



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 09	Year 2022		Day 31	Month 08	Year 2023

Section A Reference and administration details

Charity name

Little Birds Pre-School

Other names charity is known by

Registered charity number (if any)

900530

Northbrook Road	
Swanage	
Dorset	
Postcode	BH19 1QE

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Kerry Kellaway	Chairperson		
2	Jodie Edmunds			
3	Emma Biles			
4	Tracey Gardner			
5	Louise Sanford			
6	Lynda Collins			
7	Nicola Howard			
8	Tammy Bungay			
9	Verity Aldous			
10	Bethany Gajic			
11	Laura Orchard			
12	Carla Danesh			
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accountant	Peter Constable	7 Filleul Road, Sandford Woods, Wareham, BH20 7AW

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Trust Deed
How the charity is constituted (eg. trust, association, company)	Trust
Trustee selection methods (eg. appointed by, elected by)	Appointed

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

TO ENHANCE THE DEVELOPMENT AND EDUCATION OF CHILDREN PRIMARILY UNDER STATUTORY SCHOOL AGE BY ENCOURAGING PARENTS TO UNDERSTAND AND PROVIDE FOR THE NEEDS OF THEIR CHILDREN THROUGH COMMUNITY GROUPS AND BY;

(A) OFFERING APPROPRIATE PLAY, EDUCATION AND CARE FACILITIES, FAMILY LEARNING AND EXTENDED HOURS GROUPS, TOGETHER WITH THE RIGHT OF PARENTS TO TAKE RESPONSIBILITY FOR AND TO BECOME INVOLVED IN THE ACTIVITIES OF SUCH GROUPS, ENSURING THAT SUCH GROUPS OFFER OPPORTUNITIES FOR ALL CHILDREN WHATEVER THEIR RACE, CULTURE, RELIGION, MEANS OR ABILITY;

(B) ENCOURAGING THE STUDY OF SUCH NEEDS OF SUCH CHILDREN AND THEIR FAMILIES AND PROMOTING PUBLIC INTEREST IN AND RECOGNITION OF SUCH NEEDS IN THE LOCAL AREAS;

(C) INSTIGATING AND ADHERING TO AND FURTHERING THE AIMS AND OBJECTS OF THE PRE-SCHOOL LEARNING ALLIANCE

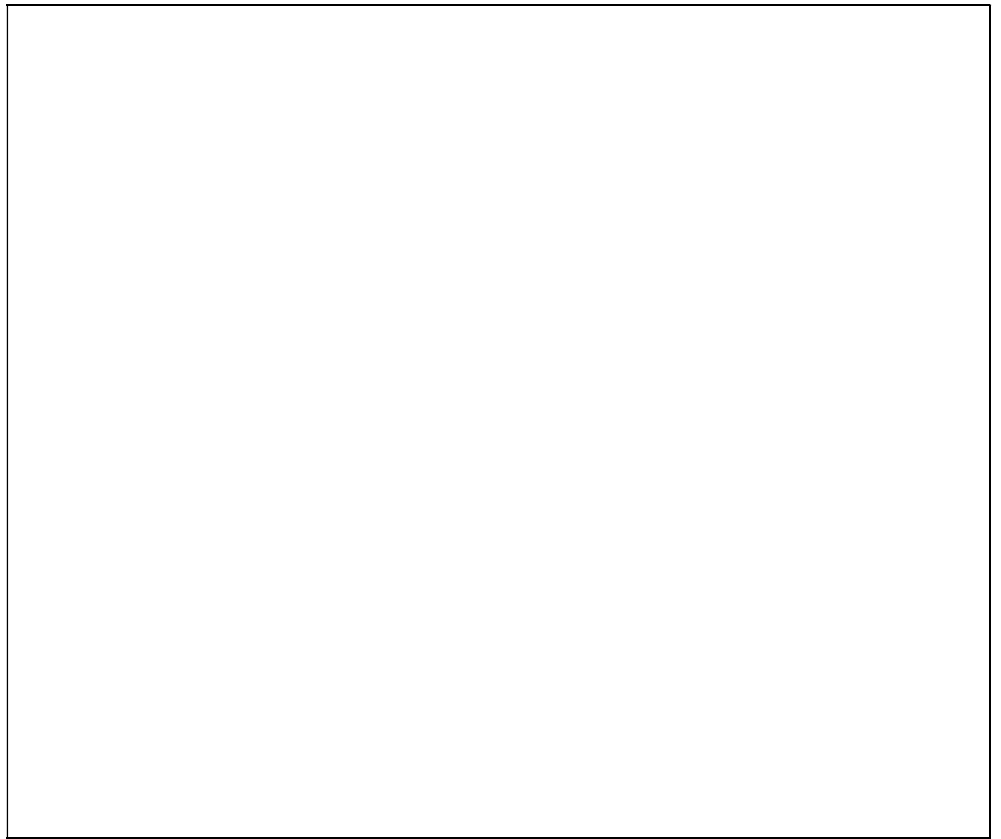
Providing pre-school facilities for local children in the area.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.



