

Registered Charity Number 803261

ST JOHN'S COMMUNITY ASSOCIATION

TRUSTEES' REPORT AND UNAUDITED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

ST JOHN'S COMMUNITY ASSOCIATION

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ST JOHN'S COMMUNITY ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31 AUGUST 2023

Trustees	The charity is managed by its trustees. The trustees serving during the year and since the year end were as follows: Martin Kiteley Tracey Hewett Jeanne Haigh Kirsty Duguid Julie Murray Sue Clements Neil Clements
Chairman	Brian Hewitt
Treasurer	Kirsty Duguid
Secretary to Trustees	Elizabeth Taylor
Registered Charity Number	803261
Governing document	Constitution adopted 8 March 1990 as amended 5 September 1995 and 23 November 1995
Objects per governing document	I To promote the benefit of the St John's area and the neighborhood without distinction of sex or political, religious or other options by associating the local authorities in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objects of improving the conditions of life for the said inhabitants. II To maintain and manage the community Centre or to co-operate with any local statutory authority in the maintenance and management of such a Centre for activities promoted by the association and its constituent bodies in furtherance of the above objects.
Registered office	St John's Road, Hitchin, Hertfordshire, SG4 9JP
Independent Examiner	Mark Hjertzen, H W Associates Limited, Portmill House, Portmill Lane Hitchin, Hertfordshire, SG5 1DJ
Bankers	HSBC Bank plc 1 Market Place, Hitchin, Hertfordshire, SG5 1 DR

ST JOHN'S COMMUNITY ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 AUGUST 2023

The trustees are pleased to present their report together with the financial statements of the charity for the year ended 31 August 2023.

Legal and administrative information set out on page 1 forms part of this report. The financial statements comply with the charity's Constitution, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1st January 2019).

Structure, Governance and Management

St John's Community Association is a registered charity governed by its Constitution. St John's Community Association is run by a team of Trustees based in the UK.

Trustees are recruited from those with an interest in running the Centre that provides buildings facilities and services, helps young children and people with disabilities and does the general charitable work in arts, culture, heritage and other areas.

As set out in the Constitution the board of trustees shall comprise of 4 Officers, namely the Hon. Chairman, Hon. Vice Chairman, Hon. Treasurer, Hon. Secretary, and a minimum of 5 other elected members, who meet regularly to administer the charity.

Objectives of St John's Community Association

To promote the benefits of the inhabitants of the St John's area and the neighborhood without distinction of sex or political, religious or other opinions by associating the local authorities in a common effort to advance education and to provide facilities in the interest of social welfare for recreation and leisure time occupation with the objectives of improving the conditions of life for the said inhabitants.

To maintain and manage the Community Centre or to co-operate with any local authority in the maintenance and management of such a Centre for activities promoted by the Association and its constituent bodies in the furtherance of the above objects.

Public benefit

The trustees acknowledge the requirement to demonstrate clearly that it must have charitable purposes that are for the public benefit. Details of activities for the public benefit are described in the above paragraphs. The trustees confirm that they have paid due regard to the Charity Commission guidance on public benefit before deciding what activities the charity should undertake.

Financial review

Reserves and Investment policies

General Fund £2,704 (2022: £3,398)

All monies received are given for the purpose of meeting the charity's objectives set out in the Constitution.

ST JOHN'S COMMUNITY ASSOCIATION

TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

Risk assessment

The Trustees do not believe that St John's Community Association is subject to any substantial risks beyond the liabilities disclosed in the annual report. Trustees ensure appropriate use of funds, and their safeguard policy is up to date. A risk assessment policy and risk assessment register have been prepared and are reviewed on a regular basis.

Accountants

A resolution will be proposed at the AGM that Mark Hjertzen of HW Associates Limited be re-appointed as Independent Examiner for the ensuing year.

Statement of Trustees' Responsibilities

Charity law requires the trustees to prepare a trustees' annual report and accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England and Wales requires the charity Trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources for that period. In preparing those accounts, the Trustees are required to:

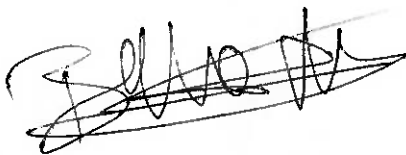
- select suitable accounting policies and then apply them consistently;
- Observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and which enable them to ensure that the financial statements comply with the Charities Act 2011, Statements of Recommended Practice and the provisions of the Constitution. The trustees are also responsible for safeguarding the assets of the charity and for their proper application as required by charity law, and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees and signed on their behalf by:

**B Hewitt
Chairman**

26th February 2025



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES ON THE
UNAUDITED ACCOUNTS OF ST JOHN'S COMMUNITY ASSOCIATION**

I report to the charity trustees on my examination of the accounts of St John's Community Association (the charity) for the year ended 31 August 2023.

This report is made solely to the charity's trustees, as a body, in accordance with section 154 of the Charities Act 2011. My independent examiner's work has been undertaken so that I might state to the charity's trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than charity, the charity's members as a body and the charity's trustees as a body for my independent examiner's work, for this report, or for the opinions I have formed.

Responsibilities and basis of report

As the charity trustees of St John's Community Association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 (the Act).

