

**ST MARY'S UNDER FIVES  
CHARITY REGISTRATION NUMBER 900445**

**REPORT AND ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2021**

# INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

## ST MARY'S UNDER FIVES

### ANNUAL ACCOUNTS FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021

I report to the trustees on my examination of the accounts of St Mary's Under Fives Trust for the year ended 31<sup>st</sup> March 2021, which are set out on pages 3 to 6.

#### **Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

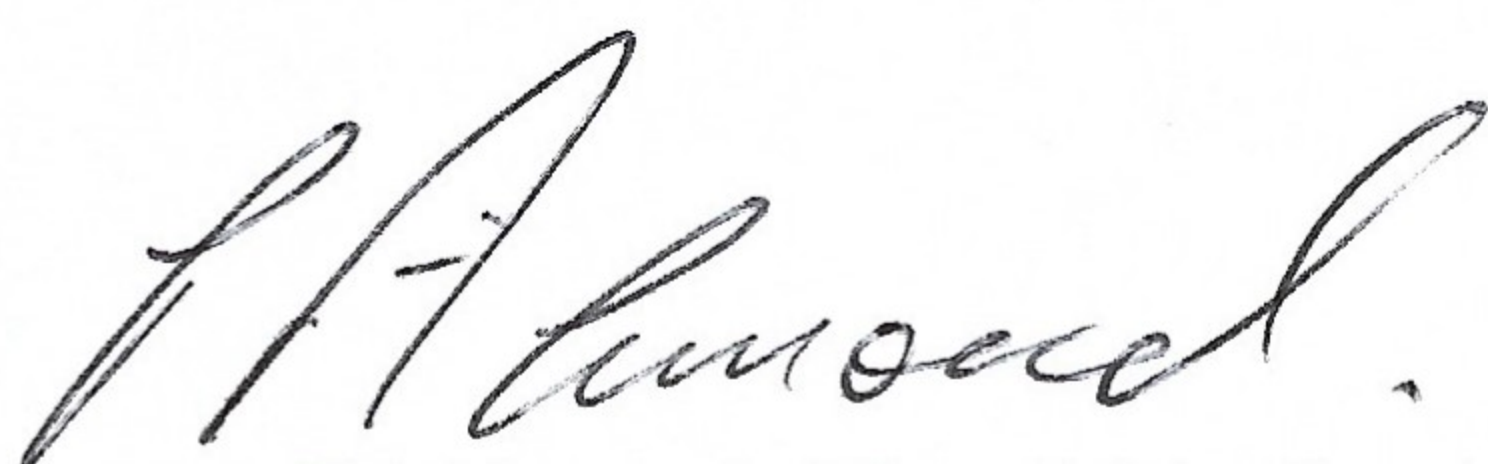
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records .

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



T A Limond AFA, ATT(Fellow)

Dated 23rd June 2021

21 Manton Hollow  
Marlborough  
Wiltshire  
SN8 1RR

**ST MARY'S UNDER FIVES**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31<sup>ST</sup> MARCH 2021**

Charity Registration Number: 900445

Address: Marlborough St Mary's  
 George Lane  
 Marlborough  
 SN8 4BX

Trustees;	Sarah Hart (Chair from 29/4/20)	Still in role
	Marie O'Shaugnessy (Vice chair from 14/10/20)	Still in role
	Hannah Mann (Treasurer from 14/10/20)	Still in role
	Ruth Smith (Secretary from 14/10/20)	Still in role
	Katy Sigrist (Ofsted Nominated person 14/10/19)	Still in role
	Rachel Priest (member from 14/10/20)	Still in role
	Kieran Dobie (member from 14/10/20)	Still in role

**Structure, governance & management**

The charity is an unincorporated association and is governed by its constitution.

Trustees are appointed at the AGM, and if necessary during the year, in accordance with the constitution and are drawn from the membership of the charity.

**Objects of the Charity**

The object of the charity is to:

- To establish a partnership between the group and its families
- To encourage parents to take responsibility for their child's education
- To provide a broad and balanced curriculum which meets Foundation Stage curriculum
- To provide a safe, secure and stimulating environment in which a child is able to develop physically, linguistically, intellectually, socially and emotionally at his/ her own pace.
- To meet the needs of all the children, boys, girls, children with special educational needs, children who are more able and children from all social, ethnic, cultural or linguistic backgrounds.

**Activities undertaken during the year.**

The charity runs a fully inclusive pre-school setting that provides foundation stage education for 2, 3 and 4 year. The Covid-19 pandemic has continued to impact the setting across most of the year with only a few periods of "normal" setting life. The

pre-school re-opened on 1st June and we prioritised attendance for Key worker and vulnerable children. Due to reduced, numbers we only opened for Monday, Tuesday and Wednesday sessions.

Sessions resumed as normal in September and during the November/December lockdown (4 weeks), we remained open to all children as per the national guidelines. We returned on January 4th to be greeted with a third national lockdown and that pre-schools should remain open. Following these guidelines, we remained open for all children but due to parental choice we had no more than half attendance from our families.

When running at non-lockdown capacity, the pre-school delivered the following number of hours per week supervised on a generous staff/children ratio (prior year figures shown in ( ))

	No of Children	No of hours a week
Summer 2020*	46 (32)	650 (501.5)
Autumn 2020*	27 (28)	433 (454)
Spring 2021*	39 (31)	589 (481)

### Achievements

- We feel we have successfully navigated the Covid pandemic, staff and children have remained healthy and cleaning routines have meant that we have had no positive cases in staff or children.
- We have introduced a new online Tapestry Learning Journal for staff and parents to support families.

### Reserves policy

It is the charity's policy to keep 3 months running costs in reserve, to ensure the survival of the group for one term should funding fail to be received. In addition to this the group's policy is to keep in reserve enough to cover any redundancy costs should the need arise.

Approved by the Trustees on

and signed on their behalf by:

*H Mann*  
HANNAH MANN  
6/7/21.

**ST MARY'S UNDER FIVES**

**RECEIPTS AND PAYMENTS ACCOUNTS**  
**FOR THE YEAR ENDED 31 MARCH 2021**

	<u>2021</u>	<u>2020</u>
<b><u>RECEIPTS</u></b>		
Council funding	94,474	77,971
Fees	2,904	5,010
Grants and donations		1,250
Fundraising	101	644
Bank interest	263	294
	<hr/>	<hr/>
TOTAL INCOME	97,742	85,169
 <b><u>PAYMENTS</u></b>		
Wages	71359	70260
PAYE and NIC	2568	2662
Rent	4750	5700
Pension	1917	1541
Toys and equipment	999	924
Fundraising	-	358
Snacks	153	193
Training	340	548
Stationery, postage and telephone	549	438
Insurance	755	28
Professional fees	178	286
IT Expenses	677	451
Bank charges	69	60
Building and maintenance work	42	9,234
Other expenses	310	508
Recruitment	25	109
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TOTAL PAYMENTS	84,691	93,300
	<hr/>	<hr/>
Surplus /(Deficit) for the year	<u>13,051</u>	<u>(8,131)</u>

**ST MARY'S UNDER FIVES**

**BALANCE SHEET AS AT 31ST MARCH 2021**

	<u>2021</u>	<u>2020</u>
<b>Bank balances:</b>		
CAF Cash account	22230	9314
CAF Gold account	33207	33192
Petty cash	143	271
60 day Notice account	31219	30971
	<u>86,799</u>	<u>73,748</u>
<b>Represented by:</b>		
Capital brought forward	73,748	81,879
Surplus/(deficit) from income	13,051	(8,131)
	<u>86,799</u>	<u>73,748</u>