Section D

Achievements and performance

Summary of the main achievements of the charity during the year

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Section E**Financial review**

Brief statement of the charity's policy on reserves

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Details of any funds materially in deficit

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Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

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Section F**Other optional information**

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Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Kerry Kellaway	
Position (eg Secretary, Chair, etc)	Chairperson	
Date		

Little Birds Pre-School
UNAUDITED ACCOUNTS
for the year ended 31 August 2023

Little Birds Pre-School

Unaudited Accounts

Year ended 31 August 2023

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Little Birds Pre-School

Proprietor and Professional Advisers

Year ended 31 August 2023

Proprietor	Little Birds Pre-School
Business name	Little Birds Pre-School
Business address	St Mary's Catholic Primary School Northbrook Road Swanage Dorset BH19 1QE United Kingdom
Accountant	PJC Accounting Services Chartered Certified Accountants 7 Filleul Road Sandford Woods Wareham Dorset BH20 7AW United Kingdom

Little Birds Pre-School

Proprietor's Approval Statement

Year ended 31 August 2023

In accordance with the engagement letter dated 23 August 2021, I approve the accounts which comprise the profit and loss account, balance sheet and related notes. I acknowledge my responsibility for the accounts, including the appropriateness of the applicable financial reporting framework as set out in note 1, and for providing PJC Accounting Services with all the information and explanations necessary for their compilation.

Little Birds Pre-School

Date: 8 July 2024

Little Birds Pre-School

Report to the proprietor on the preparation of the unaudited accounts of
Little Birds Pre-School

Year ended 31 August 2023

In accordance with your instructions, we have compiled the accounts on the following pages from the accounting records and from information and explanations supplied to us.

We have not carried out an audit or any other review, and consequently we do not, therefore, express any opinion on the accounts.

PJC Accounting Services

Chartered Certified Accountants

7 Filleul Road
Sandford Woods
Wareham
Dorset
BH20 7AW
United Kingdom

Date: 8 July 2024

Little Birds Pre-School

Profit and Loss Account

Year ended 31 August 2023

		2023	2022
		£	£
	Note		
Turnover	2	140,533	153,107
Cost of sales	2	8,878	2,535
Gross profit		<u>131,655</u>	<u>150,572</u>
Expenditure	2		
Premises costs		5,077	-
Staff costs		125,475	125,933
Travelling and entertainment		33	26
Office costs		1,250	942
Marketing		591	73
Legal and professional		2,079	2,006
Repairs and maintenance		287	1,053
Depreciation		369	367
General expenses		1,113	1,832
		<u>136,274</u>	<u>132,232</u>
(Loss)/profit for the year		<u>(4,619)</u>	<u>18,340</u>

Little Birds Pre-School

Balance Sheet

31 August 2023

		2023	2022
		£	£
	Note		
Fixed assets			
Tangible assets	3	1,471	1,840
Current assets			
Cash at bank and in hand		68,097	71,839
Current liabilities	4	(1,046)	(538)
Net current assets		<u>67,051</u>	<u>71,301</u>
Net assets		<u>68,522</u>	<u>73,141</u>
Financed by:			
Capital account	5	<u>68,522</u>	<u>73,141</u>

Little Birds Pre-School

Notes to the Accounts

Year ended 31 August 2023

1 Accounting policies

BASIS OF PREPARATION

The accounts have been prepared under the historical cost basis and on a basis which enables the profits to be calculated in accordance with United Kingdom Generally Accepted Accounting Practice.

