

# **AUTONOMIE**

Charity Registration No. NIC 100421

Company Registration No. N1698724 (Northern Ireland)

ANNUAL REPORT AND FINANCIAL STATEMENTS  
(CHARITABLE COMPANY LIMITED BY GUARANTEE)  
FOR THE YEAR ENDED 31 MARCH 2024

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## **1. CHARITY REFERENCE & ADMINISTRATIVE INFORMATION**

### **Trustees**

Mrs Mary Bell  
Mr David Coates  
Mrs Janice English  
Mrs Naomi McAleese  
Mr Paul Jeffers

### **Bankers**

Danske Bank  
Donegall Sq. West  
Belfast BT1 6JS

### **Charity number**

NI 100421

### **Company number**

NI 698724

### **Registered office**

4 Sandhurst Road  
Belfast  
BT7 1PW

### **Auditor**

Mr E Jackson BSc(ECON) FCMA  
Scensum Ltd  
2 Drumlin Manor  
Carryduff  
BT8 8SS

### **Public benefit**

In line with its stated aims and objectives, as noted above, the trustees are confident that the charity is undertaking activities which provide public benefit to those who avail of its services.

### **Achievements and performance**

Funding has been received from various bodies throughout the period to facilitate the provision of services.

The charity's principal funders are:

#### 1. National Lottery Community Fund

The financial statements reflect a successful year, generating a small surplus, which has been credited to reserves. The trustees are satisfied with the charity's results and will continue to capitalise on their current activities for the foreseeable future.

The trustees are satisfied that all grants, including the grants provided by the National Lottery Community Fund, have been used solely for the purposes intended and in accordance with each of the terms and conditions of the grants.

During the financial year, the charity worked with 170 families of children and/or young people with a physical disability and/or mild to moderate disability to provide practical, emotional and social support. Also, they have delivered social and independent living skills to 80 young people between the ages of 16 to 35.

The families came from throughout Northern Ireland and contact was maintained either by face to face contact or via Zoom to ensure no-one felt isolated.

The young people came from several council areas:

- Belfast
- Antrim & Newtownabbey
- Lisburn & Castlereagh
- Ards and North down
- Armagh City, Banbridge & Craigavon

### **Use of volunteers**

The charity utilises the services of volunteers. The trustees acknowledge that all volunteers contribute to the success of the charity's activities.

### **Financial review**

The results for the year are set out on pages 14 to 20. The charity generated a net unrestricted surplus for the year of £4,156 (2023: net unrestricted surplus of £1,543). The level of free reserves at 31 March 2024 amounted to £65,593(2023: £51,324).

The trustees have developed a reserves policy in order to protect the company against unforeseen circumstances. This policy states that the company will seek to build sufficient financial reserves to provide for six months activities in order that the charity's ability to deliver services and develop the charity in the manner planned can be achieved without a negative impact. The financial results for the year are encouraging and the level of retained reserves ensure that this objective has been achieved.

### **Structure, governance and management**

The charity is a company limited by guarantee, governed by its Memorandum and Articles of Association. It has been granted charitable status by The Charity Commission for Northern Ireland under registration number NIC100421.

The charity is governed by its trustees who meet between six to eight times annually to discuss financial and strategic issues, policy and procedure decisions, and to ratify significant legally binding decisions,

Miss Lynne Morrison, Chief Officer, is responsible for the day to day running of the charity.

The trustees who are also the directors for the purpose of company law and who served during the year and up to the date of signature of the financial statements were:

Mr Douglas Bartlett	(Resigned 28 June 2023)
Mrs Janice English	(Appointed 22 July 2022)
Mr David Coates	(Appointed 22 July 2022)
Mrs Mary Bell	(Appointed 22 July 2022)
Mr Paul Jeffers	(Appointed 22 July 2022)
Mrs Naomi McAleese	(Appointed 22 July 2022)

If appropriate, new trustees are invited onto the Board when the need arises. There are no specific requirements regarding skills or experience. However, the current trustees recognise the importance of a diverse and competent Board, and this will impact upon any nomination. Those who are invited will be involved with Autonomie and will be held in high regard for their work.

