

*Restored Ministries - community handled with care*

# Restored Ministries

Annual Report for the year ended  
31st March 2024

Registered with The Charity Commission for Northern Ireland NIC 100071

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## Introduction

The Trustees present their Report for the year ended 31 March 2024

The Report follows the format recommended by the Statement of Recommended Practice (SORP 2005), and contains the following sections:

1. Structure, Governance and Management
2. Reference and Administrative details
3. Objectives and Activities
4. Achievements and Performance
5. Financial Review
6. Future Plans

## 1. Structure, Governance and Management

### Summary Information

Restored Ministries ('Restored') is an Unincorporated Association which was founded in September 2005 as part of the mission outreach of the parish of St Patrick's and St Andrew's, Coleraine. Its Constitution was formally adopted on 15th June 2009. In January 2010 it became an independent charity in its own right and is now subject to regulation by the Charity Commission for Northern Ireland. The Constitution was subsequently revised at the AGM in July 2012 in order to clarify the relationship between the charity and St Patrick's & St Andrews.

### Principal Activity

Restored collects, stores and then redistributes unwanted household items, mostly furniture, to those in need in the local community.

### Membership

Membership of Restored Ministries is open to anyone over 18 in the area of benefit (Coleraine and its environs) who wishes to support the objects of the Association. Once their application for membership has been accepted by the Management Committee, such people are deemed to be **individual** members. Well-wishers, or people who in the opinion of the Committee have special knowledge or experience to offer, may join as **associate** members. Organisations may

Special knowledge or experience to offer, may join as **associate** members. Organisations may be offered **affiliated** membership. All members apart from **associate** members enjoy full voting rights.

## Decision Making Structure

Decisions regarding administration, finance and strategy are taken at meetings of the Management Committee. During 2023-24 there were 4 such meetings (4 in 2022/23) Emergency business is dealt

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with by the Officers between meetings and reported to the next meeting of the Committee.

## Appointment of Trustees

The election of members to serve on the Committee normally takes place at the Annual General Meeting. Members elected to the Management Committee also become trustees of the charity.

## Administration

Changes were made to the Constitution at the Annual General Meeting July 2012 to clarify the relationship between Restored and St Patrick's & St Andrew's. The original requirement that the Select Vestry of St Patrick's & St Andrew's approve 5 of the 7 members of the Management Committee had proved impractical and it was therefore replaced by a right to nominate 2 individual members to the Committee with the Rector of St Patrick's becoming an Associate (i.e. non-voting) member of the Committee.

## Statement of Trustees' Responsibilities

Charity Trustees are collectively responsible for all the activities of their charity. As such, they must observe the requirements of the Charities Act, trustee and other relevant legislation and they have a shared duty of care for the charity. If they do not act in this way a breach of trust or breach of duty of care may occur. In serious cases this may mean that they become personally liable for any debts or losses sustained by the charity as a result of their actions. It is important that all the Trustees act with integrity, avoid any misuse of charity funds or assets and avoid potential conflicts of interest, and handle any that may arise in such a way as to promote accountability and transparency.

There is now a legal requirement in Northern Ireland for charities to prepare an Annual Report and to submit Annual Audited Accounts. Charity trustees are now responsible for preparing the Annual Report and the Audited Accounts in accordance with applicable law and regulations.

In setting our objectives and planning our activities for the year the trustees have given careful consideration to the Charity Commission for Northern Ireland's guidance on public benefit to ensure that the activities have helped to achieve the charity's purposes and provide a benefit to the beneficiaries.

## Connected Charities

Restored Ministries retains close links with the parish of St Patrick's and St Andrew's.

## Risk Management

Restored Ministries has now carried out a full risk assessment and this is reviewed annually.

## Audit

For charity accounting purposes Restored Ministries falls into the category of a "smaller charity" and therefore falls into the category "Receipts and Payments" which consists of a summary of all monies received and paid via the bank and in cash by the charity during its financial year.

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These accounts are submitted annually for independent examination by a qualified auditor.

## 2. Reference and Administrative details

### Trustees

The Trustees (for the purpose of charity law) during the year were:

Mrs Janet Peden	Chair
Mr Alan Bennett	Hon. Treasurer
Mr Adrian Kennedy	
Mr. James McDowell	
Mrs Patricia Taylor	Hon Secretary
Mr Stephen Peden	
Mr Alistair Taylor	

The Rector of St Patrick's & St Andrew's has the right of attendance as an Associate Member at Management Committee meetings. None of the Trustees receive any remuneration for their services.

### Staff

Restored Ministries has no paid staff of its own. It receives, however, the benefit of administrative support provided by the staff at the Parish Office.

