



**Killicomaine**  
residents

**Trustees Report**

2023

---

**2024**

# Contents

Reference and Administration Details	03
Administration details	
Trustees Report	04
Objects of the Charity	
Activities of the Charity	
Achievements, Performance & Public Benefit	
Financial Review	
<b>Structure, Governance and Management</b>	
Going Concern	
Governing Document	
Recruitment and Appointment of Trustees	
Organisational Structure	
Compliance with Public Benefit	
Statement of Trustees Responsibilities	
Independent Examiners Report to the Trustees	09
Receipts and Payments Account	10
Statement of Assets and Liabilities	11
Notes to the Financial Statements	12

# Reference and Administration Details

Name	Killicomaine Residents Group	
Charity Number	100172	
Trustees	Robert Love Laura Hewitt Gemma Harte Christine Taylor Kathleen Hardy	Chairperson Treasurer Secretary
Charities Principal Address	90 Ulsterville Park Killicomaine Portadown BT63 5HB	
Independent Examiners	Ruddell & Company 50 Portmor Street Portadown Craigavon  BT62 3NF	
Principal Bankers	Danske Bank 45 - 48 High Street Portadown BT62 1LB	

# Trustees Report

The trustees present the annual report and statements of Receipts and Payments, Assets and Liabilities for Killicomaine Residents Group for the year ended 31 March 2024.

## Objects of the Charity

The charitable purposes of Killicomaine Residents Group are to :

**Promote the benefit of the residents of Killicomaine and the environs of Portadown** - by working in partnership with statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education, and to provide facilities in the interests of social welfare for recreation or other leisure-time occupation, with the object of improving the conditions of life for the residents and in particular:

**Maintain a community base** - for activities delivered by the group or other groups within the area.

**Support** - the development of a cohesive, shared and integrated community and, promote the wellbeing of those living in the area, through the provision of educational, social and recreational activities;

**Relieve** - those in need by reason of youth, age, ill health, disability, financial hardship or other disadvantage by providing them with information, representation, and advocacy with issues such as housing, community safety, the environment and community relations;

As a result of activity in the pursuit of the above charitable purposes Killicomaine Residents Group have

- engaged with residents, statutory partners, community and voluntary organisations to advocate on behalf of residents, and lobby towards improved conditions of life.
- maintained a community base to support cohesion, education and recreational activities.
- provided information to residents and signed posted to other support services.

## Activities of the Charity

### Engagement -

we engaged community, taking time to listen, and better understand the needs of residents in the area. After listening we developed and launched our action plan. This guides our themes and actions and is constantly under review. It sets out 5 thematic themes. (Safe community) (Cared for community and environment) (Active community) (Well served community) (Connected community). The group continue to use our Facebook page and the detached team to further engage with community.

### Activities -

- **hype (Helping Young People Excel)** -a project to explore social change through play. HYPE has three main elements. Hype tots - HYPE Learning - HYPE Play.
- **annual fun day July** - attended by 500 people for an afternoon of fun and BBQ
- **christmas craft fair** - organised as a fund raiser and start to the Christmas celebration's.
- **community fridge** - a project to help residents with the cost of living crisis.
- **dig killicomaine** - an intergenerational allotment project with two growing spaces, where potatoes, flowers and other vegetables are grown and gifted to residents.
- **detached project** - a team of 6 walking the area to engage residents, to better understand the community.
- **hooked on books** - a book club to encourage residents to read books.

**Advocacy** - we advocate on behalf of the area primarily at two monthly forums

- **Interagency** - monthly meeting to represent resident issues, to Northern Ireland Housing Executive, Armagh Banbridge and Craigavon Council, Police Service for Northern Ireland, Transport Northern Ireland, and political representatives.
- **Housing Community Forum** - quarterly forum relating to housing issues with the Northern Ireland Housing Executive. Providing an opportunity to discuss housing issues, share good practice with similar groups, and explore any funding or partnership opportunities.
- **Elected Reps** - Additionally we liaise with elected reps to progress improvements and repairs within the area.

## Achievements, Performance & Public Benefit

The group have taken some time to review our level of engagement, and developed an action plan to meet identified needs. The focus of the review was to better understand how we can increase engagement and impact on the community, understand and articulate their needs. Focus is early intervention and the promotion of education to accelerate social change.