New trustees receive appropriate induction procedures and training upon appointment.

No trustees receive any remuneration for their services.

### **Going concern**

The financial statements have been prepared under the assumption that the charity will continue to operate as a going concern. As a result of the surplus returned this year, the charity's reserves have increased. The trustees are confident that the charity retains sufficient reserves to enable its continued operation for the foreseeable future.

Additionally, the trustees are constantly reviewing the operations in order to ensure it retains sufficient reserves to maintain its operations. On this basis, the trustees believe it is appropriate to prepare the financial statements on a going concern basis.

### **Statement of trustees' responsibilities**

The trustees, who are also the directors of Autonomie for the purpose of company law, are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company Law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation,

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In accordance with section 485 of the Companies Act 2006, a resolution proposing that Ed Jackson, Scensum Ltd., be reappointed as auditors of the charity will be put to the forthcoming Annual General Meeting.

#### **Disclosure of information to Auditor**

Each of the trustees has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditor is aware of such information.

#### **Special Provisions Relating to Small Companies**

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The trustees' report was approved by the Board of Trustees.

Signed: David Carter (On behalf of Board of Trustees)

Date: 4/2/25.

## 2. INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF AUTONOMIE

### **Opinion**

I have audited the financial statements of Autonomie (the 'charity') for the year ended 31 March 2024 which comprise the statement of financial activities, the balance sheet and notes to the financial statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion, the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

### **Basis for opinion**

I conducted my audit in accordance with International Standards on Auditing (UK) (ISAS (UK)) and applicable law. My responsibilities under those standards are further described in the Auditors responsibilities for the audit of the financial statements section of our report. I am independent of the charity in accordance with the ethical requirements that are relevant to my audit of the financial statements in the UK, including the FRC's Ethical Standard, and I have fulfilled my other ethical responsibilities in accordance with these requirements. I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my opinion.

### **Conclusions relating to going concern**

In auditing the financial statements, I have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work I have performed, I have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

My responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

### **Other information**

The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the annual report. My opinion on the financial statements does not cover the other information and I do not express any form of assurance conclusion thereon. My responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or my knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If I identify such material inconsistencies or apparent material misstatements, I am required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work I have

performed, I conclude that there is a material misstatement of this other information, I am required to report that fact.

I have nothing to report in this regard.

#### **Opinions on other matters prescribed by the Companies Act 2006**

In my opinion, based on the work undertaken in the course of my audit:

- the information given in the trustees' report for the financial year for which the financial statements are prepared, which includes the directors' report prepared for the purposes of company law, is consistent with the financial statements; and
- the directors' report included within the trustees report has been prepared in accordance with applicable legal requirements.

#### **Matters on which I am required to report by exception**

In the light of the knowledge and understanding of the charity and its environment obtained in the course of the audit, I have not identified material misstatements in the directors report included within the trustees' report.

I have nothing to report in respect of the following matters where the Companies Act 2006 requires me to report to you if in our opinion:

- sufficient accounting records have not been kept; or
- the financial statements are not in agreement with the accounting records; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit.

#### **Responsibilities of trustees**

As explained more fully in the statement of trustees responsibilities, the trustees who are also the directors of the charity for the purpose of company law, are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charity's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

#### **Auditor's responsibilities for the audit of the financial statements**

My objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAS (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. I design procedures in line with my responsibilities outlined above, to detect material misstatements in respect of irregularities including fraud. The extent to which my procedures are capable of detecting irregularities, including fraud, is detailed below.

