

Company registration number: NI036126

Charity registration number: 100496

AGE north down & ards

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2023

AGE north down & ards

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Reference and Administrative Details

Trustees	James Steven Johnston Paul Leathem Heather Mason Adrienne Brown Mr Gerard O'Boyle
Secretary	Dorothy Willis Beattie
Registered Office	24 Hamilton Road Bangor Down BT20 4LE The charity is incorporated in Northern Ireland.
Company Registration Number	NI036126
Charity Registration Number	100496
Independent Examiner	Hamilton Morris Waugh Chartered Certified Accountants 34 Dufferin Avenue Bangor Co Down BT20 3AA

AGE north down & ards

Trustees' Report

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	James Steven Johnston
	Paul Leathem
	Mr Gavin Walker (resigned 7 July 2022)
	Heather Mason
	Adrienne Brown (appointed 30 August 2022)
	Margaret Knox (appointed 7 September 2022 and resigned 30 November 2022)
	Mr Gerard O'Boyle (appointed 30 August 2023)

Secretary: Dorothy Willis Beattie

The trustees, who are also directors for the purposes of company law, have pleasure in presenting their report and the financial statements of the charity for the year ended 31 March 2023.

Structure, Governance and Management

Governing document

AGE north down & ards (AGEnda) is a company limited by guarantee governed by its Memorandum and Articles of Association. It is recognised as a charity by HM Revenue & Customs.

Recruitment and appointment of trustees

The trustees of the charity are also directors for the purposes of company law. Under the terms of the Memorandum and Articles of Association the directors retire every three years by rotation at the Annual Meeting. None of the trustees receive any remuneration from the charity.

The trustees are a blend of senior business professionals and social/voluntary sector skills. As and when certain skills/experience are lost due to natural rotation, active steps are taken to secure successor Trustees from within the business/voluntary sectors.

Trustee induction and training

Most trustees are already familiar with the work of the charity and have an affinity with the vision, purpose, and values. All new Trustees will undertake comprehensive induction to ensure they are familiar with their legal responsibilities as a Trustee of AGEnda. This induction is normally carried out by a suitably qualified external consultant and is framed around the Principles of Good Governance developed by the Governments Developing Governance Group (Revised 2016) and is also a practice recommended by Charity Commission for Northern Ireland.

Organisation

AGEnda is a limited company which has developed its capabilities and reputation in the Ards and North Down area, covering both urban and rural situations. Together with a strong committed team coupled with sound financial management, these provide a platform to progress its strategy over the next years.

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Trustees' Report

AGEnda has developed the necessary systems, structure, policies, and procedures to manage finances, staff, and volunteers. This includes good financial control and monitoring and evaluation procedures. AGEnda has a 3-year strategic plan for 2023 – 2026 and an outcome based operational plan to be reviewed annually.

AGEnda's work is carried out by a team comprising of 8 part time paid staff and over 30 volunteers. Led by a voluntary Board of Trustees, the staff complement is funded from grant aid to deliver a range of services to local people. As in other voluntary charitable organisations, a substantial volume of work is carried out by people who are committed to working with older people and give their time willingly without recompense. The Board of AGEnda greatly value the work of the volunteers and continually strive to ensure this contribution receives suitable recognition.

AGEnda complies with all public sector directives and legislation relating to working conditions, health, and safety at work and equal opportunities. The charity is also committed to comply with all current equality and human rights legislation.

Over its 24 years as a limited company, AGE north downs & ards has provided direct support e.g., Good Morning Call Service, Floating Support Service, Support and Signposting, to ensure older people in the Ards & North area are comfortable with growing old.

Relationships

AGEnda has strong working relationships with a wide range of organisations and agencies that have a mandate for the delivery of services to older people.

Risk management

The major risks, to which the Charity could potentially be exposed as identified by the Trustees, is kept under constant review.

Objectives and activities

Charity's Aims

The principal activities of the company are to advance the interests and be for the benefit of the elderly in the area known as North Down and Ards, and to assist others in the pursuance of these activities. The AGEnda Strategy 2021 - 2023 sets out the following.

Vision

Ards and North Down celebrating older people living healthy and fulfilling lives.

Purpose

To support and encourage all older people to live well and become active, engaged and influential members of the community.

Mission

To provide person-centred and caring programmes that keep people safe, well, connected and independent.

