

**THE BP BENEVOLENT FUND**  
**TRUSTEES' REPORT AND ACCOUNTS**  
**YEAR ENDED 31 DECEMBER 2022**

<b>TRUSTEES</b>	BP Benevolent Fund Trustees Limited
<b>ADMINISTRATION</b>	BP Pensions Limited Chertsey Road Sunbury on Thames Middlesex TW16 7LN  Mr A J Clifford – Director, BP Pensions Limited
<b>INVESTMENT PROVIDERS</b>	Close Brothers Asset Management 10 Exchange Square Primrose Street London EC2A 2BY
<b>ACCOUNTS INSPECTOR</b>	Mr Rikki Carroll
<b>BANKERS</b>	National Westminster Bank Plc PO Box 34 15 Bishopsgate London EC2P 2AP
<b>INVESTMENT CONSULTANTS</b>	Close Brothers Asset Management 55 Grosvenor Street Mayfair London W1K 3HY
<b>SECRETARY TO THE TRUSTEE</b>	Ms K van der Meijden Senior Associate – Entity Governance and Compliance PricewaterhouseCoopers 1 Embankment Place London WC2N 6DX

## **FURTHER INFORMATION**

The registered address of the BP Benevolent Fund is as follows:-

Chertsey Road  
Sunbury on Thames  
Middlesex  
TW16 7BP

Charity Commission Charity Number: 803778

Enquiries concerning the Fund generally or by an individual about applications for assistance should be addressed to:-

Mr A M Carter  
Fund Administrator  
BP Benevolent Fund Trustees Limited  
East Dalcove House  
Makerstoun  
Kelso  
TD5 7PD

**ANNUAL REPORT OF THE BP BENEVOLENT FUND**

**FOR YEAR ENDED 31 DECEMBER 2022**

**INTRODUCTION**

1. This Report relates to the operation of the BP Benevolent Fund (“the Fund”) during the year to 31 December 2022 and is prepared in accordance with Regulations in order to implement Part IV of the Charities Act 2011.
  
2. This Report consists of the following two parts:-
  - i) A Report by the Trustees of the Fund
  - ii) The inspected accounts

## **PART ONE: THE TRUSTEES' REPORT**

### **1.1 The Trustees**

During the period under review the Corporate Trustee of the Fund has been BP Benevolent Fund Trustees Limited ("The Trustee"), the Registered Office of which is at Chertsey Road, Sunbury on Thames, Middlesex, TW16 7BP. No Trustees were appointed or retired during the year.

### **1.2 Object of the Charity**

The object of the Charity is the relief of need of persons who were formerly employed by BP Plc. or any subsidiary or associated company and the dependants of such persons.

### **1.3 Appointment of Trustees**

The power of appointment of new or additional Trustees shall be vested in BP Plc, which shall also have the power by deed to remove from office any Trustee.

### **1.4 Appointment of Directors of the Corporate Trustee**

The power of appointment of directors and of their removal from office is vested in the Corporate Trustee who may appoint or remove directors by Ordinary Resolution.

### **1.5 Board of Directors for the Corporate Trustee**

At 31st December 2022 the Board of Directors for the Corporate Trustee consisted of:

Mr I L Rushby (Chairman)	Formerly Group General Auditor at BP Plc and Non-Executive Director on boards in the Public, Corporate and Charity sectors.
Miss E F M Blois	A former Relocation Officer with BP Exploration Limited and currently a Pensioner Liaison Officer for the South East Region.
Mr A J Clifford	Director, BP Pensions Limited
Ms M M Mercer	A former Accountant with Amoco Plc and a current Pensioner Liaison Officer for the South East Region.
Mr D Richmond	A former North Sea Tax Advisor with BP Plc and currently a Pensioner Liaison Officer for the Scotland and Northern Ireland Region.

Mrs G J Hopkins-Burt resigned as a Director on 21 December 2021 and this was accepted by the Board on 9 February 2022.

Mr P F Darnell resigned as a Director on 31 December 2022 and this was accepted by the Board on 8 February 2023.

