

**CHELMSFORD COMMUNITY CHURCH**  
**FINANCIAL STATEMENTS**  
**FOR THE YEAR ENDED 5<sup>th</sup> APRIL 2021**

**Charity No. 803296**

**EDMUND CARR LLP**  
Chartered Accountants  
146 New London Road  
Chelmsford  
Essex  
CM2 0AW

**CHELMSFORD COMMUNITY CHURCH  
ACCOUNTS FOR THE YEAR ENDED 5 APRIL 2021**

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**CHELMSFORD COMMUNITY CHURCH  
TRUSTEES' ANNUAL REPORT  
FOR THE YEAR ENDED 5 APRIL 2021**

**Reference and administrative details**

Chelmsford Community Church is a charity formed by a trust deed on 24 March 1990 and governed by a supplemental deed dated 14 December 2005. The trust is an unincorporated association, charity registration number 803296.

The Trustees during the year were as follows: -

Mrs L M Balls until 27<sup>th</sup> July 2021  
Mr P J Balls until 27<sup>th</sup> July 2021  
Mrs CHE Hobbs from 19 August 2020  
Mr L Hobbs  
Mr S H Hook  
Mr C Jackson  
Mr P H Lewellen

The principal office is situated at Trent Road Centre, Trent Road, Chelmsford, Essex. CM1 2LQ.

The Charity's bankers are The Co-operative Bank Plc, 11 Market Road, Chelmsford, Essex. CM1 1XW.

The independent examiner is Colin Barker of Edmund Carr LLP, Chartered Accountants, 146 New London Road, Chelmsford, Essex CM2 0AW.

**Objectives and Activities**

The objects for which the church is established are to promote the Christian religion by such legally charitable means as the Trustees shall in their discretion think fit, the advancement of education and the relief of poverty and such other charitable objects as the Trustees may from time to time decide.

The church is a member of the Evangelical Alliance and shares the statement of faith of that organisation. It is a central pillar of the church that the message of Jesus goes hand in hand with reaching out to help those in need. The church employs full time pastors and they are responsible for the direction of the church and for pastoral oversight.

The Trustees act to ensure that the purposes laid down in the trust document are observed; to ensure the trust acts in accordance with the law of the land and to oversee the financial standing of the church. A finance team does this. Throughout the year, the trust has tightened its controls in order to demonstrate financial integrity. We continue to hold meetings for all members of the church to explain the financial and pastoral state of the church, with a view to increasing transparency.

The Trustees have had due regard to the Charity Commission's guidance on Public Benefit in carrying out the Charity's activities during the year. The Trustees have received copies of the Trust Deed and the policies of the Charity and are given appropriate training to fulfil their duties. Trustees are appointed by resolution of the Trustees following consultation with the Pastor.

**CHELMSFORD COMMUNITY CHURCH  
TRUSTEES' ANNUAL REPORT (continued)  
FOR THE YEAR ENDED 5 APRIL 2021**

**Review of progress and achievements**

The Church continues to build a strong relationship with the local community. This has proved a challenge over the last 18 months due to the national lockdown and other restrictions imposed during the Covid pandemic.

At the time of writing this report however, the Trustees are pleased to note that church operations have now almost returned to normal.

After having acted as Pastor of the Church for over fifteen years, and joint Pastor with Chris Jackson for the past five years, Peter Balls decided to step down as Pastor in July 2021. In addition he, and his wife Linda, have also stood down as Trustees – their guidance, leadership and dedication to the Church over many years is acknowledged.

Chris Jackson now acts as sole Pastor of Chelmsford Community Church.

During the last year the Church has maintained contact by broadcasting online Sunday services, a Bible Study, a weekly Community Chat (topical discussion sessions), weekly 'Thought for the Week' online talks and online social sessions for people to 'see' each other after the online service. All these activities have proved popular to the usual congregation and has attracted a number of new viewers.

As soon as churches were able to reopen we restarted weekly Sunday services .... initially with social distancing measures in place. These continue to be broadcast online as well.

To celebrate the re-launch we arranged a Community Fun Day at the beginning of August which was open to anyone in the community. Entertainment and a barbeque were provided and over 200 local people attended despite very mixed weather – making the event a great success.

We have restarted two "coffee and chat" social sessions each week under the "Connexions" banner. And we are hosting a Craft Fayre on 13<sup>th</sup> November which will include local craft sellers, a tea room area and hot lunches. We continue to look for ways to engage with our local community and maintain contact with church family members who are still isolating for various reasons.

The Church continues to offer community support through Lifeline Larder – holding produce on site for donation to families in need as required. This is a short term emergency larder for those in the community with financial difficulties where the usual Food Bank arrangements are unable to assist.

The Trustees have received a grant from the Local Authority which was used to provide small hampers for a number of families connected with the Church over Christmas. We expect to do the same this year.

We also received a grant from Samaritans Purse during the year which was used to purchase PPE. CCC also hosts the Chelmsford Rough Sleeper Support group - holding supplies of food, toiletries, clothing and bedding/tents to be distributed to the rough sleepers in the town each week on Wednesday. Several members of the church work in conjunction with others outside of the congregation and up to 50 people are benefitting each week. The Trustees manage a Restricted Fund to receive donations and make purchases.

