

Registered number: 02425824
Charity number: 802960

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Unaudited

Trustees' report and financial statements

for the year ended 31 July 2023

The Medway Education Business Partnership Limited
(A company limited by guarantee)

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The Medway Education Business Partnership Limited
(A company limited by guarantee)

Reference and administrative details of the Charity, its Trustees and advisers
for the year ended 31 July 2023

Trustees

G M Harvey, Chair
D A Ratcliff
S Atkinson
S Smith

Company registered number

02425824

Charity registered number

802960

Registered office

C/O Borgwarner
Courteney Road
Hoath Way
Gillingham
Kent
ME8 0RU

Company secretary

T A Clarke

Accountants

Kreston Reeves LLP
Chartered Accountants
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

Bankers

HSBC Bank plc
231 High Street
Chatham
Kent
ME4 4BQ

Independent Examiners

Susan Robinson BA FCA FCIE DChA
Kreston Reeves LLP
Montague Place
Quayside
Chatham
Kent
ME4 4QU

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Trustees' report
for the year ended 31 July 2023

The Trustees present their annual report together with the financial statements of the Charity for the year from 1 August 2022 to 31 July 2023. The Annual report serves the purposes of both a Trustees' report and a Directors' report under company law. The Trustees confirm that the Annual report and financial statements of the Charity comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

Objectives and activities

a. Policies and objectives

The Charity (MEBP) is a multi funded not for profit company, limited by guarantee, with charitable status. It has been in existence since 1989, developing relationships with partners from education, business and the wider community.

MEBP's aim is to develop the employability skills of all Medway's young people, to prepare them for work and citizenship, and in so doing improve the economy in Medway. MEBP does this by engaging employers and other adults to support a wide range of activities, in the classroom and workplace, for children and young people.

Under our STEMKent banner, we deliver a range of science, technology, engineering and maths development projects and activities, to students of all ages across the whole county, to raise their awareness of the range of career opportunities available to them in the future, to fill the increasing skills gaps in these roles.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Activities undertaken to achieve objectives

MEBP works in close collaboration with a host of employees and local organisations that support young people, including Medway Council, training providers, schools and colleges.

As well as providing a comprehensive work experience service to Kent and Medway schools, MEBP provides specialist placements in industry to 'harder to help' young people, from gifted and able students to those with special needs and those in danger of disaffection.

We continue to deliver science, technology, engineering and maths workshops and projects for students of all ages, to raise awareness and interest, to eventually address workforce skills shortages.

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Trustees' report (continued)
for the year ended 31 July 2023

Achievements and performance

a. Main achievements of the Charity

Over the year we have seen a steady increase in all areas of our work, as the schools and employers continue to return to pre pandemic levels, including our work experience, support for 'harder to help' young people, STEM workshops and YEE project.

Although the virtual placements were not taken up this year, due to schools' desire to engage their students back in the workplace as much as possible, the work we undertook on this project increased our employer base considerably, in support of actual placements.

Despite our lowest ever staffing levels, we have managed to deliver every placement and project requested by our schools, with positive results across the range.

b. Review of activities

After reviewing our work experience programme we have moved away from all virtual opportunities and are concentrating on our standard work experience service, which goes from strength to strength.

We have increased the engagement of engineering and technical employers to support our STEM workshops and projects, and plan increased future participation and sponsorship, to enhance the development of skills and interest in STEM careers.

We have sought to increase the number of extended placements for harder to help young people, which has been underused since lockdown, and it is now gradually gaining momentum, as more schools are seeking alternative support for their needy students.

Overall, we have purposefully concentrated on delivering our primary support programmes, which we believe to be the best way to support the development of our young people, as they continue to recover from the effects of the pandemic.

Financial review

a. Going concern

The Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements. Further details regarding the adoption of the going concern basis can be found in the accounting policies.

b. Reserves policy

MEBP's policy states that a fixed sum, reviewed annually, be retained to cover the legal costs of winding up the Charity. The remainder of the reserves are available to support the work of MEBP in the following year. The reserves at 31 July 2023 were £59,100 (2022: £45,279).

Structure, governance and management

a. Constitution

The Medway Education Business Partnership Limited is registered as a charitable company limited by guarantee and was set up by a Memorandum of Association dated 22 September 1989.

**The Medway Education Business Partnership Limited
(A company limited by guarantee)**

**Trustees' report (continued)
for the year ended 31 July 2023**

Structure, governance and management (continued)

b. Methods of appointment or election of Trustees

The management of the Charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Memorandum of Association.

c. Financial risk management

The main risk going forward is the continued reduction in the number of employers willing to take on students, due to the increase in employees working from home since the pandemic. Although we are likely to see an increase in a return to the workplace, it is not likely to reach pre pandemic levels. MEBP is working on initiatives to address this, including virtual experiences and a support programme for students to initially source their own placements.

