

# FAIRHAVEN SINGERS

MUSICAL DIRECTOR: RALPH WOODWARD  
PATRON: THE LORD FAIRHAVEN

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## ANNUAL REPORT 2021-2022

### Objectives of the Fairhaven Singers

The object of the Fairhaven Singers are to promote, improve, develop and maintain public education in and appreciation of the art and science of music in all its aspects by the presentation of public concerts and recitals and by such other ways as the choir through its committee shall determine from time to time.

### Structure

The Fairhaven Singers is a membership organization managed by an elected committee, as set out in its constitution.

Chair:	Robin Higgons
Treasurer:	Paul Ashley
Secretary:	Emily Dourish
Member:	Andrew Smith
Member:	Karen Hébert
Musical Director (ex officio):	Ralph Woodward

### Activities

*The following reports are based on the reports presented at the AGM on 30 September 2022*

#### **Chairman's Report**

The choir has come through the pandemic in remarkably good shape, and we have been able to pick up the momentum of our performances with gusto. We have even managed to fit in concerts which had to be suspended during the pandemic.

While the life of the choir seems much calmer now, last Autumn's term was extremely difficult with another surge in covid and the public health responses making organisation very problematic. I would like to thank Ralph for successfully managing our way through the challenges. I would also like to thank Hugh Hunt for all his unseen assistance behind the scenes that enabled the Goodall and Christmas concerts to go ahead as planned.

The busy performance and recording programme over the last year, combined with further exciting concerts coming up means that our cash reserves will have taken a hammering by next March. This is planned for and will be discussed by Paul. The Committee felt that the best use of our resources was to fund an exciting return to our normal programmes and put the covid challenges behind us (hopefully). The forward planning will enable our reserves to be rebuilt steadily without (at the moment) requiring draconian action.

With respect to Covid, we are assuming that life has now returned to normal and that no special precautions will be required going forward. However, we continue to monitor the situation in the background (especially as we go into the winter months) and will assess the need for further action if necessary.

Naturally I would like to thank the committee for all their hard work and sage guidance, and I would also like to thank the choir members for their continuing commitment to the choir. It is good to see the efforts of Ralph and the committee matched by your continuing commitment.

Looking forward, Ralph will be discussing our plans for the next couple of years. He is building a really exciting and varied programme which will entertain and keep us busy for the foreseeable future. Our aspirations to become / remain the leading amateur chamber choir in the area are alive and kicking.

Finally, we always welcome interest in members joining the committee. If you would like to find out more, please feel free to talk to me at any time.

*Robin Higgons*

### ***Musical Director's Report***

Ralph presented the breakdown of the choir's activities since the last AGM and a summary of the future plans for the choir:

#### *Activities since last AGM*

October 2021	Collaboration with Ely Consort and Prime Brass in Ely Cathedral
November 2021	Collaboration with Bingham Quartet in Cambridge and Wells-next-the-Sea
December 2021	Christmas in Trinity
March 2022	Handel The ways of Zion and RVW Dona nobis pacem in Trinity, with LMP
April 2022	Auction of Promises via Zoom
Spring 2022	Crowdfunding project
May 2022	Evensong in King's
June 2022	Recording of Dove Sappho Sings in London, with LMP
July 2022	July 2021 repertoire in Queens'

#### *Planned future activities*

October 2021	Collaboration with Ely Consort and brass in Ely Cathedral. Appointment of Choral Scholar(s)
November 2021	Collaboration with Bingham Quartet in Cambridge and Wells-next-the-Sea
December 2021	Christmas in Trinity (2020 repertoire)
March 2022	Handel The ways of Zion and RVW Dona nobis pacem
April 2022	Auction of Promises
June 2022	UK tour tbc. Recording of Dove Sappho Sings
July 2022	July 2021 repertoire
September 2022	Schubertiade
November 2022	repertoire tbc
March 2023	Bach St Matthew Passion
May/June 2023	Tour to Milan/Bergamo tbc
July 2023	Most of the July 2020 repertoire. Cecilia McDowall premiere in Trinity
Autumn 2023	Possible Todd Requiem in York Minster

*Ralph Woodward*

### ***Treasurer's Report***

*(the financial reports are presented separately)*

#### *Notes to the Income and Expenditure report*

- The choir had a deficit of £18,235 overall, compared to a surplus of £2,786 the previous year.

