



Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 06	Year 2023		Day 31	Month 05	Year 2024

Section A Reference and administration details

Charity name

Sunnyside Pre-School Playgroup

Other names charity is known by

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Registered charity number (if any)

802392

Charity's principal address

Sunnyside Primary School
 Reynard Way
 Kingsthorpe
 Northampton
 Postcode NN2 8QS

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Stuart	Trustee		
2	Nicola Reamsbottom	Trustee		
3	Penelope Watson	Trustee		
4	Jennifer Capell	Chair & Contact		
5				
6				
7				
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9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document
(eg. trust deed, constitution)

Constitution

How the charity is constituted
(eg. trust, association, company)

Association

Trustee selection methods
(eg. appointed by, elected by)

Appointed or reappointed annually at the Annual general Meeting held in June or when necessary.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To provide a range of effective learning experiences that helps children gain next steps in their learning, all activities cover all areas of learning and take into account children's interests.

Sunnyside Pre-school Playgroup is a thriving group that caters for young children in the Kingsthorpe district of Northampton. We offer children the opportunity to learn through play in a stimulating and nurturing environment, which in turn gives parents the opportunity to work or train. Sunnyside Pre-school Playgroup is run by a parent management committee which is an important part of our local community. The pre-school strives to be responsive to the needs of that community.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main achievements of the preschool for 23/24 have been:

Securing two new members on the committee, meaning that the preschool now has a substantial committee, Full-filling these voluntary roles is a big achievement in today's society where everyone is extremely busy and asking for time voluntarily is a big ask.

A new member of staff has been employed to take on the role of a staff member who has retired, although recruitment is hard at this time we have secured a level 5 practitioner willing to take on the level 3 role, she brings with her lots of experience and knowledge and so is an asset to the preschool.

General repairs, we have had new floor carpet tiles fitted in the playroom and in the cloak area to replace the old worn carpet tiles.
A new floor laid in the craft area of the playroom to replace the worn/splitting floor.

Changing the children's taps to the basins in their bathroom to self closing taps to limit the waste of water when children left taps running.

3 new toilet cisterns fitted with push button flushes due to handles continually breaking and children finding it hard to flush.

A hand dryer has been fitted in the children's bathroom to save money on paper towels as children were using extreme amounts and also putting them down the toilets/ blocking the toilets.

The preschool gates needed repairing as with time weather had rotted the wood and they become insecure.

Staff training is ongoing, two ladies still working towards achieving level 5, training for a SENCO level 3 has been completed by one staff member.

We were successful in securing a grant from Nationwide for £5,000 meaning we could make much needed improvements to the outside area and purchase a new laptop.

The area of the garden that was improved was an area that was unusable due to growing tree roots pushed up through the ground/ it was complete mud as nothing could grow and it was like a marsh area in the rain.

This area has now been covered in Decking and a large wooden hut sits on the decking which houses the mud kitchen so children can access this popular resource in all weathers. Further Decking has been laid with a roof/covered over to provide opportunities for a space to play even when raining, meaning the wasted area is now a beautiful place to play.
A wood chip/bark area has been created to ensure we encourage some natural exploration (Bug hunting etc) this is in a permanently fenced area with a gate so it can be closed off if weather conditions call for it. To

complete this work, it was necessary to have two large trees trimmed right back. In addition, we had the hedge row surrounding the preschool cut to fence level and thinned out.

A swing and tyre climbing frame have been built to enhance the children's physical development and enjoyment in the garden.

In addition, there was a second area of the grounds that was not in use, (The side to the mobile classroom), this has now also had decking laid with a roof to cover, this has been turned into a construction area, which was observed to be another very popular resource, it can be accessed in all weathers.

A stud wall has been built in the playroom, creating a sensory dark room, this is a much needed space due to the increasing number of children with Autism and ADHD, in addition over the last couple of years we have observed increasing numbers of children with sensory processing, and self-regulation difficulties, so this area is essential in supporting those children to have a calm space away from all the noise and busyness of the playroom where they can soothe, calm and regulate before re-joining the rest of the children.

To complete this work it was necessary to have a heater and light removed, and additional electric sockets added.

The preschool is full to capacity for September 2024, with a long waiting list of children who still require a place, and a growing waiting list for September 2025.

The pre-school continues to be proud of its good reputation.