- the nature of the activities and sector, control environment and performance;
- results of my enquiries of management about their own identification and assessment of the risks of irregularities;
- any matters I identified having obtained and reviewed the charitable company's documentation of their policies and procedures relating to:
  - identifying, evaluating and complying with laws and regulations and whether they were aware of any instances of non-compliance;
  - detecting and responding to the risks of fraud and whether they have knowledge of any actual, suspected or alleged fraud;
  - the internal controls established to mitigate risks of fraud or non-compliance with laws and regulations;
- the matters discussed among the audit engagement team and relevant internal specialists where necessary regarding how and where fraud might occur in the financial statements and any potential indicators of fraud.

As a result of these procedures, I considered the opportunities and incentives that may exist within the organisation for fraud. In common with all audits under ISAS (UK), I am also required to perform specific procedures to respond to the risk of management override.

I also obtained an understanding of the legal and regulatory frameworks that the charitable company operates in, focusing on provisions of those laws and regulations that had a direct effect on the determination of material amounts and disclosures in the financial statements. The key laws and regulations I considered in this context included the Companies Act 2006, the Charities Act (Northern Ireland) 2008 and Taxation Legislation,

In addition, I considered provisions of other laws and regulations that do not have a direct effect on the financial statements but compliance with which may be fundamental to the charitable company's ability to operate or to avoid a material penalty.

As a result of performing the above my procedures to respond to risks identified included the following:

- reviewing the financial statement disclosures and testing to supporting documentation to assess compliance with provisions of terms of funding, relevant laws and regulations described as having a direct effect on the financial statements;
- enquiring of management concerning actual and potential litigation and claims performing analytical procedures to identify any unusual or unexpected relationships that may indicate risks of material misstatement due to fraud; reading minutes of meetings of those charged with governance and reviewing correspondence with HMRC; and
- in addressing the risk of fraud through management override of controls testing the appropriateness of journal entries and other adjustments; assessing whether the judgements made in making accounting estimates are indicative of a potential bias; and evaluating the business rationale of any significant transactions that are unusual or outside the normal course of business.

I also communicated relevant identified laws and regulations and potential fraud risks to all engagement team members, including internal specialists, and remained alert to any indications of fraud or non-compliance with laws and regulations throughout the audit.

A further description of my responsibilities is available on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditorsresponsibilities>. This description forms part of my auditor's report.

**Use of our report**

This report is made solely to the charity members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. My audit work has been undertaken so that I might state to the charity members those matters I am required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity members as a body, for my audit work, for this report, or for the opinions I have formed.

**Signed:**



Edward J Jackson  
BSc(Econ) FCMA  
for and on behalf of:  
Scensum Ltd  
2 Drumlin Manor  
Carryduff  
BT8 8SS

**Date:** 28<sup>th</sup> January 2025

**3. STATEMENT OF FINANCIAL ACTIVITIES**  
**INCLUDING INCOME AND EXPENDITURE ACCOUNT**  
**FOR THE YEAR ENDED 31 MARCH 2024**

	<b>Notes</b>	<b>Unrestricted Funds</b>	<b>Restricted Funds</b>	<b>Total 2024</b>	<b>Total 2023</b>
Lottery Grants		-	180,031	<b>180,031</b>	<b>201,976</b>
Fundraising/Donations		5,465	-	<b>5,465</b>	<b>3,620</b>
Capital Revenue		-	-	<b>0</b>	<b>0</b>
Interest		0	-	<b>0</b>	<b>25</b>
<b>Total Resources</b>	<b>3</b>	<b>5,465</b>	<b>180,031</b>	<b>185,496</b>	<b>205,621</b>
Total Resources Expended		1,309	169,918	<b>171,227</b>	<b>178,508</b>
Net Income/Net Movement in Funds		4,156	10,113	<b>14,269</b>	<b>27,113</b>
<b>Fund Balance Brought Forward</b>		<b>1,543</b>	<b>49,781</b>	<b>51,324</b>	<b>24,211</b>
<b>Total Funds Carried Forward</b>		<b>5,699</b>	<b>59,894</b>	<b>65,593</b>	<b>51,324</b>

**Statement of comprehensive income**

There is no other comprehensive income to report for the financial year.