Achievements include :

- Increased engagement with residents
- Improved community safety and engagement with Police Service for Northern Ireland
- Reduced social isolation
- Increased Partnership with Statutory Partners
- Resolution of housing and other local issues

The activities outlined above demonstrate how the Residents Group continues to implement its charitable purposes :

**Promote the benefit of the residents of Killicomaine and the environs of Portadown** - by working in partnership with statutory authorities, community and voluntary organisations and the inhabitants in a common effort to advance education, and to provide facilities in the interests of social welfare for recreation or other leisure-time occupation, with the object of improving the conditions of life for the residents and in particular:

**Maintain a community base** - for activities delivered by the group or other groups within the area.

**Support** - the development of a cohesive, shared and integrated community and promote the wellbeing of those living in the area, through the provision of educational, social and recreational activities;

**Relieve** - those in need by reason of youth, age, ill health, disability, financial hardship or other disadvantage by providing them with information, representation, and advocacy with issues such as housing, community safety, the environment and community relations;

As a result of activity in the pursuit of the above charitable purposes Killicomaine Residents Group have

- engaged with residents, statutory partners, community and voluntary organisations to advocate on behalf of residents, and lobby towards improved conditions of life.
- maintained a community base to support cohesion, education and recreational activities.
- provided information to residents and signed posted to other support services

and meets the Public benefit requirement.

Benefits to members of the public include :

- a community hub for the use of residents or local groups
- a line of communication to statutory agencies
- enhanced levels of information and signposting to other services
- improved cohesion and a welcoming community
- improved well being and life outcomes

We expect the out workings of our activities to develop stronger, safer, united communities, where people matter to each other and life is valued and enjoyed.

Killicomaine Residents Group has mitigated any potential harm from the activities through relevant training, review of policies, and observance of good practice.

Killicomaine Residents Group has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit (PBR1) to ensure that the actives entered into during the year have helped to achieve Killicomaine objectives and activities, as well as providing public benefit.

## Financial Review

The principal source of income of Killicomaine Residents Group continues to be from Donations and Grants.

The principal expense of Killicomaine Residents Group is in respect of running costs for the community base.

Killicomaine Residents Group had an excess of receipts over payments before other gains of £13276.00 for the year ended 31 March 2024.

Killicomaine Residents Group continues to be in a healthy financial state as at 31 March 2024 with total cash funds of £10882.00

Killicomaine Residents Group aims to retain sufficient reserves to meet its expected future expenditure requirements as well as potential future capital projects.

## Structure, Governance and Management

### Going Concern

The trustees have reviewed its planned expenditure for the year ahead and are satisfied that there are adequate funds in place to ensure that the Charity can continue its activities and the financial statements for the year ended 31 March 2024 can be signed off as a going concern.

### Governing Document

The charity is regulated by the Charities Act 2008 and the Constitution and Rules of the charity adopted on 18th February 2014.

# Recruitment and Appointment of Trustees

Membership of Killicomaine Residents Group shall be open to people aged 16 years or over in the area of benefit who support the objects of the Association and whose applications for membership are accepted by the Committee; such

members shall be called Full Members and shall be entitled to vote at meetings of the Association. Those aged 18 and over shall be eligible to be nominated for election to the Committee;

Organisations within the area of benefit, whether voluntary or statutory may upon application to and with the approval of the Committee be admitted as Affiliated Members, and such approval shall not be unreasonably withheld;

Well-wishers anywhere or persons who, in the opinion of the Committee, have special knowledge or experience to offer to the Association; such members shall be called Associate Members and shall NOT have the right to vote at meetings of the Association;

Committee members may hold office for a period of up to 3 years and shall retire in rotation with the longest serving one third to retire at each AGM, or if it is not possible to determine that, then the third to retire shall be determined by drawing lots. On retirement members will be eligible for re-nomination and election.

The Committee elected at an Annual General Meeting shall have the power to co-opt further members to fill any casual vacancy arising on the Committee, or to enlist committee members with particular skills,

# Organisational Structure

The management committee is the governing body of Killicomaine Residents Group and consists of all the appointed trustees of the Charity. The majority of the trustees offer themselves up for re-election each year at the annual general meeting under the terms of the constitution of the association. At the Annual General Meeting, all existing trustees stood for election and were elected unopposed.

Nine full committee meetings were held between April 2023 and March 2024. Quorum of attendance was satisfied at each meeting.

Further informal meetings were held during the year to deal with routine business as necessary.

