



# Trustees' Annual Report for the period

		Period start date			Period end date		
From	Day	Month	Year	To	Day	Month	Year
	01	05	2022		31	05	2023

## Section A

## Reference and administration details

Charity name

Sunnyside Pre-School Playgroup

Other names charity is known by

Registered charity number (if any)

802392

Charity's principal address

Sunnyside Primary School

Reynard Way

Kingsthorpe

Northampton

Postcode NN2 8QS

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Karen Stuart	Trustee		
2	Rosemary Reid		to 01.05.2023	
3	Nicola Reamsbottom	Trustee	from 01.05.2023	
4	Penelope Watson	Trustee	from 01.05.2023	
5	Jennifer Capell	Chair & Contact	from 01.05.2023	
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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**Section B Structure, governance and management**

Description of the charity's trusts

Type of governing document  
(eg. trust deed, constitution)

Constitution

How the charity is constituted  
(eg. trust, association, company)

Association

Trustee selection methods  
(eg. appointed by, elected by)

Appointed or reappointed annually at the Annual general Meeting held in June or when necessary.

Additional governance issues (Optional information)

You may choose to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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**Section C Objectives and activities**

Summary of the objects of the charity set out in its governing document

To provide a range of effective learning experiences that helps children gain next steps in their learning, all activities cover all areas of learning and take into account children's interests.

Sunnyside Pre-school Playgroup is a thriving group that caters for young children in the Kingsthorpe district of Northampton. We offer children the opportunity to learn through play in a stimulating and nurturing environment, which in turn gives parents the opportunity to work or train. Sunnyside Pre-school Playgroup is run by a parent management committee which is an important part of our local community. The pre-school strives to be responsive to the needs of that community.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

**Additional details of objectives and activities (Optional information)**

You may choose to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The main achievements of the preschool for 22/23 have been:  
Securing a new chair person, Secretary, Treasurer & Two trustee's.

This means that the preschool now has a fully operational committee, in addition another parent in is in the process of DBS clearance to join the committee also. Full-filling these voluntary roles is a big achievement in today's society where everyone is extremely busy and asking for time voluntarily is a big ask.

In addition to general maintenance, Preschool had to replace a water heater that had unfortunately sprung a leak, causing the floor boards to rot, so the floor and floor covering were also replaced, the flooring was donated and the fitting was also done free of charge in support of the charity.

The ramp needed repairing as with time weather has rotted the wood and part of the ramp most effected had sunk.

We brought a new large lidded sandpit from donations and fund raising, this has been a huge asset to the outside area and brought lots of happiness and learning opportunities to the children.

We did some fund raising for another local charity (Cracker jacks children charity) helping them raise funds to buy a wheelchair for a family in our area.

We were successful in getting some of our children's poems published in to a book called 'My first poem' 2023.

Staff training is ongoing, two ladies still working towards achieving level 5, training provided to ensure the S.E.N.C.O is up to date with her knowledge of special educational needs and disabilities, in addition another staff member has just started a level 3 senco course.

The preschool has enrolled two visually impaired children (One registered blind) this is the first time the preschool has experienced children with this disability, the room needed to be adapted, some adaptations were required in the garden and staff required training before they could start. Both children are now attending 3 full afternoons a week and doing well.

Above all else in January 2023 we were inspected by OFSTED and successfully retained the 'GOOD' rating, which we were all delighted with and will continue to strive to maintain / improve ready for the next inspection.

**Financial review**

Brief statement of the charity's policy on reserves

We hold cash at bank of £138,191 all of which is unrestricted funds. These funds are held in order to meet any unforeseen expenditure that may occur, for example repairs to our mobile building or a new mobile building.

Details of any funds materially in deficit

Not applicable

**Further financial review details (Optional information)**

You may choose to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

(Empty box for optional information)

**Section F**

**Other optional information**

Future plans –

To continue "To provide high quality, affordable and accessible childcare to children aged two to five, in a safe and supportive environment, and to work in partnership with parents in the provision of this childcare"

To replace the hard floor surface that is splitting in the play room

Staff to complete their level 5 training and level 3 S.E.N.C.O Training.

