

**BARTON BENDISH VILLAGE HALL**  
**REPORT AND ACCOUNTS**  
*FOR THE YEAR ENDED 31 MARCH 2021*

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Barton Bendish Village Hall is located on Church Road in Barton Bendish and is a registered charity number 803776.

Trustees who have served at any time from 1 April 2020 until the date this report was approved are:

<b>Elected</b>	Will Chapman	
	Robin Simon	
	Timothy Webster	Chairperson
	Christopher Parsons	
	Anthony Blanchfield	Appointed 26 May 2021

**BANKERS**

Lloyds Bank                      A/C No.      4363260 and 39665568

**VILLAGE HALL CONTACTS**

***Chairperson***

Timothy Webster  
Rowen House  
Church Road  
Barton Bendish  
King's Lynn  
PE33 9GF

# **BARTON BENDISH VILLAGE HALL**

## **TRUSTEES ANNUAL REPORT**

### **FOR THE YEAR ENDED 31 MARCH 2021**

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The Trustees present their report and financial statements for the year ended 31 March 2021.

#### **Aim and Purposes**

Barton Bendish is a very small village and the village hall is the only venue in which social, cultural and church fund raising events can take place. It acts as a Community Centre and is well supported by local people.

#### **Objectives and Activities**

The objective of the Trustees is to maintain the hall to a standard that attracts people to come to events and to make their visits pleasurable. Activities include Coffee mornings, Talks, Quizzes and Films as well as the ever popular Burn's Night celebrations. It is the hub for the village's annual Open Gardens Day and two day Art and Craft Exhibition held each September.

#### **The Village Hall Building - Renovation, Extension and Upgrade**

The works to renovate, extend and upgrade the Village Hall commenced the day before England entered national lockdown. The works, which it had been hoped would be completed by the beginning of September, were inevitably delayed by the effects of lockdown and SARS-Covid-19 regulations and precautions but the contractor (M J Bobyk) completed work on 10 Feb 2021. The effect of the programme of works has been to extend the building to enlarge the main hall, provide a separate entrance lobby, extend and refurbish the kitchen, provide storage areas and refurbish the toilets. In addition, it has been possible to replace the windows with more thermally efficient versions, replace the heating system, purchase new chairs, install a modern audiovisual suite, provide a broadband service and a permanent patio area. It is the Trustees' belief that this programme of works has given the village a hall which they can look forward to using for very many years to come whilst providing a venue which is more capacious, warmer and more versatile than previously.

#### **Lease**

The Village hall is held on a lease from Albanwise Ltd and the Trustees are working with them to extend this lease until 2047.

#### **Trustees and Trust**

The Village Hall is a charity registered with the Charity Commissioners and governed by a Trust Deed which dates from 30th May 1990. This document outlines a position in which the Parish Council (as the Custodian Trustee) holds a lease on the Village Hall and a committee of not less than four and not more than five members runs the Village Hall (the Charity Trustees). The current committee comprises: Tim Webster (Chair), Anthony Blanchfield, Will Chapman, Robin Simon (Treasurer) and Chris Parsons (Secretary). The Trust Deed gives the right to appoint one representative each to the Parish Council and the Barton Bendish Bowls Club, a further two members should be elected at the Annual Meeting and a fifth member may be co-opted. It is the view of the committee that the arrangement set out in the Trust Deed is no longer appropriate, for example while the Bowls Club has the right and responsibility to nominate to the committee it is not a user of the hall, and it should be reviewed. A review of the Trust Deed was commenced in early 2019 but was abandoned because of the difficulties presented by trying to alter the Deed whilst simultaneously applying for grants for the improvement programme. The committee intends to recommence this work now that the improvement programme has been successfully completed.

#### **Financial Review**

Total receipts for the year were £203,097.07 of which £3,668.80 was from donations, £173,429.07 was from funders, £10,000 covid grant and £16,000 loan which was converted to a donation post year end. £252,365.14 was spent on the Village Hall renovations and £1,013.23 on running costs. The net result for the year was an excess of payments over receipts of £50,581.30. Adding bank and deposit balances brought forward at the beginning of the year, the balances carried forward at 31 March totalled £10,458.80.