I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the Act). In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



**Mark Hjertzen BA FCA
H W Associates Limited
Chartered Accountants**

26th February 2025

Portmill House
Portmill Lane
Hitchin
Herts
SG5 1DJ

ST JOHN'S COMMUNITY ASSOCIATION

STATEMENT OF FINANCIAL ACTIVITIES (INCLUDING INCOME AND EXPENDITURE ACCOUNT)

FOR THE YEAR ENDED 31 AUGUST 2023

	Notes	Unrestricted Funds £	Restricted Funds £	Total 2023 £	Total 2022 £ All unrestricted
Income					
Income	2	43,265	-	43,265	37,917
Government Grant Received		-	-		2,667
Total		43,265	-	43,265	40,584
Expenditure on:					
Administration and governance	3	(564)	-	(564)	(564)
Direct charitable expenditure:					
Water rates		-	-	-	(419)
Repairs and renewals		(4,602)	-	(4,602)	(8,894)
Postage, stationery and printing		(100)	-	(100)	(174)
Insurance and licenses		(501)	-	(501)	(867)
Light and heat		(3,911)	-	(3,911)	(2,144)
Telephone		(990)	-	(990)	(1,003)
Cleaning and sundries		(11,888)	-	(11,888)	(11,162)
Youth club		(82)	-	(82)	(130)
Football club		(250)	-	(250)	(500)-
Administration expenses		(17,196)	-	(17,196)	(14,634)
Caretaker		-	-	-	-
Meetings		(81)	-	(81)	(205)
Functions		(3,794)	-	(3,794)	(2,112)
Total		(43,959)	-	(43,959)	(42,808)
Net income/(expenditure)		(694)	-	(694)	(2,224)
Transfers between funds		-	-	-	-
Net movement in funds		(694)	-	(694)	(2,224)
Total funds brought forward		3,398	-	3,398	5,622
Total funds carried forward		2,704	-	2,704	3,398

ST JOHN'S COMMUNITY ASSOCIATION

BALANCE SHEET

AS AT 31 AUGUST 2023

	Notes	2023		2022	
		£	£	£	£
FIXED ASSET					
Tangible assets			-		-
CURRENT ASSETS					
Debtors	5	-	-		
Cash at bank and in hand		3,832		4,526	
		<u>3,832</u>		<u>4,526</u>	
CREDITORS: amounts falling due within one year	6	(1,128)		(1,128)	
		<u></u>		<u></u>	
NET CURRENT ASSETS			2,704		3,398
TOTAL ASSETS LESS CURRENT LIABILITIES			<u>2,704</u>		<u>3,398</u>
FUNDS					
Unrestricted Funds	7				
General			2,704		3,398
Designated			-		-
			<u>2,704</u>		<u>3,398</u>
Restricted			-		-
TOTAL FUNDS			<u>2,704</u>		<u>3,398</u>

Approved by the trustees on 26th February 2025 and signed on their behalf by:

B Hewitt
Chairman
 Charity No 803261



ST JOHN'S COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 AUGUST 2023

1 Accounting policies

1.1 Basis of preparation

The accounts have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) – (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1st January 2015) (as amended by Update Bulletin 1 on 2nd February 2016) and the Charities Act 2011.

The accounts are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these accounts are rounded to the nearest £.

The accounts have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

These accounts for the year ended 31 August 2023 are prepared in accordance with FRS102, The Financial Reporting Standard in the UK and Republic of Ireland. The date of transition to FRS102 was 1 September 2015. The reported financial position and financial performance for the previous period are not affected by the transition to FRS102.

Assets and liabilities are initially recognised at cost value unless otherwise stated in the relevant accounting policy.

The charity has taken advantage of the concession available to smaller charities in the Statement of Recommended Practice which permits the analysis of incoming resources and resources expended by natural categories rather than by activity.

1.2 Going concern

The trustees are confident that the charity is able to continue to meet its liabilities as they fall due for the foreseeable future and that the accounts should be prepared on a going concern basis.

1.3 Income

Fundraising

Fundraising represent the total donations received from any fundraising or direct to the bank account during the year, including any associated Gift Aid reclaims.

Interest receivable

Interest receivable is included in the financial statements on an accruals basis.

1.4 Expenditure

Liability recognition

Liabilities are recognized as resources expended as soon as there is a legal or constructive obligation committing the charity to the expenditure. Expenditure includes any VAT which cannot be recovered.

Governance costs

Governance costs comprise all costs involving the public accountability of the charity and its compliance with regulation and good practice.

ST JOHN'S COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

1.5 Fund Accounting

Unrestricted funds

These are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

Restricted funds

These are funds that can only be used for particular restricted purposes within the objects of the Charity. Restrictions arise when funds are raised for particular restricted purposes.

2	Incoming resources		2023 £	2022 £
	Fundraising	Unrestricted funds	43,265	37,917
	Donations	Unrestricted funds	-	-
	Government Grant Received	Unrestricted funds	-	2,667
	Interest receivable	Unrestricted funds	-	-
			<hr/>	<hr/>
			43,265	40,584
			<hr/>	<hr/>
3	Administrative and governance costs			
	Independent Examiner's fees		564	564
	AGM expenses		-	-
			<hr/>	<hr/>
			564	564
			<hr/>	<hr/>

ST JOHN'S COMMUNITY ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 AUGUST 2023

4 Trustee remuneration and expenses

None of the trustees received any remuneration or reimbursed expenses during the year.

5 Debtors	2023	2022
	£	£
Weekly activities	-	-
Hiring	-	-
	<u>-</u>	<u>-</u>
	<u>-</u>	<u>-</u>

6 Creditors: amounts falling due within one year

Accruals	1,128	1,128
Taxation and social security	-	-
	<u>1,128</u>	<u>1,128</u>

7 Analysis of Net Assets between Funds

	Unrestricted Funds	Restricted Funds	2023 Total
	£	£	£
Tangible fixed assets	-	-	-
Debtors	-	-	-
Cash at bank and in hand	3,832	-	4,526
Creditors: amounts falling due within one year	(1,128)	-	(1,128)
	<u>2,704</u>	<u>-</u>	<u>3,398</u>

8 Related parties

There are no related party transactions to disclose.