

Registered number: 02425824
Charity number: 802960

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

for the year ended 31 July 2024

The Medway Education Business Partnership Limited
(A company limited by guarantee)

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The Medway Education Business Partnership Limited
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**Reference and administrative details of the Charity, its Trustees and advisers
for the year ended 31 July 2024**

Trustees

G M Harvey, Chair
D A Ratcliff
S Atkinson
S Smith

Company registered number

02425824

Charity registered number

802960

Registered office

C/O Phinia
Courteney Road
Hoath Way
Gillingham
Kent
ME8 0RU

Company secretary

T A Clarke

Accountants

Kreston Reeves LLP
Chartered Accountants
Maritime Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QZ

Bankers

HSBC Bank plc
231 High Street
Chatham
Kent
ME4 4BQ

Independent Examiners

Samantha Rouse FCCA DChA
Kreston Reeves LLP
Maritime Place
Quayside
Chatham
Kent
ME4 4QZ

The Medway Education Business Partnership Limited
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Trustees' report
for the year ended 31 July 2024

The Trustees present their annual report together with the financial statements of the Charity for the year from 1 August 2023 to 31 July 2024. The Annual report serves the purposes of both a Trustees' report and a Directors' report under company law. The Trustees confirm that the Annual report and financial statements of the Charity comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The Charity (MEBP) is a multi-funded not for profit company, limited by guarantee, with charitable status. It has been in existence since 1989, developing relationships with partners from education, business and the wider community. MEBP's aim is to develop the employability skills of all Kent and Medway's young people, to prepare them for work and citizenship, and in so doing improve the economy in Medway and Kent. MEBP does this by engaging employers and other adults to support a wide range of activities, in the classroom and workplace, for children and young people.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

MEBP works in close collaboration with a host of employees and local organisations that support young people, including Medway Council, training providers, schools and colleges.

As well as providing a comprehensive work experience service to Kent and Medway schools, MEBP provides specialist placements in industry to 'harder to help' young people, from gifted and able students to those with special needs and those in danger of disaffection.

We continue to deliver science, technology, engineering and maths workshops and projects for students of all ages, to raise awareness and interest, to eventually address workforce skills shortages.

This year we delivered a project for The Education People on behalf of the Careers and Enterprise Company, where students took part in short experiences of the workplace, aimed at developing employability skills and supporting schools' careers education and guidance programmes.

Achievements and performance

a. Main achievements of the Charity

Work experience has continued to be our main activity over the year, followed by the Experiences of the Workplace Project, Primary STEM workshops and projects, Secondary STEM workshops and extended placements for harder to help young people.

The Medway Education Business Partnership Limited
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Trustees' report (continued)
for the year ended 31 July 2024

Achievements and performance (continued)

b. Review of activities

Work experience continues to be our flagship activity, managing placements on behalf of 26 schools. All targets have been met, with positive outcomes reported from all schools.

STEM workshops increased in number from last year and we have delivered in several new schools this year. Evaluation from the schools is always very positive.

We have sought to increase the number of extended placements for harder to help young people, although the numbers taking up these placements is not as high as in previous years. We believe this to be an ongoing issue due to the pandemic, and hope that the numbers will rise again in the future.

The Experiences of the Workplace Pilot Project sought to support 10 schools across the county, including two SEN schools, in a series of workplace visits, work shadowing and volunteering experiences. We exceeded every project target in terms of employer engagement, although we were disappointed by the lack of commitment and involvement from some schools, all of which had readily signed up to the pilot.

Our Young Eco Engineers Project has been very successful again this year, with brilliant support from National Grid Grain LNG and Phinia. Over 20 schools, 300 children and many technical/engineering supporters take part in this project and all report exceptional outcomes.

Financial review

a. Going concern

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

MEBP's policy states that a fixed sum, reviewed annually, be retained to cover the legal costs of winding up the Charity. For the year ended 31 July 2024, this sum was £16,219. The remainder of the reserves are available to support the work of MEBP in the following year. The reserves at 31 July 2024 were £82,534 (2023: £59,100).

c. Financial risk management

The main risk going forward is the continued reduction in the number of employers willing to take on students, due to the increase in employees working from home since the pandemic. Although we are likely to see an increase in a return to the workplace, it is not likely to reach pre pandemic levels. MEBP is working on initiatives to address this, including increased support for students to initially source their own placements. The trustees are confident that the impact of Covid-19 will continue to dwindle and that MEBP will continue to be able to provide the service schools require.