**Continuing operations**

The Statement of Financial Activities has been prepared on the basis that all operations are continuing operations.

**Historical Cost**

The results as disclosed in the statement of financial activities and the net incoming resources for the year have been presented on an historical cost basis.

**Comparatives**

The comparative amounts by fund have been disclosed in note 3.

**BALANCE SHEET AS AT 31 MARCH 2024**

	Notes	2024	2023
<b>Fixed assets</b>			
Tangible assets	6	937	1,200
<b>Current assets</b>			
Debtors		883	0
Cash at bank and in hand		64,473	50,124
Creditors: amounts falling due within one year		700	0
Net current assets		64,656	50,124
<b>Total assets less current liabilities</b>		<b>65,593</b>	<b>51,324</b>
<b>Income funds</b>			
Restricted funds	3	59,894	49,781
Unrestricted funds	3	5,699	1,543
<b>Total funds</b>		<b>65,593</b>	<b>51,324</b>

These financial statements have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime.

The financial statements were approved by the Trustees and authorised for issue on:

and signed on its behalf by:

Company Registration NI 698724

Charity Registration No. NIC 100421

## **NOTES TO THE FINANCIAL STATEMENTS**

### **FOR THE YEAR ENDED 31 MARCH 2024**

#### **1 Accounting policies**

##### **Charity information**

Autonomie is a private company limited by guarantee incorporated in Northern Ireland. The registered office is 4 Sandhurst Road, Belfast BT7 1PW

#### **1.1 Basis of preparation**

The financial statements have been prepared in accordance with the charity's Memorandum and Articles of Association, the Companies Act 2006 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)". The charity is a Public Benefit Entity as defined by FRS 102.

The financial statements are prepared in pounds sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

#### **1.2 Going concern**

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus, the trustees continue to adopt the going concern basis of accounting in preparing the financial statements,

#### **1.3 Fund Accounting**

The charity has different types of funds for which it is responsible, and which require separate disclosure. These are as follows:

(a) Restricted funds - Funding received which can only be used for a specific purpose as determined by the funder. Such purposes are within the overall aims of the organisation and are set out in the notes to the financial statements.

(b) Unrestricted funds - Funds which are expendable at the discretion of the directors in the furtherance of the objectives of the charity. In addition, the funds may be held in order to finance capital investment and working capital.

#### **1.4 Income and expenditure**

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received. All income arose wholly in the United Kingdom.

All expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all costs related to the category. The majority of costs are directly attributable to charitable activities. Where costs cannot be directly attributed to particular headings they have been allocated to charitable activities on a basis consistent with use of the resources. Staff costs and overhead expenses are allocated to activities on the basis of staff time spent on those activities.

#### 1.5 Support costs

Support costs are those functions that assist the work of the charity but do not directly represent charitable activities. Support costs include back office costs, finance human resources, payroll and governance costs which support the charity's activities. These costs have been allocated against the expenditure on charitable activities.

#### 1.6 Tangible fixed assets

Tangible fixed assets costing £500 or more are initially measured at cost and subsequently measured at cost or valuation, net of depreciation and any impairment losses,

Depreciation is recognised so as to write off the cost or valuation of assets less their residual values over their useful lives on the following bases:

IT Equipment    33.33% Straight Line

The gain or loss arising on the disposal of an asset is determined as the difference between the sale proceeds and the carrying value of the asset and is recognised in the statement of financial activities.

#### 1.7 Impairment of fixed assets

At each reporting end date, the charity reviews the carrying amounts of its tangible assets to determine whether there is any indication that those assets have suffered an impairment loss. If any such indication exists, the recoverable amount of the asset is estimated in order to determine the extent of the impairment loss (if any).

#### 1.8 Cash and cash equivalents

Cash and cash equivalents include cash in hand, deposits held at call with banks, other short-term liquid investments with original maturities of three months or less, and bank overdrafts. Bank overdrafts are shown within borrowings in current liabilities.