**CHELMSFORD COMMUNITY CHURCH  
TRUSTEES' ANNUAL REPORT (continued)  
FOR THE YEAR ENDED 5 APRIL 2021**

Close liaison continues to be maintained with the local school.. The school have agreed to allow the Church to use the school car park for parking on a Sunday morning free of charge and this reduces parking in the residential area. As a 'thank you' for this the Church hosted an 'end of school' lunch for the teaching staff on the last day of term.

We continue to provide support for a children's programme and church development in India. This is through our sister church – Covenant Blessings based in Mumbai.  
We are also promoting Compassion, a Christian sponsorship programme in deprived countries. Several of our members, and the church itself, have sponsored children in Heavenly, Ethiopia and other countries.

**Review of the financial position of the charity**

The results for the year are set out on the receipts and payments account on page 5. A statement of assets and liabilities of the charity are set out on page 6.

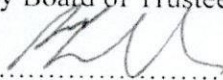
The Trustees' aim is to distribute the income that they received in accordance with the objects of the Church. A proportion of the Church's income has necessarily been spent on refurbishing and fitting out the Trent Road premises and the contracted payments to our pastors. Although the Church wishes to give as much as it can for charitable purposes, this expenditure is considered essential in providing a suitable environment and the drive for the Church to grow. Gift aid has continued to provide a significant contribution to Church income.

In this twelve month period, the expenditure of the charity exceeded income by £4,154. In arriving at this figure, restricted funds increased by £355. At 5 April 2021 the trustees had sufficient assets available to fulfil the obligations of the charity.

**Reserves policy**

It is the policy of the charity to maintain reserve unrestricted funds sufficient to fund 6 months of resources expended.

Approved by Board of Trustees on 10<sup>th</sup> November 2021 and signed on its behalf by

.....Trustee

P. LEWELLEN.....Name

**INDEPENDENT EXAMINERS' REPORT TO THE TRUSTEES OF  
CHELMSFORD COMMUNITY CHURCH  
FOR THE YEAR ENDED 5 APRIL 2021**

I report to the charity trustees on my examination of the accounts of the charity for the year ended 5<sup>th</sup> April 2021 which are set out on pages 5 to 9.

**Responsibilities and basis of report**

As the charity's trustees you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity's accounts carried out under section 145 of the Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the charity as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Colin Barker*

.....  
Colin Barker FCA  
Independent Examiner

*15<sup>th</sup> November*  
.....2021

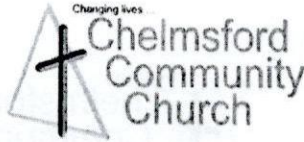
Edmund Carr LLP  
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CHELMSFORD COMMUNITY CHURCH  
 FINANCIAL STATEMENTS  
 FOR THE YEAR ENDED  
 5th APRIL 2021



	Unrestricted Funds £ General	Restricted Funds £ (Note 2)	Total £	Total 2019/20 £
<b>RECEIPTS AND PAYMENTS ACCOUNT</b>				
<b>Receipts</b>				
Voluntary income - unrestricted funds (note 1)	62,618	0	62,618	64,768
Voluntary income - restricted funds (note 2)	0	2,506	2,506	4,182
Gift Aid tax recovered	18,548	0	18,548	40,953
Hall Hire	1,360	0	1,360	2,294
Grant receipts	875	0	875	500
Collection for medical procedure	368	0	368	0
Craft Fayre	0	0	0	318
Funeral Donation	0	0	0	500
Miscellaneous income	146	4	150	2,368
	<u>83,915</u>	<u>2,510</u>	<u>86,425</u>	<u>115,883</u>
<b>Direct Charitable payments</b>				
UK Donations (note 4)	4,452	0	4,452	4,514
Overseas gifts (note 5)	4,153	0	4,153	6,034
	<u>8,605</u>	<u>0</u>	<u>8,605</u>	<u>10,548</u>
Employment Costs	66,344	0	66,344	72,430
Other payments (note 6)	13,475	0	13,475	16,834
Restricted fund application	0	2,155	2,155	1,594
	<u>88,424</u>	<u>2,155</u>	<u>90,579</u>	<u>101,406</u>
<b>Surplus /(Deficit) of Receipts against Payments</b>	(4,509)	355	(4,154)	14,477
Cash and bank balances at 5th April 2020	<u>56,568</u>	<u>5,689</u>	<u>62,257</u>	<u>47,780</u>
Cash and bank balances at 5th April 2021	<u>52,059</u>	<u>6,044</u>	<u>58,103</u>	<u>62,257</u>

