

## **2022-2023 TRUSTEE ANNUAL REPORT**

### **STRUCTURE GOVERNANCE MANAGEMENT**

**The Parent Teacher Association (PTA) of Holywood Primary School (HPS) is an association with registered charity status.**

**All parents and carers of pupils currently attending Holywood Primary School are automatically members of the PTA and are encouraged to be involved in all activities. The association, although small in numbers is run by enthusiastic and committed parent and teacher volunteers. The Board of Governors are fully supportive and wish to acknowledge the efforts of the PTA. PTA events and fundraising activities are reported at Governor and Staff meetings.**

### **OBJECTIVES & ACTIVITIES**

**The objective of Holywood Primary School PTA is to raise money through fundraising events and donations. The money raised is then directly donated to Holywood Primary School for Educational and enrichment purposes for all pupils of the school. In striving to achieve this objective, it provides opportunities to:-**

- Develop further relationships in the school community**
- Engage in activities supporting the school advancing pupil education**
- Provide additional resources that previously could have been allocated from the Education Authority delegated budget.**

### **ACHIEVEMENTS AND PERFORMANCE**

**A key target by the school and PTA during 2022 -2023 was to reinstate some events following the reduction of Covid restrictions both in the community and as directed by Department of Education. This also linked with the school transitional plan target for the community marketed as 'Let's Connect'. The small, but supportive group of parents worked hard to devise events that were child centred and enjoyable activities whilst also generating PTA funds.**

**Effective communication was clear as events and fundraisers were relayed electronically via parent newsletters, the PTA Facebook page and parent emails and texting service.**

**Several social events were run for pupils during 2022-2023 and were supported by both parents, carers and staff.**

**In Term 1 the school supported the PTA by organising for the children to design their own Christmas Cards which were then printed by a local company.**

**A Christmas Raffle took place. Holywood Primary School families generously donated many items that were made up eighteen Luxury Hampers by some of our talented parents and school staff. A Christmas Fireside Quiz was also arranged.**

**A great Jingle Bell Rock during school with each P1-P4 pupil receiving a Christmas goodie bag & edible refreshments for P5-P7 pupils. Mrs Claus also visited for Story Time, a lovely morning for all P1-P3 children.**

**Parents also arranged for refreshments at the P1-P3 Christmas Mornings. This was a welcome return to a 'face to face' Christmas event for friends and family.**

**P7 enjoyed the traditional end of term treat funded by the PTA. They went to the Strand Cinema followed by pizza for all!**

**During Term 2 a Magic Show with Aldo the magician was arranged for P1-P5 pupils during school. In February the return of the School Disco for P6 & P7 brought huge excitement. Dancing, games and the popular tuck shop contributed to a wonderful evening with DJ Alan. There was also a great sense of camaraderie amongst the parents who helped supervise at the evening. Easter raffles were also organised. Beautiful hampers were put together and the lucky winners were delighted with their winning gift.**

**In Term 3 a whole school Colour Run fundraising event was arranged which the PTA supported. Costs were kept to a minimum as Mrs Crookshanks, the Principal, won a competition earlier in the year which reduced expenditure. It was a great day of happiness, fun and fundraising for pupils and staff.**

**The PTA P7 Leavers' Hoodies and P7 Yearbook were a highlight for the pupils in Term 3. A special thanks to a group of P7 parents, who collaborated with the school to organise with a local printing company for the Leavers' Hoodies to be designed and delivered. The PTA subsidised the cost these to ensure all pupils who wanted one could get one. Other parents liaised with the school to compile and produce an excellent P7 Year Book during Term 3 that were presented to the P7 pupils on their final day at HPS.**

**The Leadership and PTA team were encouraged as to the activities that were completed and supported during 2022-2023. The aim is to reinstate the well renowned HPS Summer Fair, BBQ and Ballot during 2023-2024.**

**In addition to the fundraising events mentioned, the PTA availed of the Gift Aid payment.**

## **FINANCIAL REVIEW**

**The PTA are fully aware of budget constraints placed on the school and endeavour to use PTA funds to directly benefit as many pupils as possible, the HPS community and help provide additional curriculum resources to each Key Stage as necessary. The Principal and Senior Leadership Team confirm what resources and school events required funding. During 2022-2023 there was limited expenditure. A fact-finding process was completed for the next phase of investment for ICT equipment using PTA Funds to upgrade following the successful purchase of interactive whiteboards. The necessity to upgrade the current sets of ipads was earmarked as a priority. Seven were purchased, one for each Year Group. Further purchases will be done in phases during 2023-2024 and beyond.**

**PTA funding has also been used to purchase some literacy and numeracy resources, play & activity based learning equipment.**

**Expenditure was also used to purchase P7 hoodies, Year Books and a P7 end of term treat. This is done each year as a mark of thanks for many of the P7 families who had been involved in PTA fundraising throughout their association with the school.**

**Further details of income and expenditure can be found on the 2022-2023 PTA Accounts.**

**Signed on behalf of the trustees by:**

*D. Crookshanks*

*C. Fleming*

**Debble Crookshanks**

**Chris Fleming**

**Date: 8-6-24**