' Report (continued)

### Community Festival Fund

The Foods of the World event was similar activities to pre-pandemic festivals and included the range of National Dishes and Cultural Traditions in the format previously used with each Nationality showcasing their Nations food and traditions while entertainment was provided by Slaw and accompanying guests.

This was held in Highway Inn Garden which has hosted Foods of the World for the past number of months including the Lisburn Castlereagh City Council Good Relations grant which seen a similar event. It is a proven success and attended by a wealth of Nationalities and groups including Arabic, Polish, Fijian, Indian and Northern Irish.

This project embraced the Ethnically Minoritised Groups in Lisburn City and gave a space where Newcomers could feel safe. The opportunity for locals and those from Ethnically Minoritised Groups to engage in a Shared Space where community feels safe and gains an understanding of the rich cultural traditions in Lisburn City was significant . Community influencers took the lead in this activity to ensure a message of tolerance was sent out to the wider community with publicity and support from elected members also sending a message of acceptance.

Groups participating made their traditional dishes for people attending to sample, along with a flavour of their cultural identity, for example, dress, flags etc, improving Good Relations outcomes for those talking part and the wider community in terms of having a voice, creating a safe space and gaining an awareness of the City.

The Welcome Project has met Charity Commission NI guidance on Public Benefit by:

- (i) Adhering to the constitutional purposes, namely providing support for those from the ETHNICALLY MINORITISED community;
- (ii) Providing reports to funders, demonstrating impact upon the public targeted;
- (iii) Delivering activity that benefits the target public;
- (iv) Having no management or individuals within the group gaining private benefits.
- (v) Highlighting earlier in this report the benefits for those targeted, namely ETHNICALLY MINORITISED community within Lisburn City and those working to improve outcomes for the ETHNICALLY MINORITISED community.

The Welcome Project addresses barriers to participation by the beneficiaries, namely provision of materials in multi languages and interpreters aimed at ensuring maximum participation.

The Welcome Project complies with the duty to have regard to the Commission's Public Benefit requirement statutory guidance:

*In setting our objectives and planning our activities for the year the trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.*

31 Jan 2025

The annual report was approved by the trustees of the charity on ..... and signed on its behalf by:

*A Bird*

.....  
Mr Adrian Bird  
Chairman and trustee

# The Welcome Project

## Independent Examiner's Report to the trustees of The Welcome Project

I report to the trustees on my examination of the accounts of The Welcome Project for the year ended 31 March 2024.

### Responsibilities and basis of report

As the charity's trustees of The Welcome Project you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act (Northern Ireland) 2008 ('the Act').

Having satisfied myself that the charity is not subject to audit under company law, and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 65 of the Charities Act (Northern Ireland) 2008;
- follow the procedures laid down in the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act; and
- state whether particular matters have come to my attention.

### Basis of independent examiner's report

My examination was carried out in accordance with the general directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act. The examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 386 of the Companies Act 2006;
2. That the accounts do not accord with those accounting records;
3. That the accounts do not comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Charities Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland; and
4. That there is further information needed for a proper understanding of the accounts to be reached.

### Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.

*Brian Stewart*

.....  
Brian Stewart FCA  
For and on behalf of RBCA Limited

Linenhall Exchange  
26 Linenhall Street  
Belfast  
BT2 8BG

## The Wellcome Project

### Statement of Financial Activities for the Year Ended 31 March 2024

	Note	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
<b>Income and Endowments from:</b>					
Donations and legacies		-	8,265	8,265	47,084
Other income		1,159	-	1,159	-
Total income		<u>1,159</u>	<u>8,265</u>	<u>9,424</u>	<u>47,084</u>
<b>Expenditure on:</b>					
Charitable activities		(1,375)	(8,265)	(9,640)	(52,855)
Total expenditure		<u>(1,375)</u>	<u>(8,265)</u>	<u>(9,640)</u>	<u>(52,855)</u>
Net expenditure		<u>(216)</u>	<u>-</u>	<u>(216)</u>	<u>(5,771)</u>
Net movement in funds		(216)	-	(216)	(5,771)
<b>Reconciliation of funds</b>					
Total funds brought forward		<u>2,137</u>	<u>-</u>	<u>2,137</u>	<u>7,908</u>
Total funds carried forward	11	<u><u>1,921</u></u>	<u><u>-</u></u>	<u><u>1,921</u></u>	<u><u>2,137</u></u>

All of the charity's activities derive from continuing operations during the above two periods.

The funds breakdown for 2023 is shown in note 11.

**The Welcome Project**  
**(Registration number: 100583)**  
**Balance Sheet as at 31 March 2024**

	Note	2024 £	2023 £
<b>Current assets</b>			
Debtors	8	6,070	21,896
Cash at bank and in hand	9	<u>5,134</u>	<u>4,524</u>
		11,204	26,420
<b>Creditors: Amounts falling due within one year</b>	10	<u>(9,283)</u>	<u>(24,283)</u>
<b>Net assets</b>		<u>1,921</u>	<u>2,137</u>
<b>Funds of the charity:</b>			
<b>Unrestricted income funds</b>			
Unrestricted funds		<u>1,921</u>	<u>2,137</u>
<b>Total funds</b>	11	<u>1,921</u>	<u>2,137</u>

The financial statements on pages 7 to 15 were approved by the trustees, and authorised for issue on 31 Jan 2025... and signed on their behalf by:

*A Bird*

.....  
Mr Adrian Bird  
Chairman and trustee

# The Welcome Project

## Notes to the Financial Statements for the Year Ended 31 March 2024

### 1 Accounting policies

#### **Statement of compliance**

The financial statements have been prepared in accordance with the second edition of the Charities Statement of Recommended Practice issued in October 2019, the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS 102) and the Charities Act 2011.

