



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 1	Month Jan	Year 2021		Day 31	Month Dec	Year 2021

Section A Reference and administration details

Charity name

EMPRESS SWIMMING POOL TRUST

Other names charity is known by

Registered charity number (if any)

803707

Charity's principal address

9A PARK STREET

CHATTERIS

CAMBRIDGESHIRE

Postcode

PE16 6AB

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	DUNCAN ARNOLD	TRUSTEE	1 Jan – 31 Dec	TRUSTEE
2	MARY GREENFIELD	TRUSTEE	1 Dec – 31 Dec	TRUSTEE
3	JULIAN FROST	TRUSTEE	1 Jan – 1 Dec	TRUSTEE
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
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16				
17				
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20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <i>(eg. trust deed, constitution)</i>	TRUST DEED
How the charity is constituted <i>(eg. trust, association, company)</i>	TRUST
Trustee selection methods <i>(eg. appointed by, elected by)</i>	APPOINTED BY TRUSTEES

Additional governance issues (Optional information)

<p>You may choose to include additional information, where relevant, about:</p> <ul style="list-style-type: none"> • policies and procedures adopted for the induction and training of trustees; • the charity's organisational structure and any wider network with which the charity works; • relationship with any related parties; • trustees' consideration of major risks and the system and procedures to manage them. 	<p>APPOINTMENT OF TRUSTEES: Potential trustees are interviewed by trustees for suitability iaw CC guidelines. During the interview the applicant is appraised of duties and responsibilities of a trustee and how that relates to the Empress Swimming Pool Trust.</p> <p>ORGANISATIONAL STRUCTURE: Policy and governance are set by the trustees and day-to-day management is overseen by the two office staff.</p> <p>MAJOR RISKS: Major risks are considered in the emergency action plan and are controlled and managed through the published Normal Operating Procedures, Accident Procedures and Risk Assessments. Any new risks are considered at the next quarterly trustees meeting. Any urgent emerging risks are dealt with by the office staff in conjunction with any available trustee. Water quality is an important risk factor and is independently checked every month. There are COSHH assessments and a Fire Management plan. Financial risk is managed by a two person authority rule, trustee meetings and the maintenance of a financial reserve.</p>
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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

<p>To provide a safe and clean swimming pool facility for the people of Chatteris and surrounding area, for the promotion healthy recreation, exercise and the teaching of swimming as an important life skill.</p>

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To provide a swimming pool facility throughout the year (apart from COVID related closures) by arranging the following:

The provision of a safe place and safe systems for the people of Chatteris to swim and learn to swim.

Funding via:

A season ticket scheme for individuals and families.

A pool hire service for schools, clubs and swimming organisations.

A private hire scheme.

Appropriate and secure access to the pool and its facilities.

Cleaning, maintenance, heating, lighting and controlled access for the pool.

Financial governance

Responding to feedback and complaints from the pool users.

All decisions by the Trustees have been made with due regard to the CC's public benefit guidance when exercising their powers and duties, where relevant.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The swimming pool facility was open for most of the year except where government COVID restrictions forced it to close. The pool was closed due to COVID from 1 Jan 21 to 11 Apr 21.

Water quality and temperature were maintained to appropriate standards throughout the opening periods.

The trust provided swimming facilities to over 150 individual season ticket holders and 150 family season ticket holders as well as the following clubs and schools:

Baby Aqua Monday run by Ely Aqua

KingFishers Swimming Club

Holly Cottage (Learning Difficulties), Ely

ALL Seasons Play School Tuesday & Friday

Ely Aqua – Thursday & Saturday

Kingsfield School

Lionel Walden School

Seahorse Swim Club

Karen's Aqua

Fenland Swim Academy

Benwick school

Elaine's Aqua

Section E

Financial review

Brief statement of the charity's policy on reserves

We aim to keep approximately one year's running costs in reserve (£60-80k).

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principle Source of Funds: Season tickets and pool hire.

Expenditure: On heating, lighting, maintenance, cleaning, and admin.

Key Objectives: To maintain a clean and safe swimming pool facility for the people of Chatteris and surrounds..

Section F

Other optional information

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<i>D B Arnold</i>	
Full name(s)	Duncan Arnold	
Position (eg Secretary, Chair, etc)	Trustee Treasurer	
Date	7 October 2022	

EMPRESS SWIMMING POOL TRUST

ACCOUNTS

FOR THE YEAR ENDED 31 DECEMBER 2021

EMPRESS SWIMMING POOL TRUST

APPROVAL STATEMENT

We approve these accounts which comprise the Profit and Loss Account, Balance Sheet and related notes. We acknowledge our responsibilities for the accounts, including the appropriateness of the accounting basis as set out in note 1, and for providing all the information and explanations necessary for their compilation.

