

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY

REPORT OF THE COMMITTEE & ACCOUNTS

FOR YEAR ENDED 31st MARCH 2023

NI REGISTERED CHARITY NUMBER: NIC100103

HMRC REGISTERED CHARITY NUMBER: NI055010

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

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BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
REFERENCE & ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31 MARCH 2023

**NAME OF COMMITTEE WHO MANAGE BELVOIR
PLAYERS AMATEUR DRAMATIC SOCIETY:**

Office Held	
Honorary Chairperson	Deirdre Johnson
Honorary Vice Chair	Shane Johnson
Honorary Treasurer	Rachelle Smart
Honorary Secretary	Caroline Stone
Committee	Claire Ashe Dermot Coey Alex McKelvey Robbie Irwin Mark McClean Karl Smyth Louise Compton Caroline Wisoner Gareth McGimpsey

REGISTERED OFFICE:

Belvoir Players Studio
94 Belvoir Drive
Belfast
BT8 2DJ

CHARITY COMMISSION NI CHARITY NUMBER:

NIC100103

HMRC CHARITY NUMBER

NI055010

WEBSITE

www.belvoirplayers.org

EMAIL

belvoir@belvoirplayers.org

BANKERS

Ulster Bank Ltd
Unit 5, 190 Saintfield Road
Belfast
BT8 6NN

ACCOUNTANTS:

A1 Accounting
17 Millreagh Drive
Dundonald Belfast
Down
BT16 1WP

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
STRUCTURE, GOVERNANCE AND MANAGEMENT
FOR THE YEAR ENDED 31ST MARCH 2023

TYPE OF GOVERNING DOCUMENT: Constitution

**HOW THE ORGANISATION IS
CONSTITUTED:**

Belvoir Players Amateur Dramatic Society is a Charitable Association consisting of members, affiliate members and associate members, registered with the Northern Ireland Charity Commission

COMMITTEE:

The Association is administered by a Management Committee.

A Chief Chairperson and the Committee members are appointed or re-appointed annually at the AGM

MEMBERSHIP:

The Association's membership is open to all individuals.

Those organisations within the area of benefit, whether voluntary or statutory, may, upon application to and with the approval of the committee may be admitted as "Associated" members.

CHARITABLE STATUS

Belvoir Players Amateur Dramatic Society was granted charitable status by Northern Ireland Charity Commission on 6th May 2014.

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
OBJECTS AND ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023

**SUMMARY OF ORGANISATIONS
OBJECTS AND MAIN ACTIVITIES
SET OUT IN IT'S GOVERNING
DOCUMENT:**

The Committee have regard to the Northern Ireland Charity Commission's Public benefit requirements and the statutory guidance. The objects and principal activities of the charity are to:

Advance education in the understanding and appreciation of the Arts by the presentation of theatrical productions and in particular to:

Promote and develop the performing arts for the benefit of the community in the area of benefit.

Encourage participation in and appreciation for Performing Arts activities by the community in the area of benefit

Encourage and stimulate the artistic creativity of people in the area of benefit by the provision of artistic performances, facilities, training, support opportunities for artistic expression

Present, promote, organise, manage and produce plays of cultural, educational and entertainment value

MAIN SOURCES OF FUNDING:

Sale of admissions to shows and merchandise make up a proportion of income generated.

Donations from Groups & Individuals are also received as well as Restricted Grant funding from Belfast City Council

The Committee are deeply grateful for all the Donations and Grants received.

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
FINANCIAL REVIEW & DECLARATION
FOR THE YEAR ENDED 31ST MARCH 2023

**FINANCIAL REVIEW FOR
THE YEAR:**

The return to normality after a difficult number of years due to the covid pandemic is reflected in both the turnover £261,376 (£130,277 :2022) and the surplus for the year £24,607 (£-54,199 :2022)

This has been achieved in all productions – Adults, Academy, Panto and summer tour together with non Belvoir productions.

Membership fees Adult , Academy and Summer continue to Increase £28,791 (£17,280 :2022)

Expenditure during the year has supported the key objectives of the organization. As expected costs have increased accordingly £236,769 (£184,426 :2022) however the committee are satisfied non production costs have been kept to a minimum with only inflation impacting the overheads.

Reserves Policy

Unrestricted funds are needed to provide funds which can be applied to specific projects and to enable these projects to be undertaken at short notice and to cover the running costs of the Charity for a limited period, should there be a significant shortfall in projected income

DATA PROTECTION

Belvoir Players Amateur Dramatic society adopted a **Data Protection Policy** and **Privacy Policy**. All trustees have given written consent for their personal details to be retained on Belvoir Players records. We are in process of contacting all members, donors and volunteers to request permission to hold contact details on our database. All records without consent to hold will be destroyed accordingly.

The committee declare that they have approved the committees' report above.

Chairperson



Treasurer



BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
INDEPENDENT EXAMINER'S REPORT ON THE ACCOUNTS
FOR THE YEAR ENDED 31ST MARCH 2023

**Independent Examiners Report to the Committee Members and Members of
Belvoir Players Amateur Dramatic Society, on the accounts
for year ended 31 March 2023**

Respective responsibilities of charity trustees and examiner.

