



# Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 01	Month 09	Year 2023		Day 31	Month 08	Year 2024

## Section A Reference and administration details

**Charity name** Little Birds Pre-School

**Other names charity is known by**

**Registered charity number (if any)** 900530

Northbrook Road  
 Swanage  
 Dorset  
**Postcode** BH19 1QE

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kerry Kellaway	Chairperson		
2	Jodie Edmunds			
3	Carla Danesh			
4	Tracey Gardner			
5	Louise Sanford			
6	Lynda Collins			
7	Nicola Howard			
8	Laura Orchard			
9	Verity Aldous			
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address
Accountant	Peter Constable	7 Filleul Road, Sandford Woods, Wareham, BH20 7AW

**Name of chief executive or names of senior staff members (Optional information)**

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**Section B Structure, governance and management**

**Description of the charity's trusts**

Type of governing document <i>(eg. trust deed, constitution)</i>	Trust Deed
How the charity is constituted <i>(eg. trust, association, company)</i>	Trust
Trustee selection methods <i>(eg. appointed by, elected by)</i>	Appointed

**Additional governance issues (Optional information)**

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

**Summary of the objects of the charity set out in its governing document**

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY:  
 (A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;  
 (B) ENCOURAGING THE STUDY OF SUCH NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;

(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE

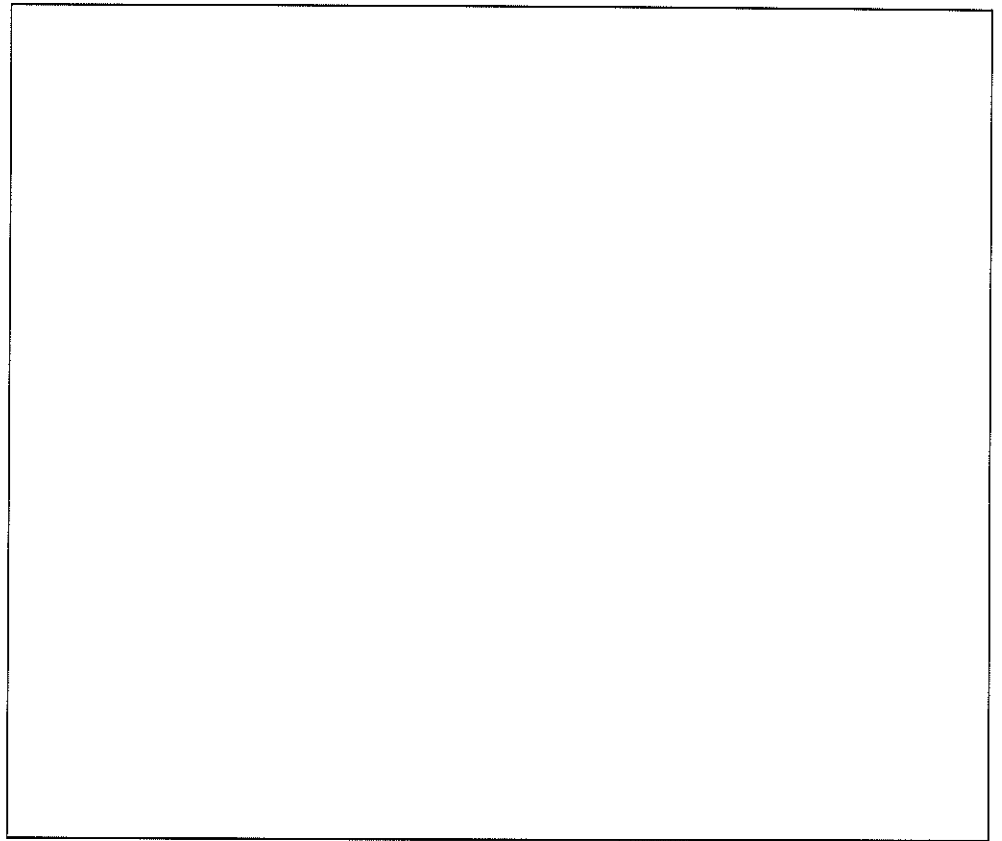
Providing pre-school facilities for local children in the area.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