### Administration

Registered Office: The Parish Office, Hazeldene Dr, Coleraine, BT52 2HJ

Bankers:	Danske Bank (previously Northern Bank), 22 The Diamond, Coleraine BT52 1PY
Independent Examiner Dr,	Mr Graham McDonald, % The Parish Office, Hazeldene Coleraine.
Insurers	Ecclesiastical Insurance Group plc, Beaufort House, Brunswick Road, Gloucester GL1 1JZ

### 3. Objectives and Activities

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#### Public Benefit Statement

The Trustees are aware of the Charity Commission's guidance on public benefit in 'The Advancement of Religion for the Public Benefit' and have regard to it in their administration of the charity. They believe that, by promoting the work of Restored Ministries in the Coleraine area and its immediate environs, Restored Ministries provides a benefit to the public by:-

- promoting Christian values and services by members of the Church in and to their communities, to the benefit of individuals and society as a whole
- providing resources for those most in need.

#### Aims

Restored Ministries' overall aim is to improve the quality of life for the most needy in the local community. It seeks to do this by:

- providing those in need with essential items of furniture
- raising the self-esteem and self-sufficiency of such individuals or families
- helping those who are isolated reintegrate into society

A subsidiary aim is to help reduce, through recycling, the amount of furniture going into landfill.

### 4. Achievements and Performance

Over the last twelve months Restored Ministries has carried out the following activities:-

#### Viewings

Individuals and families in need are referred to Restored by social or aid workers. They attend Restored's warehouse in Coleraine by appointment to view the items that are available and choose those they require. These items are then delivered by a team of volunteers.

In 2023/24 there were 97 such viewings (83 in 2022/23 ).

## Collections & Deliveries

The teams of volunteers have the use of a Volkswagen Crafter Luton Delivery Van and operate two weekday evenings usually and occasionally other times. In 2023/24 they made 138 collection visits and 96 deliveries (111 and 80 respectively in 2022/23 ).

These figures indicate that there is still a considerable demand for the service that Restored Ministries provides.

## Administrative

Requests for viewings and offers of donations are sent by email to the secretary. The Parish administrator occasionally receives phone calls about potential donations and these are redirected to the secretary. A schedule for the week's deliveries and pickups is then compiled.

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There was also a link established with Riverridge Recycling which enables the disposal of items of furniture that can not be re used free of charge.

The Management Committee is grateful to the volunteers who give unstintingly of their time to make the activities that Restored Ministries undertakes viable.

It is now a requirement of the Charity Commission that Child Protection and Vulnerable Adult Policies be in place. This has now been implemented.

A Risk Assessment is also now in place reviewed annually.

## 5. Financial Review

### Results

Restored Ministries makes no charge for any of its services and is totally dependent on grants and donations to sustain its operation.

During 2023/24 its income amounted to £7058.05. (£5837.40 in 2022/23 ).

The main sources of this income were £1000 donation from The Black Santa Appeal St. Anne's Cathedral Belfast, £500 from Mission Allocation St Patricks & St Andrews, £2315.45 proceeds from the coffee/craft morning, mandated standing orders and other generous donations.

Over the same period it has incurred expenditure of £5820.27 (£6195.23 in 2022/23), the main items of which were the warehouse rent, insurances and expenditure relating to the operation of the van.

Overall Restored recorded a surplus of £1173.50 in the year (£357.83 deficit in 2022/23).

There was no activity concerning Restricted Funds and this has accumulated interest leaving a balance of £6142.41 credit.

The Trustees wish to express their gratitude not only to its major funders but to all those individuals who have supported its work during the course of the year. Their practical

individuals who have supported its work during the course of the year. Their practical assistance is very much appreciated.

## Reserves Policy

Restored Ministries maintains a business investment account to keep monies raised in association with the van appeal separate.

## Donations

Restored made no political grants or donations in the year.

## Governance Costs

The latest reporting regulations place more emphasis on measuring the costs of Governance to Charities. Restored is fortunate that the cost of its meetings and the production of its Annual Report is covered by the support provided by the parish.

## 6. Future Plans

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There will always be people in need in the community but, particularly in the current economic climate the demand for Restored's services is expected to increase.

There was a concerted effort from volunteers to "clean up" the warehouse and every effort should be made to ensure that unsuitable or unusable items are not allowed to accumulate. Restored could not operate without the assistance of our volunteers. The van is operational

two evenings per week when volunteers are available.

Fundraising continues to be a key factor in the overall plan going forward. Whilst the capital position remains healthy and overheads remain at a manageable level, the mandated standing orders do not cover monthly expenditure. Donations are therefore the "life blood" of the charity and the management committee would like to extend its heartfelt gratitude to those organisations and individual donors whose generosity makes it possible for Restored Ministries to continue to help those in need in the community.

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Approved by the Management Committee and signed on its behalf

by:

.....  
Hon. Secretary

