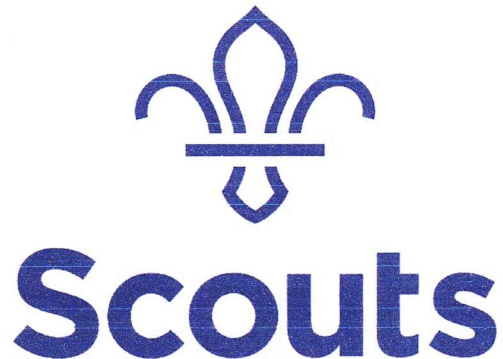




**ANNUAL ACCOUNTS  
AND  
TRUSTEES REPORT  
AS AT 31<sup>ST</sup> MARCH 2023**



# Independent Examiner's Report to the Trustees of the

## 3<sup>rd</sup> POOLE SEA SCOUT GROUP

I report on the accounts of the Group for the year ended 31<sup>st</sup> March 2023

which comprise the Statement of Financial Activities, the Balance Sheet and related notes.

This report is made solely to the trustees in accordance with Sections 43 and 44 of the Charities Act 1993. My work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an Independent Examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's trustees for my examination work.

### Respective responsibilities of Trustees and Examiner

The Group's trustees are responsible for the preparation of the accounts. They consider that an audit is not required for this year (under Section 43 (2) of the Charities Act 1993 (the 1993 Act)) and that an independent examination is needed.

It is my responsibility to:

- Examine the accounts (under Section 43 (3) (a) of the 1993 Act);
- To follow the procedures laid down in the General Directions given by the Charity Commissioners (under Section 43 (7) (b) of the 1993 Act); and
- To state whether particular matters have come to my attention.

### Basis of Independent Examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Group and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

### Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that in any material respect the requirements
  - to keep accounting records in accordance with Section 41 of the 1993 Act ; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name: JONATHAN GRON 

Qualification: FCCA

Address: 9 RIDGEMAN

BROADSTONE

Date: 01 July 2023

## 3rd Poole Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2022	To	31/03/2023
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### Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
<b>Receipts</b>		
<b>Donations, legacies and similar income</b>		
Membership subscriptions	17,815	12,740
Less: Membership subscriptions paid on (National/County/Area/District)	- 4,048	- 2,881
Net membership subscriptions retained	13,767	9,859
Donations - Legacy & Masonic Lodge	8,000	-
RYA Publications / Courses	521	59
Gift Aid	-	-
Activities	5,041	3,880
<b>Sub total</b>	<b>27,329</b>	<b>13,798</b>
<b>Grants</b>		
Maintenance Grant	-	10,667
Other grants - Insley Fox	7,800	11,500
<b>Sub total</b>	<b>7,800</b>	<b>22,167</b>
<b>Fundraising (gross)</b>		
Open Day / Fayre / Raffle	1,709	8,881
Badges	191	48
Clothing / Uniform	567	999
Other fundraising activities - Smile / Paypal	1,389	271
<b>Sub total</b>	<b>3,856</b>	<b>10,199</b>
<b>Investment income</b>		
Bank interest	68	2
Building Society interest	-	-
The Scout Association Short Term Investment Service	-	-
Property Rent income - Hall Hire	7,788	12,346
Other investment income - Use of Boats	3,245	-
<b>Sub total</b>	<b>11,101</b>	<b>12,348</b>
<b>Total Gross Income</b>	<b>50,086</b>	<b>58,512</b>
<b>Asset and investment sales, etc.</b>	1,785	900
<b>Total receipts</b>	<b>51,871</b>	<b>59,412</b>

# 3rd Poole Sea Scout Group Receipts and Payments Account

Year start date

Year end date

For the year from	01/04/2022	To	31/03/2023
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## Receipts and payments

