

CHELMSFORD COMMUNITY CHURCH
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 5th APRIL 2023

Charity No. 803296

EDMUND CARR LLP
Chartered Accountants
146 New London Road
Chelmsford
Essex
CM2 0AW

**CHELMSFORD COMMUNITY CHURCH
ACCOUNTS FOR THE YEAR ENDED 5 APRIL 2023**

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**CHELMSFORD COMMUNITY CHURCH
TRUSTEES' ANNUAL REPORT
FOR THE YEAR ENDED 5 APRIL 2023**

Reference and administrative details

Chelmsford Community Church is a charity formed by a trust deed on 24 March 1990 and governed by a supplemental deed dated 14 December 2005. The trust is an unincorporated association, charity registration number 803296.

The Trustees during the year were as follows: -

Mr P H Lewellen - Chair
Mrs CHE Hobbs
Mr L Hobbs
Mr S H Hook
Mr C Jackson

The principal office is situated at Trent Road Centre, Trent Road, Chelmsford, Essex. CM1 2LQ.

The Charity's bankers are The Co-operative Bank Plc, 11 Market Road, Chelmsford, Essex. CM1 1XW.

The independent examiner is Colin Barker of Edmund Carr LLP, Chartered Accountants, 146 New London Road, Chelmsford, Essex CM2 0AW.

Objectives and Activities

The objects for which the church is established are to promote the Christian religion by such legally charitable means as the Trustees shall in their discretion think fit, the advancement of education and the relief of poverty and such other charitable objects as the Trustees may from time to time decide.

The church is a member of the Evangelical Alliance and shares the statement of faith of that organisation. It is a central pillar of the church that the message of Jesus goes hand in hand with reaching out to help those in need. The church employs full time pastors and they are responsible for the direction of the church and for pastoral oversight.

The Trustees act to ensure that the purposes laid down in the trust document are observed; to ensure the trust acts in accordance with the law of the land and to oversee the financial standing of the church. A finance team does this. Throughout the year, the trust has tightened its controls in order to demonstrate financial integrity. We continue to hold meetings for all members of the church to explain the financial and pastoral state of the church, with a view to increasing transparency.

The Trustees have had due regard to the Charity Commission's guidance on Public Benefit in carrying out the Charity's activities during the year. The Trustees have received copies of the Trust Deed and the policies of the Charity and are given appropriate training to fulfil their duties. Trustees are appointed by resolution of the Trustees following consultation with the Pastor.

**CHELMSFORD COMMUNITY CHURCH
TRUSTEES' ANNUAL REPORT (continued)
FOR THE YEAR ENDED 5 APRIL 2023**

Review of progress and achievements

The Church has now been in the Trent Road premises for over 9 years and has focussed on building a strong relationship with the local community as well as with church family attending. The numbers attending have been building steadily and often over 50 people are in attendance on Sundays.

During this last year the church has continued to build midweek activities for the congregation and local people to attend between Sunday services. The twice a week 'Connexions' social and craft group sessions are very popular with a regular 15/20 people attending.

A new 'Young Adults' group has started with a fortnightly social group for 18 years upwards which meets on and off site, this has around 12/15 people attending. Alongside this they have a monthly Bible Study during the Sunday service which is on a topic of their choosing as relevant to their specific needs and interests.

At the beginning of August there was a Community Fun Day which was open to anyone in the community with fun activities around the church also a BBQ. Approx. 250 people attended during the day despite the rainy weather and it was extremely well attended and very popular with local people.

CCC also hosts the group Chelmsford Rough Sleeper Support, and holds supplies of food, toiletries, clothing and bedding/tents to be distributed to the rough sleepers in the town one night midweek. Several members of the church work as a team, with others outside of the congregation, to go out into the town with items as needed. They are seeing anything up to 50 people in one night who need their services.

Greggs: a team of people collect excess food from Greggs bakery at the end of the shop opening hours and distribute the food to the rough sleepers around the town.

A separate JustGiving fund has been set up for public donations to purchase other needed items such as tents, shoes, etc.

The CCC Harvest Service donations were in aid of this group at the service in October, collecting requested items and money for whatever is needed.

A new Board Games event has been set up, currently 3 sessions have run with about 30-40 people coming along during the afternoon. The dates have been on bank holidays so far but longer term will be monthly on a Sunday afternoon. This event is open to anyone interested and numbers have grown with each session.

The annual Craft Fayre is booked at the church on 11th November which will include local craft sellers, a tea room area and some hot lunches. This is always well attended and supported by local people. In addition to this, we hosted a Charity Craft making evening which was very popular and local charities were given the items made for use in the hospital, care homes and community support projects.