The trustees are confident that the impact of Covid-19 will continue to dwindle over the next year or so, and that MEBP will continue to be able to provide the service schools require

Plans for future periods

We anticipate a steady increase in both work experience and STEM income next year, and we will continue to seek new funding opportunities, particularly in support of our STEM agenda.

Members' liability

The Members of the Charity guarantee to contribute an amount not exceeding £1 to the assets of the Charity in the event of winding up.

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Trustees' report (continued)
for the year ended 31 July 2023

Statement of Trustees' responsibilities

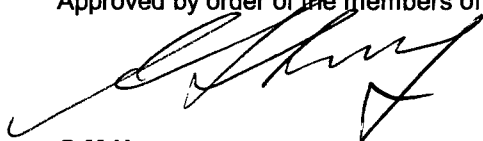
The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its income and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by order of the members of the board of Trustees and signed on their behalf by:



G M Harvey

Chair of Trustees

Date: 19 April 2024

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Independent examiner's report
for the year ended 31 July 2023

Independent examiner's report to the Trustees of The Medway Education Business Partnership Limited ('the Charity')

I report to the Charity Trustees on my examination of the accounts of the Charity for the year ended 31 July 2023.

Responsibilities and basis of report

As the Trustees of the Charity (and its Directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Charity are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of the Charity's accounts carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Charity as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:



S Robinson

Dated: 23 April 2024

BA FCA FCIE DChA

Kreston Reeves LLP
Chartered Accountants
Montague Place
Quayside
Chatham Maritime
Chatham
Kent
ME4 4QU

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Statement of financial activities (incorporating income and expenditure account)
for the year ended 31 July 2023

	Note	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:				
Donations and legacies	3	5,000	5,000	21,806
Charitable activities	4	129,917	129,917	113,490
Investments	5	296	296	3
Total income		135,213	135,213	135,299
Expenditure on:				
Raising funds	6	118,044	118,044	99,621
Charitable activities	7	3,348	3,348	3,695
Total expenditure		121,392	121,392	103,316
Net movement in funds		13,821	13,821	31,983
Reconciliation of funds:				
Total funds brought forward		45,279	45,279	13,296
Net movement in funds		13,821	13,821	31,983
Total funds carried forward		59,100	59,100	45,279

The Statement of financial activities includes all gains and losses recognised in the year.

The notes on pages 9 to 17 form part of these financial statements.

The Medway Education Business Partnership Limited
(A company limited by guarantee)
Registered number: 02425824

Balance sheet
as at 31 July 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	10	1,853	1,005
Current assets			
Debtors	11	17,004	20,139
Cash at bank and in hand		43,602	30,047
		<u>60,606</u>	<u>50,186</u>
Creditors: amounts falling due within one year	12	(3,359)	(5,912)
Net current assets		<u>57,247</u>	<u>44,274</u>
Total net assets		<u>59,100</u>	<u>45,279</u>
Charity funds			
Unrestricted funds	13	59,100	45,279
Total funds		<u>59,100</u>	<u>45,279</u>

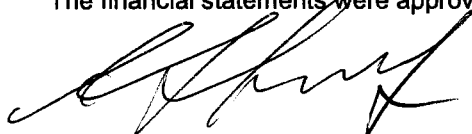
The Charity was entitled to exemption from audit under section 477 of the Companies Act 2006.

The members have not required the company to obtain an audit for the year in question in accordance with section 476 of Companies Act 2006.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees and signed on their behalf by:



G M Harvey
Trustee

Date: 19 April 2024

The notes on pages 9 to 17 form part of these financial statements.

The Medway Education Business Partnership Limited
(A company limited by guarantee)

Notes to the financial statements
for the year ended 31 July 2023

1. General information

Medway Education Business Partnership Limited is a multi-funded, not for profit, company limited by guarantee (company number 02425824), with charitable status in the United Kingdom (charity number 802960). It has been in existence since 1989, developing relationships with partners from education, business and the wider community.

Its registered address is C/O BorgWarner, Courteney Road, Hoath Way, Gillingham, Kent, ME8 0RU.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The Medway Education Business Partnership Limited meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

2.2 Going concern

The Trustees assess whether the use of going concern is appropriate, i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the Charity to continue as a going concern. The Trustees make this assessment in respect of a period of at least one year from the date of authorisation of the financial statements and have concluded that the Charity has adequate resources to continue in operational existence for the foreseeable future and there are no material uncertainties about the Charity's ability to continue as a going concern, thus they continue to adopt the going concern basis of accounting in preparing the financial statements.

2.3 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2023

2. Accounting policies (continued)

2.4 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of financial activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

2.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Fixtures and fittings - 20% on cost

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2023

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities

Liabilities are recognised when there is an obligation at the Balance sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of financial activities as a finance cost.