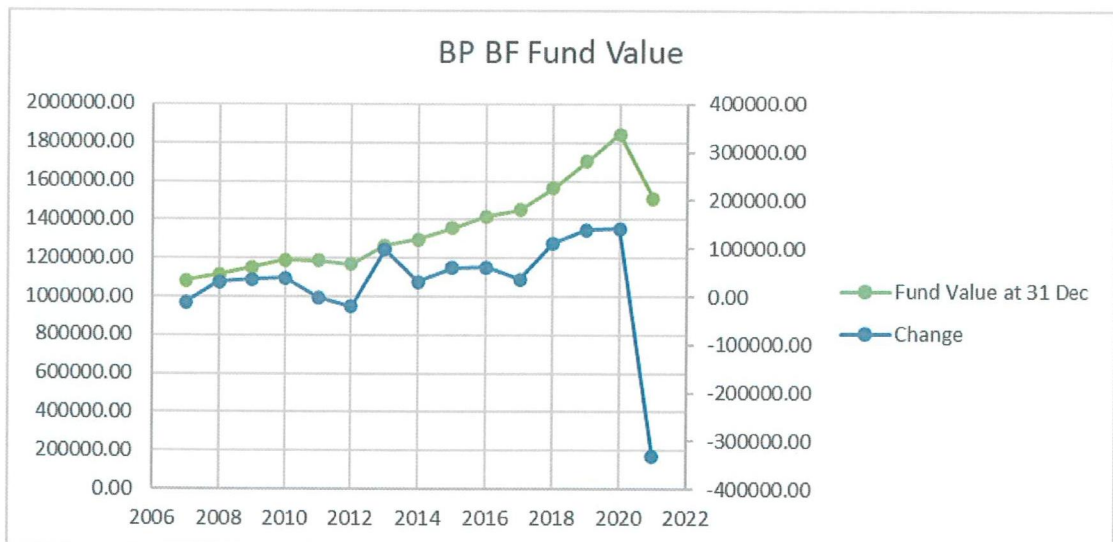
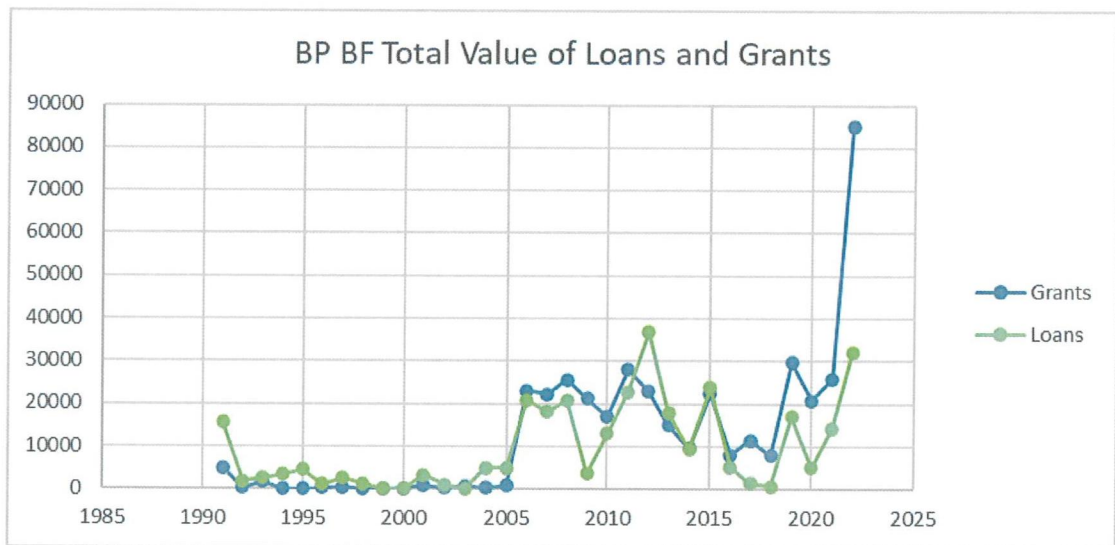
**1.6 Governance of the Fund**

The activities of the Fund are governed by the Trust Deed dated 20<sup>th</sup> June 1990.

**1.7 Review of the Fund’s Activities**

The following activities were undertaken to further the Fund’s charitable purposes for the public benefit.

Since its inception the Fund has made grants totalling £406,849 and loans of £310,081. The original capital of the Fund (£1 million in 1990) has grown to £1.503 million. The total number of grants and loans made is 370.



In 2022 the Trustees held meetings in February, March, June and two in October.

During the year the Fund received 43 new applications for assistance, 30 of which were completed by 31 December 2022. One case was brought forward from 2021 and was completed and ratified in

2022. The total number of cases completed and ratified in 2022 was 36 (2021 : 12). Twelve cases were either withdrawn or declined during 2022 (2021 : 1). Two cases were carried forward to 2023.