- The General Fund (i.e. normal activities plus concerts) had a deficit of £8,159, compared to a surplus of £4,475 the previous year (when we had no concerts!).
- The Dora Kemp Commission Fund had no activity last year.
- The Recordings Fund had a large deficit because of the recording of *Sappho Sings*.
- The Alyson L Harvey Fund had a small deficit – the fund paid for travel to London for the recording.
- The ‘Other Income/Expense’ lines at the bottom of the table refer to donations received for the Rio choir that we support, mainly at our Christmas concert. The Treasurer has inadvertently not passed on a £100 donation received later in the year – it will be passed on soon.
- The usual HMRC Gift Aid refund has not yet been claimed (usually a couple of thousand pounds). This is intentional. We are changing our book-keeping software (Quickbooks Desktop is no longer supported). As we pay for the software monthly, we will make the claim for receipts up to 31 August 2022 with the records in the old software, cancel the old software, then restart the new year with the new software.

#### *Notes to the Balance Sheet*

- Our assets have decreased by £20,235, attributable to:
  - The deficit in the Income & Expenditure account.
  - A decrease of 9.8% decrease in the value of the Alyson Harvey Fund investments.
- The report also shows the asset balances distributed between the four funds as of 31 August 2022.
- CDs are currently valued for accounting purposes at: *Full of Grace* £5; *Todd Requiem* £1; *Into the Stars* £1. The CD *Blue Skies That Sparkle*, and recipe books are valued at £0.

#### *General comments on our financial performance and forecast*

Our financial position has changed substantially for the worse since last year partly from the resumption in performing concerts when audiences were still nervous about covid, and partly because we committed to making an expensive recording of our own commission, *Sappho Sings*. We commenced the last year with our eyes fully open, however: my notes for the AGM last year anticipated these losses.

We will be performing the *St Matthew Passion* next March, which we expect to strain our finances further. Nevertheless, our resources will rebuild between now and then, and will continue to do so thereafter. We maintain a financial forecast for the choir running a couple of years ahead. It is reassuring to note that our financial performance has followed the forecast from early last year.

Considered as a registered charity with legal responsibilities, the choir still has strong assets in the form of the Alyson Harvey Fund, which can be drawn on if necessary – though we do not anticipate doing so.

*Paul Ashley*

# Fairhaven Singers

## Profit & Loss

September 2021 through August 2022

07/09/2022

	Total General	Dora Kemp Commission Fund	Recordings Fund	Alyson L Harvey Fund	TOTAL	
	2021-22	2021-22	2021-22	2021-22	2021-22	2020-21
<b>Ordinary Income/Expense</b>						
<b>Income</b>						
Total 2000 · Members' income	9,343.50				9,343.50	10,685.63
Total 2050 · Friends' income	1,854.33				1,854.33	1,800.00
Total 2100 · Donations income	3,386.12		1,999.69	200.00	5,585.81	1,297.54
Total 2200 · Fund Raising	1,901.50		300.00		2,201.50	1,690.00
Total 2300 · Ticket sales	9,970.32				9,970.32	100.00
2400 · Performance fees	500.00				500.00	
Total 2500 · Other sales	15.00		59.64		74.64	141.71
Total 2600 · Cost recovery	43.14	8.00	64.00		115.14	11.00
<b>Total Income</b>	<b>27,013.91</b>	<b>8.00</b>	<b>2,423.33</b>	<b>200.00</b>	<b>29,645.24</b>	<b>15,725.88</b>
<b>Expense</b>						
6000 · Music Director	12,525.00		500.00		13,025.00	7,590.00
6100 · Singers	2,400.00				2,400.00	
6110 · Orchestras & instrumentalists	12,044.17		7,496.60		19,540.77	
6210 · Concert programmes	1,295.00				1,295.00	
6220 · Venue hire	1,301.25		550.00		1,851.25	
6230 · Ticket refunds	19.00				19.00	
6240 · Concert catering	394.07				394.07	
6250 · Sheet music printing & hire	710.70		80.55		791.25	1,096.76
6260 · Donations	244.00				244.00	
6300 · Commission fees						1,250.00
6400 · Recording engineering & masteri			2,700.00		2,700.00	1,000.00
6500 · Marketing & advertising	3,343.45		50.00		3,393.45	1,336.07
6600 · Travel & accommodation	10.00		760.00	570.00	1,340.00	
6700 · Professional fees & services	325.54				325.54	499.42
6800 · Miscellaneous expense	661.43				661.43	167.48
<b>Total Expense</b>	<b>35,273.61</b>		<b>12,137.15</b>	<b>570.00</b>	<b>47,980.76</b>	<b>12,939.73</b>
<b>Net Ordinary Income</b>	<b>(8,259.70)</b>	<b>8.00</b>	<b>(9,713.82)</b>	<b>(370.00)</b>	<b>(18,335.52)</b>	<b>2,786.15</b>
<b>Other Income/Expense</b>						
Total Other Income	259.59				259.59	166.04
Total Other Expense	159.59				159.59	166.04
<b>Net Other Income</b>	<b>100.00</b>				<b>100.00</b>	
<b>Profit for the Year</b>	<b>(8,159.70)</b>	<b>8.00</b>	<b>(9,713.82)</b>	<b>(370.00)</b>	<b>(18,235.52)</b>	<b>2,786.15</b>