2.11 Financial instruments

The Charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2.12 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2023

3. Income from donations and legacies

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	5,000	5,000	5,000
Grants	-	-	11,300
Government grants	-	-	5,506
	<u>5,000</u>	<u>5,000</u>	<u>21,806</u>
Total 2022	<u>21,806</u>	<u>21,806</u>	

4. Income from charitable activities

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Charitable activities	129,917	129,917	113,490
Total 2022	<u>113,490</u>	<u>113,490</u>	

	2023 £	2022 £
School membership and work experience	96,201	87,209
Extended placements	6,225	4,417
Primary projects	24,461	18,783
Secondary projects	3,030	3,081
	<u>129,917</u>	<u>113,490</u>

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2023

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Interest received	296	296	3
Total 2022	3	3	

6. Raising funds

	Work Experience £	Extended Placements £	Primary Projects £	Secondary Projects £	Total 2023 £	Total 2022 £
Printing, postage, stationery and advertising	3,408	-	154	7	3,569	1,763
Staff expenses	353	86	45	20	504	2,234
Project costs	3,598	38	5,285	523	9,444	12,111
Email / website	72	18	9	4	103	1,010
Equipment purchase / installation / repairs	1,134	275	146	65	1,620	1,554
Insurance	911	221	117	52	1,301	1,287
Telephone	259	63	33	15	370	1,080
Subscriptions	168	41	22	10	241	470
Bank charges	47	11	6	3	67	41
Rent	3,500	850	450	200	5,000	5,000
Freelance Admin Support	400	-	-	-	400	1,051
Depreciation	288	70	37	16	411	105
Wages and salaries	63,357	15,387	8,146	3,620	90,510	69,763
National insurance	2,323	564	299	133	3,319	1,305
Pension costs	830	201	107	47	1,185	847
Cumulative Section Total	<u>80,648</u>	<u>17,825</u>	<u>14,856</u>	<u>4,715</u>	<u>118,044</u>	<u>99,621</u>
Total 2022	<u>26,227</u>	<u>22,415</u>	<u>33,752</u>	<u>17,228</u>	<u>99,621</u>	

All of the direct costs in both 2023 and 2022 were unrestricted.

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2023

7. Support costs

	2023	2022
	£	£
Independent Examination Fees	2,568	2,124
Professional Fees	-	406
Bookkeeping Fees	-	1,165
Payroll Fees	780	-
	<u><u> </u></u>	<u><u> </u></u>

8. Staff costs

	2023	2022
	£	£
Wages and salaries	90,510	69,763
National Insurance	3,320	1,305
Pension costs	1,185	847
	<u><u>95,015</u></u>	<u><u>71,915</u></u>

The average number of persons employed by the Charity during the year was as follows:

	2023	2022
	No.	No.
Employees	4	3
	<u><u> </u></u>	<u><u> </u></u>

No employee received remuneration amounting to more than £60,000 in either year.

During the financial year the remuneration and benefits received by the Charity's key management personnel, including employer's national insurance contributions and employer's pension contributions, amounted to £32,950 (2022 - £26,097).

9. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 July 2023, no Trustee expenses have been incurred (2022 - £NIL).

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Notes to the financial statements
for the year ended 31 July 2023

10. Tangible fixed assets

	Fixtures and fittings
	£
Cost or valuation	
At 1 August 2022	2,476
Additions	1,260
Disposals	(1,047)
At 31 July 2023	<u>2,689</u>
Depreciation	
At 1 August 2022	1,471
Charge for the year	412
On disposals	(1,047)
At 31 July 2023	<u>836</u>
Net book value	
At 31 July 2023	<u>1,853</u>
At 31 July 2022	<u>1,005</u>

11. Debtors

	2023	2022
	£	£
Due within one year		
Trade debtors	16,967	19,972
Prepayments and accrued income	37	167
	<u>17,004</u>	<u>20,139</u>

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Notes to the financial statements
for the year ended 31 July 2023

12. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	-	200
Other taxation and social security	577	-
Other creditors	268	199
Accruals and deferred income	2,514	5,513
	3,359	5,912

13. Statement of funds

Statement of funds - current year

	Balance at 1 August 2022	Income	Expenditure	Balance at 31 July 2023
	£	£	£	£
Unrestricted funds				
General funds	45,279	135,213	(121,392)	59,100

Statement of funds - prior year

	Balance at 1 August 2021	Income	Expenditure	Balance at 31 July 2022
	£	£	£	£
Unrestricted funds				
General funds	13,296	135,299	(103,316)	45,279

The Medway Education Business Partnership Limited
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Notes to the financial statements
for the year ended 31 July 2023

14. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	1,853	1,853
Current assets	60,606	60,606
Creditors due within one year	(3,359)	(3,359)
Total	59,100	59,100

Analysis of net assets between funds - prior year

	Unrestricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	1,005	1,005
Current assets	50,186	50,186
Creditors due within one year	(5,912)	(5,912)
Total	45,279	45,279

15. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £1,185 (2022: £847). Contributions totalling £268 (2022: £199) were payable to the fund at the Balance sheet date and are included in creditors.

16. Related party transactions

During the year there were no related party transactions (2022: £nil) and no balances existed at year end (2022: £nil).