#### 1.9 Basic financial liabilities

Basic financial liabilities, including creditors and bank loans are initially recognised at transaction price unless the arrangement constitutes a financing transaction, where the debt instrument is measured at the present value of the future payments discounted at a market rate of interest. Financial liabilities classified as payable within one year are not amortised.

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of operations from suppliers. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities. Trade creditors are recognised initially at transaction price and subsequently measured at amortised cost using the effective interest method.

#### 1.10 Derecognition of financial liabilities

Financial liabilities are derecognised when the charity's contractual obligations expire or are discharged or cancelled.

#### 1.11 Taxation

The company is a registered charity and is not liable to tax on funds generated from activities within the scope of the charitable exemptions.

#### 1.12 Employee benefits

The cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Termination benefits are recognised immediately as an expense when the charity is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

#### 1.13 Retirement benefits

The charity operates a defined contribution pension scheme which is a pension plan under which fixed contributions are paid into a pension fund and the charity has no legal or constructive obligation to pay further contributions even if the fund does not hold sufficient assets to pay all employees the benefits relating to employee service in the current and prior periods.

Contributions to defined contribution plans are recognised in the Statement of Financial Activities when they are due. If contribution payments exceed the contribution due for service, the excess is recognised as a prepayment.

#### 1.14 Hire purchase and finance leases

There are no assets on hire purchase or finance leases.

#### 1.15 Government grants

Government grants are recognised based on the accruals model and are measured at the fair value received or receivable. Grants are classified as relating either to revenue or assets. Grants relating to revenue are recognised in income over the period in which the related expenditure is incurred. Grants towards capital expenditure are credited to deferred income and released as income over the expected useful life of the assets.

## 2 Critical accounting estimates and judgements

In the application of the charity's accounting policies, the trustees are required to make judgements, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods,

3	Income	<b>Total Funds</b>	<b>Total Funds</b>
		<b>2024</b>	<b>2023</b>
	Lottery Community Fund (Empowering Young People) <i>Restricted</i>	142,776	109,670
	Lottery Community Fund (People & Communities) <i>Restricted</i>	37,255	92,306
	Fundraising/Donations	5,465	3,620
	Other	0	25
	<b>Total</b>	<b>185,496</b>	<b>205,621</b>
4	Staff Costs & Emoluments	<b>2024</b>	<b>2023</b>
	Wages & Salaries	83,580	87,854
	Social Security Costs	6,210	6,156
	<b>Total</b>	<b>89,790</b>	<b>94,010</b>
5	Average Number of Employees During the Year	<b>2024</b>	<b>2023</b>
		6	6
6	Tangible Fixed Assets		
	<b>COST</b>		
	1 April 2023	3,000	
	Additions	650	
	At 31 March 2024	3,650	
	<b>DEPRECIATION</b>		
	At 1 April 2023	1,800	
	Charge for Year	913	
	At 31 March 2024	2,713	
	<b>NET BOOK VALUE</b>		
	At 31 March 2024	937	
	At 31 March 2023	1,200	

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**

**YEAR ENDED 31 MARCH 2024**

<b>INCOMING RESOURCES</b>	<b>2024</b>	<b>2023</b>
Lottery Grants	180,031	201,976
Fundraising/Donations	5,465	3,620
Capital Revenue	0	0
Bank Interest	0	25
<b>Total Incoming Resources</b>	<b>185,496</b>	<b>205,621</b>
<b>RESOURCES EXPENDED</b>		
Staff Costs	89,790	94,010
Sessional Workers	24,107	30,299
Rent	6,764	12,808
Equipment/ Project Expenses	23,759	20,396
PR/Marketing/Website	10,954	9,116
Insurance/Membership/Legal Fees	1,335	3,936
Utilities/Services	10,973	5,797
Capital Expenditure	3,383	1,997
Charges	162	149
<b>Total Resources Expended</b>	<b>171,227</b>	<b>178,508</b>
<b>Surplus (Deficit)</b>	<b><u>14,269</u></b>	<b><u>27,113</u></b>