

The Committee
PTA
c/o Our Lady & St. Patrick's College, Knock
120 Gilnahirk Road
BELFAST
BT5 7DL

KMcM/RB/CG/MR/O025

BY EMAIL

13 June 2022

Dear Sirs

**OLSPCK PTA
Income and Expenditure Account
Academic Year 2021/2022**

We refer to the above PTA Account and associated bank accounts and we can confirm that the Summaries and Reconciliations are generally in agreement with the underlying books and records of the OLSPCK PTA.

We can also confirm that the reconciliations are supported by appropriate source documentation.

In respect of the Bank Accounts enclosed our review work included the following:

1. Checking Bank Reconciliations for any material differences.
2. Checking brought forward balances agrees with workings.
3. Checking tots on said reconciliations.
4. Checking that payments correspond to supporting documentation.
5. Verifying payments agree to amounts cleared through bank statements.
6. Review of all Bank Reconciliations for any old outstanding cheques.
7. Review of samples of lodgements and traced for accuracy and prompt lodgement to bank accounts.

The prime documents are adequate in providing reasonable assurance that the assets are properly controlled and that all transactions and events are properly identified and recorded.

We can also confirm that the PTA Account's accounting systems provides reasonable assurance that proper record keeping, and bookkeeping have been carried out in accordance with Generally Accepted Accounting Principles.

However, we must state that our compliance report above has not involved carrying out an independent audit and therefore, we would not express any opinion on the Financial Statements.

Yours faithfully
MCGUIRE + FARRY LTD


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