The committee reviewed financial matters at each full committee meeting. The Treasurer presented a financial forecast for the remainder of the year to the Trustees at each of those meetings and its implications were considered and discussed. Budget forecasts are made on a conservative estimate of potential funding and costs to ensure financial viability. The committee review expenditure plans throughout the year taking into account cash flow around projects and events. The accounts are presented annually to the membership for discussion and approval, following independent inspection.

# Compliance with Public Benefit

The Charity has given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities entered into during the year have helped to achieve the Charity's objectives, as well as providing public benefit.

# Statement of Trustees Responsibilities

The trustees are responsible for preparing the Trustees' Report and the statement of receipts and payments and statement of assets and liabilities in accordance with applicable law and regulations.

The law applicable to charities in Northern Ireland with Income of less than £250,000 requires the trustees to prepare a statement of receipts and payments and a statement of assets and liabilities for each financial year.

The trustees are responsible for keeping accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the assets and liabilities of the Charity. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Signed on Behalf of the Trustees

Trustee 1 

Trustee 2 

Date 11th December 2024

# Independent Examiners Report

to the Trustees of Killicomaine Residents Group NIC 100172

I report on the accounts of Killicomaine Residents Group for the year ended 31 March 2024.

## Respective responsibilities of charity trustees and examiner.

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

- Examine the accounts under section 65 of the Charities Act.
- Follow the procedures laid down in the General Directions given by the Commission under section 65(9) (b) of the Charities Act.
- State whether particular matters have come to my attention.

## Basis of Independent examiner's report

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9) (b) of the Charities Act.

My examination included a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity Trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

- 1.That accounting records were not kept in accordance with section 63 of the Charities Act.
- 2.That the accounts do not accord with those accounting records
- 3.That the accounts do not comply with the accounting requirements of the Charities Act.
- 4.That there is further information needed for a proper understanding of the accounts to be reached

## Independent examiner's statement

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland. I have found no matters that require drawing to your attention.

Brian Ruddell Chartered Accountant  
Ruddell & Company, Chartered Accountants  
50 Portmore Street,  
Portadown,  
Co Armagh,  
BT62 3NF

*Brian Ruddell*

11th December 2024

# Receipts and Payments Account for year ended 31 March 2024

	Notes	Unrestricted Funds	Restricted Funds	Total Funds	Last Year 2023
<b>RECEIPTS</b>					
Funding Receipts	3	£527.00	£66942.00	£67469.00	£31900.00
Room Hire/Power NI		£48.00	-	£48.00	£710.00
Donations/Fundraising	4	£9984.00	£1686.00	£11670.00	£4245.00
Gift Aid		-	-	-	£1688.00
Refunds		£135.00	£619.00	£754.00	£207.00
<b>Total Receipts</b>		<b>£10694.00</b>	<b>£69247.00</b>	<b>£79941.00</b>	<b>£38750.00</b>
<b>PAYMENTS</b>					
Wages and Salaries	8	-	£8859.00	£8859.00	£15302.00
Charity Running Costs	5	£5820.00	£15536.00	£21356.00	£10771.00
Administration Costs		£108.00	-	£108.00	£178.00
Bank Fees		£276.00	-	£276.00	£86.00
Other Expenses	9	£3681.00	£30836.00	£34517.00	£3842.00
Depreciation		-	£1549.00	£1549.00	-
Equipment		-	-	-	£5713.00
<b>Total Payments</b>		<b>£9885.00</b>	<b>£56780.00</b>	<b>£66665.00</b>	<b>£35892.00</b>
<b>Net Income (Expenditure)</b>		<b>£809.00</b>	<b>£12467.00</b>	<b>£13726.00</b>	<b>£2858.00</b>
<b>Net Movement of Funds</b>		<b>£809.00</b>	<b>£12467.00</b>	<b>£13726.00</b>	<b>£2858.00</b>
<b>RECONCILIATION OF FUNDS</b>					
<b>Total Funds Brought Forward</b>		<b>£954.00</b>	<b>£2849.00</b>	<b>£3803.00</b>	<b>£945.00</b>
<b>Total Funds Carried Forward</b>		<b>£1763.00</b>	<b>£15316.00</b>	<b>£17079.00</b>	<b>£3803.00</b>