#### **Basis of preparation**

The Welcome Project meets the definition of a public benefit entity under FRS 102. The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

#### **Going concern**

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

#### **Presentation Currency and level of rounding**

The presentational currency is £ and the level of rounding is to the nearest £.

#### **Income and endowments**

All incoming resources are included in the Statement of Financial Activities (SoFA) when the charity is legally entitled to the income after any performance conditions have been met, the amount can be measured reliably and it is probable that the income will be received.

For donations to be recognised the charity will have been notified of the amounts and the settlement date in writing. If there are conditions attached to the donation and this requires a level of performance before entitlement can be obtained then income is deferred until those conditions are fully met or the fulfilment of those conditions is within the control of the charity and it is probable that they will be fulfilled.

Gift aid tax recoverable is recognised on the date of the respective donation.

Fundraising income is recognised on the date of the event taking place.

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released. Grants, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

#### **Donations and legacies**

Donations and legacies are recognised on a receivable basis when receipt is probable and the amount can be reliably measured.

## The Welcome Project

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### **Expenditure**

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### **Charitable activities**

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### **Taxation**

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### **Trade debtors**

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

#### **Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### **Borrowings**

Interest-bearing borrowings are initially recorded at fair value, net of transaction costs. Interest-bearing borrowings are subsequently carried at amortised cost, with the difference between the proceeds, net of transaction costs, and the amount due on redemption being recognised as a charge to the Statement of Financial Activities over the period of the relevant borrowing.

Interest expense is recognised on the basis of the effective interest method and is included in interest payable and similar charges.

Borrowings are classified as current liabilities unless the charity has an unconditional right to defer settlement of the liability for at least twelve months after the reporting date.

## **The Welcome Project**

### **Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)**

#### **Fund structure**

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

## The Welcome Project

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### 2 Income from charitable activities

	Restricted funds £	Total 2024 £	Total 2023 £
Charitable activities			
LCCC	8,265	8,265	37,396
Big Lottery	-	-	9,050
OFMDFM	-	-	638
	8,265	8,265	47,084

#### 3 Other income

	Unrestricted funds £	Total 2024 £	Total 2023 £
Other income	1,159	1,159	-

#### 4 Expenditure on charitable activities

##### Expenditure on charitable activities by fund type

	Unrestricted funds £	Restricted funds £	Total 2024 £	Total 2023 £
LCCC	-	8,265	8,265	37,396
Big Lottery	-	-	-	9,050
Other	1,375	-	1,375	638
	1,375	8,265	9,640	47,084

##### Expenditure on charitable activities by activity type

	Activity support costs £	2024 £	2023 £
LCCC	8,265	8,265	37,396
Other	1,375	1,375	638
Big Lottery	-	-	9,050
	9,640	9,640	47,084

#### 5 Staff costs

The aggregate payroll costs were as follows:

## The Welcome Project

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Wages and salaries	-	23,461

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	<b>2024</b>	<b>2023</b>
	<b>No</b>	<b>No</b>
Employees	-	1

No employee received emoluments of more than £60,000 during the year

#### 6 Independent examiner's remuneration

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Fees payable to the independent examiner for:		
Independent examinations of the financial statements	833	758

## The Welcome Project

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

#### 7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 8 Debtors

	2024 £	2023 £
Other debtors	<u>6,070</u>	<u>21,896</u>

#### 9 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	<u>5,134</u>	<u>4,524</u>

#### 10 Creditors: amounts falling due within one year

	2024 £	2023 £
Other loans	6,583	21,583
Accruals	<u>2,700</u>	<u>2,700</u>
	<u>9,283</u>	<u>24,283</u>

#### 11 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Balance at 31 March 2024 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Funds	2,137	1,159	(1,375)	1,921
<b>Restricted funds</b>				
Restricted Fund	<u>-</u>	<u>8,265</u>	<u>(8,265)</u>	<u>-</u>
<b>Total funds</b>	<u>2,137</u>	<u>9,424</u>	<u>(9,640)</u>	<u>1,921</u>

## The Welcome Project

### Notes to the Financial Statements for the Year Ended 31 March 2024 (continued)

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
<b>Unrestricted funds</b>				
<i>General</i>				
General Funds	7,908	638	(6,409)	2,137
<b>Restricted</b>				
Restricted Fund	-	46,446	(46,446)	-
<b>Total funds</b>	7,908	47,084	(52,855)	2,137

#### 12 Analysis of net assets between funds

	Unrestricted funds £	Total funds at 31 March 2024 £
Current assets	11,204	11,204
Current liabilities	(9,283)	(9,283)
Total net assets	1,921	1,921
	<b>Unrestricted funds £</b>	<b>Total funds at 31 March 2023 £</b>
Current assets	26,420	26,420
Current liabilities	(24,283)	(24,283)
Total net assets	2,137	2,137



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