Our Values

To be Collaborative.

To be Open and Transparent.

AGE north down & ards

Trustees' Report

Treating all with Dignity & Respect.

To be Inclusive & Accessible.

Achievements and Performances

Strategy Review

In 2022, we developed a new 3-year strategic plan for 2023-2026. This was shaped and led by older people in our local community.

We completed an intensive consultation with older people and stakeholders including 70 survey respondents, 14 stakeholder interviews, a focus group with 20 participants from a range of organisations and a telephone consultation with 21 users.

The feedback highlighted an increasing need for enhanced levels of social opportunities for older people and more spaces for them to not only socialise but to interact, engage and speak to statutory agencies such as the PSNI, NI Fire and Rescue and the NHS, as well as expanding their knowledge and skillset on issues such as budgeting, navigating and accessing services, technology, cooking, scams and advice on housing, benefits and financial security through speaking to experts in that field etc.

As a result, we agreed the following priorities for action for the next 3 years.

Priorities for action 2023 – 2026

1. To sustain and extend a free, confidential, telephone service.
2. To sustain and extend floating support services of help and advice in a person's home to make it easier to maintain their independence in the home and community.
3. To create additional support to people who are isolated and lonely.
4. To enable people to access the support they need to live healthy and independent lives.
5. To organise events that give people an opportunity to connect, learn, access services and support each other.
6. To continue to build the capacity and long-term sustainability of the charity.

Services

Our main services in this year were:

Good Morning Call service –a free confidential daily telephone call service for those over 65 in our council area, which encourages communication among older people. This year the number of successful calls made to support older people were 20,988.

Floating Support Service – which provides short term advice and helps encourage independence among older people at home and in their community.

Support & Signposting - which is a listening ear to those who need reassurance and support. If AGenda can't help the clients, they pass them on to the person or organisation who can support them.

AGenda acts as a "Hub" in the local area, focusing on delivering services to older people from 65 years of age. AGenda provide assistance to individuals contacting via email, telephone and website.

According to the 2021 Census, Ards and North Down has the oldest age profile in Northern Ireland. The percentage of the population who are aged 65 or more has increased over the last ten years from 17.7% in 2011 to 22.1% in 2021.

AGE north down & ards

Trustees' Report

Ards and North Down Borough Council have over 33,000 over 65-year-olds. AGenda recognises that one organisation cannot possibly deliver services to all older people in need throughout the local area. AGenda is therefore committed to working in Partnership to ensure older people get the services they need.

AGenda has established and supports the Ards and North Down Older Persons Partnership which has over 75 local representatives. The Older Persons Partnership works as a partner to AGenda organisation. The role of the committee is to improve the services to Older People within Ards & North Down.

Financial review

Results for the year

The total income for the year was £103,523 (2022: £127,281) and the overall net deficit was £6,286 (2022 surplus of £9,856). The surplus on unrestricted funds was £4,796 (2022 unrestricted deficit £27,654). The principal funders for the year were NIHE – Supporting People and the South-Eastern Health & Social Care Trust. The charity also received grants from the John Moores Foundation and Ards & North Down BC as well as various donations.

Reserves policy

The Trustees have examined the charity's requirement for reserves in light of the main risks to the funding of the organisation. Unrestricted free reserves at the year-end were £62,344 (2022 £55,668) which represents 6 months of operating costs. Free reserves are needed to sustain the day-to-day operations of the charity. The Trustees consider that the ideal level of reserves to meet the running costs for a period of 6 months to be in the region of £60,000. The Trustees consider that the free reserves will be needed to sustain the charity as future funding opportunities are explored.

Approved by the trustees of the charity on 15 November 2023 and signed on its behalf by:



James Steven Johnston
Trustee

AGE north down & ards

Statement of Trustees' Responsibilities

The trustees (who are also the directors of AGE north down & ards for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland".


Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 15 November 2023 and signed on its behalf by:



James Steven Johnston
Trustee

AGE north down & ards

Independent Examiner's Report to the trustees of AGE north down & ards ('the Company')


I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2023.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of AGE north down & ards as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.