On Behalf of the Trustees

Trustee 1



Trustee 2



# Statement of Assets and Liabilities as at 31 March 2024

	Notes	2024	2023
<b>Fixed Assets</b>			
Tangible Fixed Assets	9	£6197.00	-
<b>Total Fixed Assets</b>		<b>£6197.00</b>	<b>-</b>
<b>Current Assets</b>			
Cash and Cash Equivalents		£10882.00	£3803.00
<b>Total Current Assets</b>		<b>£10882.00</b>	<b>£3803.00</b>
<b>Creditor's</b> amounts falling due within one year		-	-
<b>Total Creditor's</b>		-	-
<b>Net Current Assets</b>		<b>£10882.00</b>	<b>£3803.00</b>
<b>Total Net Assets</b>		<b>£17079.00</b>	<b>£3803.00</b>
<b>Funds</b>			
<b>Unrestricted Funds</b>		<b>£1763.00</b>	<b>£954.00</b>
<b>Restricted Funds</b>		<b>£15316.00</b>	<b>£2849.00</b>
<b>Total Funds</b>		<b>£17079.00</b>	<b>£3803.00</b>

On Behalf of the Trustees

Trustee 1



Trustee 2



# Notes to the Financial Statements

for the year ended 31 March 2024

## 1. Accounting policies

The principal accounting policies adopted, judgements and key sources of estimation uncertainty in the preparation of the financial statements are as follows:

### a) Basis of preparation

The financial statements have been prepared on a going concern basis in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) – (Charities SORP (FRS 102)).

The Charity meets the definition of a public benefit entity under FRS 102.

Assets and liabilities are initially recognised at historical cost and transaction value unless otherwise stated in the relevant accounting policy note(s).

### b) Preparation of accounts on a going concern basis

The charity generally meets its day to day working capital requirements from its annual income. The Trustees have obtained and reviewed cash flow forecasts for the coming year and based on these are satisfied that the Charity has resources to provide a reasonable expectation that it can continue to meet its financial obligations as they fall due for the foreseeable future. Therefore these financial statements have been prepared on a going concern basis.

### c) Income

Collections, donations, event income and fundraising income are accounted for on a cash receipts basis as the amount is collected.

Income from government and other grants, whether 'capital' grants or 'revenue' grants, is recognised when the charity has entitlement to the funds, any performance conditions attached to the grants have been met, it is probable that the income will be received and the amount can be measured reliably and is not deferred.

### d) Expenditure

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required and the amount of the obligation can be measured reliably.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

### e) Tangible assets

The assets of the charity comprise:-

- Equipment
- Fixtures and fittings

## Notes to the financial statements for the year ended 31 March 2024 (continued)

### 1. Accounting policies (continued)

Fixtures and fittings are recognised at cost and are depreciated on a straight line basis over a period of 5 years. The assets' residual values and useful lives are reviewed, and adjusted, if appropriate, at the end of each reporting period. The effect of any change is accounted for prospectively.

Tangible assets are de-recognised on disposal or when no future economic benefits are expected. On disposal, the difference between the new disposal proceeds and the carrying amount is recognised in the statement of financial activities and included in 'Other operating (losses)/gains'.

#### f) Cash and cash equivalents

Cash and cash equivalents includes cash in hand, deposits held at call with banks.

#### g) Funds

Funds are classified as either restricted funds or unrestricted funds, defined as follows.

Restricted funds are funds subject to specific requirements as to their use. which may be declared by the donor or with their authority or created through legal processes, but still within the wider objects of the charity.

Unrestricted funds are expendable at the discretion of the Trustees in furtherance of the objects of the charity. If parts of the unrestricted funds are earmarked at the discretion of the Trustees for a particular purpose, they are designated as a separate fund. This designation has an administrative purpose only and does not legally restrict the Trustees' discretion to apply the fund.

### 2. Critical Accounting Judgements and estimation uncertainty

Estimates and judgements made in the process of preparing the financial statements are continually evaluated and are based on historical experience and other factors, including expectations of future events that are believed to be reasonable under the circumstances. The Trustees do not consider that there are any critical judgements made in applying the Charities accounting policies or that there are any critical accounting estimates or assumptions which may have a significant risk of causing a material adjustment to carrying amounts of assets and liabilities within the next financial year

Notes to the financial statements for the year ended 31 March 2024 (continued)

	Unrestricted	Restricted		
3	Fund 2024	Funds 2024	Total 2024	Total 2023
	£	£	£	£
<b>Funding Receipts</b>				
National Gardens	-	4,040	4,040	-
Ipads	-	1,920	1,920	-
Telecommunity	-	1,829	1,829	-
Lottery	-	10,000	10,000	-
John Moore	-	1,570	1,570	-
Education Authority	-	2,981	2,981	-
SC1	-	2,650	2,650	-
VHT	-	2,350	2,350	-
ABC Council	-	2,238	2,238	5,400
Arnold Clark Fund	-	-	-	1,000
Awards for All	-	-	-	10,000
NIHE	-	36,376	36,376	9,800
Electricity Safety Fund	-	-	-	4,200
All State	527	988	1,515	1,500
	527	66,942	67,469	31,900