## Section D

## Achievements and performance

**Summary of the main achievements of the charity during the year**

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**Brief statement of the charity's policy on reserves**

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**Details of any funds materially in deficit**

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**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

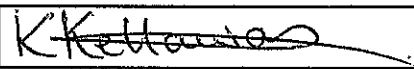
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**Section F Other optional information**

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**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

<b>Signature(s)</b>		
<b>Full name(s)</b>	Kerry Kellaway	
<b>Position (eg Secretary, Chair, etc)</b>	Chairperson	

**Date** 18-6-2025

Little Birds Pre-School  
Unaudited Accounts  
for the year ended 31 August 2024

# Little Birds Pre-School

Unaudited Accounts

Year ended 31 August 2024

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# Little Birds Pre-School

Proprietor and Professional Advisers

Year ended 31 August 2024

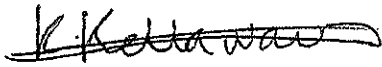
Proprietor	Little Birds Pre-School
Business name	Little Birds Pre-School
Business address	St Mary's Catholic Primary School Northbrook Road Swanage Dorset BH19 1QE United Kingdom
Accountant	PJC Accounting Services Chartered Certified Accountants 7 Filleul Road Sandford Woods Wareham Dorset BH20 7AW United Kingdom

# Little Birds Pre-School

## Proprietor's Approval Statement

Year ended 31 August 2024

In accordance with the engagement letter dated 23 August 2021, I approve the accounts which comprise the profit and loss account, balance sheet and related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing PJC Accounting Services with all the information and explanations necessary for their compilation.



Little Birds Pre-School

Date: 20 March 2025

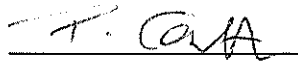
# Little Birds Pre-School

Report to the proprietor on the preparation of the unaudited accounts of  
Little Birds Pre-School

Year ended 31 August 2024

In accordance with your instructions, we have compiled the accounts on the following pages from the accounting records and from information and explanations supplied to us.

We have not carried out an audit or any other review, and consequently we do not, therefore, express any opinion on the accounts.



PJC Accounting Services

Chartered Certified Accountants

7 Filleul Road  
Sandford Woods  
Wareham  
Dorset  
BH20 7AW  
United Kingdom

Date: 20 March 2025

# Little Birds Pre-School

## Profit and Loss Account

Year ended 31 August 2024

		2024	2023
		£	£
	Note		
<b>Turnover</b>	2	175,176	140,533
Cost of sales	2	6,507	8,878
<b>Gross profit</b>		<u>168,669</u>	<u>131,655</u>
<b>Expenditure</b>	2		
Premises costs		1,600	5,077
Staff costs		142,011	125,475
Travelling and entertainment		8	33
Office costs		969	1,250
Marketing		396	591
Legal and professional		2,523	2,079
Repairs and maintenance		2,161	287
Depreciation		295	369
General expenses		1,408	1,113
		<u>151,371</u>	<u>136,274</u>
<b>Profit/(loss) for the year</b>		<u>17,298</u>	<u>(4,619)</u>

# Little Birds Pre-School

## Balance Sheet

31 August 2024

		2024	2023
		£	£
	Note		
<b>Fixed assets</b>			
Tangible assets	3	1,176	1,471
<b>Current assets</b>			
Cash at bank and in hand		85,688	68,097
<b>Current liabilities</b>	4	(1,044)	(1,046)
<b>Net current assets</b>		<u>84,644</u>	<u>67,051</u>
<b>Net assets</b>		<u>85,820</u>	<u>68,522</u>
<b>Financed by:</b>			
Capital account	5	<u>85,820</u>	<u>68,522</u>

# Little Birds Pre-School

## Notes to the Accounts

Year ended 31 August 2024

### 1 Accounting policies

#### BASIS OF PREPARATION

The accounts have been prepared under the historical cost basis and on a basis which enables the profits to be calculated in accordance with United Kingdom Generally Accepted Accounting Practice.