**BARTON BENDISH VILLAGE HALL**  
**TRUSTEES ANNUAL REPORT**  
**FOR THE YEAR ENDED 31 MARCH 2021**

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**Reserves Policy**

It is the Trustees policy to try to maintain a balance on unrestricted funds which equates to at least the annual expenditure. This is equivalent to circa £1,500. It is held to smooth out fluctuations in cash flow and to meet emergencies. The cash balance of £10,458.80 held on unrestricted funds at the year end exceeds this target. All restricted funds have now been spent on refurbishing the Village Hall.

**Structure, Governance and Management**

The Trustees are responsible for making decisions on all matters of general concern and importance to the parish including deciding on how the funds are to be spent.

The Trustees met three times during the year with an average level of attendance of over 83%.

Approved by the Trustees on

17/01/2022 and signed on their behalf by:



.....  
Chairperson - Timothy Webster

**BARTON BENDISH VILLAGE HALL**  
**RECEIPTS AND PAYMENTS ACCOUNT SUMMARY**  
**YEAR ENDED 31 MARCH 2021**

	£ Unrestricted	£ Restricted	2021 £ Total	2020 £
Total receipts for the year	10,000.00	193,097.07	203,097.07	56,250.51
Total payments for the year	(1,013.23)	(252,365.14)	(253,378.37)	(1,938.95)
Transfer between funds	(4,905.20)	4,905.20	-	-
Net (payments) / receipts	4,081.57	(54,362.87)	(50,281.30)	54,311.56
Cash, bank and similar funds brought forward	6,377.23	54,362.87	60,740.10	6,428.54
Cash, bank and similar funds carried forward	10,458.80	-	10,458.80	60,740.10

The above account and accompanying statement of assets and liabilities were approved by the Trustees on 17/01/.....2022 and are signed on its behalf by:



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**Chairperson - Timothy Webster**

# BARTON BENDISH VILLAGE HALL

## RECEIPTS

YEAR ENDED 31 MARCH 2021

	£ Unrestricted	£ Restricted	2021 £ Total	2020 £ Total
<b>Rental Income</b>				
BB Film Club	-	-	-	75.00
BBPCC	-	-	-	245.00
Community Church Talk	-	-	-	40.00
Parish Council Meetings	-	-	-	70.00
Albanwise Ltd	-	-	-	120.00
Abricot Ltd	-	-	-	60.00
Heater meters	-	-	-	78.00
BBVH	-	-	-	70.00
BBVHMC	-	-	-	75.00
Beachamwell	-	-	-	40.00
Poor's Charity	-	-	-	5.00
Yoga	-	-	-	10.00
Bowls Club	-	-	-	5.00
	-	-	-	893.00
<b>Activities for Generating Funds</b>				
Easter Coffee Morning	-	-	-	260.50
Bonfire at BBH	-	-	-	206.00
Mary Simon Christmas Fayre	-	-	-	512.00
Gardeners' Questions BBVHMC	-	-	-	176.00
Yard Car Boot sale BBVHMC	-	-	-	355.00
Quiz & Chips BBVHMC	-	-	-	265.00
	-	-	-	1,774.50
<b>Donations</b>				
Art & Craft Exhibition	-	-	-	559.14
West Norfolk Wins	-	748.00	748.00	780.00
PC to improvement fund	-	420.00	420.00	500.00
Donation cash	-	0.00	-	105.00
Film Club	-	750.00	750.00	750.00
Mr Cornelius	-	-	-	100.00
Mr Parsons Bike ride	-	-	-	135.54
BBPCC	-	1,500.00	1,500.00	-
Albanwise for door	-	200.00	200.00	-
Mr & Mrs Reid	-	50.00	50.00	-
	-	3,668.00	3,668.00	2,929.68
<b>Grant/funding for Improvements</b>				
Waitrose	-	-	-	320.00
Tesco Groundwork	-	-	-	1,000.00
Prince Trust	-	16,666.67	16,666.67	8,333.33
Garfield Weston	-	-	-	25,000.00
Rank Foundation	-	-	-	2,000.00
Geoffery Watling	-	-	-	4,000.00
Bernard Sunley	-	-	-	10,000.00
Norfolk Community NCF Grant	-	10,000.00	10,000.00	-
Big Lottery	-	52,636.00	52,636.00	-
Freebridge	-	1,000.00	1,000.00	-
Trusthouse	-	40,000.00	40,000.00	-
Mains lottery audio grant	-	6,445.00	6,445.00	-
ACRE	-	46,681.40	46,681.40	-
	-	173,429.07	173,429.07	50,653.33
<b>Covid Funding/Grants</b>				
Borough council NDR Fund Covid-19	10,000.00	-	10,000.00	-
	10,000.00	-	10,000.00	-
<b>Loans</b>				
Luca Padulli	-	16,000.00	16,000.00	-
<b>TOTAL RECEIPTS FOR THE YEAR</b>	10,000.00	193,097.07	203,097.07	56,250.51

