

THE BP BENEVOLENT FUND
TRUSTEES' REPORT AND ACCOUNTS
YEAR ENDED 31 DECEMBER 2020

TRUSTEES

BP Benevolent Fund Trustees Limited

ADMINISTRATION

BP Pensions Limited
Chertsey Road
Sunbury on Thames
Middlesex
TW16 7LN

Mr A J Clifford – Director, BP Pensions Limited

INVESTMENT PROVIDERS

Close Brothers Asset Management
10 Exchange Square
Primrose Street
London
EC2A 2BY

ACCOUNTS INSPECTOR

Mr Mike Starkie

BANKERS

National Westminster Bank Plc
PO Box 34
15 Bishopsgate
London
EC2P 2AP

INVESTMENT CONSULTANTS

Close Brothers Asset Management
10 Exchange Square
Primrose Street
London
EC2A 2BY

SECRETARY TO THE TRUSTEE

Mr C Roarty
Senior Associate – Entity Governance and Compliance
PricewaterhouseCoopers
1 Embankment Place
London
WC2N 6DX

FURTHER INFORMATION

The registered address of the BP Benevolent Fund is as follows:-

Chertsey Road
Sunbury on Thames
Middlesex
TW16 7BP

Charity Commission Charity Number: 803778

Enquiries concerning the Fund generally or by an individual about applications for assistance should be addressed to:-

Mr A M Carter
Fund Administrator
BP Benevolent Fund Trustees Limited
East Dalcove House
Makerstoun
Kelso
TD5 7PD

ANNUAL REPORT OF THE BP BENEVOLENT FUND

FOR YEAR ENDED 31 DECEMBER 2020

INTRODUCTION

1. This Report relates to the operation of the BP Benevolent Fund ("the Fund") during the year to 31 December 2020 and is prepared in accordance with Regulations in order to implement Part IV of the Charities Act 2011.

2. This Report consists of the following two parts:-
 - i) A Report by the Trustees of the Fund
 - ii) The inspected accounts

PART ONE: THE TRUSTEES' REPORT

1.1 The Trustees

During the period under review the Corporate Trustee of the Fund has been BP Benevolent Fund Trustees Limited ("The Trustee"), the Registered Office of which is at Chertsey Road, Sunbury on Thames, Middlesex, TW16 7BP. No Trustees retired during the year; however there was one new Trustee appointment, Mr Ian Rushby, who also took over the role of Chairman.

1.2 Object of the Charity

The object of the Charity is the relief of need of persons who were formerly employed by BP Plc. or any subsidiary or associated company and the dependants of such persons.

1.3 Appointment of Trustees

The power of appointment of new or additional Trustees shall be vested in BP Plc, which shall also have the power by deed to remove from office any Trustee.

1.4 Appointment of Directors of the Corporate Trustee

The power of appointment of directors and of their removal from office is vested in the Corporate Trustee who may appoint or remove directors by Ordinary Resolution.

1.5 Board of Directors for the Corporate Trustee

At 31st December 2020 the Board of Directors for the Corporate Trustee consisted of:

Mr I L Rushby (Chairman)	Formerly Group General Auditor at BP Plc and Non-Executive Director on boards in the Public, Corporate and Charity sectors.
Miss E F M Blois	A former Relocation Officer with BP Exploration Limited and currently a Pensioner Liaison Officer for the South East Region.
Mr A J Clifford	Director, BP Pensions Limited
Mr P F Darnell	A former Human Resources Manager with BP Chemicals Limited and a current Pensioner Liaison Officer for the South East Region.
Mrs G J Hopkins-Burt	A former BP Oil UK Human Resource Manager for Manufacturing & Supply & Distribution Divisions UK & Europe and currently a Regional Co-Ordinator and Pensioner Liaison Officer for the South West Region.
Ms M M Mercer	A former Accountant with Amoco Plc and a current Pensioner Liaison Officer for the South East Region.
Mr D Richmond	A former North Sea Tax Advisor with BP Plc and currently a Pensioner Liaison Officer for the Scotland and Northern Ireland Region.

1.6 Governance of the Fund

The activities of the Fund are governed by the Trust Deed dated 20th June 1990.