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the Charities Act (Northern Ireland) 2008.

It is my responsibility to:

1. Examine the accounts under section 65 of the Charities Act
2. Follow the procedures laid down in the general Directions given by the Commission under section 65 (9) (b) of the Charities Act.
3. State whether matters have come to my attention.

Basis of independent examiners report.

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission for Northern Ireland under section 65(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act.
2. That the accounts do not accord with those accounting records.
3. That the accounts do not comply with the accounting requirements of the Charities Act.
4. That there is further information needed for a proper understanding of the accounts to be reached.

Independent examiner's statement.

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission for Northern Ireland, I have found no matters that require drawing to your attention.



Steven Thompson

A1 Accounting
17 Millreagh Drive
Belfast BT16 1WP

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2023

RECEIPTS	Restricted Funds £	Unrestricted Funds £	2023 £	2022 £
Donations and Grants		760	760	18,994
Generated funds		260,398	260,398	111,227
Bank Interest Received.		218	218	6
		<hr/>		
TOTAL FUNDING AND INCOME		261,376	261,376	130,227
		<hr/>		
EXPENDITURE ON:	Restricted Funds £	Unrestricted Funds £	2023 £	2022 £
Production costs		115,017	115,017	51,365
Wages & pensions		59,081	59,081	53,921
Premises Costs		8,625	8,625	35,543
Rates & water		765	765	622
Insurance		5,450	5,450	5,156
Light & heat		12,069	12,069	10,985
Telephone		2,013	2,013	2,060
Printing, Postage & Stationery		626	626	548
Advertising		8,388	8,388	6,178
Repairs & renewals		3,994	3,994	4,174
Household and cleaning		8,798	8,798	5,385
Equipment Hire and Software		6,204	6,204	4,584
Subscriptions and licenses		1,418	1,418	723
Accountancy & Payroll		1,348	1,348	1,280
Sundry		1,374	1,374	772
Bank charges		1,599	1,599	1,130
		<hr/>		
TOTAL RESOURCES EXPENDED		236,769	236,769	184,426
		<hr/>		
NET INCOME/(EXPENDITURE)		24,607	24,607	(54,199)
TRANSFERS BETWEEN FUNDS				
NET MOVEMENT IN FUNDS		24,607	24,607	(54,199)
RECONCILIATION OF FUNDS				
TOTAL FUNDS BROUGHT FORWARD		49,523	49,523	103,722
		<hr/>		
TOTAL FUNDS CARRIED FORWARD		74,130	74,130	49,523

Represented by Cash at Ulster bank@ Year End 31st March 2023

		2023 £	2022 £
Debtors	15,988		
Cash Account	2,162		
Current Account	1,006		
Reserve Account	58,205		
Total amounts held at bank(s)		<hr/>	<hr/>
Deficit/(Surplus) amounts held		77,361	53,418
		(3,231)	(3,895)
Accruals/Monies owed@ Year End			
Creditors	2,359		
Accruals	872		
		<hr/>	<hr/>
		3,231	3,895

RECONCILED FUNDS CARRIED FORWARD vs AMOUNTS HELD

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
CHARITY NUMBER: NIC100103
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

	£
INCOME	261,376
Administrative Expenses	236,769
OPERATING SURPLUS/(DEFICIT)	24,607
	<hr/>
SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR	24,607

CONTINUING OPERATIONS

None of the Charity's Activities were acquired or discontinued during the current year or previous period.

TOTAL RECOGNISED GAINS AND LOSSES

The charity has no recognised gains or losses other than the surplus for the current year.

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY

BALANCE SHEET

AS AT 31ST MARCH 2023

		2023	2022
CURRENT ASSETS			
Debtors		15,988	9,891
Cash at bank	3	61,373	43,525
		<hr/>	<hr/>
		77,361	53,416
 CURRENT LIABILITIES			
Creditors (Amounts falling due within one year)	4	(3,231)	(3,893)
		<hr/>	<hr/>
		74,130	49,523
 NET CURRENT ASSETS/(LIABILITIES)		<hr/>	<hr/>
		74,130	49,523
 TOTAL ASSETS LESS CURRENT LIABILITIES		<hr/>	<hr/>
		74,130	49,523
 Creditors: amounts falling due after more than one year			
		<hr/>	<hr/>
 TOTAL NET ASSETS/(LIABILITIES)		<hr/>	<hr/>
		74,130	49,523
 REESERVES			
Reserves balance brought forward as at 1 April 2022		49,523	103,722
Restricted Surplus/(deficit) for the year		24,607	(54,199)
		<hr/>	<hr/>
Reserves balance carried forward as at 31 March 2023		74,130	49,523
		<hr/>	<hr/>
 APPROVED BY THE COMMITTEE:			
 <u>D Johnson</u>		 <u>Rhona A</u>	
CHAIRPERSON		COMMITTEE MEMBER	
DATE <u>28/9/23</u>		DATE <u>28/9/23</u>	