TURNOVER

The turnover shown in the profit and loss account represents amounts invoiced during the year, exclusive of Value Added Tax.

TANGIBLE ASSETS

Tangible assets are measured at cost less accumulated depreciation. Depreciation is calculated so as to write off the cost of an asset, less its estimated residual value, over the useful economic life of that asset as follows:

Fixtures and fittings	20% Reducing Balance
Office equipment	20% Reducing Balance

2 Profit and loss account analysis

TURNOVER

	2023	2022
	£	£
Sales - Fees	35,972	21,688
Sales - Funding	94,412	99,824
Sales - Donations	10,072	30,170
Sales - Fundraising	77	172
Other income	-	1,253
	<u>140,533</u>	<u>153,107</u>

Little Birds Pre-School

Notes to the Accounts (continued)

Year ended 31 August 2023

COST OF SALES

	2023	2022
	£	£
Play Materials	6,744	2,160
Trips	169	-
Food & Snacks	1,965	375
	<u>8,878</u>	<u>2,535</u>

EXPENDITURE

	2023	2022
	£	£
Premises costs		
Rent	4,220	-
Light, heating and power	857	-
	<u>5,077</u>	<u>-</u>

	2023	2022
	£	£
Staff costs		
Wages and salaries	125,475	125,933
	<u>125,475</u>	<u>125,933</u>

	2023	2022
	£	£
Travelling and entertainment		
Travelling	33	26
	<u>33</u>	<u>26</u>

Little Birds Pre-School

Notes to the Accounts (continued)

Year ended 31 August 2023

	2023	2022
	£	£
Office costs		
Printing, postage and stationery	13	148
Telephone	578	365
Computer costs	659	429
	<u>1,250</u>	<u>942</u>

	2023	2022
	£	£
Marketing		
Marketing	591	73
	<u>591</u>	<u>73</u>

	2023	2022
	£	£
Legal and professional		
Accountancy fees	930	930
Professional fees	1,149	1,076
	<u>2,079</u>	<u>2,006</u>

	2023	2022
	£	£
Repairs and maintenance		
Repairs and maintenance	287	1,053
	<u>287</u>	<u>1,053</u>

	2023	2022
	£	£
Depreciation		
Depreciation	369	367
	<u>369</u>	<u>367</u>

Little Birds Pre-School

Notes to the Accounts (continued)

Year ended 31 August 2023

	2023	2022
	£	£
General expenses		
Training costs	800	560
Cleaning	-	527
Sundry expenses	313	745
	<u>1,113</u>	<u>1,832</u>

3 Tangible assets

	Fixtures and fittings	Office equipment	Total
	£	£	£
Cost			
At 1 September 2022 and 31 August 2023	6,051	848	6,899
Depreciation			
At 1 September 2022	4,889	170	5,059
Charge	233	136	369
At 31 August 2023	<u>5,122</u>	<u>306</u>	<u>5,428</u>
Net book value			
At 31 August 2023	<u>929</u>	<u>542</u>	<u>1,471</u>
At 31 August 2022	<u>1,162</u>	<u>678</u>	<u>1,840</u>

4 Current liabilities

Little Birds Pre-School

Notes to the Accounts (continued)

Year ended 31 August 2023

	2023	2022
	£	£
PAYE and social security	615	-
Other creditors	221	238
Accruals and deferred income	210	300
	<u>1,046</u>	<u>538</u>

5 Capital account

	2023	2022
	£	£
At 1 September 2022	73,141	54,801
Net (loss)/profit for the year	(4,619)	18,340
At 31 August 2023	<u>68,522</u>	<u>73,141</u>

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