



# Trustees' Annual Report for the period

		Period start date			Period end date		
<b>From</b>	Day	Month	Year	<b>To</b>	Day	Month	Year
	01	09	2022		31	08	2023

## Section A Reference and administration details

**Charity name** Esher Church School Association

**Other names charity is known by** ECSA

**Registered charity number (if any)** 803010

**Charity's principal address**

Esher Church School  
 Milbourne Lane  
 Esher  
**Postcode** KT10 9DU

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Gerard Pilz	Chair		
2	Alison Mohamed	Head of Representatives		
3	Lucy Wright	Secretary		
4	Jenni Baldwin	Co-Treasurer		
5	Charlotte Ashton	Co-Treasurer		
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20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

### Name of chief executive or names of senior staff members (Optional information)

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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	PTA UK model Constitution for Parent Teacher Associations (England and Wales) (June 2016)
How the charity is constituted <small>(eg. trust, association, company)</small>	Association
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Elected at open meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

<p>The objective of the Esher Church School Association is to advance the education of pupils in the school in particular by:</p> <ol style="list-style-type: none"> <li>1. Developing effective relationships between staff, parents and others associated with the school; and</li> <li>2. Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.</li> </ol>
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In deciding which activities to run during FY2022/2023, the trustees of the Association have considered the guidance issued by the Charity Commission on public benefit. All of these events are open equally to the public and well as staff, parents and pupils of Esher Church School.

A number of fundraising activities have been undertaken including the following:

1. Christmas Bazaar
2. Quiz Night
3. Summer Fair
4. Summer Ball
5. Esher Fun Run
6. Camp Out
7. Triathlon

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

**Summary of the main achievements of the charity during the year**

The money raised by the Association over the last year has been used during the year in a variety of ways, in order to meet the objectives stated above.

The main improvements to the school learning environment that the Association has supported this year includes funding furniture and books for the Library, further Infant reading resources, Audio Equipment, Maths resources and extra resources required in individual classrooms throughout the school.

The Association has been able to provide facilities, equipment and support to the school for the benefit of the pupils, including a number of smaller purchases such as:

- Year 6 Prom
- Christmas lunch for the children
- Gas BBQ
- Gazebo

## Section E

## Financial review

### Brief statement of the charity's policy on reserves

The reserves policy of the charity is not to maintain significant levels of reserves on a long-term basis. Money raised by the activities of the charity should be spent in accordance with the objectives of the charity with a reasonable period following receipt of the income. Notwithstanding the above, the available reserves of the charity (after taking into consideration contracted expenditure and commitments) should not fall below £1,000 or 2.5% of the total income generated by the charity in the preceding financial year (whichever is higher).

### Details of any funds materially in deficit

N/A

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

## Section F

## Other optional information

## Section G

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Jenni Baldwin

Position (eg Secretary, Chair, etc)

Co treasurer

Date

24 June 2024

## Esher Church School Association

Registered Charity No.803010

### Statement of Financial Activities as at 31 August 2023

	Notes	2023 £	2022 £	2021 £	2020 £	2019 £
<b>Incoming Resources</b>						
Events Income	1	34,998	32,900	19,112	12,811	27,904
Total Incoming Resources		34,998	32,900	19,112	12,811	27,904
<b>Resources Expended</b>						
Direct Charitable Expenditure	2	35,088	23,178	27,529	17,180	29,786
Administration	3	2	1,249	548	353	425
Total Resources Expended		35,089	24,427	28,078	17,533	30,211
<b>Net Incoming/(Outgoing) Resources for the Year</b>		(91)	8,473	(8,965)	(4,722)	(2,307)
Fund Balances Brought forward at 1 September		39,225	30,751	39,717	44,439	46,746
Fund Balances Carried Forward at 31 August		39,134	39,225	30,751	39,717	44,439

## Esher Church School Association

Registered Charity No.803010

### Statement of Financial Activities as at 31 August 2023

	Notes	2023 £	2022 £	2021 £	2020 £	2019 £
<b>Current Assets</b>						
Cash at Bank		39,134	39,225	30,554	39,717	44,439
Cash on Hand		0	0	197		
Total Cash		39,134	39,225	30,751	39,717	44,439
<b>Current Liabilities</b>						
		-	-	-	-	-
<b>Assets less Liabilities</b>						
		39,134	39,225	30,751	39,717	44,439
<b>Financed by:</b>						
Main Fund	4	39,134	39,225	30,751	39,717	44,439