The Trustees approved assistance in the form of a grant, an interest-free loan or a combination of both in 31 cases considered in 2022.

Total grants paid by the Fund in 2022 amounted to £85,014 (2021 : £24,308). This includes two payments, totalling £1,967 (2021 : £0), which were agreed before the year-end but not paid until early-January 2023.

Grants in 2022 were paid for a variety of reasons. These included house repairs, replacement boilers, bathroom conversions, stairlifts and electric mobility scooters.

Five loans were offered and accepted in 2022. The total amount was £32,035 (two loans in 2021 : £3,065).

In October 2022 it was agreed that the three Lifetime loans held since 2013 should be converted to grants. The total value of these loans was £7,443. This figure is not included in the total figure for grants given above.

In addition, also in October 2022, it was agreed to convert one outstanding loan to a grant as a result of hardship. The outstanding loan amount was £3,450. This amount is also not included in the total grants noted above.

Loan repayments in 2022 amounted to £11,180 (2021 : £6,060). At the end of 2022 the total loans outstanding were £29,582 (2021 : £19,620).

#### **1.8 Inspected Accounts**

The Accounts have been reviewed by the independent Accounts Inspector noted on page 1.

#### **1.9 Management of the Fund's Investments**

The Accounts which form part 2 of this report show that as at 31 December 2022 the overall assets of the Fund were £1,503,408, a decrease of £340,362 over the previous year (2021 : £1,843,770). The decrease is a result of;

- The significantly increased activity of the Fund
- The global fall in stock market values

We continue to work with our investment advisors to manage the Fund's investment portfolio.

Interest on Investments and Deposits amounted to £27,983 during the year (2021 : £24,240). Grants and loans paid amounted to £117,049 (2021 : £27,373).

**1.10 Statement of the Trustees' Responsibilities in respect of the Accounts**

The Trust Deed dated 20 June 1990 states that the Trustees shall prepare accounts for a period of not more than 18 months which give a true and fair view of the financial transactions of the Fund during the year and of the disposition at the end of the year of the assets and liabilities and contain the information specified in relevant regulations. The Trustees have delegated the preparation of the accounts to BP Pensions Limited and require them to:-

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state within the accounts whether they are prepared in accordance with the Statement of Recommended Practice, subject to any departures disclosed and explained in the accounts
- prepare the accounts in accordance with the provisions of the Trust Deed

The Trustees are responsible for keeping proper accounting records, in accordance with Charity Law, which disclose the financial transactions and the assets and liabilities with reasonable accuracy. They are also responsible for safeguarding the assets of the fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees confirm that they have complied with these requirements.

for and on behalf of the Trustees of the BP Benevolent Fund



A.M. Carter

**The Fund Administrator**

Date: 28 JUNE 2023

**PART TWO: THE INSPECTED ACCOUNTS**

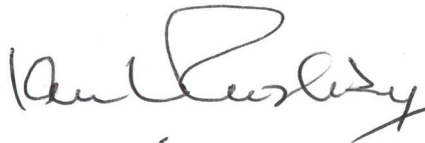
**The BP Benevolent Fund**

**Statement of Financial Activities for the year ended 31 December 2022**

	Note	<u>2022</u> £	<u>2021</u> £
<b><u>Income:</u></b>			
Income from investments	3	27,525	24,239
Bank interest		<u>458</u>	<u>1</u>
		<u>27,983</u>	<u>24,240</u>
<b><u>Expenditure:</u></b>			
Grants paid	4	(85,014)	(24,308)
Salary cost	5	(5,775)	(3,600)
Investment manager fees		(14,590)	(16,655)
Loans written off		(10,893)	(0)
Bank charges and currency loss		(0)	(170)
		<u>(116,272)</u>	<u>(44,733)</u>
Net (loss)/gain		(88,289)	(20,493)
Gain/(loss) on investment assets	9	<u>(252,073)</u>	<u>161,705</u>
<b>Fund (deficit)/surplus for the year</b>		<b>(340,362)</b>	<b>141,212</b>
Value of Fund at beginning of year		1,843,770	1,702,558
<b>Value of Fund at end of year</b>		<b><u>£1,503,408</u></b>	<b><u>£1,843,770</u></b>
<b>Represented by:</b>			
Investments	6	1,424,757	1,703,297
Loans	7	29,582	19,620
Net current assets	8	49,069	120,853
		<u>£1,503,408</u>	<u>£1,843,770</u>