Structure, governance and management

a. Constitution

The Medway Education Business Partnership Limited is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 22 September 1989.

The Medway Education Business Partnership Limited
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Trustees' report (continued)
for the year ended 31 July 2024

Structure, governance and management (continued)

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

Plans for future periods

We anticipate a steady increase in both work experience and STEM income next year, and we will continue to seek new funding opportunities, particularly in support of our STEM agenda.

Members' liability

The Members of the Charity guarantee to contribute an amount not exceeding £1 to the assets of the Charity in the event of winding up.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



G M Harvey
Chair of Trustees

Date:

25-4-25

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Independent examiner's report
for the year ended 31 July 2024

Independent examiner's report to the Trustees of The Medway Education Business Partnership Limited ('the Charity')

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 July 2024.

Responsibilities and basis of report

As the Trustees of the Charity (and its Directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: *S M Rouse*
S Rouse

Dated: 25 April 2025
FCCA DChA

Kreston Reeves LLP
Chartered Accountants
Maritime Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QZ

The Medway Education Business Partnership Limited
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Statement of financial activities (incorporating income and expenditure account)
for the year ended 31 July 2024

	Note	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:				
Donations and legacies	3	5,000	5,000	5,000
Charitable activities	4	186,689	186,689	129,917
Investments	5	1,066	1,066	296
Total income		192,755	192,755	135,213
Expenditure on:				
Raising funds	6	166,868	166,868	118,044
Charitable activities	7	2,453	2,453	3,348
Total expenditure		169,321	169,321	121,392
Net movement in funds		23,434	23,434	13,821
Reconciliation of funds:				
Total funds brought forward		59,100	59,100	45,279
Net movement in funds		23,434	23,434	13,821
Total funds carried forward		82,534	82,534	59,100

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 8 to 16 form part of these financial statements.

The Medway Education Business Partnership Limited
(A company limited by guarantee)
Registered number: 02425824

Balance sheet
as at 31 July 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	10	3,218	1,853
Current assets			
Debtors	11	17,123	17,004
Cash at bank and in hand		77,759	43,602
		<u>94,882</u>	<u>60,606</u>
Creditors: amounts falling due within one year	12	(15,566)	(3,359)
Net current assets		<u>79,316</u>	<u>57,247</u>
Total net assets		<u>82,534</u>	<u>59,100</u>
Charity funds			
Unrestricted funds	13	82,534	59,100
Total funds		<u>82,534</u>	<u>59,100</u>

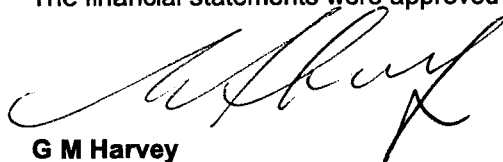
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



G M Harvey
Trustee

Date: 25-4-25

The notes on pages 8 to 16 form part of these financial statements.

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2024

1. General information

Medway Education Business Partnership Limited is a multi-funded, not for profit, company limited by guarantee (company number 02425824), with charitable status in the United Kingdom (charity number 802960). It has been in existence since 1989, developing relationships with partners from education, business and the wider community.

Its registered address is C/O Phinia, Courteney Road, Hoath Way, Gillingham, Kent, ME8 0RU.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) , the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The Medway Education Business Partnership Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2024

2. Accounting policies (continued)

2.4 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Fixtures and fittings - 20% on cost

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Notes to the financial statements
for the year ended 31 July 2024

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

3. Income from donations and legacies

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	5,000	5,000	5,000
Total 2023	5,000	5,000	

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2024

4. Income from charitable activities

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Charitable activities	186,689	186,689	129,917
	<u>129,917</u>	<u>129,917</u>	
Total 2023			
		2024 £	2023 £
School membership and work experience		123,640	96,201
Extended placements		710	6,225
Primary projects		21,109	24,461
Secondary projects		3,230	3,030
EofW Project		38,000	-
		<u>186,689</u>	<u>129,917</u>

5. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Interest received	1,066	1,066	296
	<u>296</u>	<u>296</u>	
Total 2023			

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**Notes to the financial statements
for the year ended 31 July 2024**

6. Raising funds

	Work Experience	Extended Placements	Primary Projects	Secondary Projects	EofW Project	Total 2024
	£	£	£	£	£	£
Printing, postage, stationery and advertising	5,624	1	215	2	-	5,842
Staff expenses	882	11	174	22	-	1,089
Project costs	12,180	45	6,869	654	916	20,664
Email / website	-	-	-	-	-	-
Equipment purchase / installation / repairs	-	-	-	-	-	-
Insurance	832	10	164	21	-	1,027
Telephone	257	3	51	6	-	317
Subscriptions	77	1	15	2	-	95
Bank charges	54	1	11	1	-	67
Rent	4,050	50	800	100	-	5,000
Freelance Admin Support	-	-	-	-	-	-
Depreciation	592	7	117	15	-	731
Wages and salaries	102,203	1,262	20,188	2,524	-	126,177
National insurance	3,307	41	653	82	-	4,083
Pension costs	1,438	18	284	36	-	1,776
Bank interest paid	-	-	-	-	-	1,776
Cumulative Section Total	131,496	1,450	29,541	3,465	916	166,868
Total 2023	80,648	17,825	14,856	4,715	4,715	118,044

All of the direct costs in both 2024 and 2023 were unrestricted.

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Notes to the financial statements
for the year ended 31 July 2024

7. Support costs

	2024	2023
	£	£
Independent Examination Fees	2,453	2,568
Payroll Fees	-	780
	=====	=====

8. Staff costs

	2024	2023
	£	£
Wages and salaries	126,177	90,510
National Insurance	4,083	3,320
Pension costs	1,775	1,185
	=====	=====
	132,035	95,015

The average number of persons employed by the Charity during the year was as follows:

	2024	2023
	No.	No.
Employees	5	4
	=====	=====

No employee received remuneration amounting to more than £60,000 in either year.

During the financial year the remuneration and benefits received by the Charity's key management personnel, including employer's national insurance contributions and employer's pension contributions, amounted to £32,885 (2023 - £32,950).

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 July 2024, no Trustee expenses have been incurred (2023 - £NIL).

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Notes to the financial statements
for the year ended 31 July 2024

10. Tangible fixed assets

	Fixtures and fittings £
Cost or valuation	
At 1 August 2023	2,689
Additions	2,096
At 31 July 2024	<u>4,785</u>
Depreciation	
At 1 August 2023	836
Charge for the year	731
At 31 July 2024	<u>1,567</u>
Net book value	
At 31 July 2024	<u><u>3,218</u></u>
At 31 July 2023	<u><u>1,853</u></u>

11. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	5,091	16,967
Prepayments and accrued income	12,032	37
	<u>17,123</u>	<u>17,004</u>

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Notes to the financial statements
for the year ended 31 July 2024

12. Creditors: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	19	-
Other taxation and social security	702	577
Other creditors	12,403	268
Accruals and deferred income	2,442	2,514
	15,566	3,359

13. Statement of funds

Statement of funds - current year

	Balance at 1 August 2023	Income	Expenditure	Balance at 31 July 2024
	£	£	£	£
Unrestricted funds				
General funds	59,100	192,755	(169,321)	82,534

Statement of funds - prior year

	Balance at 1 August 2022	Income	Expenditure	Balance at 31 July 2023
	£	£	£	£
Unrestricted funds				
General funds	45,279	135,213	(121,392)	59,100

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Notes to the financial statements
for the year ended 31 July 2024

14. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	3,218	3,218
Current assets	94,882	94,882
Creditors due within one year	(15,566)	(15,566)
Total	82,534	82,534

Analysis of net assets between funds - prior period

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	1,853	1,853
Current assets	60,606	60,606
Creditors due within one year	(3,359)	(3,359)
Total	59,100	59,100

15. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £1,776 (2023: £1,185). Contributions totalling £403 (2023: £268) were payable to the fund at the Balance sheet date and are included in creditors.

16. Related party transactions

During the year there were no related party transactions (2023: £NIL) and no balances existed at year end (2023: £NIL).