



Trustees' Annual Report for the period

Period start date			Period end date				
From	Day	Month	Year	TO	Day	Month	Year
	01	01	2022		31	12	2022

Section A Reference and administration details

Charity name Other names charity is known by Registered charity number (if any) Charity's principal address

Postcode

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	CAROL BOWLER	CHAIR	01/01/2022 – 16/12/2022	COMMITTEE
2	SAMANTHA DEVANE	TREASURER		COMMITTEE
3	JENNIFER ROLLS	SECRETARY	01/01/2022 – 16/12/2022	COMMITTEE
4	SARAH GANNON	SECRETARY	16/12/2022 - DATE	COMMITTEE
5	SUZANNE GFRARER	CHAIR	16/12/2022 - DATE	COMMITTEE
6				
7				
8				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year
JULIE BRIARS (CUSTODIAN TRUSTEE)	
ERIKA HURST (CUSTODIAN TRUSTEE)	

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
INDEPENDENT EXAMINER	NEIL GRIFFITHS	LIGHTHOUSE ACCOUNTANCY LTD, THE OLD PUMP HOUSE, 44A NORTH ROAD, GREAT ABINGTON, CAMBRIDGE, CB21 6AS.

Name of chief executive or names of senior staff members (Optional information)

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg trust deed, constitution)	CONSTITUTION
How the charity is constituted (eg trust, association, company)	MANAGEMENT COMMITTEE WITH THREE TRUSTEES AND GENERAL COMMITTEE MEMBERS. 2 CUSTODIAN TRUSTEES.
Trustee selection methods (eg appointed by, elected by)	ELECTED AT AGM.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

LITTLE GEMS PRE-SCHOOL WORKS CLOSELY WITH THE EARLY YEARS ALLIANCE FOR TRUSTEE GUIDANCE AND TRAINING.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

- To advance the education of children below school age by:
- Providing a safe, friendly environment for children to enjoy and progress.
 - Encouraging other charitable activities through which parents may help the children.
 - Furthering the aims of the pre-school.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

We run additional groups within pre-school. These can include phonics sessions, musical and PE sessions as well as groups tailored for children's specific needs, such as English as a second language.

Little Gems Pre-School is dedicated to healthy eating and we have our own kitchen co-ordinator who plans healthy snacks with the children to help promote independence. All staff speak to the children about healthy choices and this is encouraged throughout the setting.

During this year we also worked hard to run a project targeted at getting adults interacting with their children and reducing time on devices such as tablets. The project also supported our healthy eating by sending home cooking activities for children and their adults to do together.

Additional details of objectives and activities (Optional information)

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Section D

Achievements and performance

Summary of the main achievements of the charity during the year

Little Gems Pre-School have continued to provide a safe and nurturing environment for young children in the community.

Our SENDCO team work hard to bring on the development of special needs children and also those children that are performing slightly lower than their age appropriate level. We have nurture groups to help improve skills in all areas identified as needing support.

With our main cohort of children being drastically affected by the previous COVID 19 lockdowns, our staff worked exceptionally hard to support children's social and emotional development.

We were able to hold our first Halloween Party in several years which had previously been cancelled due to COVID. This was a complete sell out and a huge success all round.

Section E

Financial review

Brief statement of the charity's policy on reserves

We have a contingency account which covers three months running costs and redundancy pay. This account stands at £75,406.07 as of 31/12/2022. We hope to be able to increase this contingency with a view to replacing our portacabin building as they only have an estimated lifespan of 5-10 years, as ours is a refurb. A new one will cost in excess of £100,000.

Details of any funds materially in deficit

N/A

Further financial review details (Optional information)

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

The majority of the money we receive comes from the local authority for funded children. We also get funds from additional sessions, fundraising activities and donations in cash or via our Amazon wish list.

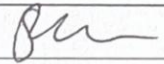
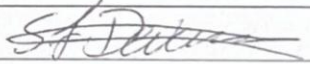
Section F Other optional information

Lighthouse Accountancy independently examine our accounts and the Early Years Alliance process our payroll. This means that we have a stable routine in place so that a new committee do not have to worry about this side of our charity. This keeps things simple for everyone.

Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	SUZANNE GFRARER	SAMANTHA DEVANE
Position (eg Secretary, Chair, etc)	CHAIR	TREASURER
Date	4.7.23	



Report to the trustees/ members of

Charity Name
LITTLE GEMS PRE-SCHOOL LONDON

On accounts for the year ended

31st DECEMBER 2022

Charity no (if any)

802447

Set out on pages

ONE TO FIVE

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

~~[The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of [insert name of applicable listed body]]. Delete [] if not applicable.~~

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (~~other than that disclosed below~~ *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Date:

15 AUGUST 2023

Name:

NEIL JOHN GRIFFITHS

Relevant professional qualification(s) or body (if any):

FFA, FIPA, ATT.

Lighthouse Accountancy
The Old Pump House
44A North Road

Address:

Great Abington
Cambridge

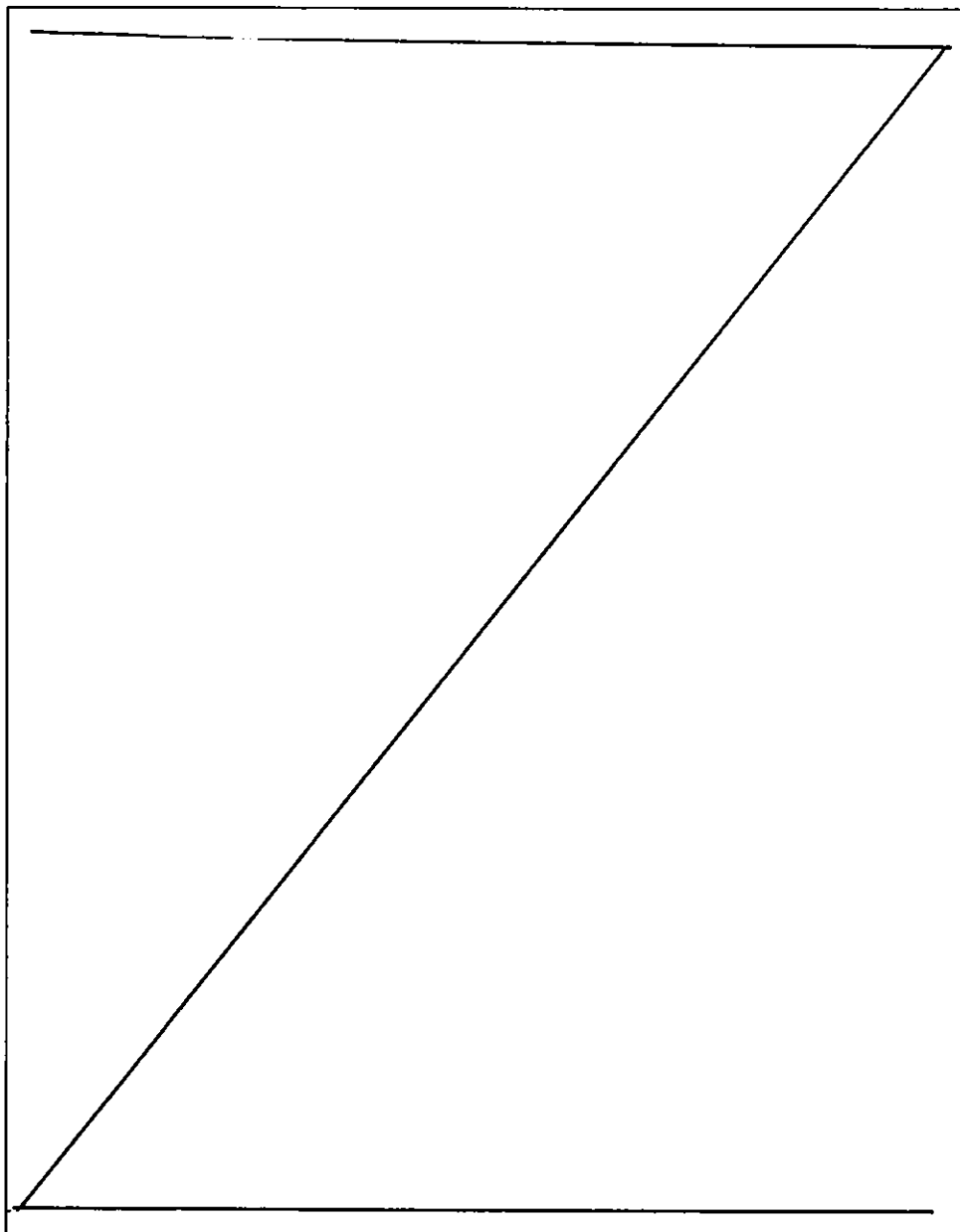
CB21 6AS

TEL: 01462 454578

07769 776277.

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Little Gems Pre-School

Financial Activities

January - December 2022

	TOTAL
Income	
Bank Interest	68.58
Commission	181.93
Discounts/Refunds Given	7.04
Donations and legacies	207.30
Funding	173,740.58
Fundraising	764.40
Restricted	1,000.00
School Meals	2,685.00
Service/Fee Income	28,392.78
Uncategorised Income	9.99
Uniform	619.50
Total Income	£267,877.16
TOTAL	£267,877.16
Expenditures	
Accountancy	607.50
Activities	1,254.41
Bank charges	102.00
Bookkeeping	458.40
Children's Craft	545.27
Children's Toys	7,420.14
Clothing	21.80
Computer Costs	1,538.90
DBS Checks	654.30
Discounts given	68.20
Drink	225.40
Employers NI	4,101.80
First Aid Supplies	82.48
Food	1,217.95
Furniture Expenditure	3,152.76
Gifts	1,260.00
Gross Pay	157,700.80
Hygiene Supplies	3,103.75