Signed on behalf of the Trustees

Director for the Corporate Trustee:



Director for the Corporate Trustee:



Dated:

28 June 2023

## **The BP Benevolent Fund**

### **Notes to the Accounts for the year ended 31 December 2022**

#### **1. Status**

The BP Benevolent Fund was established by a Trust Deed dated 20 June 1990, between The British Petroleum Company Plc and BP Benevolent Fund Trustees Limited (as sole Trustee at that time) and is registered as a Charity under the Charities Act 1960 as repealed by the Charities Act 2011.

#### **2. Accounting policies**

The accounts, which have been prepared in accordance with the Charities Statement of Recommended Practice 2005, summarise the transactions and total assets of the Fund.

##### Investment Income

Investment income earned on fixed interest investments and cash deposits is accounted for on an accruals basis.

##### Donations

Donations are accounted for in the period in which they are received, on the basis that only then are they "virtually certain".

##### Benefits

Benefits paid to beneficiaries of the Fund are accounted for on an accruals basis.

##### Expenses

Expenses incurred by the Fund are paid by the Fund a year in arrears. Expenses are accounted for on an accruals basis. The investment management expenses incurred are charged to the Fund. Other administration costs are borne by BP Plc.

##### Valuation of investment assets

Listed securities are stated in the accounts at market value.

##### Gains on investments assets

The gains on investment assets during the year comprise all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year.

##### Loans

Loans are carried at amounts recoverable.

##### Taxation

The Fund is approved under Section 505 of the Income and Corporation Taxes Act 1988. It is therefore exempt from UK Income and Capital Gains Tax.

## The BP Benevolent Fund

### Notes to the Accounts for the year ended 31 December 2022 (cont'd)

#### 3. Income from Investments

	<u>2022</u>	<u>2021</u>
	£	£
Dividend income	27,525	24,238
	<u>27,525</u>	<u>24,238</u>

#### 4. Grants Paid

	<u>2022</u>	<u>2021</u>
	£	£
Grants	<u>85,014</u>	<u>24,308</u>
	<u>85,014</u>	<u>24,308</u>

#### 5. Salary Cost

The Trustees do not receive any remuneration.

The Fund has no employees (2021 : nil). However BP Plc recharged £5,775 (2021 : £3,600) being an element of salary costs for one BP Plc employee who provides services to the Fund. This includes an accrual relating to a salary increase which was back-dated to 01 April 2022, but paid in early 2023.

#### 6. Investments

	<u>2022</u>	<u>2021</u>
	£	£
Close Brothers Investments	1,424,757	1,703,297
Market Value	<u>1,424,757</u>	<u>1,703,297</u>

All investments were held in the UK

#### 7. Loans

	<u>2022</u>	<u>2021</u>
	£	£
Balance as at 1 January	19,620	22,615
Loans granted during the year	<u>32,035</u>	<u>3,065</u>
	51,655	25,680
Less: Loans written off	(10,893)	(0)
Less: Amounts repaid	<u>(11,180)</u>	<u>(6,060)</u>
	<u>29,582</u>	<u>19,620</u>

## The BP Benevolent Fund

### Notes to the Accounts for the year ended 31 December 2022 (cont'd)

#### 8. Net current assets

	<u>2022</u>	<u>2021</u>
	£	£
Income due*	0	0
Cash at bank	<u>56,758</u>	<u>125,266</u>
	56,758	125,266
Less: Creditors	** <u>(7,689)</u>	<u>(4,413)</u>
	<u>49,069</u>	<u>120,853</u>

#### Debtors

- Close Brothers bank account interest	<u>0</u>	<u>0</u>
Debtors Total	* <u>0</u>	<u>0</u>

#### Creditors

- Close Brothers investment fee	3,547	4,413
- Administration Services fee	2,175	0
- Other grants	<u>1,967</u>	<u>0</u>
Creditors Total	** <u>7,689</u>	<u>4,413</u>

#### 9. Gains on investment assets

	<u>2022</u>	<u>2021</u>
	£	£
Change in market value	<u>(252,073)</u>	<u>161,705</u>

#### 10. Related Party Transactions

BP Pensions Limited is a related party providing administration services to the Fund free of charge. Certain expenses are also met by BP Plc that are not recharged to the Fund except as noted in Note 5.