	Unrestricted	Restricted		
4	Fund 2024	Funds 2024	Total 2024	Total 2023
	£	£	£	£
<b>Proceeds from Donations/ Fund raising events</b>				
Donations Community Fridge	1,368	632	2,000	800
Community Fridge sales	2,948	-	2,948	-
Donations	1,139	1,054	2,193	
Fundraising/fees	4,529	-	4,529	3,445
	9,984	1,686	11,670	4,245

## Notes to the financial statements for the year ended 31 March 2024 (continued)

<b>5</b>	<b>Unrestricted Fund 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
<b>Charity Running Costs</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Insurance	410	-	410	383
Utilities	692	-	692	533
Food	549	3,168	3,717	1,393
Activities & events	-	11,736	11,736	6,998
Room hire	-	-	-	407
Community fridge	4,169	632	4,801	1,057
	5,820	15,536	21,356	10,771
<b>6</b>	<b>Unrestricted Fund 2024</b>	<b>Restricted Funds 2024</b>	<b>Total 2024</b>	<b>Total 2023</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Other expenses</b>				
Sundries	3,681	-	3,681	3,792
Training expenses	-	2,400	2,400	-
Professional & legal fees	-	28,436	28,436	50
	3,681	30,836	34,517	3,842

### 7 Taxation

Killicomaine Residents Group is recognised as a charity for the purposes of applicable taxation legislation and therefore, is not subject to taxation on its charitable activities.

### 8 Analysis of staff costs, Trustee remuneration and expenses, and the cost of key management personnel

#### Employees

<b>Wages Analysis</b>		
	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Salaries and Wages	<b>8,859</b>	15,302
National Insurance	-	-
Pensions	-	-
	<b>8859</b>	<b>15302</b>

The average number of employees during the year, calculated on the basis of head count was 1. There are no employees in receipt of employee benefits in excess of £60000

## Notes to the financial statements for the year ended 31 March 2024 (continued)

### Key Management and Trustees

Key Management are deemed to comprise the Trustees. No trustee who held office during the year received any employment income or other reimbursements during the year.

		DEPN to	NET BOOK VALUE AT			DEPN	NET BOOK VALUE AT
<b>9. Tangible Assets</b>	<b>COST</b>	<b>DATE</b>	<b>31.03.23</b>	<b>ADDITION</b>	<b>DISPOSAL</b>	<b>CHARGE</b>	<b>31.03.24</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
Ipads	-	-	-	2,358	-	471	1,887
Hungry bin	-	-	-	390	-	78	312
Printer	-	-	-	685	-	137	548
Bean bags	-	-	-	624	-	125	499
Vegetable cages	-	-	-	425	-	85	340
Polytunnel	-	-	-	1,350	-	270	1,080
Potting shed	-	-	-	1,914	-	383	1,531
<b>Total Tangible Assets</b>			-	7,746	-	1,549	6,197

<b>10. Funds of the Group</b>					
	<b>At 01 Apr</b>	<b>Incoming</b>	<b>Outgoing</b>		<b>At 31 Mar</b>
	<b>2023</b>	<b>Resources</b>	<b>Resources</b>	<b>Transfers</b>	<b>2024</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Restricted Funds</b>					
Danske Bank	2,849	69,247	(56,780)	-	15,316
	2,849	69,247	(56,780)	-	15,316
<b>Unrestricted Funds</b>					
Danske Bank	954	10,694	(9,885)	-	1763
<b>Total Funds</b>	3,803	79,941	(66,665)	-	17,079

## Notes to the financial statements for the year ended 31 March 2024 (continued)

	2024 £	2023 £
Fixed assets	6,197	-
Cash and cash equivalents	10882	3803
	17079	3803

### 11. Analysis of Net Assets Among Funds

	General	Restricted	2024	2023
Fixed Assets		£6197.00	£6197.00	
Current Assets	£1763.00	£9119.00	£10882.00	£3803.00
Current Liabilities	-	-	-	-
<b>Net Assets at 31 March</b>	<b>£1763.00</b>	<b>£15316.00</b>	<b>£17079.00</b>	<b>£3803.00</b>