**BARTON BENDISH VILLAGE HALL**  
**PAYMENTS**  
**YEAR ENDED 31 MARCH 2021**

	£	£	2021 £	2020 £
	Unrestricted	Restricted	Total	Total
<b>Village Hall Running Expenses</b>				
Electricity	465.00	-	465.00	516.00
Insurance	229.11	-	229.11	228.52
Water	319.12	-	319.12	187.20
Licences	-	-	-	124.80
Minor repairs	-	-	-	-
Cleaning materials	-	-	-	48.98
Kitchen equipment/consumables	-	-	-	77.45
CAN	-	-	-	50.00
Hiring	-	-	-	70.00
Miscellaneous	-	-	-	-
	<u>1,013.23</u>	<u>-</u>	<u>1,013.23</u>	<u>1,302.95</u>
<b>Cost of Generating Funds</b>				
Various	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
<b>Building Costs and Misc</b>				
MJB Building contractor	-	244,999.64	244,999.64	-
KLWNBC planning payment	-	116.00	116.00	-
Greenlight inspection for Bats	-	-	-	300.00
Building Control	-	672.00	672.00	336.00
Audio Electronic Design	-	5,415.60	5,415.60	-
L Bennington crockery	-	230.00	230.00	-
Decorating supplies	-	543.86	543.86	-
Hot water boiler	-	249.99	249.99	-
Slim Glass	-	138.05	138.05	-
	<u>-</u>	<u>252,365.14</u>	<u>252,365.14</u>	<u>636.00</u>
<b>TOTAL PAYMENTS FOR THE YEAR</b>	<u>1,013.23</u>	<u>252,365.14</u>	<u>253,378.37</u>	<u>1,938.95</u>

**BARTON BENDISH VILLAGE HALL**  
**STATEMENT OF ASSETS AND LIABILITIES**  
**AS AT 31 MARCH 2021**

	£	£	2021 £	2020 £
	Unrestricted	Restricted	Total	
<b>MONETARY ASSETS</b>				
General Account	5,988.18	-	5,988.18	5,810.03
Improvement Fund Account	4,409.42	-	4,409.42	54,868.87
Cash in hand	61.20	-	61.20	61.20
	10,458.80	-	10,458.80	60,740.10
<b>LIABILITIES</b>				
L Padulli Loan	-	16,000.00	16,000.00	-
	-	16,000.00	16,000.00	-

**Notes**

1. The financial statements have been prepared using the Receipts & Payments basis.

**Independent Examiner's Report to the trustees of  
Barton Bendish Village Hall**

I report to the trustees on my examination of the accounts for the year ended 31 March 2021.

**Responsibilities and Basis of Report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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Sarah Larkin  
Chartered Accountant  
36 Beechwood Drive  
Norwich  
NR7 0LP

Date: 20/01/2022