	2022/23	2021/22
	Unrestricted funds	Unrestricted funds
	£	£
<b>Payments</b>		
<b>Charitable Payments</b>		
Youth programme and activities	11,201	11,562
Adult support and training	-	645
Rent	-	-
Water and Sewerage	570	256
Electricity and Gas	2,688	1,743
Insurance	1,651	3,400
Repairs and Renewals	10,672	12,899
Materials and equipment	1,179	2,641
Printing and photocopying	356	184
Contribution to camp costs	-	-
Uniforms	-	506
AGM and trustee expenses	41	-
OSM / GO Cardless / Paypal Fees / Bank Charges / Xero / OSM / Domain	1,596	936
Telephone / Internet / Bin Collection	1,060	220
Badges	1,714	1,775
<b>Sub total</b>	<b>32,730</b>	<b>36,767</b>
<b>Fundraising expenses</b>		
Donations to Routes to Roots / Food Bank / African Adventure / RNI / Bone Cancer	1,618	-
Raffle Tickets / Licence / Fayre Costs	262	-
Group Clothing	908	-
Other Fundraising Costs	-	-
<b>Sub total</b>	<b>2,788</b>	<b>-</b>
<b>Total Gross Expenditure</b>	<b>35,518</b>	<b>36,767</b>
<b>Asset and investment purchases, etc.</b>	<b>16,120</b>	<b>30,295</b>
<b>Total payments</b>	<b>51,638</b>	<b>67,062</b>
<b>Net of receipts/(payments)</b>	<b>233</b>	<b>- 7,650</b>
<b>Cash funds last year end</b>	<b>19,733</b>	<b>27,383</b>
<b>Cash funds this year end</b>	<b>19,966</b>	<b>19,733</b>


# Statement of assets and liabilities at the end of the year

	31st 3 2023	31st 3 2022
	Unrestricted funds	Unrestricted funds
	£	£
<b>Cash funds</b>		
Bank current account	4,061	955
Bank deposit account	15,157	18,380
Building society account	-	-
The Scout Association Short Term Investment Service	-	-
Cash/Floats	748	398
<b>Total cash funds</b>	<b>19,966</b>	<b>19,733</b>
<b>Other monetary assets</b>		
Tax claim	-	-
Debts due from the County/Area/District/Group	-	-
Insurance claim	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Investment assets</b>		
Investment property - detail	-	-
Quoted investments	-	-
Other investments - detail	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>
<b>Non monetary assets for charity's own use</b>		
Badge stock	-	-
Shop stock	-	-
Other stock	-	-
Land and buildings	108,608	108,608
Motor vehicles	-	-
Scouting equipment, furniture etc	107,670	93,335
Other	-	-
<b>Sub total</b>	<b>216,278</b>	<b>201,943</b>
<b>Liabilities</b>		
Accounts not yet paid	-	-
Expenses incurred but not invoiced	-	-
Subscriptions not yet paid	-	-
Loan - detail	-	-
Other liabilities	-	-
<b>Sub total</b>	<b>-</b>	<b>-</b>

## Contingent liabilities and future obligations

The above receipts and payments account and statement of assets and liabilities were approved by the Trustees on 5th July 2023 (the date of the Annual General meeting that approved the accounts) and signed on their behalf by

Signature



Print Name

Mark Hockey	Chair
Angela Marsh	Treasurer

# Trustees' Annual Report

For the period

From (start date) **0 1 0 4 2 2** to end date **3 1 0 3 2 3**

**Section A Reference and administration details**

Charity name **3rd Poole Sea Scout Group**

Other names the charity is known by

Registered charity number (if any) **9 0 0 2 8 3**

Charity's principal address

**Edith Lyle Hall**

**West Quay Road**

**Poole**

Postcode **B H 1 5 1 JF**

Names of the charity trustees who manage the charity

	Trustee Name	Office (if any)	Dates acted if not for whole year
1	Mark Hockey	Chair	
2	David Chamberlain	Secretary	
3	Angela Marsh	Treasurer	
4	Anthony Dakin	GSL	
5	Marsha Magnin	Assistant GSL	
6	Jill Bailey	Scout Leader	
7	Carol Stewart		
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20			

