



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Jan	Year 2022		Day 31	Month Dec	Year 2022

Section A Reference and administration details

Charity name EMPRESS SWIMMING POOL TRUST

Other names charity is known by

Registered charity number (if any) 803707

Charity's principal address 9A PARK STREET
 CHATTERIS
 CAMBRIDGESHIRE
Postcode PE16 6AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	DUNCAN ARNOLD	TRUSTEE		TRUSTEE
2	JULIAN FROST	TRUSTEE		TRUSTEE
3				
4				
5				
6				
7				
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10				
11				
12				
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14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	TRUST DEED
How the charity is constituted <i>(eg. trust, association, company)</i>	TRUST
Trustee selection methods <i>(eg. appointed by, elected by)</i>	APPOINTED BY TRUSTEES

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>APPOINTMENT OF TRUSTEES: Potential trustees are interviewed by trustees for suitability iaw CC guidelines. During the interview the applicant is appraised of duties and responsibilities of a trustee and how that relates to the Empress Swimming Pool Trust.</p> <p>ORGANISATIONAL STRUCTURE: Policy and governance are set by the trustees and day-to-day management is overseen by the two office staff.</p> <p>MAJOR RISKS: Major risks are considered in the emergency action plan and are controlled and managed through the published Normal Operating Procedures, Accident Procedures and Risk Assessments. Any new risks are considered at the next quarterly trustees meeting. Any urgent emerging risks are dealt with by the office staff in conjunction with any available trustee. Water quality is an important risk factor and is independently checked every month. There are COSHH assessments and a Fire Management plan. Financial risk is managed by a two-person authority rule, trustee meetings and the maintenance of a financial reserve.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a safe and clean swimming pool facility for the people of Chatteris and surrounding area, for the promotion healthy recreation, exercise, and the teaching of swimming as an important life skill.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide a swimming pool facility throughout the year (apart from COVID related closures) by arranging the following:

The provision of a safe place and safe systems for the people of Chatteris to swim and learn to swim.

Funding via:

- A season ticket scheme for individuals and families.
- A pool hire service for schools, clubs, and swimming organisations.
- A private hire scheme.

Appropriate and secure access to the pool and its facilities.

Cleaning, maintenance, heating, lighting, and controlled access for the pool.

Financial governance

Responding to feedback and complaints from the pool users.

All decisions by the Trustees have been made with due regard to the CC's public benefit guidance when exercising their powers and duties, where relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The swimming pool facility was open for all the year and post-COVID membership and activity have bounced back to at least pre-COVID levels.

Water quality and temperature were maintained to appropriate standards throughout the opening periods.

The trust provided swimming facilities to over 150 individual season ticket holders and 150 family season ticket holders as well as the following clubs and schools:

Baby Aqua Monday run by Ely Aqua

Kingfishers Swimming Club

ALL Seasons Play School Tuesday & Friday

Ely Aqua – Thursday & Saturday

Kingsfield School

Lionel Walden School

Seahorse Swim Club

Karen's Aqua

Fenland Swim Academy

Benwick school

Elaine's Aqua

Glebelands School

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to keep approximately one year's running costs in reserve (£60-80k).

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle Source of Funds: Season tickets and pool hire.

Expenditure: On heating, lighting, maintenance, cleaning, and admin.

Key Objectives: To maintain a clean and safe swimming pool facility for the people of Chatteris and surrounds.

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Duncan Arnold

Position (eg Secretary, Chair, etc)

Trustee Treasurer

Date

29 September 2023

EMPRESS SWIMMING POOL TRUST
ACCOUNTS
FOR THE YEAR ENDED 31 DECEMBER 2022

EMPRESS SWIMMING POOL TRUST

APPROVAL STATEMENT

We approve these accounts which comprise the Profit and Loss Account, Balance Sheet and related notes. We acknowledge our responsibilities for the accounts, including the appropriateness of the accounting basis as set out in note 1, and for providing all the information and explanations necessary for their compilation.

Mr D Arnold - Treasurer

Thomas Quinn

Chartered Accountants
St Ives
Cambridgeshire
PE27 5BH

ACCOUNTANTS' REPORT ON THE UNAUDITED ACCOUNTS TO EMPRESS SWIMMING POOL TRUST

You have approved the accounts for the year ended 31 December 2022 which comprise the Profit and Loss Account, Balance Sheet and related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Thomas Quinn
Chartered Accountants

**EMPRESS SWIMMING POOL TRUST
INCOME & EXPENDITURE ACCOUNT**

	2022		2021	
	£	£	£	£
Income:				
Pool Hire Fees	113,362		78,423	
Bank & Building Society Interest	93		7	
Sundries	651		1,500	
Gross profit		114,106		79,930
Expenditure:				
Trustees Remuneration & Expenses	NIL		NIL	
Rent	10,012		10,012	
Chemicals	7,385		5,711	
Wages & Salaries of Pool Staff	24,937		21,530	
Rates & Water Rates	13,982		4,379	
Light & Heat	19,893		19,139	
Telephone	1,205		1,123	
Insurances	2,455		2,780	
Repairs & Renewals	7,066		7,865	
Maintenance to Building & Equipment	1,200		1,440	
Computer Costs	876		1,687	
Printing, Stationery & Advertising	2,767		1,896	
Cleaning & Cleaning Materials	4,501		1,753	
Accountants Fees	840		780	
Sundry Expenses	228		731	
Depreciation - Pool Refurbishment	94		108	
Depreciation - Plant & Equipment	36		45	
		(97,477)		(80,979)
Excess of Expenditure over Income		16,629		(1,049)

**EMPRESS SWIMMING POOL TRUST
BALANCE SHEET**

	Notes	2022		2021	
		£	£	£	£
Fixed assets					
Plant and equipment	2		802		932
Current assets					
Debtors and prepayments		619		1,457	
Cash at Bank		122,503		93,972	
Cash in hand		92		566	
		<u>123,214</u>		<u>95,995</u>	
Current liabilities					
Trade creditors/accruals		7,420		7,156	
Pool Hire Fees Received in Advance		18,751		9,935	
Key Monies Held (and refundable)		10,630		9,250	
		<u>36,801</u>		<u>26,341</u>	
Net current assets			<u>86,413</u>		<u>69,654</u>
Net assets			<u>87,215</u>		<u>70,586</u>
ACCUMULATED FUND ACCOUNT					
Balance at start of period			70,586		71,635
Excess of Income over Expenditure			<u>16,629</u>		<u>(1,049)</u>
			<u>87,215</u>		<u>70,586</u>

**EMPRESS SWIMMING POOL TRUST
NOTES TO THE ACCOUNTS**

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Plant and equipment

	Plant and machinery £	Pool Refurbishment £	Computer equipment £	Total £
Cost				
At 1 January 2022	358	7,305	2,298	9,961
At 31 December 2022	<u>358</u>	<u>7,305</u>	<u>2,298</u>	<u>9,961</u>
Depreciation				
At 1 January 2022	350	6,551	2,128	9,029
Charge for the year	<u>2</u>	<u>94</u>	<u>34</u>	<u>130</u>
At 31 December 2022	<u>352</u>	<u>6,645</u>	<u>2,162</u>	<u>9,159</u>
Net book value				
At 31 December 2022	<u>6</u>	<u>660</u>	<u>136</u>	<u>802</u>
At 31 December 2021	<u>8</u>	<u>754</u>	<u>170</u>	<u>932</u>

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