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

1. INCOME RECEIVED

	Restricted Funds £	Unrestricted Funds £	2023 £	2022 £
SALES				
Merchandise		17,672	17,672	6,120
Productions & shows		190,586	190,586	77,933
Other		10,624	10,624	1,663
Room Hire		12,725	12,725	8,231
		<u>231,607</u>	<u>231,607</u>	<u>93,947</u>

DONATIONS

Various donations		760	760	147
		<u>760</u>	<u>760</u>	<u>147</u>

OTHER INCOME

Membership & academy fees		28,791	28,791	17,280
Grants - Belfast City Council			0	0
Grants – Salary Support			0	0
Grants – Arts Funding			0	18,447
Bank Interest received		218	218	6
		<u>29,009</u>	<u>29,009</u>	<u>36,133</u>
		<u>261,376</u>	<u>261,376</u>	<u>130,227</u>

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

2. EXPENDITURE

EXPENDITURE ON PURCHASES	Restricted Expenses £	Unrestricted Expenses £	2023 £	2022 £
Merchandise		8,540	8,540	2,900
Production and show expenditure		106,477	106,477	48,265
Academy		0	0	900
		<u>115,017</u>	<u>115,017</u>	<u>51,365</u>

EXPENDITURE ON ACTIVITIES

Wages		59,081	59,081	53,921
Staff costs and training		0	0	0
Printing, Postage & Stationery		626	626	548
Advertising		8,388	8,388	6,178
Repairs & maintenance		3,994	3,994	4,174
Household and cleaning		8,798	8,798	5,385
Equipment hire & softwar		6,204	6,204	4,584
Subscriptions and licences		1,418	1,418	723
Sundry		1,374	1,374	772
		<u>89,883</u>	<u>89,883</u>	<u>76,285</u>

SUPPORT COSTS & GOVERNANCE COSTS

Telephone		2,013	2,013	2,060
Light & heat		12,069	12,069	10,985
Rates & water		765	765	622
Insurance		5,450	5,450	5,156
Accountancy		1,348	1,348	1,280
Bank charges		1,599	1,599	1,130
Premises costs		8,625	8,625	35,543
		<u>31,869</u>	<u>31,869</u>	<u>56,776</u>

TOTAL EXPENDITURE ON CHARITABLE ACTIVITIES

<u>236,769</u>	<u>236,769</u>	<u>184,426</u>
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BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023

3. BANK AND CASH	2023	2022
	£	£
Cash on hand	2,162	1,909
Bank Current Account - 017 Account	1,006	1,001
Bank Reserve Account - 447 Account	58,205	40,615
	<hr/>	<hr/>
	61,373	43,525
	<hr/>	<hr/>
4. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR	2023	2022
	£	£
Creditors	2,359	3,093
Accruals: Accountancy Fee (PY)	0	0
Accountancy Fee (CY)	800	800
Payroll fees	72	0
Social security and other tax	0	0
	<hr/>	<hr/>
	3,231	3,893
	<hr/>	<hr/>
5. SALARY COSTS AND EMOLUMENTS	2023	2022
	£	£
Total staff costs were as follows		
Wages and salaries	51,584	45,772
Employer social security costs -	4,434	4,824
Employer social security costs - Employment Allowance		
Employer pension costs	3,063	3,325
	<hr/>	<hr/>
	59,081	53,921
	<hr/>	<hr/>
The average monthly number of employees during the year were as follows:		
6. RESERVES	2023	2022
	£	£
Reserves balance brought forward as at 1 April 2022	49,523	103,722
Surplus/(deficit) for the year	24,607	(54,199)
	<hr/>	<hr/>
Reserves balance carried forward as at 31 March 2023	74,130	49,523
	<hr/>	<hr/>

BELVOIR PLAYERS AMATEUR DRAMATIC SOCIETY
DETAILED INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
INCOME			
Restricted Funds - Donations and Grants	1	760	18,994
Unrestricted Funds - Generated funds	1	260,398	111,227
Bank Interest Received		218	6
TOTAL INCOME		261,376	130,227
 EXPENDITURE			
Production costs	2	115,017	51,365
Wages	5	59,081	53,921
Premises costs	2	8,625	35,543
Staff costs and training	2	0	0
Rates & water	2	765	622
Insurance	2	5,450	5,156
Light & heat	2	12,069	10,985
Telephone	2	2,013	2,060
Printing, Postage & Stationery	2	616	548
Advertising	2	8,388	6178
Repairs & renewals	2	3,994	4,174
Household and cleaning	2	8,798	5,385
Equipment	2	6,204	4,584
Subscriptions and licences	2	1,418	723
Accountancy	2	1,348	1,280
Sundry	2	1,372	772
Bank charges	2	1,599	1,130
TOTAL EXPENDITURE		236,769	184,426
SURPLUS/(DEFICIT) FOR THE YEAR		24,607	(54,199)