.....
Adam McDowell FCCA
Chartered Certified Accountants

34 Dufferin Avenue
Bangor
Co Down
BT20 3AA

15 November 2023

AGE north down & ards

Statement of Financial Activities for the Year Ended 31 March 2023 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2023 £
Income and Endowments from:				
Charitable activities	3	36,567	48,383	84,950
Donations and legacies		897	17,392	18,289
Investment income	4	284	-	284
Total Income		<u>37,748</u>	<u>65,775</u>	<u>103,523</u>
Expenditure on:				
Charitable activities		(31,395)	(76,078)	(107,473)
Governance costs	5	(1,557)	(779)	(2,336)
Total Expenditure		<u>(32,952)</u>	<u>(76,857)</u>	<u>(109,809)</u>
Net income/(expenditure)		<u>4,796</u>	<u>(11,082)</u>	<u>(6,286)</u>
Net movement in funds		4,796	(11,082)	(6,286)
Reconciliation of funds				
Total funds brought forward		<u>63,186</u>	<u>41,553</u>	<u>104,739</u>
Total funds carried forward	13	<u>67,982</u>	<u>30,471</u>	<u>98,453</u>
	Note	Unrestricted £	Restricted £	Total 2022 £
Income and Endowments from:				
Charitable activities	3	30,062	58,397	88,459
Donations and legacies		150	38,659	38,809
Investment income	4	13	-	13
Total Income		<u>30,225</u>	<u>97,056</u>	<u>127,281</u>
Expenditure on:				
Charitable activities		(56,323)	(58,768)	(115,091)
Governance costs	5	(1,556)	(778)	(2,334)
Total Expenditure		<u>(57,879)</u>	<u>(59,546)</u>	<u>(117,425)</u>
Net (expenditure)/income		<u>(27,654)</u>	<u>37,510</u>	<u>9,856</u>
Net movement in funds		(27,654)	37,510	9,856
Reconciliation of funds				
Total funds brought forward		<u>90,840</u>	<u>4,043</u>	<u>94,883</u>
Total funds carried forward	13	<u>63,186</u>	<u>41,553</u>	<u>104,739</u>

All of the charity's activities derive from continuing operations during the above two periods.

The notes on pages 10 to 18 form an integral part of these financial statements.

AGE north down & ards

(Registration number: NI036126)
Balance Sheet as at 31 March 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	8	5,638	7,518
Current assets			
Debtors	9	449	3,257
Cash at bank and in hand	10	<u>96,875</u>	<u>110,772</u>
		97,324	114,029
Creditors: Amounts falling due within one year	11	<u>(4,509)</u>	<u>(16,808)</u>
Net current assets		<u>92,815</u>	<u>97,221</u>
Net assets		<u>98,453</u>	<u>104,739</u>
Funds of the charity:			
Restricted income funds			
Restricted funds	13	30,471	41,553
Unrestricted income funds			
Unrestricted funds		<u>67,982</u>	<u>63,186</u>
Total funds	13	<u>98,453</u>	<u>104,739</u>


For the financial year ending 31 March 2023 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

The financial statements on pages 8 to 18 were approved by the trustees, and authorised for issue on 15 November 2023 and signed on their behalf by:


James Steven Johnston
Trustee


Paul Leathem
Trustee

The notes on pages 10 to 18 form an integral part of these financial statements.

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

1 Charity status

The charity is a charity limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

24 Hamilton Road

Bangor

Down

BT20 4LE

These financial statements were authorised for issue by the trustees on 15 November 2023.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

AGE north down & ards meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
South Eastern Health & Social Care Trust	28,360	-	28,360	30,062
NIHE - Supporting People	-	45,978	45,978	43,397
PCSP - Ards & North Down	-	2,000	2,000	8,000
Community Foundation for NI	-	-	-	35,376
Donations & Subscriptions	897	-	897	150
Grants & Other income	4,967	7,848	12,815	3,283
Halifax Foundation Grant	-	-	-	7,000
Interest received	284	-	284	13
Awards for All	-	9,949	9,949	-
John Moore Foundation	3,240	-	3,240	-
	37,748	65,775	103,523	127,281

4 Investment income

	Unrestricted funds General £	Total funds £
Other investment income	284	284
Total for 2023	284	284
Total for 2022	13	13