Employ a new member off staff when one of our ladies retires December 2023

**Section G**

**Declaration**

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

*K Stuart*

Full name(s)

KAREN ISABELLA STUART

Position (eg Secretary, Chair, etc)

Trustees

Date

3.11.2023

Approval of the accounts

The attached accounts have been checked and approved by the trustees.

K Stuart ..... *K Stuart* ..... Date *14.11.2023* .....

N Reamsbottom ..... *N Reamsbottom* ..... Date *14.11.2023* .....

P Watson ..... *P Watson* ..... Date *17.11.2023* .....

Sunnyside Pre-School Playgroup  
Profit And Loss Account  
For the year ended 31 May 2023

		2023		2022
		£		£
Income	Book Bags Purchased by parents	98		-
	Donations & fundraising	1,758		1,217
	Fees	17,814		19,782
	Interest	489		30
	Milk Funding	219		158
	SSP Grant from HMRC	-		366
	WNC funding	<u>106,782</u>		<u>103,881</u>
		127,160		125,435
Cost of sales	Book Bags	(54)		-
	Food for snacks	(1,134)		(1,093)
	Milk	(31)		(62)
	Purchases	(2,473)		(1,565)
	Subcontractor costs	-		(120)
	Toys and Equipment	<u>(935)</u>		<u>(245)</u>
		(4,628)		(3,085)
Gross profit		<u>122,532</u>		<u>122,349</u>
Expenses	Accountants fees	(150)		-
	Advertising and PR	-		(162)
	Bookkeeping, & Payroll	(2,725)		(2,675)
	Cleaning	(188)		(139)
	Electricity	(3,378)		(2,472)
	Garden & outdoor area	(456)		(95)
	Insurance - other	(1,069)		(1,038)
	Insurance - property	(960)		(960)
	Pensions	(4,662)		(3,859)
	Postage	(6)		(40)
	Repairs and maintenance	(1,140)		(230)
	Service charges	(791)		(1,250)
	Staff training & welfare	(136)		(1,510)
	Stationery and printing	(633)		(536)
	Subscriptions	(491)		(562)
	Telephone and fax	(879)		(936)
	Travel and subsistence	-		(4)
Wages and salaries	(110,304)		(110,004)	
Water rates/charges	<u>-</u>		<u>(1,244)</u>	
		(127,969)		(127,718)
Net loss		<u><u>(5,438)</u></u>		<u><u>(5,369)</u></u>

Sunnyside Pre-School Playgroup  
 Balance Sheet  
 As at 31 May 2023

		2023	2022
		£	£
Bank	Current a/c	50,749	56,459
	Petty cash	513	429
	Skipton savings Acc	86,929	86,740
		<u>138,191</u>	<u>143,629</u>
		138,191	143,629
Net assets		<u><u>138,191</u></u>	<u><u>143,629</u></u>
		£	£
Capital account	Brought forward	143,629	148,997
	Net loss	<u>(5,438)</u>	<u>(5,369)</u>
		138,191	143,629
Total funds		<u><u>138,191</u></u>	<u><u>143,629</u></u>



Section A

Independent Examiner's Report

Report to the trustees

Sunnyside preschool playgroup

On accounts for the year  
ended

2023

Charity no  
(if any)

802392

I report to the trustees on my examination of the accounts of the above charity for the year ended 2023

Responsibilities and  
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**2 Independent  
examiner's statement**

I can confirm that in accordance with Charity law I have examined the accounts held on behalf of Sunnyside Preschool Playgroup. upon completion of my examination I can confirm that from reviewing the accounts and records of income and expenditure I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn .

The accounting records kept are to the required standard and are consistent with accounting records.

Signed:

Date:

12/10/23

Name:

KAREN LYNNE BREWER

Relevant professional  
qualification(s) or body  
(if any):

Tax Adviser / Accountant

Address:

240 OSBURN RISE  
KINGSTHORPE, NORTHAMPTON  
NN2 8TW

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