## Esher Church School Association

Registered Charity No.803010

### Statement of Financial Activities as at 31 August 2023

#### Notes

	2023	2022	2021	2020	2019
	£	£	£	£	£
<b>1. Event Income</b>					
Summer Ball	8,852	8,705	100	-1,150	1,537
Christmas Bazaar	8,084	6,376	0	4,450	8,364
Summer Fair	5,750	5,058	0	0	3,103
Quiz	2,394	1,577	822	2,052	1,482
Smarties Challenge	1,400	1,182	0	0	0
Esher Fun Run	1,228	527	224	-360	3,741
Christmas Cards	1,018	1,190	1,047	2,837	888
Savills house sales/ sponsorship	1,000	0	5,500	0	0
Camp Out	991	1,128	0	0	1,074
Amazon smile	581	507	147	143	147
Charities Trust	570	670	240	0	0
Discos	558	0	0	304	1,294
Bags 2 School	494	180	0	0	0
Triathlon/ Half term active challenge	479	1,482	1,640	0	571
ECSA voluntary donation	629	151	3,728	260	2,440
Golf Day	320	0	0	0	0
Uniform Sales	305	282	377	317	869
Christmas Wreath Making	182	358	0	0	0
Cake, Ice Lolly, Toy & Plant Sales	134	1,728	1,115	854	1,203
Tea towels	0	670	0	0	0
Break the rules	0	539	824	0	0
Scarecrow Trail	0	346	717	0	0
Class Fundraising	0	208	215	0	0
Bank Account Switch	0	0	1,500	0	0
Big PTA raffle	0	0	891	0	0
Corporate Matched Funding	0	0	0	3,020	1,123
Northbrook Wrapping Paper	0	0	0	0	69
Other	30	37	25	84	0
<b>Total</b>	<b>34,998</b>	<b>32,900</b>	<b>19,112</b>	<b>12,811</b>	<b>27,904</b>

## Esher Church School Association

Registered Charity No.803010

### Statement of Financial Activities as at 31 August 2023

	2023
	£
<b>2. Direct Charitable Expenditure</b>	
Library	17,767
Infant reading resources	5,246
Audio Equipment	5,064
Maths Resources	2,947
Cash for classes	2,265
Year 6 leavers event	396
Kids Christmas Lunch	280
Reception outdoor play area	260
Gas BBQ	202
Gazebo	175
Children in need donation	134
Blackboards	120
Easter Egg Hunt	108
Sports day ice lollies	100
Reception breakages	24
	<hr/> 35,088
<b>3. Administration</b>	
Teachers/ PTA gifts and events	451
Worldpay payment processing costs	(589)
Parentkind subscription	140
	<hr/> 2
<b>4. Movement of Funds</b>	
	<b>Main Fund</b>
	£
Balance at 31 August 2013	13,659
Net Incoming Resources 2013/2014	17,636
Balance at 31 August 2014	31,295
Net Outgoing Resources 2014/2015	(11,160)
Balance at 31 August 2015	20,135
Net Incoming Resources 2015/2016	146
Balance at 31 August 2016	20,281
Net Incoming Resources 2016/2017	18,362
Balance at 31 August 2017	38,643
Net Incoming Resources 2017/2018	8,103
Balance at 31 August 2018	46,746
Net Outgoing Resources 2018/2019	(2,307)
Balance at 31 August 2019	44,439
Net Outgoing Resources 2019/2020	(4,722)
Balance at 31 August 2020	39,717
Net Outgoing Resources 2020/2021	(8,965)
Balance at 31 August 2021	30,751
Net Outgoing Resources 2021/2022	8,473
Balance at 31 August 2022	39,225
Net Outgoing Resources 2022/2023	(91)
Balance at 31 August 2023	39,134



**Section A**

**Independent Examiner's Report**

**Report to the trustees/  
members of**

Charity Name  
Esher Church School Association

**On accounts for the year  
ended**

31/08/2023

**Charity no  
(if any)**

803010

**Set out on pages**

1-2

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

**Responsibilities and  
basis of report**

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent  
examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

**Date:**

24/06/2024

**Name:**

Anne Lotte

**Relevant professional  
qualification(s) or body  
(if any):**

FCCA

**Address:**

11 Oaken Lane, Claygate, KT10 0RG

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

None