**CHELMSFORD COMMUNITY CHURCH  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
5th APRIL 2021**



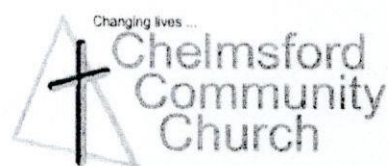
	Unrestricted Funds £ General	Restricted Funds £ (Note 2)	Total £	Total at 5.4.20 £
<b>STATEMENT OF ASSETS AND LIABILITIES</b>				
<b>Cash Funds</b>				
Bank current account	52,029	887	52,916	57,425
Community Funds	-	4,237	4,237	3,495
Chelmsford Rough Sleepers Support	-	920	920	1,307
Refreshment cash Float	30	-	30	30
	<u>52,059</u>	<u>6,044</u>	<u>58,103</u>	<u>62,257</u>
<b>Other Monetary Assets</b>				
Gift Aid Recoverable	1,028	-	1,028	3,175
	<u>1,028</u>	<u>-</u>	<u>1,028</u>	<u>3,175</u>
<b>Non-monetary assets</b>				
Freehold Property	258,898	-	258,898	258,898
Demountable classrooms/ storage	15,846	-	15,846	15,846
Audio visual and other equipment	41,257	-	41,257	40,676
	<u>316,001</u>	<u>-</u>	<u>316,001</u>	<u>315,420</u>
<b>Liabilities</b>				
Payroll taxes	1,633	-	1,633	1,837
	<u>1,633</u>	<u>-</u>	<u>1,633</u>	<u>1,837</u>

Approved by the Board of Trustees on 10th November 2021, and signed on its behalf by:

Trustee [Signature] Name F. LEWELSON

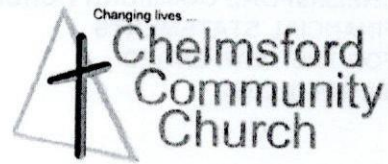
Trustee [Signature] Name C. JACKSON

**CHELMSFORD COMMUNITY CHURCH  
FINANCIAL STATEMENTS  
FOR THE YEAR ENDED  
5th APRIL 2021**



	Year 2020/21	Year 2019/20
<b>1 Voluntary income - unrestricted funds</b>		
Sunday collections and other gifts	13,053	13,651
Planned giving	49,565	51,117
	<u>62,618</u>	<u>64,768</u>
<b>2 Restricted Funds</b>		
The Hope Choir fund		
Opening balance at 5th April 2020	887	887
Members subscriptions	0	0
Expenses	0	0
Closing balance at 5th April 2021	<u>887</u>	<u>887</u>
Community Fund		
Opening balance at 5th April 2020	3,495	1,387
Receipts in the year	1,204	2,500
Interest received	4	8
Grants made during the year (note 3)	(466)	(400)
Closing balance at 5th April 2021	<u>4,237</u>	<u>3,495</u>
Rough Sleepers Support fund		
Opening balance at 5th April 2020	1,307	819
Receipts in the year	1,301	1,682
Grants made during the year	(1,688)	(1,194)
Closing balance at 5th April 2021	<u>920</u>	<u>1,307</u>
<b>Total Restricted Funds at 5th April 2021</b>	<u><u>6,044</u></u>	<u><u>5,689</u></u>
<b>3 Community Fund Grants</b>		
Shop Vouchers	80	0
Rehousing gift	200	0
Miscellaneous grants	186	400
	<u>466</u>	<u>400</u>

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	Year 2020/21	Year 2019/20
<b>4 UK Donations</b>		
Ground Level	2,700	2,400
Urban Saints / Crusaders	252	240
Breast Cancer Research	275	0
Evangelical Alliance	75	75
Sanctus	500	250
Medical procedure	500	0
Churches together in Chelmsford	150	250
Christians against poverty	0	200
John Ryeland ministry	0	350
Harriett Sleigh	0	250
Transforming lives for good	0	249
Miscellaneous	0	0
	<u>4,452</u>	<u>4,264</u>
<b>5 Overseas Gifts</b>		
Covenant Blessings, Mumbai	3,000	5,000
Smile International	300	400
Cornerstone	384	384
Davao, Phillipines	245	250
Compassion UK	224	250
Miscellaneous	-	-
	<u>4,153</u>	<u>6,284</u>

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	Year 2020/21	Year 2019/20
<b>6 Other Payments</b>		
Major cap.ex (>£250)	929	563
Minor cap.ex (<£250) and maintenance	2,290	1,309
Trent Road running and cleaning cost	2,480	2,225
Service consumables	10	72
Travel costs	0	14
Printing stationery and publicity	276	777
Telephone	2,040	1,825
Training courses and conferences	0	552
Teaching aids	129	388
First Aid Training	0	0
Fire Safety inspection and service	173	249
Childrens work (including 31:8 registration)	555	985
St Marks - gross payments	0	1,953
Illuminate and Christmas Nativity walkthrough	546	0
Christmas Hampers	392	0
Childrens Christmas Party	0	249
Community Fun Day	0	640
Lawford Mead School buffet	0	454
Entertaining	0	368
Refreshments	80	876
Insurance	826	755
Accountancy	780	750
Website Hosting	674	878
"Zoom" subscription	144	0
Performing, Music and TV licences	688	945
Sundry expenses	465	7
	13,475	16,834