1.7 Review of Fund's Activities

The following activities were undertaken to further the Fund's charitable purposes for the public benefit.

In 2020 the Trustees held meetings in February, July and November.

During the year the Fund received 14 applications for assistance, 12 of which were completed by 31 December 2020. 5 cases were brought forward from 2019 and were completed and ratified in 2020. The total number of cases completed and ratified in 2020 was 17 (2019 : 24).

The Trustees approved assistance in the form of a grant, an interest-free loan or a combination of both in 14 of the 17 applications ratified during 2020.

Total grants paid by the Fund in 2020 amounted to £18,375 (2019 : £29,686).

Grants in 2020 were paid for a variety of reasons. These included house repairs, replacement boilers, bathroom conversions and electric mobility scooters.

Two loans, totalling £3,780, were offered in 2020, and both were accepted (three loans in 2019 : £16,748).

Loan repayments in 2020 amounted to £3,803 (2019 : £3,144). At the end of 2020 the total loans outstanding were £22,615 (2019 : £22,638).

1.8 Inspected Accounts

The Accounts have been reviewed by the independent Accounts Inspector noted on page 1.

1.9 Management of the Fund's Investments

The Accounts which form part 2 of this report show that as at 31 December 2020 the overall assets of the Fund were £1,702,558, an increase of £138,589 over the previous year (2019 : £1,563,969).

Interest on Investments and Deposits amounted to £29,228 during the year (2019 : £30,622). Grants paid amounted to £18,375 (2019 : £29,686).

1.10 Statement of the Trustees' Responsibilities in respect of the Accounts

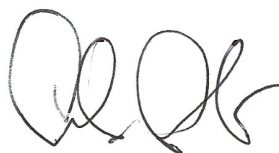
The Trust Deed dated 20 June 1990 states that the Trustees shall prepare accounts for a period of not more than 18 months which give a true and fair view of the financial transactions of the Fund during the year and of the disposition at the end of the year of the assets and liabilities and contain the information specified in relevant regulations. The Trustees have delegated the preparation of the accounts to BP Pensions Limited and require them to:-

- select suitable accounting policies and apply them consistently
- make judgements and estimates that are reasonable and prudent
- state within the accounts whether they are prepared in accordance with the Statement of Recommended Practice, subject to any departures disclosed and explained in the accounts
- prepare the accounts in accordance with the provisions of the Trust Deed

The Trustees are responsible for keeping proper accounting records, in accordance with Charity Law, which disclose the financial transactions and the assets and liabilities with reasonable accuracy. They are also responsible for safeguarding the assets of the fund and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities. The Trustees confirm that they have complied with these requirements.

for and on behalf of the Trustees of the BP Benevolent Fund

A M Carter



The Fund Administrator

Date:

10 JUNE 2021

PART TWO: THE INSPECTED ACCOUNTS

The BP Benevolent Fund

Statement of Financial Activities for the year ended 31 December 2020

	Note	<u>2020</u> £	<u>2019</u> £
<u>Income:</u>			
Income from investments	3	29,176	30,273
Bank interest		52	349
		<u>29,228</u>	<u>30,622</u>
<u>Expenditure:</u>			
Grants paid	4	(18,375)	(29,686)
Salary cost	5	(3,600)	(3,600)
Investment manager fees		(14,845)	(11,975)
Bank charges and currency loss		-	(434)
		<u>(36,820)</u>	<u>(45,695)</u>
Net (loss)/gain		(7,592)	(15,073)
Gain on investment assets	9	146,181	126,585
Fund surplus for the year		138,589	111,512
Value of Fund at beginning of year		1,563,969	1,452,457
Value of Fund at end of year		<u>£1,702,558</u>	<u>£1,563,969</u>
<u>Represented by:</u>			
Investments	6	1,637,785	1,485,652
Loans	7	22,615	22,638
Net current assets	8	42,158	55,679
		<u>£1,702,558</u>	<u>£1,563,969</u>

Signed on behalf of the Trustees

Director for the Corporate Trustee:

IAN W. RUSSELLBY

Ian Russellby

10 June 2021

Director for the Corporate Trustee:

Dated: ANDREW J CLIFFORD

AJ Clifford

23 June 2021

The BP Benevolent Fund

Notes to the Accounts for the year ended 31 December 2020

1. Status

The BP Benevolent Fund was established by a Trust Deed dated 20 June 1990, between The British Petroleum Company Plc and BP Benevolent Fund Trustees Limited (as sole Trustee at that time) and is registered as a Charity under the Charities Act 1960 as repealed by the Charities Act 2011.