Successful contact has been maintained with the local school (located across the road from the Church). Our pastor, Chris Jackson, is now a school governor. The school has agreed to allow the Church to use the school car park for parking on a Sunday morning free of charge and this reduces parking in the residential area. As a 'thank you' for this the Church hosted an 'end of school' lunch for the teaching staff on the last day of term.

**CHELMSFORD COMMUNITY CHURCH
TRUSTEES' ANNUAL REPORT (continued)
FOR THE YEAR ENDED 5 APRIL 2023**

We are working with Compassion, a Christian sponsorship programme in deprived countries and the church has sponsored over 20 children within the church. In addition, we also support the Operation Christmas Child shoebox appeal and are a drop off centre for the local area.

Local community activities have also included a Macmillan Coffee Morning and Tea Fund Quiz evening which have been a great success in the past, making contacts and friends within the community. We continually seek fund raising ideas to support our community work which is provided at low or no cost.

We look forward to our forthcoming Christmas events and services this year, particularly a Christmas Celebration with the nativity story and carols.

Review of the financial position of the charity

The results for the year are set out on the receipts and payments account on page 5. A statement of assets and liabilities of the charity are set out on page 6.

The Trustees' aim is to distribute the income that they received in accordance with the objects of the Church. A proportion of the Church's income has necessarily been spent on refurbishing and fitting out the Trent Road premises and the contracted payments to our pastors. Although the Church wishes to give as much as it can for charitable purposes, this expenditure is considered essential in providing a suitable environment and the drive for the Church to grow. Gift aid has continued to provide a significant contribution to Church income.

In this twelve month period, the expenditure of the charity exceeded income by £1,226. In arriving at this figure, restricted funds decreased by £979. At 5 April 2023 the trustees had sufficient assets available to fulfil the obligations of the charity.

Reserves policy

It is the policy of the charity to maintain reserve unrestricted funds sufficient to fund 6 months of resources expended.

Approved by Board of Trustees on ~~..22 November 2023..~~ and signed on its behalf by

.....*Stephen Hook*.....Trustee

.....STEPHEN HOOK.....Name

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF
CHELMSFORD COMMUNITY CHURCH
FOR THE YEAR ENDED 5 APRIL 2023**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 5th April 2023 which are set out on pages 5 to 9.

Responsibilities and basis of report

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Colin Barker
.....
Colin Barker FCA
Independent Examiner

Edmund Carr LLP
146 New London Road
Chelmsford
CM2 0AW

.....8 December..2023

**CHELMSFORD COMMUNITY CHURCH
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
5th APRIL 2023**



	Unrestricted Funds £ General	Restricted Funds £ (Note 2)	Total 2022/23 £	Total 2021/22 £
RECEIPTS AND PAYMENTS ACCOUNT				
Receipts				
Voluntary income - unrestricted funds (note 1)	59,088	-	59,088	58,617
Voluntary income - restricted funds (note 2)	-	1,270	1,270	1,110
Gift Aid tax recovered	14,157	-	14,157	13,947
Hall Hire	3,871	-	3,871	2,650
Craft fayre	435	-	435	312
Quilting exhibition	343	-	343	-
Concert collection	272	-	272	-
Macmillan coffee morning	171	-	171	-
Grant receipts	-	-	-	827
Member loan repayment	300	-	300	90
Miscellaneous income	138	4	142	1
	<u>78,776</u>	<u>1,274</u>	<u>80,050</u>	<u>77,554</u>
Direct Charitable payments				
UK Donations (note 4)	2,898	-	2,898	1,777
Overseas gifts (note 5)	5,028	-	5,028	6,853
	<u>7,926</u>	<u>-</u>	<u>7,926</u>	<u>8,630</u>
Employment Costs	53,209	-	53,209	57,537
Loan to member	-	-	-	1,524
Other payments (note 6)	15,436	-	15,436	14,224
Restricted fund application (notes 2 & 3)	-	2,253	2,253	3,444
	<u>76,571</u>	<u>2,253</u>	<u>78,823</u>	<u>85,359</u>
Surplus of Receipts against Payments	2,205	(979)	1,226	(7,805)
Cash and bank balances at 5th April 2022	<u>46,587</u>	<u>3,711</u>	<u>50,298</u>	<u>58,103</u>
Cash and bank balances at 5th April 2023	<u>48,792</u>	<u>2,732</u>	<u>51,524</u>	<u>50,298</u>

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FOR THE YEAR ENDED
5th APRIL 2023**