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

5 Expenditure on charitable activities

	Note	Unrestricted funds General £	Restricted funds £	Total funds £
Governance costs		1,557	779	2,336
Total for 2022		1,556	778	2,334
	Unrestricted funds General £	Restricted funds £	Total 2023 £	Total 2022 £
Advertising & sundry expenses	180	90	270	1,312
Travelling	-	-	-	34
Subscriptions	123	62	185	160
Legal, professional & consultancy fees	4,875	10,929	15,804	7,771
Project costs	404	8,074	8,478	1,826
Bank charges	61	30	91	53
Leasing payments	480	240	720	731
F&F depreciation	1,253	627	1,880	2,505
Staff costs	14,656	46,315	60,971	73,722
Casual wages & staff training	-	-	-	5,092
Office costs	8,976	9,519	18,495	21,288
Staff pensions	387	192	579	597
	31,395	76,078	107,473	115,091

6 Independent examiner's remuneration

	2023 £	2022 £
Examination of the financial statements	2,336	2,334

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

7 Taxation

The charity is a registered charity and is therefore exempt from taxation.

8 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2022	20,689	64,362	85,051
At 31 March 2023	20,689	64,362	85,051
Depreciation			
At 1 April 2022	20,689	56,844	77,533
Charge for the year	-	1,880	1,880
At 31 March 2023	20,689	58,724	79,413
Net book value			
At 31 March 2023	-	5,638	5,638
At 31 March 2022	-	7,518	7,518

9 Debtors

	2023 £	2022 £
Prepayments	420	752
Other debtors	29	2,505
	449	3,257

10 Cash and cash equivalents

	2023 £	2022 £
Cash at bank	96,875	110,772
Bank overdrafts	-	(233)
Cash and cash equivalents in statement of cash flows	96,875	110,539

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

11 Creditors: amounts falling due within one year

	2023	2022
	£	£
Bank overdrafts	-	233
Trade creditors	1,632	1,580
Other taxation and social security	541	831
Other creditors	-	10,646
Accruals	2,336	3,518
	<u>4,509</u>	<u>16,808</u>

12 Pension and other schemes

Defined contribution pension scheme

The charity operates a defined contribution pension scheme. The pension cost charge for the year represents contributions payable by the charity to the scheme and amounted to £600 (2022 - £630).

AGE north down & ards

Notes to the Financial Statements for the Year Ended 31 March 2023

13 Funds

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Balance at 31 March 2023 £
Unrestricted funds				
<i>General</i>				
Unrestricted funds	63,186	37,748	(32,952)	67,982
Restricted funds				
NIHE (Supporting People)	(31)	45,978	(45,908)	39
Community Foundation for NI	34,584	-	(8,416)	26,168
Grants	7,000	17,797	(20,533)	4,264
DFC	-	2,000	(2,000)	-
Total restricted funds	41,553	65,775	(76,857)	30,471
Total funds	104,739	103,523	(109,809)	98,453
	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Balance at 31 March 2022 £
Unrestricted funds				
<i>General</i>				
Unrestricted funds	90,840	30,225	(57,879)	63,186
Restricted				
NIHE (Supporting People)	3,658	43,397	(47,086)	(31)
Community Foundation for NI	139	35,376	(931)	34,584
PCSP Ards & North Down	(40)	8,000	(7,960)	-
Grants	286	10,283	(3,569)	7,000
Total restricted funds	4,043	97,056	(59,546)	41,553
Total funds	94,883	127,281	(117,425)	104,739
14 Analysis of net funds				
	At 1 April 2022 £	Financing cash flows £	At 31 March 2023 £	
Cash at bank and in hand	110,772	(13,897)	96,875	
Bank overdraft	(233)	233	-	
	110,539	(13,664)	96,875	
Net debt	110,539	(13,664)	96,875	

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Notes to the Financial Statements for the Year Ended 31 March 2023

15 Analysis of net assets between funds

	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2023 £
Tangible fixed assets	5,638	-	5,638
Current assets	66,853	30,471	97,324
Current liabilities	<u>(4,509)</u>	<u>-</u>	<u>(4,509)</u>
Total net assets	<u>67,982</u>	<u>30,471</u>	<u>98,453</u>
	Unrestricted funds General £	Restricted funds £	Total funds at 31 March 2022 £
Tangible fixed assets	7,518	-	7,518
Current assets	72,476	41,553	114,029
Current liabilities	<u>(16,808)</u>	<u>-</u>	<u>(16,808)</u>
Total net assets	<u>63,186</u>	<u>41,553</u>	<u>104,739</u>