Section E

Financial review

Brief statement of the charity's policy on reserves

We hold cash in the bank of £149,076 all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, for example repairs to our mobile building or a new mobile building.

Details of any funds materially in deficit

Not applicable

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

Future plans –

To continue "To provide high quality, affordable and accessible childcare to children aged two to five, in a safe and supportive environment, and to work in partnership with parents in the provision of this childcare"

Staff to complete their level 5 training and start training for level 2 staff to become level 3.

Replace ramp at front of building (Due to wood rotting)

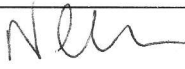
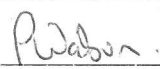
Create a SEN space outside in the garden in the part of the garden not currently in use.

Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NICOLA REAMSBOTTOM	Penelope Watson
Position (eg Secretary, Chair, etc)	TRUSTEE	TRUSTEE
Date	24.10.24	

Sunnyside Pre-School Playgroup
Profit And Loss Account
For the year ended 31 May 2024

		2024		2023
		£		£
Income	Book Bags Purchased by parents	58		98
	Donations & fundraising	6,225		1,758
	Fees	21,576		17,814
	Interest	2,324		489
	Milk Funding	200		219
	WNC funding	142,301		106,782
		<u>172,685</u>		<u>127,160</u>
Cost of sales	Book Bags	(40)		(54)
	Food for snacks	(1,448)		(1,134)
	Milk	(79)		(31)
	Pets costs	(445)		-
	Purchases	(2,909)		(2,473)
	Toys and Equipment	(4,723)		(935)
		<u>(9,644)</u>		<u>(4,628)</u>
Gross profit		<u>163,041</u>		<u>122,532</u>
Expenses	Accountants fees	(120)		(150)
	Bookkeeping, & Payroll	(2,647)		(2,725)
	Cleaning	(190)		(188)
	Electricity	(4,414)		(3,378)
	Garden & outdoor area	(505)		(456)
	Insurance - other	(1,121)		(1,069)
	Insurance - property	(960)		(960)
	Pensions	(5,751)		(4,662)
	Postage	(32)		(6)
	Repairs and maintenance	(3,596)		(1,140)
	Service charges	(964)		(791)
	Staff training & welfare	(1,017)		(136)
	Stationery and printing	(892)		(633)
	Subscriptions	(377)		(491)
	Telephone and fax	(1,270)		(879)
	Wages and salaries	(128,300)		(110,304)
		<u>(152,156)</u>		<u>(127,969)</u>
Net profit/(loss)		<u>10,885</u>		<u>(5,438)</u>

Sunnyside Pre-School Playgroup
 Balance Sheet
 As at 31 May 2024

		2024	2023
		£	£
Bank	Current a/c	58,933	50,749
	Petty cash	489	513
	Skipton savings Acc	89,654	86,929
		<u>149,076</u>	<u>138,191</u>
		149,076	138,191
Net assets		<u>149,076</u>	<u>138,191</u>
		£	£
Capital account	Brought forward	138,191	143,629
	Net profit/(loss)	<u>10,885</u>	<u>(5,438)</u>
		149,076	138,191
Total funds		<u>149,076</u>	<u>138,191</u>

Approval of the accounts for year-end 31.05.2024

The attached accounts have been checked and approved by the trustees.

K Stuart K Stuart Date 24.10.2024

N Reamsbottom N Reamsbottom Date 24.10.2024

P Watson P Watson Date 6/11/2024

REPORT TO THE TRUSTEES OF THE SUNNYSIDE PRE-SCHOOL PLAYGROUP

Charity number 802392

ON ACCOUNTS FOR THE YEAR END 31ST May 2024

Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 and that an independent examination is needed.

It is my responsibility to:- examine the accounts under section 145 of the Charities Act.

-to follow the procedures laid down in the general directions given by the Charity Commission.

-to state whether particular matters have come to my attention

Basis of independent examiners statement

My examination was carried out in accordance with the general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented within those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent examiners statement

In connection with my examination, no matter has come to my attention:

1. Which gives me reasonable cause to believe that in any material respect the requirements: - to keep accounting records in accordance with section 130 of the charities Act: to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met, or
2. To which in my opinion attention should be drawn in order to enable a proper understanding of the accounts to be reached



D E Ray

10th October 2024

5 Ploughmans Walk

Northampton NN2 8BP