	Unrestricted Funds £ General	Restricted Funds £ (Note 2)	Total 2022/23 £	Total 2021/22 £
STATEMENT OF ASSETS AND LIABILITIES				
Cash Funds				
Bank current account	48,762	-	48,762	46,557
Community Fund	-	1,494	1,494	2,950
Chelmsford Rough Sleepers Fund	-	1,238	1,238	761
Refreshment cash float	30	-	30	30
	<u>48,792</u>	<u>2,732</u>	<u>51,524</u>	<u>50,298</u>
Other Monetary Assets				
Gift Aid Recoverable	1,300	-	1,300	1,068
Loan Receivable	1,134	-	1,134	1,434
	<u>2,434</u>	<u>-</u>	<u>2,434</u>	<u>2,502</u>
Non-monetary assets				
Freehold Property	258,898	-	258,898	258,898
Demountable classrooms/ storage	15,846	-	15,846	15,846
Audio visual and other equipment	42,055	-	42,055	41,257
	<u>316,799</u>	<u>-</u>	<u>316,799</u>	<u>316,001</u>
Liabilities				
Payroll taxes	1,290	-	1,290	1,520
	<u>1,290</u>	<u>-</u>	<u>1,290</u>	<u>1,520</u>

Approved by the Board of Trustees on22 November 2023....., and signed on its behalf by:

Trustee *Christopher Jackson*

Name CHRISTOPHER JACKSON

Trustee *Stephen Hook*

Name STEPHEN HOOK

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FOR THE YEAR ENDED
5th APRIL 2023**



	Year 2022/23	Year 2021/22
1 Voluntary income - unrestricted funds		
Sunday collections and other gifts	13,951	10,779
Planned regular giving	45,137	47,838
	<u>59,088</u>	<u>58,617</u>
2 Restricted Funds		
The Hope Choir fund		
Opening balance at 5th April 2022	-	887
Transfer to Community Fund	-	(887)
Closing balance at 5th April 2023	<u>-</u>	<u>-</u>
Community Fund		
Opening balance at 5th April 2022	2,950	4,237
Receipts in the year	-	-
Transfer from Hope Choir Fund	-	887
Interest received	4	1
Grants made during the year (note 3)	(1,460)	(2,175)
Closing balance at 5th April 2023	<u>1,494</u>	<u>2,950</u>
Rough Sleepers Support fund		
Opening balance at 5th April 2022	761	920
Receipts in the year	1,270	1,110
Grants made during the year	(793)	(1,269)
Closing balance at 5th April 2023	<u>1,238</u>	<u>761</u>
Total Restricted Funds at 5th April 2023	<u><u>2,732</u></u>	<u><u>3,711</u></u>
3 Community Fund Grants		
Lawford Mead student trip sponsorship	270	-
Lawford Mead teachers buffet	450	-
Shop Vouchers	240	175
Chelmsford Rough Sleepers Support	500	1,000
Mobility Scooter	-	750
Miscellaneous grants	-	250
	<u>1,460</u>	<u>2,175</u>

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	Year 2022/23	Year 2021/22
4 UK Donations		
Ground Level	1,200	1,200
Urban Saints / Crusaders	252	252
The Moment Music (Dave Bell)	600	-
Alive Church, Norwich	-	250
Evangelical Alliance	75	75
Churches together in Chelmsford	200	-
St Andrews	250	-
Streetfood	75	-
Dance 21	75	-
Macmillan	171	-
	<u>2,898</u>	<u>1,777</u>

5 Overseas Gifts		
Covenant Blessings, Mumbai	2,500	5,000
Smile International	-	125
Cornerstone	384	384
Compassion UK	1,344	1,344
Ukraine Disaster Fund	300	-
Tear Fund re earthquake	250	-
Samaritans Purse re earthquake	250	-
	<u>5,028</u>	<u>6,853</u>

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5th APRIL 2023**



	Year 2022/23	Year 2021/22
6 Other Payments		
Major cap.ex (>£250)	1,453	-
Minor cap.ex (<£250) and maintenance	1,357	2,651
Trent Road running and cleaning cost	4,513	2,383
Service consumables	47	42
Travel costs	102	-
Printing stationery and publicity	301	498
Telephone	1,033	2,041
Training courses and conferences	595	100
Teaching aids	24	267
Fire Safety inspection and service	82	77
Childrens work (including 31:8 registration)	685	604
Illuminate	258	54
Christmas Service	126	-
Community Fun Day	976	945
Lawford Mead School buffet	-	504
Entertaining	48	-
Refreshments	819	368
Refreshments - recoveries	(478)	(83)
Insurance	880	844
Accountancy	852	810
Website Hosting	704	789
"Zoom" subscription	144	144
Performing, Music and TV licences	758	878
Sundry expenses	157	307
	<u>15,436</u>	<u>14,224</u>