



Trustees' Annual Report

for the period

From (start date) to (end date)

Section A Reference and administration details

Charity name

Other names the charity is known by

Registered charity number (if any)

Charity's principal address

 Postcode

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	ELIZABETH BENNETT	CHAIR	→ 17/9/19	
2	— . —	COMMITTEE MEMBER	17/9/19 →	
3	SUSIE ANDREWS	SECRETARY	→ 17/9/19	
4	— . —	CHAIR	17/9/19 →	
5	KELLY HOWELL	VICE CHAIR	→ 17/9/19	
6	— . —	SECRETARY	17/9/19 →	
7	CHLOE MCCNETHY		→ 17/9/19	
8	MARISA VAUGHAN		→ 17/9/19	
9	CHANTELL MUSTOE		→ 17/9/19	
10	BROCK KENNEDY		→ 17/9/19	
11	MARIA TOWNLEY		→ 17/9/19	
12	KATE BUSCK		→ 17/9/19	
13	DEBBIE GOODFIELD			
14	ROSS JONES			
15	LUCY WESTERN		17/9/19 →	
16	SARAH LEAVER		17/9/19 →	
17	LISA WARBURY	TREASURER	17/9/19 →	
18	PENNY KIKIC		17/9/19 →	
19				
20				

Names of the trustees for the charity, if any (for example, any custodian trustees)

Name	Dates acted if not for whole year

Section A**Reference and administration details (continued)**

Names and addresses of advisers (optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (optional information)

Section B**Structure, governance and management**

Description of the charity's trusts

Type of governing document
(eg trust deed, constitution)
How the charity is constituted
(eg trust, association, company)
Trustee selection methods
(eg appointed by, elected by)

Additional governance issues (optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
 - relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C

Objectives and activities

Summary of the objects of the charity set out in its governing document

Development, care & education of children under statutory school age.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Trustees ensure appropriate policies & personnel are in place to achieve objects

Additional details of objectives and activities (optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

We were curtailed by the Covid19 pandemic and so were only open to keyworkers / vulnerable children for a large part of it. This meant our income from fees suffered but we were still able to claim government funding. To end the year in profit is a great achievement.

our annual fundraising event which normally raises approx £4-5k could not go ahead this year.

Section E**Financial review**

Brief statement of the charity's policy on reserves

Policy of retaining a reserve of approx £12.5k for operating costs. £30k is held as contingency for dilapidation. Any excess above this is held for the eventual replacement of the temporary building.

Details of any funds materially in deficit

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F**Other optional information****Section G****Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

SUSIE ANDREWS

Position (eg Secretary, Chair, etc)

CHAIR

Date

24 11 20

PAINSWICK PRE-SCHOOL PLAYGROUP

STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 JULY 2020

	2020	2019
	£	£
Incoming resources		
Nursery Education Funding	68,588	71,112
Fees	8,802	23,764
Fundraising	414	5,477
Donations	230	-
Interest	669	402
Other receipts	-	393
	<u>78,703</u>	<u>101,148</u>
Resources expended		
Employment costs	62,534	65,951
Temporary staff	-	2,197
Training costs	135	505
Premises	3,406	5,358
Subscriptions	180	85
Insurance	896	853
Administration	3,522	3,128
Refreshments	398	1,200
Consumables	1,646	2,702
Fundraising costs	606	656
Other costs	688	617
Depreciation	712	712
Purchases of equipment	-	-
	<u>74,723</u>	<u>83,964</u>
Net income for year	<u>3,980</u>	<u>17,184</u>
Reserves	119,778	102,594
Total funds	<u>123,758</u>	<u>119,778</u>

Signed on behalf of the trustees (committee):

Signed.....

Name.....SUSIE ANDREWS

Date.....4.2.21


PAINSWICK PRE-SCHOOL PLAYGROUP

BALANCE SHEET

AS AT 31 JULY 2020

	2020		2019	
	£	£	£	£
FIXED ASSETS				
Tangible assets		4,802		5,514
CURRENT ASSETS				
Debtors	-		180	
Prepayments	702		684	
Cash at bank and in hand	<u>118,901</u>		<u>114,201</u>	
	119,603		115,065	
CREDITORS: amounts falling due				
within one year	(647)		(801)	
Accruals	<u>-</u>		<u>0</u>	
		<u>118,956</u>		<u>114,264</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>123,758</u>		<u>119,778</u>
CHARITY FUNDS				
Unrestricted funds		<u>123,758</u>		<u>119,778</u>
TOTAL FUNDS		<u>123,758</u>		<u>119,778</u>

Signed on behalf of the trustees (committee):

Signed..........

Name.....SUSIE ANDREWS.....

Date.....4.2.21.....



Section A Independent Examiner's Report

Report to the trustees/ members of

Charity Name Painswick Playgroup

On accounts for the year ended

31 July 2020 Charity no (if any) 900465

Set out on pages

1 & 2 (remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity trustees, you are responsible for the preparation of the accounts in accordance with the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below *) in connection with the examination which gives me cause to believe that in, any material respect,:

- the accounting records were not kept in accordance with section 130 of the Act; or
• the accounts did not accord with the accounting records; or
• the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed: [Signature]

Date:

Name: SIMON SHIELDON F.C.A.

Relevant professional qualification(s) or body (if any):

F.C.A. (I.C.A.E.W.)

Address:

Harper Sheldon Limited Chartered Accountants
Midway House
Staverton Technology Park
Herrick Way, Staverton
Cheltenham

Section B

Disclosure

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here details of any items that the examiner wishes to disclose.

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