Insurances	1,487.96
Internet, Web & Email Costs	334.80
Kitchen Equipment	172.55
Office/General Administrative Expenditures	766.04
PAYE/NI	0.28
Payroll Services	1,174.20
Pension Contributions	2,535.24
Phone Costs	735.40
Postage Costs	18.90
Printing Costs	761.98
Professional Fees and Services	267.83
Recruitment Costs	276.00

	TOTAL
Rent or Lease of Buildings	900.00
Repair, maintenance, servicing and security	2,908.97
Restricted Expense	466.68
Software Updates and Subscriptions	1,299.11
Staff Meals & Entertainment	335.45
School Meals	492.00
Total Staff Meals & Entertainment	827.45
Staff Training	2,869.91
Stationary	205.07
Travel, Accommodation and Parking	550.00
Trips	217.00
Uncategorised Expenditure	9.99
Uniform, Book Bags and Clothing	313.48
Total Expenditures	£262,614.79
NET OPERATING INCOME	£5,662.49
NET INCOME/(EXPENDITURE)	£5,662.49

Little Gems Pre-School

Balance Sheet

As of December 31, 2022

	TOTAL
Fixed Asset	
Total Fixed Asset	
Cash at bank and in hand	
Little Gems Current Acc (2681)	42,798.87
Little Gems Savings (2746)	75,445.91 ✓
Total Cash at bank and in hand	£118,244.78
Debtors	
Debtors	455.64
Total Debtors	£455.64
NET CURRENT ASSETS	£118,700.42
Creditors: amounts falling due within one year	
Trade Creditors	
Creditors	-183.85
Total Trade Creditors	£ -183.85
Current Liabilities	
Accruals	470.00
Total Current Liabilities	£470.00
Total Creditors: amounts falling due within one year	£288.15
NET CURRENT ASSETS (LIABILITIES)	£118,414.27
TOTAL ASSETS LESS CURRENT LIABILITIES	£118,414.27
TOTAL NET ASSETS (LIABILITIES)	£118,414.27
<hr/>	
Charity funds	
Opening Balance Equity	103,156.89
Retained Earnings	10,194.98
Surplus/(Deficit)	5,062.40
Total Charity funds	£118,414.27



Report to the trustees/ members of

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