2. Accounting policies

The accounts, which have been prepared in accordance with the Charities Statement of Recommended Practice 2005, summarise the transactions and total assets of the Fund.

Investment Income

Investment income earned on fixed interest investments, Charity Property Fund and cash deposits is accounted for on an accruals basis.

Donations

Donations are accounted for in the period in which they are received, on the basis that only then are they "virtually certain".

Benefits

Benefits paid to beneficiaries of the Fund are accounted for on an accruals basis.

Expenses

Expenses incurred by the Fund are paid by the Fund a year in arrears. Expenses are accounted for on an accruals basis. The investment management expenses incurred are charged to the Fund. Other administration costs are borne by BP Plc.

Valuation of investment assets;

Listed securities are stated in the accounts at market value.

Gains on investments assets;

The gains on investment assets during the year comprise all increases and decreases in the market value of investments held at any time during the year, including profits and losses realised on sales of investments during the year.

Loans;

Loans are carried at amounts recoverable.

Taxation;

The Fund is approved under Section 505 of the Income and Corporation Taxes Act 1988. It is therefore exempt from UK Income and Capital Gains Tax.

The BP Benevolent Fund

Notes to the Accounts for the year ended 31 December 2020 (contd)

3. Income from Investments

	<u>2020</u>	<u>2019</u>
	£	£
Dividend income	29,176	20,069
Charity Property Fund income	<u>-</u>	<u>10,204</u>
	<u>29,176</u>	<u>30,273</u>

4. Grants Paid

	<u>2020</u>	<u>2019</u>
	£	£
Grants	<u>18,375</u>	<u>29,686</u>
	<u>18,375</u>	<u>29,686</u>

5. Salary Cost

The Trustees do not receive any remuneration.

The Fund has no employees (2019 : nil). However BP Plc recharged £3,600 (2019 : £3,600) being an element of salary costs for one BP Plc employee who provides services to the Fund.

6. Investments

	<u>2020</u>	<u>2019</u>
	£	£
Close Brothers Investments	<u>1,637,785</u>	<u>1,485,652</u>
Market Value	<u>1,637,785</u>	<u>1,485,652</u>

All investments were held in the UK

7. Loans

	<u>2020</u>	<u>2019</u>
	£	£
Balance as at 1 January	22,638	9,034
Loans granted during the year	<u>3,780</u>	<u>16,748</u>
	26,418	25,782
Less: Amounts repaid	<u>(3,803)</u>	<u>(3,144)</u>
	<u>22,615</u>	<u>22,638</u>

The BP Benevolent Fund

Notes to the Accounts for the year ended 31 December 2020 (contd)

8. Net current assets

		<u>2020</u>	<u>2019</u>
		£	£
Income due	*	-	37
Cash at bank		<u>46,199</u>	<u>62,742</u>
		46,199	62,779
Less: Creditors	**	<u>(4,041)</u>	<u>(7,100)</u>
		<u>42,158</u>	<u>55,679</u>

Debtors

- Close Brothers bank account interest		-	<u>37</u>
Debtors Total	*	<u>-</u>	<u>37</u>

Creditors

- Close Brothers investment fee		4,041	3,386
- Other grants		-	<u>3,714</u>
Creditors Total	**	<u>4,041</u>	<u>7,100</u>

9. Gains on investment assets

		<u>2020</u>	<u>2019</u>
		£	£
Change in market value		<u>146,181</u>	<u>14,455</u>

10. Related Party Transactions

BP Pensions Limited is a related party providing administration services to the Fund free of charge. Certain expenses are also met by BP Plc that are not recharged to the Fund except as noted in Note 5.