Mr D Arnold - Treasurer

Thomas Quinn

Chartered Accountants
St Ives
Cambridgeshire
PE27 5BH

ACCOUNTANTS' REPORT ON THE UNAUDITED ACCOUNTS TO EMPRESS SWIMMING POOL TRUST

You have approved the accounts for the year ended 31 December 2021 which comprise the Profit and Loss Account, Balance Sheet and related notes. In accordance with your instructions, we have compiled these unaudited accounts from the accounting records and information and explanations supplied to us.

Thomas Quinn
Chartered Accountants

**EMPRESS SWIMMING POOL TRUST
INCOME & EXPENDITURE ACCOUNT**

	2021		2020	
	£	£	£	£
Income:				
Grant from Fenland District Council	-		27,000	
Pool Hire Fees	78,423		52,033	
Bank & Building Society Interest	7		142	
Donations	-		790	
Sundries	1,500		161	
Gross profit		79,930		80,126
Expenditure:				
Trustees Remuneration & Expenses	NIL		NIL	
Rent	10,012		14,012	
Chemicals	5,711		3,670	
Wages & Salaries of Pool Staff	21,530		18,313	
Rates & Water Rates	4,379		14,074	
Light & Heat	19,139		20,306	
Telephone	1,123		1,621	
Insurances	2,780		2,723	
Repairs & Renewals	7,865		16,681	
Maintenance to Building & Equipment	1,440		4,618	
Equipment Rental	-		374	
Computer Costs	1,687		-	
Printing, Stationery & Advertising	1,896		2,070	
Cleaning & Cleaning Materials	1,753		1,192	
Accountants Fees	780		780	
Bank Interest	-		5	
Training	-		-	
Sundry Expenses	731		228	
Professional Fees	-		360	
Depreciation - Pool Refurbishment	108		123	
Depreciation - Plant & Equipment	45		56	
		(80,979)		(101,206)
Excess of Expenditure over Income		<u>(1,049)</u>		<u>(21,080)</u>

**EMPRESS SWIMMING POOL TRUST
BALANCE SHEET**

	Notes	2021		2020	
		£	£	£	£
Fixed assets					
Plant and equipment	2		932		1,085
Current assets					
Debtors and prepayments		1,457		706	
Cash at Bank		93,972		101,025	
Cash in hand		566		81	
		<u>95,995</u>		<u>101,812</u>	
Current liabilities					
Trade creditors/accruals		7,156		5,853	
Pool Hire Fees Received in Advance		9,935		16,159	
Key Monies Held (and refundable)		9,250		9,250	
		<u>26,341</u>		<u>31,262</u>	
Net current assets			<u>69,654</u>		<u>70,550</u>
Net assets			<u>70,586</u>		<u>71,635</u>
ACCUMULATED FUND ACCOUNT					
Balance at start of period			71,635		92,715
Excess of Income over Expenditure			<u>(1,049)</u>		<u>(21,080)</u>
			<u>70,586</u>		<u>71,635</u>

EMPRESS SWIMMING POOL TRUST
NOTES TO THE ACCOUNTS

1 Accounting basis

The accounts have been compiled on a basis that enables profits to be calculated in accordance with UK Generally Accepted Accounting Practice and that provides sufficient and relevant information to enable the completion of a tax return.

2 Plant and equipment

	Plant and machinery £	Pool Refurbishment £	Computer equipment £	Total £
Cost				
At 1 January 2021	<u>358</u>	<u>7,305</u>	<u>2,298</u>	<u>9,961</u>
At 31 December 2021	<u><u>358</u></u>	<u><u>7,305</u></u>	<u><u>2,298</u></u>	<u><u>9,961</u></u>
Depreciation				
At 1 January 2021	348	6,443	2,085	8,876
Charge for the year	<u>2</u>	<u>108</u>	<u>43</u>	<u>153</u>
At 31 December 2021	<u><u>350</u></u>	<u><u>6,551</u></u>	<u><u>2,128</u></u>	<u><u>9,029</u></u>
Net book value				
At 31 December 2021	<u><u>8</u></u>	<u><u>754</u></u>	<u><u>170</u></u>	<u><u>932</u></u>
At 31 December 2020	<u><u>10</u></u>	<u><u>862</u></u>	<u><u>213</u></u>	<u><u>1,085</u></u>

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