See Notes 2a and 2b for transaction detail by account and fund

See Note 6 for details of Other Income/Expense

Gen. Fund - 9042

# Fairhaven Singers

## Balance Sheet

As of 31 August 2022

	31 Aug 22	31 Aug 21	Note/tab
<b>ASSETS</b>			
Other Assets			
1500 · Shares, funds & bonds	14,377.20	15,954.00	3
<b>Total Other Assets</b>	<b>14,377.20</b>	<b>15,954.00</b>	
Current Assets			
Other Current Assets			
1300 · Sale inventory			
1310 · CD stock			
1312 · CD - Full Of Grace	110.00	280.00	
1313 · CD - Todd Requiem	3.00	19.00	
1314 · CD - Into The Stars	122.00	510.00	
<b>Total 1310 · CD stock</b>	<b>235.00</b>	<b>809.00</b>	
1351 · Folders	27.00	18.00	
<b>Total 1300 · Sale inventory</b>	<b>262.00</b>	<b>827.00</b>	
<b>Total Other Current Assets</b>	<b>262.00</b>	<b>827.00</b>	
Cash at bank and in hand			
1000 · Lloyds Bank			4
1010 · Lloyds Bank - General Fund	24,241.80	23,022.88	
1020 · Lloyds Bank - Dora Kemp Fund	2,519.39	2,519.39	
1030 · Lloyds Bank - Recordings Fund	(15,634.22)	3,355.41	
1040 · Lloyds Bank - ALH Fund	(212.66)	157.34	
<b>Total 1000 · Lloyds Bank</b>	<b>10,914.31</b>	<b>29,055.02</b>	
1070 · Charles Stanley	3,095.38	2,953.24	3
1080 · Paypal		122.71	5
1090 · Petty cash			
1092 · CD sales petty cash	104.20	76.30	7
<b>Total 1090 · Petty cash</b>	<b>104.20</b>	<b>76.30</b>	
<b>Total Cash at bank and in hand</b>	<b>14,113.89</b>	<b>32,207.27</b>	
<b>Total Current Assets</b>	<b>14,375.89</b>	<b>33,034.27</b>	
<b>NET CURRENT ASSETS</b>	<b>14,375.89</b>	<b>33,034.27</b>	
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>28,753.09</b>	<b>48,988.27</b>	
<b>NET ASSETS</b>	<b>28,753.09</b>	<b>48,988.27</b>	
<b>Capital and Reserves</b>			
1800 · Share Capital Account	43,831.58	43,831.58	
1850 · Asset revaluation	2,623.02	4,622.68	
1900 · Unrestricted Net Assets	534.01	(2,252.14)	
Profit for the Year	(18,235.52)	2,786.15	
<b>Shareholder funds</b>	<b>28,753.09</b>	<b>48,988.27</b>	
<b>Allocation of assets by fund</b>			
General Fund	24,268.80	23,040.88	
Dora Kemp Commission Fund	2,519.39	2,519.39	
Recordings Fund	(15,295.02)	4,363.42	
Alyson Harvey Fund	17,259.92	19,064.58	
<b>Total</b>	<b>28,753.09</b>	<b>48,988.27</b>	

## Fairhaven Singers

Charity No. 802542

### Accounts for the period 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022

I have independently examined the accounts for The Fairhaven Singers for the period 1<sup>st</sup> September 2021 to 31<sup>st</sup> August 2022 as set out and required by The Charity Commission Act, (CCA).

The Fairhaven Singers have chosen to prepare their accounts on the receipt and payment (RP) basis and subject them to independent examination which falls within the scope of the regulations.

My objectives are thus:

1. To identify whether or not proper accounting records have been kept.
2. To check that the accounts agree with the accounting records.
3. To look for significant errors in the accounts.
4. To ensure that the accounts have been prepared in accordance with CAR – in so far as they apply to accounts maintained on an RP basis.

### Report

No matters have arisen during the course of my examination where I have to give an adverse report.

I consider that the annual financial statements of The Fairhaven Singers as presented to me reflect a true and fair statement of the status of each fund.

Stephanie J. Barnes

S.J. Barnes

Date 4.6.2023

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