**Section A**

**Reference and administration details (continued)**

Names and addresses of advisers (optional information but encouraged as best practice)

Type of advisor	Name	Address
None		

**Section B**

**Structure, governance and management**

Description of the charity's trusts

Type of governing document

(e.g. trust deed, constitution)

The Group's governing documents are those of the The Scout Association. They consist of a Royal Charter, which in turn gives authority to the Bye Laws of the Association and The Policy, Organisation and Rules of The Scout Association.

How the charity is constituted

(e.g. trust, association, company)

The Group is a trust established under its rules which are common to all Scouts.

Trustee selection methods

(e.g. appointed by, elected by)

The Trustees are appointed in accordance with the Policy, Organisation and Rules of The Scout Association.

Additional governance issues (optional information but encouraged as best practice)

You may choose to include additional information, where relevant, about:

The Group is managed by the Group Executive Committee, the members of which are the 'Charity Trustees' of the Scout Group which is an educational charity. As charity trustees they are responsible for complying with legislation applicable to charities. This includes the registration, keeping proper accounts and making returns to the Charity Commission as appropriate.

Policies and procedures adopted for:  
 a) the induction and training of trustees;  
 b) trustee consideration of major risks and the systems and procedures to manage them

The Committee consists of 3 independent representatives, Chair, Treasurer and Secretary together with the Group Scout Leaders, individual section leaders and parent's representation and meets every 3 months.

This Group Executive Committee exists to support the Group Scout Leader in meeting the responsibilities of the appointments and is responsible for:

- The maintenance of Group property;
- The raising of funds and the administration of Group finance;
- The insurance of persons, property and equipment;
- Group public occasions;
- Assisting in the recruitment of leaders and other adult
- Appointing any sub committees that may be required;
- Appointing Group Administrators and Advisors other than those who are elected.

**Risk and Internal Control**

The Group Executive Committee has identified the major risks to which they believe the Group is exposed, these have been reviewed and systems have been established to mitigate against them. The main areas of concern that have been identified are:

Damage to the building, property and equipment. The Group would request the use of buildings, property and equipment from neighbouring organisations such as the church, community centre and other Scout Groups. Similar reciprocal arrangements exist with these organisations. The Group has sufficient buildings and contents insurance in place to mitigate against permanent loss.

Injury to leaders, helpers, supporters and members. The Group through the capitation fees contributes to the Scout Associations national accident insurance policy. The Group have up to date, current helpers insurance to protect all casual / parent helpers during any on site or off-site activities. Risk Assessments are undertaken before all activities.

Reduced income from fund raising. The Group is primarily reliant upon income from subscriptions and fundraising. The group does hold a reserve to ensure the continuity of activities should there be a major reduction in income. The Committee could raise the value of subscriptions to increase the income to the group on an ongoing basis, either temporarily or permanently.

Reduction or loss of leaders. The group is totally reliant upon volunteers to run and administer the activities of the group. If there was a reduction in the number of leaders to an unacceptable level in a particular section or the group as a whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

Reduction or loss of members. The Group provides activities for all young people aged 6 to 18. If there was a reduction in membership in a particular section or the group as whole then there would have to be a contraction, consolidation or closure of a section. In the worst case scenario the complete closure of the Group.

The group has in place systems of internal controls that are designed to provide reasonable assurance against material mismanagement or loss, these include 2 signatories for all payments and comprehensive insurance policies to ensure that insurable risks are covered.

**Section C**

**Objectives and activities**

Summary of the objects of the charity set out in its governing document

The objectives of the group are as a unit of the Scout Association.

The Aim of The Scout Association is to promote the development of young people in achieving their full physical, intellectual, social and spiritual potentials, as individuals, as responsible citizens and as members of their local national and international communities. The method of achieving the Aim of the Association is by providing an enjoyable and attractive scheme of progressive training, based on the Scout Promise and Law and guided by adult leadership.