#### TURNOVER

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

#### TANGIBLE ASSETS

Tangible assets are measured at cost less accumulated depreciation. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	20% Reducing Balance
Office equipment	20% Reducing Balance

### 2 Profit and loss account analysis

#### TURNOVER

	2024	2023
	£	£
Sales - Fees	33,752	35,972
Sales - Funding	135,170	94,412
Sales - Donations	-	10,072
Sales - Fundraising	1,466	77
Other income	4,788	-
	<u>175,176</u>	<u>140,533</u>

# Little Birds Pre-School

## Notes to the Accounts (continued)

### Year ended 31 August 2024

#### COST OF SALES

	2024	2023
	£	£
Play Materials	4,451	6,744
Trips	-	169
Food & Snacks	2,056	1,965
	<u>6,507</u>	<u>8,878</u>

#### EXPENDITURE

	2024	2023
	£	£
<b>Premises costs</b>		
Rent	1,600	4,220
Light, heating and power	-	857
	<u>1,600</u>	<u>5,077</u>

	2024	2023
	£	£
<b>Staff costs</b>		
Wages and salaries	142,011	125,475
	<u>142,011</u>	<u>125,475</u>

	2024	2023
	£	£
<b>Travelling and entertainment</b>		
Travelling	8	33
	<u>8</u>	<u>33</u>

# Little Birds Pre-School

## Notes to the Accounts (continued)

### Year ended 31 August 2024

	2024	2023
	£	£
<b>Office costs</b>		
Printing, postage and stationery	25	13
Telephone	724	578
Computer costs	220	659
	<u>969</u>	<u>1,250</u>
	2024	2023
	£	£
<b>Marketing</b>		
Marketing	396	591
	<u>396</u>	<u>591</u>
	2024	2023
	£	£
<b>Legal and professional</b>		
Accountancy fees	1,020	930
Professional fees	1,503	1,149
	<u>2,523</u>	<u>2,079</u>
	2024	2023
	£	£
<b>Repairs and maintenance</b>		
Repairs and maintenance	2,161	287
	<u>2,161</u>	<u>287</u>
	2024	2023
	£	£
<b>Depreciation</b>		
Depreciation	295	369
	<u>295</u>	<u>369</u>

# Little Birds Pre-School

## Notes to the Accounts (continued)

### Year ended 31 August 2024

	2024	2023
	£	£
<b>General expenses</b>		
Training costs	956	800
Cleaning	429	-
Sundry expenses	23	313
	<u>1,408</u>	<u>1,113</u>

### 3 Tangible assets

	Fixtures and fittings	Office equipment	Total
	£	£	£
<b>Cost</b>			
At 1 September 2023 and 31 August 2024	6,051	848	6,899
<b>Depreciation</b>			
At 1 September 2023	5,122	306	5,428
Charge	186	109	295
At 31 August 2024	<u>5,308</u>	<u>415</u>	<u>5,723</u>
<b>Net book value</b>			
At 31 August 2024	<u>743</u>	<u>433</u>	<u>1,176</u>
At 31 August 2023	<u>929</u>	<u>542</u>	<u>1,471</u>

### 4 Current liabilities

# Little Birds Pre-School

## Notes to the Accounts (continued)

### Year ended 31 August 2024

	2024	2023
	£	£
PAYE and social security	579	615
Other creditors	255	221
Accruals and deferred income	210	210
	<u>1,044</u>	<u>1,046</u>

#### 5 Capital account

	2024	2023
	£	£
At 1 September 2023	68,522	73,141
Net profit/(loss) for the year	17,298	(4,619)
At 31 August 2024	<u>85,820</u>	<u>68,522</u>