Summary of the main activities in relation to these objects

Additional details of the objectives and activities (optional information but encouraged as best practice)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- contribution made by volunteers.

In addition to the help we get from parents during meetings, some have volunteered when we have maintenance projects with our premises and equipment thus saving the Group considerable expense. We have a fully equipped hall that we are able to rent out to visiting groups with the option of hiring our power boats if visiting Brownsea Island. In addition the hall can be hired out for use by the local community.

As a group we actively apply for grants from various companies / trusts to help improve / update our equipment and facilities.

**Section D**

**Achievements and performance**

Summary of the main achievements of the charity during the year

The group is now going from strength to strength with the opening of additional Beaver and Scout sections. The group have actively managed to get all sections on the water in a variety of craft. The group have successfully fundraised for several local charities through both Summer and Christmas Fayres.

The group continues to provide scouting skills to all the boys and girls in Beaver, Cub and Scout sections. We were again able to hold a Group Scout Camp in September, which contained numerous activities for all sections as well as providing teamwork between sections. Boating, sailing and kayaking activities were also enabled weather permitting.

The Group maintained the scheduled boat maintenance over the winter months which has included the updating of some of our equipment and boats.

The group is actively putting into practice the Aims of the Scout Association.

Brief statement of the charity's policy on reserves

### Reserves Policy

The Group's policy on reserves is to hold sufficient resources to continue the charitable activities of the group should income and fundraising activities fall short. The Group Executive Committee considers that the group should hold a sum equivalent to 3 months running costs, circa £10,000. During this year, the group continued to use these funds to pay all the commitments due and by following the Rules and regulations of the Scout Association. During this time of high inflation and energy costs, the executive committee have actively minimised the outgoings of the group by negotiating electricity and gas prices with new long term contracts.

The committee are confident that they have acted fittingly and appropriately to promote the continuation of the weekly meetings and enable the group to expand whilst continuing to stay within the agreed budget.

Quantify and explain any designations

The Group held reserves of approximately £19,000 against this at year end. This is above the level required for operating expenses as it contained money raised through grants for the purchase of a new equipment to maintain the safety and enjoyment of all participants within the group. The Group has successfully been recognised as RYA accredited and as such are actively promoting all realms of boating accreditations for both members and non-members of 3rd Poole Sea Scouts. All money received as grants are given on the understanding that it cannot be used to pay any liabilities that arise in running the group.

Details of any funds materially in deficit (circumstances plus steps to eliminate)

None

Further financial review details (optional information)

You **may choose** to include additional information, where relevant, about:

• the charity's principal sources of funds (

### Investment Policy

The Group does not have sufficient funds to invest in longer term investments. The Group has therefore adopted a risk averse strategy to the investment of its funds. All funds are held in cash using only mainstream banks or building societies.

• how expenditure has supported the key objectives of the charity;

Purchase of new equipment to maintain high standards of safety. New, up to date radio equipment enables constant communication between those on the water and on land.

• investment policy and objectives

**Section F**

**Other Optional Information**

Plans for future periods (details of any significant activities planned to achieve them)


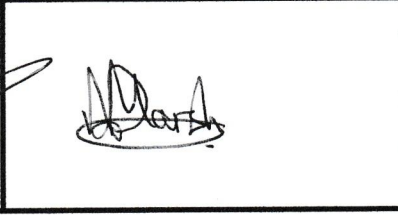
The group have actively sought fundraising and grants to replace, refurbish and maintain all aspects of the boating paraphernalia. At present funds are being raised to continue to fulfil the next stage of our long term strategic plan which is to give our young people the best facilities and boating equipment that we can offer.

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	<b>Mark Hockey</b>	<b>Angela Marsh</b>
Position	<b>Chair</b>	<b>Treasurer</b>
Date	<b>0 5 0 7 2 3</b>	